

**Thursday, January 4, 2018**

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel and Michelle Kunes

PUBLIC ATTENDEES: Richard Morris, Sarah Paez, Janaan Maggs and Misty Mark

The meeting was called to order at 10:03 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 28, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the December 28, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the promotion of Jonathon Plessinger, from part time to full time Dispatcher at the Department of Emergency Services, effective January 14, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. PROMOTION J.PLESSINGER DES

Mr. Smeltz asked for a motion to approve the resignation of Kenneth Wiseman, full time Correctional Officer at the Clinton County Correctional Facility, effective January 12, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. RESIGNATION K.WISEMAN CCCF

Mr. Smeltz asked for a motion to approve the termination of Laural Zerbe, full time Food Service Worker at the Clinton County Correctional Facility, effective January 2, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. TERMINATION L.ZERBE CCCF

Mr. Smeltz asked for a motion to approve the promotion of Kaci Woznicki from part time to full time Correctional Officer at the Clinton County Correctional Facility, effective December 31, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. PROMOTION K.WOZNICKI CCCF

The Commissioners' Meeting was adjourned at 10:07 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:09 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$530,819.26, for the period ending January 4, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. COUNTY BILLS

There were no Staff Reports. STAFF REPORTS

Ms. Maggs commented that there is little activity in the Capital now. The House will return on January 22, 2018. REP. HANNA'S REPORT

Mr. Conklin had questions on the Tax/Sheriff Sales. Mrs. Kunes said that Sheriff's sales are for foreclosures and not for nonpayment of taxes. COMMISSIONERS REPORT

The Commissioners discussed any remaining Board positions that need to be filled for 2018.

The Commissioners said the move to Piper will begin soon. The first department to move will be the IT department in January. Then the Children and Youth Department will follow over a two week period in February.

Mr. Smeltz welcomed Misty Mark from Leadership Clinton County to the meeting. She stayed after the meeting and asked several questions about County Government.

Ms. Paez had questions on the funding sources for Rails to Trails. Mr. Smeltz said the Commissioners will be applying for grants and using the available Act 13 money. Mr. Conklin said he would like to see the project keep moving forward. PUBLIC COMMENTS

Mr. Morris asked if the Coroners vehicle was approved in the 2018 Budget. Mr. Smeltz said that there is funding in the budget but they are not moving forward to purchase a vehicle at this time. Mr. Conklin said that the Coroner needs a vehicle because he gets called out to some very remote areas and he needs a four wheel drive vehicle with proper lights and signage.

Mr. Morris asked if the Children and Youth department was approved for a new hire in their 2018 budget. Mr. Smeltz answered no that they were not. It is hoped that when all CYS personnel are under one roof at Piper, use of their staffing resources will be easier to manage and cover all necessary functions without hiring additional staff.

Mr. Morris also asked if there was a Public timeline for the move of office to Piper. Mr. Smeltz reported at the time that there is no definite time schedule. Each move date depends on the completion of remodeling and the movement of the previous group. A lot of the timing also depends on when Davis Insurance is able to vacate their portion of the building. Public announcements will be issued once the schedule is set. It will take all of 2018 to complete the move of all offices.

The meeting adjourned at 10:37 AM. ADJOURNMENT

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Chief Clerk

**Thursday, January 11, 2018**

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel, Kevin Fanning, Tristan Rock, Peggy Heller, Rita O'Brien, Jennifer Hoy and Michelle Kunes

PUBLIC ATTENDEES: Richard Morris, Sarah Paez, Kristin Petruzzi, James Heiney and Joby Topper

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 4, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 4, 2017 meeting. Motion by Mr. Conklin; seconded by Mrs. Kunes. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Professional Services Agreement with MCM Consulting Group, Inc., to provide consulting services to the Department of Emergency Services at a rate of \$82.50 per hour, which includes all office and travel expenses, effective for a one-year period beginning on February 1, 2018. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. APPROVAL AGREEMENT W/MCM CONSULTING GROUP INC DES

Mr. Smeltz asked for a motion to approve a Mutual Cooperation and Coordination Agreement between Clinton County and Geisinger Health Plan to coordinate the delivery of covered services to medical assistance recipients served by Children and Youth Services Agency and the Office of Juvenile Probation, effective November 1, 2017 and to be reviewed annually and amended as appropriate. Mrs. Rock commented that this is for children in CYS care. There is no cost to the County. Medical Assistance will pay for the services. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL AGREEMENT WITH GEISINGER HEALTH PLAN FOR CYS/J. PROB CLIENTS

