## **Board of Commissioners**

Robert B. "Pete" Smeltz, Jr.
Chairman
Jeffrey A. Snyder
Vice Chairman
Paul Conklin
Commissioner



Jann R. Meyers, Chief Clerk Larry E. Coploff, Solicitor

> Phone: (570) 893-4000 (800) 509-6697 Fax: (570) 893-4041

## CLINTON COUNTY COMMISSIONERS

## JOB POSTING

**September 19, 2018** 

## ALL EMPLOYEES WISHING TO BE CONSIDERED FOR THIS POSITION

MUST SUBMIT APPLICATION BY: October 4, 2018

**POSITION TITLE:** Full time Case Manager

**SUPERVISOR:** Abbey Haldeman, Manager of Treatment Services

**LOCATION:** Clinton County Correctional Facility

**SALARY:** \$34,568.00 (Grade J)

**QUALIFICATIONS:** Bachelor's Degree (Preferably in Criminal Justice, Social Service, Sociology, Psychology, Behavioral Social Sciences or a related field), and two years of experience in Corrections or Criminal Justice. Must maintain annual certifications in First Aid, CPR, AED, Mental Health First Aid and any other required certification/license. Position requires completion of the Department of Corrections Basic Training Academy, valid Pa Driver's license, pre-employment drug screen and background check.

Please direct all resumes and cover letters to Abbey Haldeman, Manager of Treatment Services at the Clinton County Correctional Facility, 58 Pine Mountain Road, P.O. Box 419, McElhattan, PA 17748. Applications and job descriptions are available online at www.clintoncountypa.com.

CLINTON COUNTY COMMISSIONERS 2 PIPER WAY, SUITE 300 LOCK HAVEN, PENNSYLVANIA 17745