

**Thursday, January 5, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs and Jim Runkle

The meeting was called to order at 10:03 AM by Chairman Pete Smeltz.

Mr. Smeltz announced that there would be no change in the organization of the Board of Commissioners. He will remain the Charirman and Mr. Snyder will remain the Vice Chairman for the 2017 year. The Appointed Positions of Solicitor, Larry Coploff; Chief Clerk, Jann Meyers; and Keith Yearick, Chief Assessor will remain unchanged.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 29, 2016, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the December 29, 2016, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a purchase of Service Agreement with Pentz Run Youth Services to provide Child Welfare Services for Children and Youth, effective January 1, 2017 through June 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL SERVICE CONTRACT PENTZ RUN YOUTH SERVICES

Mr. Smeltz asked for a motion to approve the reappointment of Jeffrey Snyder as Commissioner Representative, and Steve Stevenson as second representative on the SEDA-COG Board of Directors for the year 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. BOARDS & AUTHORITIES

Mr. Smeltz asked for a motion to approve the list of Commissioner Assignments as representatives and Liaisons to Boards and Authorities for 2017. and to approve Tim Holiday as Transit Committee representative for the County for the year 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

Mr. Smeltz asked for a motion to confirm the retirement of Pamela Bowes, Cost Collection Clerk in the Adult/Juvenile Probation Department, effective December 31, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. RETIREMENT PAMELA BOWES PROBATION

Mr. Smeltz asked for a motion to approve the resignation of Matthew Oldt II, Dispatcher in the Department of Emergency Services, effective January 15, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. RESIGNATION MATTHEW OLDT II DES

The Commissioners' Meeting was adjourned at 10:23 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:42 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$383,900.83 for the period ending January 3, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

There were no Staff reports. STAFF REPORTS

Ms. Maggs reported that they are glad to be back in the Office after the smoke damage from the neighboring fire. She reported that Mr. Hanna's swearing in was on January 3, 2017 for a two year term, and has again been elected as Minority Whip. Legislative Sessions will begin on January 23<sup>rd</sup>. Ms. Maggs also discussed some new issues with PennDOT vehicle registration renewal. Mr. Conklin expressed thanks to Representative Hanna for a Human Services grant he helped to obtain that benefited the County. REP HANNA'S REPORT

Mr. Snyder discussed an article in The Express about how many buildings that the County owns. The Article stated that four buildings were owned. Mr. Snyder stated that the County owns ten. COMMISSIONERS REPORT

Mr. Snyder noted that remodeling work on Courtroom 2 has begun.

Mr. Morris asked how many employees are not under a Collective Bargaining Agreement and what the cost of a 3% raise for them would be. Answers were promised for the next work session. PUBLIC COMMENTS

The meeting adjourned at 10:59 AM. ADJOURNMENT

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Chief Clerk

**Thursday, January 12, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Bill Frantz, and Maria Boileau

PUBLIC ATTENDEES: Elizabeth Arnold, Sara Stine, Richard Morris, Janaan Maggs and Wendy Stiver

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

The Commissioners noted with regret, the passing of Linda Bickford, retired County employee who had served as Chief Clerk under several Boards of Commissioners.

PASSING OF FORMER CHIEF CLERK LINDA BICKFORD

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 5, 2017, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 5, 2017, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

MINUTES APPROVED

Mr. Smeltz asked for a motion to approve Resolution No. 1 of 2017, designating William Frantz, Emergency Management Coordinator, as the Authorized Agent to execute all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program effective, January 12, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL RESOLUTION NO. 1 APPOINTING WILLIAM FRANTZ AUTHORIZED AGENT, HAZMAT MITIGATION GRANT PROGRAM

Mr. Smeltz asked for a motion to approve a joint funding agreement with the US Geological Survey, PA Water Science Center, for the Baseline Water Quality Program, effective from October 1, 2016 through June 30, 2019, with the county providing the DCED Grant funds in the amount of \$247,912.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL AGREEMENT US GEOLOGICAL SURVEY BASELINE WATER QUALITY

Mr. Smeltz asked for a motion to approve a contract for service with Port Elevator, Inc., to provide full coverage on two elevators located at the Piper Building, 100 Mercer Drive, for a three-year period, effective February 1, 2017 for a quarterly amount of \$585.00. Motion by Mr. Snyder; Seconded by Mr. Conklin. Motion carried.

APPROVAL PORT ELEVATOR INC. THREE YEAR CONTRACT PIPER BUILDING

Mr. Smeltz asked for a motion to approve an amendment to the trash removal contract with Love Disposal Inc., for additional service at the Piper Building, at an added cost of \$35.00 per month effective February 1, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL AMENDMENT TO CONTRACT LOVE'S DISPOSAL INC.

Mr. Smeltz asked for a motion to approve a contract with NRG Controls North, Inc. for preventive Maintenance service (six visits per year) for the HVAC system at the Piper Building, for a three-year period, effective February 1, 2017 through January 31, 2020 at an annual cost of \$4,485.00 for the first two years and \$4,620 for the third year. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL CONTRACT NRG CONTROLS NORTH HVAC MAINTENANCE PIPER BLDG

Mr. Smeltz asked for approval to send a non-binding notice to confirm Clinton County's interest in participating in the 2017 intergovernmental transfer agreement to secure increased funding for Susque-view, Inc. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL INTERGOVERNMENTAL TRANSFER AGREEMENT FOR SUSQUE-VIEW

Mr. Smeltz asked for approval of the transfer of IV-D Funds in the amount of \$33,240.00 to the General Fund for October reimbursement of expenses. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL IV-D FUNDS

Mr. Smeltz asked for approval of County Bills in the amount of \$89,330.45 and net Payroll in The amount of \$283,957.20 for the period ending January 13, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL COUNTY BILLS / PAYROLL

Maria Boileau, Voter Registration, noted that petitions will soon be able to be filed for the Primary Election.

STAFF REPORTS

Janaan Maggs of Representative Hanna's Office said there office on Bellefonte Avenue is again in operation. The Commissioners praised the local fire companies for keeping the fire contained. It could have been a lot worse. The Commissioners would like to meet with Mr. Hanna. Ms. Maggs said that Fridays would be best.

REPORT FROM REP. HANNA'S OFFICE

Mr. Snyder pointed out that the local inmate population at the prison has been going down in recent years due in large part to the leadership at CCCF and the transition and support of the courts. Reports to the Prison Board show that the number has dropped from 110 to about 70.

COMMISSIONERS' REPORTS

Mr. Conklin noted the selection of U.S Representative Glenn Thompson as Vice Chairman of the House Agriculture Committee.

The meeting adjourned at 10:46 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, January 19, 2017**

PRESENT: Pete Smeltz and Jeff Snyder

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Michelle Kunes, Katie DeSilva and Kevin Fanning

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs and Wendy Stiver

The meeting was called to order at 10:04 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 12, 2017, meeting. Motion was made by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the 2015 CDBG Subrecipient Agreement with Renovo Water Authority for the 9<sup>th</sup> Street water main replacement project, in the amount of \$77,050.00. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVAL 2015 CDBG SUBRECIPIENT AGREE/RENOVO WATER AUTH.

Mr. Smeltz asked for a motion to approve a Memorandum of Understanding with the Central PA Food Bank as the designated Agency for the responsibilities under the State Food Purchase Program and the Emergency Food Assistance Program. The Memorandum was reviewed by the County Solicitor. The County Commissioners are responsible for the application. The Agency will administer the project for us, but we have to submit the quarterly reports and data. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVAL MEMO. OF UNDERSTANDING CENTRAL PA FOOD BANK

Mr. Smeltz asked for a motion to approve Resolution No. 2 of 2017 to accept the Bid Proposal from Jersey Shore State Bank for the Tax Revenue Anticipation Note, with a rate of .87% plus a \$1500.00 legal fee. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. RESOLUTION NO. 2 OF 2017 BID PROPOSAL/TRAN

Mr. Smeltz asked for a motion to approve a Tower Space Lease Agreement with Schuylkill Mobile Fone Inc., for space at the Swisssdale Tower, effective for a five year period from March 1, 2017 to February 28, 2022, for an amount of \$219.01 per month. Mr. Fanning added that this is a renewal of a contract that the County has had for fifteen years or more. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. TOWER SPACE LEASE AGREE. SCHUYLKILL MOBILE FONE INC.