Mr. Smeltz asked for a motion to approve a contract for service between the County of Clinton and Kayla Aungst to provide professional tutoring services for and to the Independent Living Program, at a rate of \$12.00 per hour, effective from January 8, 2018 through June 30, 2018. Mrs. Rock said this tutoring program is open to children in the Children and Youth and Juvenile Probation services, and is available certain days of the week after school. The high school provides no programs for tutoring. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL CONTRACT WITH KAYLA AUNGST TUTORING SERVICES CYS/J. PROB.

Mr. Smeltz asked for a motion to approve Change Order Number 2 with Lecce Electric, Inc., for the Electrical Construction Contract No. 2017-4 at the Clinton County Correctional Facility under 2017 Capital Project, for an additional amount of \$5,936.57. Mr. Smeltz said the project is very close to being finished. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. CHANGE ORDER NO.2 LECCE ELECTRIC,INC. ELEC.CONST.CONTRACT NO.2017-4/CCCCF

Mr. Smeltz asked for a motion to approve the hiring of Kristin Petruzzi as Director of Voters Registration/Elections and Deputy Chief Clerk, effective January 22, 2018. Mr. Smeltz welcomed Mrs. Petruzzi to the meeting. Mrs. Petruzzi said she is very excited and eager to start her career with Clinton County. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. HIRING KRISTIN PETRUZZI VOTER REG/ELECTIONS & DEPUTY CHIEF CLERK

Mr. Smeltz asked for a motion to approve the temporary promotion of Joseph Blazina from Corrections Officer to Lieutenant at the Clinton County Correctional Facility, effective January 7, 2018 through January 20, 2018. The current Lieutenant is going on Military leave. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. PROMOTION JOSEPH BLAZINA CCCC

Mr. Smeltz asked for a motion to approve the resignation of Brandy Perchinski, part time Corrections Officer at the Clinton County Correctional Facility, effective January 4, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. RESIGNATION B.PERCHINSKI CCCC

Mr. Smeltz asked for a motion to approve the resignation of Zachary Ohl, full time Corrections Officer at the Clinton County Correctional Facility, effective January 9, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. RESIGNATION ZACHARY OHL CCCC

Mr. Smeltz asked for a motion to approve the hiring of Bradley Shearer, Tyler Feist, Albert Betzger, and Chad Cashwell as full time Corrections Officers at the Clinton County Correctional Facility, effective January 15, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. HIRING B.SHEARER,T.FEIST, A.BETZGER, C.CASHWELL CCCC

Mr. Smeltz asked for a motion to approve the hiring of Tera Perryman, Charles O'Brien, Kirsten McAndrew and Andrew Lutz as part time Corrections Officers at the Clinton County Correctional Facility, effective January 15, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. HIRING T.PERRYMAN,C.O'BRIEN, K.MCANDREW, A.LUTZ CCCC

The Commissioners' Meeting was adjourned at 10:23 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:26 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$370,626.26, and Net Payroll in the amount of \$290,112.96, for the period ending January 12, 2018. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. COUNTY BILLS/PAYROLL

Mrs. Kunes reported that they are getting ready to move unpaid 2017 taxes to the Tax Claim Bureau. Mr. Smeltz said that the Commissioners and Treasurer will be discussing taking Credit Card payments in person in County Offices with the County's financial institution next week. STAFF RPORTS

Mr. Fanning reported that there will be a flash flood watch into the weekend but concerns are limited for our area.

There were no reports from Mr. Hanna's office.

REP. HANNA'S REPORT

Mr. Smeltz announced that there was a Solid Waste Authority meeting Wednesday night. The Board is concerned because the Covered Device Recycling Act that expired December 31, 2017 and the landfill now must charge County residents \$20 per item to dispose of TV's and computers. He suggested that the Commissioners submit a letter in support of HB 800. Mr. Conklin agreed and expressed concerns that instead of paying the fee, people will dump the devices along county roadways and over banks.

COMMISSIONERS REPORT

Mr. Smeltz discussed the Governor's recent declaration that the opioid epidemic is a statewide emergency. He welcomed members of Leadership Clinton County's current class.

