

*Board of Commissioners*

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CLINTON COUNTY COMMISSIONERS

JOB POSTING

June 29, 2018

**ALL EMPLOYEES WISHING TO BE CONSIDERED  
FOR THIS POSITION**

**MUST SUBMIT APPLICATION BY:** July 16, 2018

**POSITION TITLE:** Full time Case Manager (Records)

**SUPERVISOR:** Manager of Treatment Services

**LOCATION:** Clinton County Correctional Facility

**SALARY:** \$34,568.00 (Grade J)

**QUALIFICATIONS:** Bachelor's Degree with major course work in Criminal Justice, Social Service, Sociology, Psychology, Behavioral Social Sciences, Business or a related field. Must maintain annual certifications in First Aid, CPR, AED, Mental Health First Aid and any other required certification/license. Position requires completion of the Department of Corrections Basic Training Academy, valid Pa Driver's license and pre-employment drug screen.

Please direct all resumes and cover letters to Abbey Haldeman, Manager of Treatment Services at the Clinton County Correctional Facility, 58 Pine Mountain Road, P.O. Box 419, McElhattan, PA 17748. Applications and job descriptions are available online at [www.clintoncountypa.com](http://www.clintoncountypa.com).

*CLINTON COUNTY COMMISSIONERS  
232 EAST MAIN STREET, GARDEN BLDG., 3<sup>RD</sup> FLOOR  
LOCK HAVEN, PENNSYLVANIA 17745*