Mr. Smeltz asked for a motion to approve a Land Lease Agreement with Gregory S. Brown and Louise Muncy and Assigns, effective for a ten year period from November 1, 2016 to October 31, 2026, for an annual amount of \$2,400.00 for the first year and increasing at the rate of \$100.00 per year until the end of the lease. The County leases space on a Centre County communications tower located on land owned by Brown and Muncy. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. LAND LEASE AGREEMENT GREGORY S. BROWN & LOUISE MUNCY & ASSIGNS

Mr. Smeltz asked for a motion to approve the 2017 County funding for the Agricultural Preservation Program. The amount is \$31,786.53. Of that amount \$30,000.00 was budgeted and \$1,786.53 is from interest paid on rollback taxes for properties that were taken out of Clean and Green. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. 2017 COUNTY FUNDING AGRICULTURAL PRES.PROGRAM

Mr. Smeltz asked for a motion to approve a contract for service with Keystone Security and Technologies Inc., for set up and one year of monitoring for the Security System at the Piper Building, for an amount of \$489.00. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. CONTRACT/ KEYSTONE SECURITY & TECHNOLOGIES INC

Mr. Smeltz asked for a motion to approve the retirement of Caroline Sharar, Data Entry Coordinator at the Department of Emergency Services, effective January 31, 2017. Mr. Fanning added that Caroline is a twenty-two year employee who has great knowledge of the financial processes at DES and will be hard to replace. She will be greatly missed. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. RETIREMENT CAROLINE SHARAR DES

Mr. Smeltz asked for a motion to approve the hiring of Ryan Mitchell and Julie Dakota as part time Archival Records Assistants for the Assessment Office (Internship), effective January 30, 2017 through May 12, 2017. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. HIRING RYAN MITCHELL & JULIE DAKOTA/ASSESSMENT

The Commissioners' Meeting was adjourned at 10:31 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:34 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$447,461.50 and net payroll in the amount of \$20,885.24 (Comp and Sick Leave payout), for the period ending January 20, 2017. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. COUNTY BILLS/PAYOUT

Mr. Fanning announced that he received a letter from PEMA and the County is receiving a grant through Act 12 for a multi-county Interconnectivity Project. The County should be getting it in the next few weeks. Mrs. DeSilva stated that the Planning office got final approval for a Zoning Ordinance Amendment needed to comply with the ACRE Law. She also spoke about the Human Services Block Grant application process which the Commissioners are considering. Block Grant applications are due by February 4, 2017. Mrs. DeSilva announced the ESG year-end success story as the Merritt House Shelter. There will be a grand Opening on February 14, 2017. The CDBG success story submitted concerned the renewal and revitalization of Renovo that is taking place, and the grant programs that are helping the community. STAFF REPORTS

Janaan Maggs of Representative Hanna's Office announced that with the new Presidency on January 20, 2017 that their office is excited to see what he offers to the Country. It will be an interesting year. The Commissioners asked to have her set up a meeting with Mr. Hanna and talk about their concerns about the State Budget and legislation sometime in February.

REPORT FROM REP. HANNA'S  
OFFICE

Mr. Snyder announced that Clinton County received the trophy back from Lycoming County for the most bears harvested on the first day of the season. Mr. Snyder congratulated Mr. Smeltz for being elected President of the Joinder Board. The new Director at the Joinder is Keith Wagner.

COMMISSIONERS' REPORTS

There were no Public comments.

PUBLIC COMMENTS

The meeting adjourned at 11:01 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, January 27, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Warden Rowley, Susan Watt and Angela Hoover

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Jim Runkle, Heather Doherty, David Payne, Jay Wenger  
And Joe Pierce

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 19, 2017 meeting. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 19, 2017 meeting. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve Ordinance Number 1 of 2017 for the parameters of issuance for the 2017 Bond. Motion made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. ORDINANCE NO. 1 OF 2017

Joe Pierce, Bond Counsel, Jay Wenger, Financial Advisor, and David Payne, underwriter with PNC, were on hand to explain the next steps in the Bond process.

Mr. Smeltz asked for a motion to approve the final design of the Clinton County Correctional Facility renovations and improvement project and authorization for the County and EADS Architects, Inc. to proceed to bidding. Mr. Rowley commented that he is excited for the improvements that will upgrade the HVAC and security systems and expand treatment services, extending the life of the facility by another 30 years. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL FINAL DESIGN/CCCF RENOVATIONS

Mr. Smeltz asked for a motion to approve the Inmate Housing Agreement with the County of Schuylkill at a rate of \$70.00 per inmate per day. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. INMATE HOUSING AGREEMENT W/SCHUYLKILL CO.

Mr. Smeltz asked for a motion to approve the contract for services with Keystone Central School District to assist in development and coordination of transportation procedures for children in the custody of Children and Youth Services, effective from January 1, 2017 to June 30, 2017. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CONTRACT W/KCSD TRANSPORTATION SERVICES

Mr. Smeltz asked for a motion to approve the contract for services with Jersey Shore Area School District to assist in development and coordination of transportation procedures for children in the custody of Children and Youth Services, effective from January 1, 2017 to June 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CONTRACT W/JSASD TRANSPORTATION SERVICES

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$508,988.42 and net payroll in the amount of \$273,401.20 for the period ending January 27, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS/PAYROLL

There were no Staff reports. STAFF REPORTS

Janaan Maggs from Representative Hanna's Office said that the Legislature was in the reorganization process during the first week of the new session. The Commissioners are preparing items of concern and their legislative priorities for a meeting with Mr. Hanna in February. REPORT FROM REP. HANNA'S OFFICE

Mr. Conklin addressed his concerns on the upcoming budget. Mr. Smeltz announced and discussed the Key Priorities of CCAP for 2017. Mr. Smeltz welcomed Heather Doherty from Leadership Clinton County to the meeting. COMMISSIONERS' REPORTS

Mr. Morris was interested in the difference in the number of employees on the Clinton County Payroll from 2012 to 2017 and if County Government is growing or are responsibilities shifting? PUBLIC COMMENTS

There was some discussion on how the drilling impact fees are distributed and whether it is important to keep the impact fee in place.

The meeting adjourned at 10:55 AM. ADJOURNMENT

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Chief Clerk

## Thursday, February 2, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Warden John Rowley, DW Susan Watt and DW Angela Hoover, Kevin Fanning

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Jim Runkle and Greg Beniston

The meeting was called to order at 10:03 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 26, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES  
APPROVED

Bids were opened for the Prison Food Contract at the Clinton County Correctional Facility.

BID OPENING  
PRISON FOOD CONTRACT

- 1). Trinity Services Group, Inc. - 4.407 cents - \$661.05 – per day, per 150 inmates; 3.414 cents – \$1,194.90 – per day, per 350 inmates.
- 2). Aramark – 3.885 cents - \$582.82 – per day, per 150 inmates; 3.092 cents - \$1,082.10 – per day, per 350 inmates.
- 3). CBM – Alternate management fee proposal - \$90,000.00 annually - \$7,500.00 monthly.

It was noted by Commissioner Snyder that because the bid closing time was listed in the RFP as February 1, 2017 at midnight, the Board would consider any bid delivered on February 2, 2017.