Mr. Morris asked the County Treasurer if there were options to pre-pay your 2018 Real Estate taxes. Mrs. Kunes said that payments cannot be taken because the tax amounts and notices are not known or prepared as of now.

PUBLIC COMMENTS

The meeting adjourned at 10:48 AM.

ADJOURNMENT

\_\_\_\_\_ Chief Clerk

## Thursday, January 18, 2018

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel, Peggy Heller, Rita O'Brien, Michelle Kunes, Michelle Crowell, Bill Frantz, Katie DeSilva, Jason Foltz, Don Powers, and Judge Miller

PUBLIC ATTENDEES: Richard Morris, Sarah Paez, Pete Jung, Fred Boylestin, Joe Pierce, David Payne and John Hewlett

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz. Mr. Smeltz announced that personnel and salary matters would be moved to the beginning of the agenda.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 11, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 11, 2017 meeting. Motion by Mrs. Kunes; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the transfer of Kaylyn Walker, from Caseworker in Children and Youth Services to Juvenile Probation Officer, effective January 22, 2018, with no change in salary. Mr. Foltz said she would be a great fit for the vacancy in his office. Ms. Walker had interned in the Probation Department and has since been working with CYS and it should be an easy transition. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. TRANSFER KAYLYN WALKER J.PROB.

Mr. Smeltz asked for a motion to approve the correction of the date of transfer for Kaci Woznicki from part time to full time Correctional Officer at the Clinton County Correctional Facility to January 14, 2018. The motion at the previous meeting had the date as December 31, 2017. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. DATE CORRECTION KACI WOZNICKI JAN. 14, 2018

Mr. Smeltz asked for a motion to approve the change in the hiring of Andrew Lutz to full time Correctional Officer at the Clinton County Correctional Facility, effective January 15, 2018. He was hired as part time and one of the full time hires didn't accept the job. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. CHANGE ANDREW LUTZ FT CO /CCCF

Mr. Smeltz asked for a motion to approve the continued employment of Brandy Perchinski as a part time Correctional Officer at the Clinton County Correctional Facility. She had given her resignation of 1/11/2018, but has changed her mind. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. RETRACT RESIGNATION B.PERCHINSKI/CCCF

The Commissioners' Meeting was adjourned at 10:09 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:11 AM.

Mr. Smeltz asked for a motion to approve Ordinance Number 1 of 2018, the Parameters Ordinance for refunding of the 2010B General Obligation Bonds. Mr. Hewlett said that the County will be saving up to \$340,000.00 by refinancing the bonds at a lower interest rate. Motion by Mr. Conklin; seconded by Mr. Smeltz. APPROVAL ORDINANCE NO.1, 2018 PARAMETERS ORDINANCE

Roll Call Vote: Mr. Conklin – Yes; Mr. Smeltz – Yes. Motion carried

Mr. Hewlett also reviewed the schedule for marketing and closing on the new bonds. The maturity date of the new issue will remain at 2030. Mr. Payne of PNC Bank said he appreciated the Commissioners trust in them as the Underwriter and added that the timing is good for this refunding action.

Mr. Smeltz announced the Clinton County receipt of Storm-ready Certification from the National Weather Service. This is a partnership between the National Weather Service and Municipalities, Counties, and States to prepare for weather disasters. Our EMA staff have met goals for preparedness of relaying hazardous weather. Mr. Conklin said there was a tremendous amount of pro-active work done before hand by the Department of Emergency and he and Mr. Smeltz thanked Mr. Frantz for his leadership. ANNOUNCEMENT CC RECEIPT OF STORM-READY CERTIFICATION NATIONAL WEATHER SERVICE

Mr. Smeltz asked for a motion to approve a contract with Love Disposal, Inc., for purchase of garbage disposal services for County Buildings at a cost of \$935.00 per month in 2018, \$949.00 per month in 2019, and \$963.25 per month in 2020. The Piper and Mellott Buildings were added so all buildings except DJ 3 will be under one agreement,. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL CONTRACT LOVE DISPOSAL INC. GARBAGE SERVICE

Mr. Smeltz asked for a motion to approve a one-year Maintenance Agreement renewal with Filemaker, an Apple subsidiary, for software used by Children and Youth Services for Case Management, for an amount of \$650.00. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL FILEMAKER MAINTENANCE AGRMT