Mr. Smeltz asked for a motion to refer the bids to the Clinton County Prison Board and their Solicitor for further review and recommendation for awarding. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

Mr. Smeltz asked for a motion to approve an Inmate Housing Agreement with the County of Snyder, at a rate of \$70.00 per inmate per day. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVAL  
INMATE HOUSING AGREE-  
MENT/COUNTY OF SNYDER

Mr. Smeltz asked for a motion to approve a Grant Agreement with PEMA for Statewide Inter-Connectivity funding in the amount of \$516,041.33. Mr. Fanning reported that this will give us the opportunity to connect with ten other Counties and share information. There is no cost to the County. The funds will come from Act 12. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL  
GRANT AGREEMENT/PEMA

Mr. Smeltz asked for a motion to approve a Tower Space Rental Agreement with Greater Vision Microwave Networks, LLC (D/B/A River Valley Internet) to lease space on the Cree Drive tower and building for a five-year period from July 1, 2016 to June 30, 2021, for an amount of \$199.65 per month. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL  
TOWER SPACE RENTAL  
AGREEMENT/GREATER VISION  
MICROWAVE NETWORKS, LLC.

The Commissioners' Meeting was adjourned at 10:30 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:34 AM.

Mr. Smeltz asked for a motion to approve the transfer of Beth Dyke from part time Archival Records Assistant in the Assessment Office to part time Archival Records Scanner/Trainer for the Assessment & Register and Records Office, effective January 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

TRANSFER  
BETH DYKE  
PT/ASSESS/REG&REC.

Mr. Smeltz asked for a motion to approve the promotion of Derek Hoover from 911 Dispatcher Trainee to full time Dispatcher at the Department of Emergency Services, effective January 29, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

PROMOTION  
DEREK HOOVER  
DES

The Commissioners' Meeting was adjourned at 10:37 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:42 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$1,502,695.73, for the period ending February 2, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS/PAYROLL

There were no Staff reports.

STAFF REPORTS

Janaan Maggs from Representative Hanna's Office reported on some issues that they see most in their Office.

REPORT FROM REP. HANNA'S  
OFFICE

Mr. Conklin reported that the Governor issued an additional Ten Million dollars in funding for the opioid Narcan/Vivitrol rescue drug.

COMMISSIONERS' REPORTS

Mr. Snyder addressed some concerns he has with the STEP Winterization Program that requires Clinton County residents to appear in person at the Williamsport STEP Office to apply. On behalf of the Commissioners he has requested STEP to provide staff at the Clinton County location and to offer some evening hours. Mr. Snyder also sent out a Kudos to our Maintenance and IT Department for helping

transfer the security of the Piper Building after the closing took place on January 31, 2017 at 4:10 pm.

Mr. Snyder also reported that he has formed a County Security Committee which will be a subcommittee of the Safety Committee.

Mrs. Meyers reported that there was supposed to be a bid opening for repository bids on February 1, 2017, but Mrs. Kunes reported that there were none.

Mrs. Meyers also reported that the Life Center will be having an Indoor Yard Sale on February 3, 2017 at 8:00 am. All household items are new and are available to the public for a donation.

Mr. Morris had questions on the closing costs of the Piper Building. Mrs. Meyers said that she will provide PUBLIC COMMENTS Him with the information.

Mr. Morris also had some questions on the moving of the Deed room in the Register and Records office when they move to the Piper Building.

The meeting adjourned at 11:07 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, February 9, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Suzanne Watson

PUBLIC ATTENDEES: Richard Morris, Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 2, 2017, meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the February 2, 2017, meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve Amendment No. 3 to the EADS Architects, Inc., Form of Agreement, for the bidding and award phase services for the renovations and improvement project at the Clinton County Correctional Facility, for a lump sum fee of \$14,300.00, and for the construction phase services for a lump sum fee of \$103,800.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.	APPROVAL AMENDMENT 3 TO EADS AGREEMENT - PRISON PROJECT
Mr. Smeltz asked for a motion to approve an agreement with Susquehanna Group Advisors, Inc., to Provide consulting services in the issuance of the 2017 Bonds, for a lump sum fee of \$28,500.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL AGREEMENT WITH SGA BOND CONSULTING SERVICES
Mr. Smeltz asked for a motion to approve a purchase of service agreement with Hewlett Packard Enterprise Company for network hardware and software support for a one-year period for the amount Of \$13,673.15. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL PURCHASE OF SERVICE AGREEMENT – HEWLETT PACKARD
Mr. Smeltz asked for a motion to approve a software maintenance contract renewal with Net Motion Software Inc. for a one-year period for VPN access, for a one-year period for the amount of \$3,622.50. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL MAINTENANCE CONTRACT NET MOTION INC
Mr. Smeltz asked for a motion to approve two lease/purchase supplements with IBM Credit LLC to Properly identify the location and service terms for the AS400 at the Garden Building and at the Mellott building. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL LEASE/PURCHASE SUPPLEMENTS IBM CREDIT LLC
Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$33,178.00 to the General Fund for November reimbursement of expenses. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL IV-D FUNDS
Mr. Smeltz asked for a motion to approve the County bills in the amount of \$128,174.02, and net payroll in the amount of \$266,738.86, for the period ending February 10, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	COUNTY BILLS/PAYROLL
Suzy Watson reported that her office has been working on a project to convert images in the Prothonotary's office to PDF files for upload to the state system.	STAFF REPORTS
Janaan Maggs from Representative Hanna's Office was not able to attend the meeting.	REPORT FROM REP. HANNA'S OFFICE
Mr. Snyder noted that the Governor's budget proposal has been presented. All agreed that the \$3 billion deficit must be addressed. The Commissioners discussed the proposal to consolidate several state departments, and the proposed \$25 per capita fee for State Police coverage. Mr. Snyder added that it should be a very interesting budget season. The board hopes to get more information at the CCAP Spring Conference in March.	COMMISSIONERS' REPORTS
Mr. Morris questioned why the County had to pay half of the transfer tax on the Piper building. He felt the seller should have been made to pay it all.	PUBLIC COMMENTS
The meeting adjourned at 11:19 AM.	ADJOURNMENT

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Chief Clerk



**Thursday, February 16, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Jason Foltz, Susan Watt, Kevin Fanning and John Rowley

PUBLIC ATTENDEES: Richard Morris, Jim Runkle and Janaan Maggs

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 9, 2017, meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve a Professional Services Agreement with MCM Consulting Group, Inc., for Project Management Services for a Regional NG911 Telephony System and Esinet, for a one year term, effective February 16, 2017 for an amount of \$48,000.00. This is a Grant funded Agreement. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL PROFESSIONAL SERVICES AGREEMENT MCM CONS.GROUP, INC
Mr. Smeltz asked for a motion to approve a Joinder Agreement for the Guardian RFID System for the Clinton County Correctional Facility, as a Sublicensee under the CCAP Master Agreement for a three year term beginning February 16, 2017, with no initial fee and an annual renewal fee of \$3,500.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL JOINER AGREEMENT GUARDIAN RFID SYSTEM CCCF
Mr. Smeltz asked for a motion to approve a liquid fuels request from West Keating Township to purchase anti-skid in the amount of \$763.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	LIQUID FUELS W.KEATING TOWNSHIP
Mr. Smeltz asked for a motion to approve a liquid fuels request from Lamar Township to fund a highway lighting agreement at the Auction Road Interchange in the amount of \$806.57. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	LIQUID FUELS LAMAR TOWNSHIP
Mr. Smeltz asked for a motion to approve a liquid fuels request from Lamar Township for a lighting agreement at the Salona Interchange in the amount of \$5,259.93. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	LIQUID FUELS LAMAR TOWNSHIP
Mr. Smeltz asked for a motion to approve the appointment of Kristen Smith to fill a vacancy on the Clinton County Housing Authority for the remainder of a five year term, expiring December 31, 2018. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	BOARDS/AUTHORITIES CC HOUSING AUTHORITY K.SMITH
Mr. Smeltz asked for a motion to approve the hiring of Katie Lyn-Myers Pratt as an Adult Probation Officer, effective February 27, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING KATIE PRATT/A.PROB.
Mr. Smeltz asked for a motion to approve the hiring of James Michael Fedele as a Probation Officer Trainee, effective February 27, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING JAMES FEDELE/PROB.
Mr. Smeltz asked for a motion to approve the resignation of Lindsey Graham, Corrections Officer and Temporary Case Manager at the Clinton County Correctional Facility, effective February 27, 2017.	RESIGNATION LINDSEY GRAHAM/CCCF
Mr. Smeltz asked for a motion to approve the resignation of Aaron Edwards, Corrections Officer at the Clinton County Correctional Facility, effective March 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION AARON EDWARDS CCCF
Mr. Smeltz asked for a motion to approve the resignation of Zachary Litwin, Corrections Officer at the Clinton County Correctional Facility, effective March 11, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESIGNATION ZACHARY LITWIN CCCF
Mr. Smeltz asked for a motion to approve the hiring of Derek Hoke as part time Corrections Officer at the Clinton County Correctional Facility, effective February 13, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING DEREK HOKE/PT.CCCF
The Commissioners' Meeting was adjourned at 10:33 AM.	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:41 AM.	
Mr. Smeltz asked for a motion to approve the County bills in the amount of \$359,291.41 for the period ending February 15, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS
There were no staff reports.	STAFF REPORTS
There was some discussion of the Meritt House Grand Opening. Mr. Snyder was concerned with the high cost of doing a project like this due to prevailing wage laws and red tape. through. He appreciated the grants that were obtained for the project but noted that the thresholds need to be increased for small projects to keep the cost down. Mr. Conklin reported that he attended an ATV meeting along with Mr. Hanna. He added that it was very nice to see him there.	REPORT REP. HANNA
Mr. Morris had questions about the Assessment Tax Appeal Hearing next week.	PUBLIC COMMENTS
The meeting adjourned at 11:03 AM.	ADJOURNMENT