Mr. Smeltz asked for a motion to approve a Memorandum of Understanding with River Valley Transit to manage and operate the Clinton County Bus Service for a three year pilot project, effective February 20, 2018, with a local match of \$45,000.00 annually to be shared among the local partners. A public launch on February 5, 2018 will announce and roll out the routes and schedules. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion Carried. APPROVAL MOU W/RIVER VALLEY TRANSIT TO MANAGE PUBLIC TRANSIT PILOT

Mr. Smeltz asked for a motion to approve a purchase of Service Contract with Stuart L. Hall, Esquire, to perform legal services for the Clinton County Zoning Hearing Board where the Zoning Hearing Board Solicitor has a conflict of interest or is unavailable, at the rate of \$400.00 per case, effective January 18, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL SERVICE CONTRACT STUART HALL, ESQ. LEGAL SERVICES FOR ZONING HEARING BOARD

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| Mr. Smeltz asked for a motion to approve the appointment of Justin Bryerton and Benson Probst as Alternates to the Clinton County Zoning Hearing Board for a three-year term expiring December 31, 2020. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried.   | BOARDS & AUTHORITIES |
| Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$32,026.00 to the General Fund for October 2017 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.   | IV-D FUNDS           |
| Mr. Smeltz asked for a motion to approve the County bills in the amount of \$672,336.16 for the one week period ending January 18, 2018 and Net Payroll in the amount of \$22,258.25 for end-of-year payout of Compensatory Time and Sick Leave. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. | COUNTY BILLS/PAYROLL |
| There were no Staff Reports.  | STAFF RPORTS         |
| There was no report from Mr. Hanna's office.  | REP. HANNA'S REPORT  |
| Mr. Smeltz reported on a very good Tourist Promotion meeting he attended earlier with a good presentation about the Rail-Trail Project from Planning Director Katie DeSilva and other reports regarding the tourism and outdoor shows where the County will be represented.                                     |                      |
| Mr. Conklin discussed his meeting with the Planning Commission and hearing about new projects for Clinton County.   |                      |
| Mrs. Meyers announced that the I.T. Department moved to Piper Building this week and are very happy with their space.   |                      |
| There were no Public comments.  | PUBLIC COMMENTS      |
| The meeting adjourned at 10:55 AM.  | ADJOURNMENT          |

\_\_\_\_\_ Chief Clerk

## Monday, January 29, 2018

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel, Kristin Petruzzi, Michelle Kunes, Bill Frantz, Katie DeSilva, Tristan Rock

PUBLIC ATTENDEES: Richard Morris, Sarah Paez, Jeff Rich

The meeting was called to order at 10:04 AM by Chairman Pete Smeltz.