*Jann R Meyers*  
Chief Clerk

**Thursday, February 23, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Kevin Fanning, Katie DeSilva and Tim Holladay

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Jordan Sheffer and Janaan Maggs

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 16, 2017, meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the February 16, 2017 Meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve an Intergovernmental Transfer Agreement and Certification with PA Department of Human Services Office of Long Term Living, providing intergovernmental transfer of funds in the amount of \$2,137,596.00 to DHS in order to provide the non-federal share of medical Assistance payments to Susque-View Home, Inc. This will help fill the gap between costs of the care and Medicare. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL INTERGOVERNMENTAL TRANSFER AGREEMENT & CERT. WITH PA DEPT. OF HUMAN SERVICES

Mr. Smeltz asked for a motion to approve a Professional Services Agreement with MCM Consulting Group, Inc., to provide consulting services to the Department of Emergency Services for up to 500 hours at a rate of \$75.00 per hour, including all office and travel expenses, and \$75.00 per hour plus expenses for hours in excess of 500, effective for a one year-period beginning on February 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL PROFESSIONAL SERVICES AGREEMENT WITH MCM CONSULTING GROUP, INC. DES

Mr. Smeltz asked for a motion to approve Ordinance No. 2 of 2017, amending the 2016 Clinton County Zoning Ordinance. Mrs. DeSilva explained the changes involving the Ordinance. The ordinance was properly advertised and a public hearing was held regarding the amendment. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL ORDINANCE NO. 2 OF 2017 AMEND CC ZONING

Mr. Smeltz asked for a motion to approve a Letter of Agreement with Susquehanna Accounting and Consulting Solutions, Inc. for Accounting Services for a three year period from January 1, 2017 through December 31, 2019, at the following hourly rates:

	2017	2018	2019
Senior Consultant	\$117	\$121	\$123
Director	\$234	\$241	\$246

Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL LETTER OF AGREEMENT SUSQUEHANNA ACCOUNTING & CONSULTING SOLUTIONS, INC. FOR ACCOUNTING SERVICES

Mr. Smeltz commented that we rarely use the Director services. Mr. Conklin added that we do not pay a County Controller. Mr. Snyder said that once you hire a County Controller that you no longer have control. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

Mr. Smeltz asked for a motion to approve a purchase of Service Agreement with Robert D. O'Connor, Jr., for Legal Services for Children and Youth Services and Probation, at a rate of \$75.00 per hour, effective from February 21, 2017 to June 30, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PURCHASE OF SERVICE AGREEMENT/R.O'CONNOR LEGAL SERVICES

Mr. Smeltz asked for a motion to approve the hiring of Jason Kromanik as Staff Development and Compliance Coordinator at the Clinton County Correctional Facility, effective March 13, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING JASON KROMANIC CCCF

Mr. Smeltz asked for a motion to approve the promotion of Gary Rausch from Part Time Corrections Officer to Full Time Corrections Officer at the Clinton County Correctional Facility, effective February 27, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROMOTION GARY RAUSCH CCCF

The Commissioners' Meeting was adjourned at 10:42 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:44 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$442,376.86 and Net Payroll in the amount of \$268,697.30, for the period ending February 24, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS/PAYROLL

There were no staff reports. STAFF REPORTS

The Commissioners plan to meet with Representative Hanna next week. Some of the topics they hope to discuss with him include the reorganization of the departments under Human Services, and whether lottery funds are still directed to programs for Seniors. REPORT REP. HANNA

Mr. Conklin announced that WNEP/Channel 16 did a live Broadcast from Susque-View. Mr. Conklin added that the Jay Street project is going to cause a lot of problems with the County employees and customers trying to get into the Court House. Mr. Holladay suggested that there be a Pedestrian walkway mapped out. COMMISSIONERS REPORT

There were no Public comments. PUBLIC COMMENTS

The meeting adjourned at 10:59 AM. ADJOURNMENT

**Thursday, March 2, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Eric Ditty and Steve Miller

The meeting was called to order at 10:03 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 23, 2017, meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES  
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the February 23, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

MINUTES  
APPROVED

Mr. Smeltz asked for a motion to approve a Memorandum of Understanding with Davis Insurance regarding the Piper Building lease. They currently have a lease until March 2018. If they stay longer they will be on a monthly basis. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL  
MOU WITH  
DAVIS INSURANCE

Mr. Smeltz asked for a motion to approve a transfer of IV-D funds in the amount of \$48,199.00 into the General Fund for December 2016 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

IV-D FUNDS

Mr. Smeltz asked for a motion to confirm the termination of Spencer Lane, part time Corrections Officer at the Clinton County Correctional Facility, effective February 8, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

TERMINATION  
SPENCER LANE  
CCCF

The Commissioners' Meeting was adjourned at 10:08 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:19 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$764,043.66, for the period ending March 2, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

There were no staff reports.

STAFF REPORTS

There were no reports from Rep. Hanna's office. Mr. Conklin reported on Mr. Hanna's Town Hall meeting which had occurred the previous night. The Commissioners will be meeting with Mr. Hanna in the afternoon and plan to discuss legislative issues, CCAP priorities, and tax issues.

REPORT REP. HANNA

Mr. Snyder reported that the Commissioners met with an Architect for some updates at the Piper Building and have a proposal on the way. They are trying to keep it simple and it is starting to come together. Getting IT and CYS space ready will be the first priorities.

COMMISSIONERS REPORT

Courtroom 2 renovations are completed.

The Commissioners reported that the Renovo River Town meeting was well attended and productive.

Mr. Ditty thanked the Commissioners for doing a good job. They work with a very large Budget and do a lot of behind the scene activities. They are helping with Renovo restorations and the pavilion at the Senior Center is out for proposal.

PUBLIC COMMENTS

Mr. Ditty asked about the Power plant project. Mr. Snyder answered that it is in the works and moving forward with permits. Mr. Conklin said the demolition will be the first thing to happen. It will be a big impact on the community and will bring in over 500 jobs, and opportunity for local restaurants and housing markets.

Mr. Runkle asked about the controversy over the closing of Jay St. and how it will affect the Courthouse. Mr. Snyder told him they have a temporary solution and would like him to report on the story when they are ready.

The meeting adjourned at 10:39 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, March 9, 2017**

PRESENT: Pete Smeltz and Jeff Snyder

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Michelle Kunes, and Katie DeSilva

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, and Janaan Maggs

The meeting was called to order at 10:07 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 2, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the March 2, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve Proclamation designating the month of April 2017 as "Pennsylvania 811 Safe Digging Month". Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVAL PROCLAMATION

Mr. Smeltz asked for a motion to approve an amendment to the Clinton County Retirement System, effective January 1, 2017, establishing that employees entering the plan on or after January 1, 2017 shall be in the 1/70 Class. Current employees will not be effected and are in 1/60 class. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVAL AMENDMENT CLINTON COUNTY RETIREMENT SYSTEM

Mr. Smeltz asked for a motion to approve a proposal for Architectural Services with LeFevre Wilk Architects, LLC, for design and documentation of the Piper Building modification project, for a lump sum fee of \$10,000.00. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVAL PROPOSAL ARCHITECT/SERVICES LEFEVRE WILK ARCT./LLC

Mr. Smeltz asked for a motion to approve an announcement of the notification/volunteer process for homeowners under the Baseline Water Quality Testing Program. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. ANNOUNCEMENT NOTIFICATION/VOLUNTEER WATER TESTING PROGRAM

Mr. Smeltz asked for a motion to confirm the hiring of Timothy Bodle, Christopher Reuss, and Michael Smith as part time Correctional Officers at the Clinton County Correctional Facility, effective March 13, 2017. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. HIRING T.BODLE/C.REUSS M.SMITH/CCCF

The Commissioners' Meeting was adjourned at 10:27 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:28 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$422,166.83 and Net Payroll in the amount of \$271,067.36, for the period ending March 10, 2017. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. COUNTY BILLS/PAYROLL

Mrs. Kunes reported that the new tax bills for 2017 were mailed on 3/1/2017. They have collected \$234,000.00 so far from local tax payers. STAFF REPORTS

Mrs. DeSilva reported that she has been taking a lot of training courses for her exam preparation in order to receive her Planning certification. She also discussed how the 2018 Trump Budget might affect the HUD and County Housing funds.

There was some discussion on the House Bill #230 for Property Tax Reduction and Diversification. The Commissioners thanked Ms. Maggs for setting up last week's meeting with Representative Hanna. REPORT REP. HANNA

There was some discussion on the State budget process. COMMISSIONERS REPORT

Mr. Morris had questions on how Architect LeFevre was being paid. Mr. Snyder said that his fee will be disbursed in monthly payments, on a percentage basis as the work is completed. PUBLIC COMMENTS

The meeting adjourned at 10:48 AM. ADJOURNMENT

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Chief Clerk

**Thursday, March 16, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris and Jim Runkle

The meeting was called to order at 10:05 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 9, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the March 9, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Mr. Conklin abstained. Motion carried. MINUTES APPROVED

Mr. Snyder announced that there will be a Town Hall Meeting hosted by the Advocates for a Drug Free Tomorrow. Mr. Snyder said that he will be Master of Ceremonies. The meeting is March 23, 2017 from 6-8 pm at the Masonic Temple. Doors will open at 5:30 and refreshments will be served. ANNOUNCEMENT TOWN HALL MEETING

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$303,687.78 for the period ending March 16, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

Mrs. Meyers announced that the Bond funds should be transferred by wire by noon on 3/16/17 for \$6.4 million dollars. STAFF REPORTS

There were no reports from Mr. Hanna's office. REPORT REP. HANNA

There was some discussion on the Public Assistance Office regionalization plan. The Board expressed Concern that we may lose our local county office and face-to-face contact with clients. COMMISSIONERS REPORT

The Commissioners are proposing to change the way county Liquid Fuels funds are allocated to municipalities. Since the municipalities have been receiving higher allocations of their own, the Board will discuss at Monday's work session a proposal for use of the funds in 2017. There will also be discussion Monday regarding the issues of legislative reapportionment/gerrymandering and Senate Bill 22. Commissioners expressed the view that the current election cycle in the House of only two years is too short. They just get elected and then start campaigning again.

Mr. Snyder said that a fifth meeting for stakeholders regarding the ATV trails has been scheduled.

Mr. Morris had questions about Renovo Borough's recent announcement that ATV's are allowed on their Borough streets. PUBLIC COMMENTS

The meeting adjourned at 10:50 AM. ADJOURNMENT

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Chief Clerk

**Thursday, March 23, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Colleen Wise, President Judge Craig Miller, Ernie Jackson, Angela Hoover, John Rowley, Autumn Bower, Tristan Rock, Kevin Fanning, Michelle Kunes, Don Powers, and David Strouse.

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Janaan Maggs, David Allen, Kim Bender, Joe Orr, Peter Folen, William Kensinger, Bethany Miller, David Schneder, John Dawson, Stacie Wensel, Glee Carvell, Ryan Smith, and Jennifer Gatsche.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 16, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

The Commissioners' Meeting was adjourned at 10:02 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:04 AM.

Mr. Smeltz asked for a motion to approve the resignation of Kathleen Long, Assistant District Attorney, effective April 4, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION K.LONG/ADA

Mr. Smeltz asked for a motion to approve the transfer of Michael Angelelli from Attorney in Children & Youth Services/Domestic Relations to Assistant District Attorney, effective April 3, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. TRANSFER M.ANGELELLI ADA

Mr. Smeltz asked for a motion to approve the change of title for Amanda Browning from Assistant Solicitor to Attorney in Children & Youth Services, effective April 3, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TITLE CHANGE A.BROWNING CYS

Mr. Smeltz asked for a motion to approve the hiring of Daniel Strailey as Full time Dispatcher Trainee at the Department of Emergency Services, effective March 27, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING D.STRAILEY DES

Mr. Smeltz asked for a motion to approve the hiring of Brian Walizer as Full time Dispatcher Trainee at the Department of Emergency Services, effective April 10, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING B.WALIZER DES

Mr. Smeltz asked for a motion to approve the hiring of Gregory Strouse as Title IV-D Cooperative Attorney for Domestic Relations, effective March 27, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion Carried. HIRING G.STROUSE DRS

The Commissioners' Meeting was adjourned at 10:10 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:19 AM.

There was a Bid Opening for Capital Project-Prison Renovations. Mr. Folen from EADS Architects assisted in the formal opening. A listing of the bids received is attached to the minutes. Mr. Snyder made a motion to refer the bids to EADS Architects for further review; seconded by Mr. Conklin. Motion carried. Mr. Folen will follow up with the Commissioners and should have recommendations for the next meeting. BID OPENING CAPITAL PROJECT-PRISON RENOVATIONS

Mr. Smeltz asked for a motion to approve a month to month contract extension for services with Parks Pest Control, LLC, effective April 11, 2017, with no change in rates or terms. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL CONTRACT PARKS PEST CONTROL, LLC

Mr. Smeltz asked for a motion to approve a Liquid Fuels Allocation Plan, effective January 1, 2017. Mr. Smeltz explained that because the municipalities' own allocations have been increased by 40%, the Commissioners plan to allocate funds first to highway lighting agreements, bridge inspections, and county owned facilities. To allocate any remaining funds, an application process will be put into place. Municipalities may apply for specific projects and using a set list of criteria, the Commissioners will award grants for highway and bridge repair. Mr. Conklin stated that this puts structure into the plan. Mr. Snyder thanked Mr. Smeltz for putting this together. The plan was reviewed by PennDOT. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL LIQUID FUELS ALLOCATION PLAN

Mr. Smeltz asked for a motion to approve a contract for purchase of service with Coploff, Ryan, Welch and Houser for 780 total hours of legal services for Children & Youth Services, effective April 3, 2017 through December 31, 2017 for a monthly amount of \$7,800.00. Children & Youth Services had two attorneys but with Mr. Angelelli moving to the Assistant District Attorney, additional legal services will be needed on an hourly basis. Attorney Browning will assign their work. Mrs. Bower, Deputy Director of CYS added that she is sad to see Mr. Angelelli leave but is excited to see what the new firm can do for them. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL CONTRACT COPLOFF, RYAN, WELCH, & HOUSER

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$209,033.97 and Net Payroll in the amount of \$285,782.49 for the period ending March 24, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

There were no Staff Reports.