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| Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 18, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.  | MINUTES<br>APPROVED                          |
| Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 18, 2017 meeting. Motion by Mrs. Kunes; seconded by Mr. Conklin. Motion carried.  | MINUTES<br>APPROVED                          |
| Mr. Smeltz asked for a motion to approve the 2018 County Funding of \$34,628.00 for the Agricultural Preservation Program. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.  | 2018 COUNTY FUNDING<br>AG PRES. PROGRAM      |
| Mr. Smeltz asked for a motion to approve an allocation of \$6,250.00 from the Affordable Housing Fund to the Clinton County Housing Coalition for returning citizens rental assistance. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.                       | ALLOCATION OF<br>AFFORDABLE HOUSING<br>FUNDS |
| Mr. Smeltz asked for a motion to approve the purchase of a service agreement with Hewlett Packard Enterprise Company for hardware and software support for a one year period, for the amount of \$20,110.65. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.  | SERVICE AGREEMENT<br>HEWLETT PACKARD         |
| Mr. Smeltz asked for a motion to approve the software maintenance contract renewal with Net Motion Software Inc. for a one year period for the amount of \$3,622.50. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.  | SOFTWARE MAINTENANCE<br>CONTRACT RENEWAL     |
| Mr. Smeltz asked for a motion to approve the 2018 Savin Maintenance and Service Agreement with PA District Attorney's Institute at no cost to the county. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.   | SAVIN MAINTENANCE AND<br>SERVICE AGREEMENT   |
| Mr. Smeltz asked for a motion to approve the Maintenance Agreement with Willits Copiers, Inc. for the amount of \$290 annually, to cover the Kyocera copier at the MDJ-2 office, effective February 15, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. | WILLITS COPIERS<br>MAINT. AGREEMENT          |
| Mr. Smeltz asked for a motion to approve the Hazardous Material Response Fund grant agreement with PEMA, in the amount of \$13,345.24 for the period of July 1, 2017 through June 30, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.                   | HAZARDOUS MAT.<br>RESPONSE FUND GRANT        |
| Mr. Smeltz asked for a motion to approve the resignation of Danielle Sherman, caseworker at Children and Youth Services, effective February 2, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.  | RESIGNATION<br>D. SHERMAN/CYS                |
| Mr. Smeltz asked for a motion to approve the resignation of Sierra McKinney, part-time Dispatcher at the Department of Emergency Services, effective January 19, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.  | RESIGNATION<br>S. MCKINNEY/DES               |
| Mr. Smeltz asked for a motion to approve the ending employment date of Joshua Henry, Archival Records Assistant for the Assessment Office (Student Intern) effective December 12, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.                       | EMPLOYMENT ENDED<br>J. HENRY/ASSESS.         |
| Mr. Smeltz asked for a motion to approve the hiring of David Hackenburg, part-time Security Guard in the Sheriff's Department, effective January 22, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.  | HIRING<br>D. HACKENBURG<br>SHERIFF           |
| Mr. Smeltz asked for a motion to approve the hiring of William Baney and Gene McCauley, part-time Security Guards in the Sheriff's Department, effective January 25, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.                                    | HIRING<br>W. BANEY/G. MCCAULEY<br>SHERIFF    |
| Mr. Smeltz asked for a motion to approve the hiring of Rebecca Mitch, Archival Records Assistant for the Assessment Office, effective January 29, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.   | HIRING<br>R. MITCH/ASSESS.                   |
| Mr. Smeltz asked for a motion to approve the hiring of Colleen Mackey, Food Service Worker at the Clinton County Correctional Facility, effective January 29, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.   | HIRING<br>C. MACKEY/CCCF                     |
| Mr. Smeltz asked for a motion to approve the transfer of Darren Muthler, from Lieutenant to Correctional Officer at the Clinton County Correctional Facility, effective January 28, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.                     | TRANSFER<br>D. MUTHLER/CCCF                  |
| Mr. Smeltz asked for a motion to approve the promotions of Gary Rausch and Jared Campbell from Correctional Officers to Lieutenants at the Clinton County Correctional Facility, effective January 28, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.  | PROMOTIONS<br>G. RAUSCH/J. CAMPBELL<br>CCCF  |
| Mr. Smeltz asked for a motion to approve the termination of Chad Cashwell, Correctional Officer at the Clinton County Correctional Facility, effective January 22, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz.  | TERMINATION<br>C. CASHWELL/CCCF              |

Motion carried.

Mr. Smeltz asked for a motion to approve the promotion of Nicole Martellotti, from part-time to full-time Caseworker in Children and Youth Services, effective January 29, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

PROMOTION  
N. MARTELOTTI  
CYS

The Commissioners' Meeting was adjourned at 10:24 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:34 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$364,835.51, and Net Payroll in the amount of \$282,956.10, for the period ending January 18, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

There were no Staff Reports.

STAFF REPORTS

There was no report from Mr. Hanna's office.

REP. HANNA'S REPORT

Mr. Smeltz commented that Mr. Snyder was doing well after surgery and is awaiting his return.

COMMISSIONER'S REPORT

Mr. Conklin commented that his trip to the PCORP meeting went well. He took exception to a published report showing that Lock Haven is one of the poorest towns in Pennsylvania with Indiana, Pennsylvania being number one. He expressed concern over the way the data was calculated to reach those conclusions. He and Mr. Smeltz agreed that this report gives a negative impression of the County.

Mr. Smeltz asked Mrs. Petruzzi to come to a future meeting to announce upcoming election dates.

Ms. Sara Paez asked questions about the natural gas meeting that was cancelled because of the Federal Shutdown. Mr. Smeltz responded that the meeting was being rescheduled. He also reported that the SEDA-COG Natural Gas Cooperative has been awarded a \$1,000,000 grant for a pipeline in Centre Hall.

PUBLIC COMMENTS

The meeting adjourned at 10:48 AM.

ADJOURNMENT

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Chief Clerk