STAFF REPORTS

Ms. Maggs reported that Mr. Hanna stated that he feels that the budget negotiations are going well and the Legislature should pass a budget on time.

REPORT REP. HANNA

Mr. Snyder reminded everyone about the Advocates Town Hall meeting at 6:00 pm.  
Mr. Smeltz announced that the Commissioners will be at the CCAP conference next week and there will be no Work Session on Monday morning.

COMMISSIONERS REPORT

There were no Public comments.

PUBLIC COMMENTS

The meeting adjourned at 11:20 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, March 30, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris, Jim Runkle and Diane Whitaker

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 23, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the March 23, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation for National Library Week, April 9-15, 2017. Library Director Diane Whitaker said that this was first sponsored in 1958. The Library has become more than a place to get a book. They provide residents with technology programs to improve lives. Ross Library will be recognizing their staff on Tuesday, April 11, 2017. Stop by to greet them and see what they do. Wednesday, April 12<sup>th</sup> is Book Mobile Day/Clinton County Library on Wheels. They will deliver materials to over 700 local children and Senior Citizens. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROCLAMATION NATIONAL LIBRARY WEEK/APRIL 9-15, 2017

Mr. Smeltz asked for a motion to approve a letter of support for the Renovo Borough application for a Peer Grant from PA Department of Conservation and Natural Resources for the Renovo Conceptual River Front Master Plan. This will make the River more accessible and help western Clinton County communities work together. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL LETTER OF SUPPORT RENOVO BOROUGH APP/PEER GRANT

Mr. Smeltz asked for a motion to approve a Conditional Awarding of the bid in the amount of \$879,000.00 to Kretina Builders, Inc., for Contract No. 2017-1, General Construction, for the Clinton County Correctional Facility Renovations and Improvements Projects. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CONDITIONAL AWARD BID/KRETINA BUILDERS, INC./CONTRACT NO. 2017-1/GENERAL CONST.

Mr. Smeltz asked for a motion to approve a Conditional Awarding of the bid in the amount of 229,649.00 to PBCI-Allen Mechanical and Electrical, for Contract No. 2017-2, Plumbing Construction, for the Clinton County Correctional Facility Renovations and Improvements Project. Motion by Mr. Conklin; Seconded by Mr. Snyder. Motion carried. CONDITIONAL AWARD BID/PBCI-ALLEN CONTRACT NO. 2017-2 PLUMBING CONST.

Mr. Smeltz asked for a motion to approve a Conditional Awarding of the bid in the amount of 820,800.00 to Engenuity, LLC, for Contract No. 2017-3, HVAC Construction, for the Clinton County Correctional Facility Renovations and Improvements Project. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried. CONDITIONAL AWARD BID/ENGUINITY, LLC. CONTRACT NO. 2017-3 HVAC CONST.

Mr. Smeltz asked for a motion to approve a Conditional Awarding of the bid in the amount of \$275,900.00 to Lecce Electric, Inc., for Contract No. 2017-4, Electrical Construction, for the Clinton County Correctional Facility Renovations and Improvements Project. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. CONDITIONAL AWARD BID/LECCE ELECTRIC, INC. CONTRACT NO. 2017-4 ELECTRICAL CONST.

Mr. Smeltz asked for a motion to approve Resolution 2017-2 to adopt the bank resolutions required for the opening of Investment Accounts at M&T Securities. These will be secure low risk investments for the balances in infrequently used accounts to earn better interest. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESOLUTION 2017-2 ADOPT RESOLUTIONS OPENING INVESTMENT ACCOUNTS/M&T

Mr. Snyder said that he is pleased so far with the bidding process and what EADS has been able to do. The total of all of the bids is under budget so far, and this extra funding will be held in contingency for possible needs as the project moves ahead.

Mr. Smeltz asked for a motion to approve a liquid fuels request from the City of Lock Haven for a 2016 Highway lighting agreement in the amount of \$4,000.00 Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. LIQUID FUELS CITY OF LOCK HAVEN

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$179,325.58 for the period ending March 29, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

There were no Staff Reports. STAFF REPORTS

Ms. Maggs was unable to attend. REPORT REP. HANNA

Mr. Smeltz expressed some concerns on the funding of Act 10. Mr. Snyder addressed some concerns on the House Bill 230 and how the taxes will be imposed. Mr. Smeltz added that there was a lot of Legislative Interaction at CCAP. Mr. Snyder talked about some of the issues they discussed at the Spring CCAP Conference. A panel of legislators spoke against consolidation of the Human Services departments. Mr. Conklin also expressed his interest in HB 398 which would insure the flow of Human Services funds in the case of another budget impasse. Mr. Snyder would like to see a bill that requires the State to fund mandated County programs at the level needed. All three Commissioners felt that a lot of good information was made available at the Conference. COMMISSIONERS REPORT

Mr. Snyder publicly thanked Mr. Pace of PennDOT for working with the County on street light replacements near the Courthouse. He also reported that the Commissioners' request to document the condition of the Courthouse before the Jay Street project was granted by PennDOT. This way any damage due to the project will be able to be identified.



There was discussion on the Award of DCED grant funds of \$300,000.00 to Centre and Clinton County and concerns of how the money will be used throughout the County. It will be distributed into ten projects for \$30,000.00 each. Mr. Smeltz has concerns because that amount might not be enough to fully fund the individual projects. .

The Commissioners announced that they will be extending the application period for the position of Planner/Grant Writer/Administrator in the Clinton County Planning Office to April 28, 2017.

Mr. Morris wanted to know the status of the Renovo Energy project. Mr. Smeltz commented that it is still going through permitting projects. They are negotiating to hook into power grids. The project is delayed for 6 months. They are hoping to turn earth by March 2018.

PUBLIC COMMENTS

Mr. Morris asked about a marketing plan for the Conservation District building on Rt. 64. Mr. Snyder responded that they are looking into their options on how to get the most money out of it. They had a Fair Market Value done but have not released the results..

Mr. Morris announced that Mill Hall Kiwanis will hold a Chicken BBQ at the Mill Hall Pool location on Saturday, May 13, 2017. The tickets are \$8.00 per ticket. All the funds will go to the Mill Hall Community Pool.

The meeting adjourned at 11:11 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, April 6, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Warden Rowley, Deputy Watt, Jeffrey Chopick, Jeff Chopick, Tanya Chopick, Joseph Mosser, Tamara Mosser, Natasha Slota and Mariah Slota.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 30, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES  
APPROVED

Mr. Smeltz asked for a motion for the Recognition of Achievement of Correctional Officers Jeffrey Chopick and Joseph Mosser. This achievement was for the two cadets graduating at the top of their class at the Training Academy. Warden Rowley said this class takes dedication and is a great achievement. Mr. Snyder said that he is very proud to have them as employees of the County. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RECOGNITION OF  
ACHIEVEMENT OF  
CORRECTION OFFICERS  
J.CHOPIK/J.MOSSER

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$433,978.89 and Net Payroll in the amount of \$271,780.88 for the period ending April 7, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

There were no Staff Reports.

STAFF REPORTS

Ms. Maggs was unable to attend.

REPORT REP. HANNA

Mr. Smeltz expressed his concerns on the passing of House Bill 218, which is the budget put through by the Republican majority. This budget would reduce state funding levels for many of the human services programs that the counties are mandated to provide. Mr. Snyder responded that if the budget passes like it is, the County will be in Trouble and will have to find additional funding sources to carry out these programs. Mr. Smeltz said we should expect another tug of war, and the Commissioners intend to contact key state legislators to tell them that they need to improve on the current proposed budget proposal. Mr. Conklin agreed, saying that he is very dissatisfied with it.

COMMISSIONERS REPORT

Mrs. Meyers announced that there is new Artwork in the Commissioners meeting room by Margaret Kemmerer and announced that County offices will be closed Friday, April 14, 2017 to observe the Good Friday holiday.

Mr. Morris addressed his concerns that the Republican majority in the State House needs to step up and Fund the priorities of the state. No more excuses. Mr. Smeltz agreed and accepted the challenge to put them on notice. Mr. Snyder said he is sorry to say we have to remind our representatives in Harrisburg and Washington why they are there. Mr. Morris asked why there was a private parking space for Probation. Mr. Snyder explained that they needed a space for easy access to transport Probation violators. Pedestrian Walkways are currently limited due to the Jay Street Construction.

PUBLIC COMMENTS

Mr. Runkle asked Warden Rowley for a chance to have a photo opportunity when the Construction at the Correctional Facility begins.

The meeting adjourned at 10:30 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, April 13, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyer, Michelle Sonnie and Bill Frantz

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Tom Keiffer, Amanda Keiffer and Jacqueline Bilski

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 6, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES  
APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation declaring April 2017 Sexual Assault Awareness Month. Ms. Bilski from the Women's Center thanked the Commissioners for approving the Proclamation. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROCLAMATION  
APRIL IS SEXUAL ASSAULT  
AWARENESS MONTH

Mr. Smeltz asked for a motion to approve Resolution No. 3 of 2017 to support the enactment of legislation amending the PA Constitution to establish a fair and equitable system for the Legislation and Congressional redistricting process. The Commissioners said they want to be on the leading edge in this issue. Mr. Snyder supports this for fair and equal election opportunities and to end the practice of Gerrymandering once and for all. Mr. Smeltz said it is not a political issue, it's about fairness. Mr. Conklin added that it's about doing the right thing. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESOLUTION NO. 3  
OF 2017:  
CONGRESSIONAL  
RE-DISTRICTING

Mr. Smeltz asked for a motion to approve a purchase of Service Agreement with Summit School, Inc., (DBA Summit Academy), to provide child welfare services to Children and Youth, effective from April 7, 2017 Through June 30, 2017. Mr. Runkle asked what the daily rates are. Mr. Snyder responded that they are set by the Commonwealth and some portion is reimbursable by the State. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PURCHASE OF SERVICE  
AGREEMENT -  
SUMMIT SCHOOL, INC

Mr. Smeltz asked for a motion to approve a purchase of Service Agreement with Community Specialists Corporation, to provide child welfare services to Children and Youth, effective from April 7, 2017 through June 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PURCHASE OF SERVICE  
AGREEMENT -  
COMMUNITY SPECIALISTS  
AGREEMENT

Mr. Smeltz asked for a motion to approve the 2016 Hazardous Material Emergency Response Program Report certification. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HMERP  
CERTIFICATION

Mr. Smeltz asked for a motion to approve a Hazard Mitigation Grant Program Agreement with PEMA, in the amount of \$45,000.00 for the period of February 17, 2017 to February 20, 2020. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HAZARD MITIGATION  
GRANT PROGRAM  
AGREEMENT

Mr. Smeltz asked for a motion to approve the termination of Matthew Jones, part time Correctional Officer at the Clinton County Correctional Facility, effective April 11, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TERMINATION  
MATTHEW JONES  
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Joseph Rimel, Correctional Officer at the Clinton County Correctional Facility, effective April 21, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. RESIGNATION  
JOSEPH RIMEL  
CCCF

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$904,369.10 for the period ending April 12, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

There were no Staff Reports. Mr. Smeltz added that they might invite staff for updates from various departments. Mr. Conklin suggested that they should invite the Treasurer for cash flow updates. STAFF REPORTS

Ms. Maggs was unable to attend. REPORT REP. HANNA

Mr. Smeltz welcomed the Leadership of Clinton County guests to the meeting. The Commissioners wished everyone a nice Easter Holiday and reminded those in attendance that County Offices will be closed on Friday, April 14, 2017. COMMISSIONERS REPORT

Mr. Snyder provided the answer to an earlier question – the daily basic rate at Summit School is \$209 per day.

The Board provided updates on the Jay Street project and the Piper Building.

Mr. Morris appreciated the Commissioners' recent editorial regarding their concerns with the state budget. PUBLIC COMMENTS

The meeting adjourned at 10:47 AM. ADJOURNMENT

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Chief Clerk

**Thursday, April 20, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyer, Michelle Sonnie, Mary Ann Bower, Michelle Crowell, Katie Desilva, Tammy Lannan, Tim Holladay, and Michelle Kunes.

PUBLIC ATTENDEES: Richard Morris, Larry Butler, Brandon Clements, Mike Crist, James Graham, and Janaan Maggs.

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 13, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

There was a video presentation on Fair Housing by Brandon Clements, a Junior at Lock Haven University. He is in the Communications Department and is the Director of the Haven Scope. The video is for awareness regarding Fair Housing Laws, and was a collaboration among the City, County, and the Housing Authority. The Commissioners thanked him for coming to the meeting. VIDEO PRESENTATION FAIR HOUSING

Mr. Smeltz asked for a motion to approve the Proclamation for Conservation District week in PA, April 23-30, 2017. Mr. Conklin read the Proclamation. Mary Ann Bower thanked the Commissioners for their support. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROCLAMATION CONSERVATION DIST. WEEK/APRIL 23-30,2017

Mr. Smeltz asked for a motion to approve an Operating Agreement for food service at the Clinton County Correctional Facility with Aramark Correctional Services, LLC., for the period of April 20, 2017 through April 19, 2018 at a per meal price as set forth in attachment A of the Agreement. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. OPERATING AGREEMENT FOOD SERVICE CCCF/ARAMARK

Mr. Smeltz asked for a motion to approve a Grant application to the PA DEP, for \$27,280.00 in support of education programs at the Wayne Township landfill associated with 2017-2018 residential collection events. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. GRANT APPLICATION PA DEP/RECYCLING WAYNE TWP.LANDFILL

Mr. Smeltz asked for a motion to approve the resignation of Tiara Gough, Full-time Correctional Officer at the Clinton County Correctional Facility, effective April 27, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION TIARA GOUGH CCCF

Mr. Smeltz asked for a motion to approve the resignation of Tim Bodle, Part-time Correctional Officer at the Clinton County Correctional Facility, effective April 28, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. RESIGNATION TIM BODLE CCCF

Mr. Smeltz asked for a motion to approve the transfer of Debra Shaffer from Food Service Supervisor at the Clinton County Correctional Facility to Correctional Officer at the Clinton County Correctional Facility, effective April 28, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TRANSFER DEBRA SHAFFER CCCF

Mr. Smeltz asked for a motion to approve the promotion of Michael Smith from Part-time Correctional Officer to Full-time Correctional Officer at the Clinton County Correctional Facility, effective April 16, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROMOTION MICHAEL SMITH CCCF

Mr. Smeltz asked for a motion to approve the transfer of Laura Lutz from Clerk Typist/Receptionist at the Veterans Affairs to 9-1-1 Administrative and Financial Assistant at the Department of Emergency Services, effective April 24, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TRANSFER LAURA LUTZ DES

Mr. Smeltz asked for a motion to approve the transfer of Jennifer Hagaman, Clerk Typist II/Microfilmer/Scanner in the Prothonotary's Office to Clerk Typist/Receptionist at the Veterans Affairs Office, effective May 22, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. TRANSFER JENNIFER HAGAMAN VA

Mr. Smeltz asked for a motion to approve the hiring of Sara Galbraith, as Summer Intern/Conservation Technical Assistant at the Conservation District Office, effective May 8, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING SARA GALBRAITH CONSERV. DIST.

The Commissioners' Meeting was adjourned at 10:55 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:59 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$188,581.90 and Net Payroll in the amount of \$282,986.11, for the period ending April 21, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

Mrs. Bower from the Conservation District announced that the tree seedling sale is on and seedlings may be picked up at the Learning Center next week. All proceeds go to Education Programs. STAFF REPORTS

Representative Hanna is in Harrisburg working on the budget. The Commissioners will provide Ms. Maggs with information regarding legislative issues with which they have concerns. REPORT REP. HANNA

Mr. Conklin asked Treasurer Kunes how the Real Estate taxes paid compared to 2016. Mrs. COMMISSIONERS REPORT

Kunes responded that they are about the same so far. She will know a better amount at the end of the month.

There was some discussion on the Landfill fees and Residual/Industrial waste.

Mr. Snyder discussed the House Bill 230 for the tax shifting.

Mr. Morris asked a few questions on the transferring of some employees. He also commented on the tax shifting legislation. He said the Fair Housing video presentation was excellent.

PUBLIC COMMENTS

Larry Butler provided information on Porter Township's Heritage Days activities to be held this summer.

The meeting adjourned at 11:28 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, April 27, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyer, Michelle Sonnie, Michelle Crowell, Maia Crowell, Katie Desilva, Marie Vilello, and Eric Winslow.

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Stacey Masorti, and Christy Gehr.

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 20, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the April 20, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Grant Award Agreement with Pa Commission on Crime and Delinquency for funding of Laser Shot equipment for the Clinton County Law Enforcement Training Center, in the amount of \$28,906.00 for the period of February 28, 2017 through June 30, 2017. Mr. Winslow from Probation said this is a simulation training without putting the officers at risk. It will have over 900 laser simulation situations to train with. Mr. Snyder commented that they will be using the basement area of the Mellott Building for the training center. The County will save money with our officers doing the training and using our own space. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL GRANT AWARD AGREEMENT WITH PA COMMISSION ON CRIME & DELINQUENCY FUNDING/LASER SHOT EQUIPMENT

There was an update on the Public Transit Committee's activity by Katie DeSilva, Assistant County Planner. Attached is a Progress Report. UPDATE PUBLIC TRANSIT COMMITTEE

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$371,016.29 for the period ending April 26, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

The Commissioners asked Marie Vilello to convey their congratulations to her husband Rick on his new appointment. Auditor Michelle reported that she recently attended a regional Auditors' caucus. She introduced her daughter Maia who was visiting for Take your Child to Work Day. STAFF REPORTS

There were no reports from Mr. Hanna's Office. REPORT REP. HANNA

Mr. Conklin said that the Commissioners need to look at paying back the TRAN. Mr. Smeltz said that they will ask the Fiscal Accountant for an update on fund balances. Mrs. Meyers said they have a very large IGT payment to make in June and they might want to wait until that funding is returned about three weeks later. COMMISSIONERS REPORT

Mr. Snyder talked about SEDA-COG issues. With proposed cuts to infrastructure investment programs, both state and federal, rural counties will certainly be disproportionately impacted.

Mr. Conklin welcomed the Leadership Clinton County guests to the meeting.

The Commissioners discussed Tourism in the County. They were looking forward to attending the PA Wilds Workshop and Awards Dinner later in the day.

Mr. Runkle asked if the Audit Report for 2016 was finished yet. Mr. Snyder said it is not finished yet, but they will provide a copy to the media when it is available. PUBLIC COMMENTS

The meeting adjourned at 10:47 AM. ADJOURNMENT

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Chief Clerk

## Thursday, May 4, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyer, Michelle Sonnie, Warden Rowley, Sheila Peter, Nevin Harpster and Paul Risley

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Janaan Maggs and Brian Hoy

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 27, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES  
APPROVED

Mr. Smeltz asked for a motion to retroactively approve a Proclamation of Excellence for William "Bill" Garbrick, who served on the Board of Supervisors for Lamar Township for thirty-three years. Mr. Conklin read The Proclamation. The Commissioners had recognized Mr. Garbrick for his many years of service last week at the County Convention of Township Officials. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

PROCLAMATION  
WILLIAM GARBRICK

Mr. Smeltz asked for a motion to approve a Proclamation for National Correctional Officers and Employees Week from May 7-13, 2017. Warden Rowley brought various staff to the meeting for recognition of all CCCF employees. He wanted to thank all the staff from Administrative to Maintenance for all the hard work they do to keep the facility working 24/7. He added that the Corrections Officers have a difficult job working with detainees. The Commissioners thanked the Warden and all employees for their commitment and dedication. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

PROCLAMATION  
NATIONAL CORRECTIONAL  
OFFICERS & EMPLOYEES  
WEEK- MAY 7 to 13, 2017

Mr. Smeltz asked for a motion to approve a contract with McTish, Kunkel & Associates, for Civil Engineering Design and Permitting Services for the Chestnut Grove Park Athletic Field Project, effective May 4, 2017 through May 3, 2018, to be billed on an hourly basis. This will be a complex for youth sports. Mr. Conklin said this will be great for the Community. Mr. Runkle asked if and when an Authority will be created? Mr. Smeltz answered that there will be an ad in the newspaper to advertise the proposed formation of the seven-Member Authority. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL/ CONTRACT  
MCTISH, KUNKEL &  
ASSOC /ENGINEERING  
AND DESIGN SERVICES  
CHESTNUT GROVE PARK  
ATHLETIC FIELD PROJECT

Mr. Smeltz asked for a motion to approve the resignation of Jonathon Plessinger, 911 Shift Supervisor at the Department of Emergency Services, effective May 12, 2017. Mr. Plessinger will be retained as a part time Dispatcher at the Department of Emergency Services. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION  
JONATHON PLESSINGER  
DES

Mr. Smeltz asked for a motion to approve the resignation of Agnes Scanlan, Caseworker at Children and Youth Services, effective May 15, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION  
AGNES SCANLAN/CYS

Mr. Smeltz asked for a motion to approve the resignation of Ian Loveless, part time Correctional Officer at the Clinton County Correctional Facility, effective May 17, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION  
IAN LOVELESS  
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Loretta Miller, full time Correctional Officer at the Clinton County Correctional Facility, effective May 20, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION  
LORETTA MILLER  
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Tyler Potoski, full time Correctional Officer at the Clinton County Correctional Facility, effective May 23, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION  
TYLER POTOSKI  
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Kaitlin Reed, full time Correctional Officer at the Clinton County Correctional Facility, effective May 27, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION  
KAITLIN REED  
CCCF

The Commissioners' Meeting was adjourned at 10:36 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:39 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$243,384.67 and Net Payroll in the amount of \$279,961.47 for the period ending May 5, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

There were no Staff reports.

STAFF REPORTS

Ms. Maggs said she had forwarded the questions on the Landfill issues to Harrisburg and is waiting for a call back.

REPORT REP. HANNA

Mr. Smeltz said he is encouraging Mr. Hanna to consider looking at the Bill about equalizing landfill tipping Fees. He also reported on a meeting that he attended with DCNR Secretary Dunn, and addressed his concerns with the Budget.

COMMISSIONERS  
REPORT

Mr. Snyder reported on his concerns on the House Bill 230 and House Bill 218. He said there are a lot of cuts proposed and the County tax payers are going to suffer. The Commissioners planned to contact State Senator Scarnati about their concerns since the Senate will be debating the budget bill next week.

The Commissioners discussed the differences between TIF's and LERTA designations, and the advantages of each.

Mr. Smeltz welcomed Brian Hoy to the meeting. He is a member of Leadership Clinton County and is employed at First Quality Products.

Mr. Runkle asked for the figures on the financial impact on County programs if the State Budget passes as it is in HB 218.

PUBLIC COMMENTS

The meeting adjourned at 11:11 AM.

ADJOURNMENT

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Chief Clerk



**Thursday, May 11, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyer, Michelle Sonnie, Peggy Heller, Jennifer Hoy, Tammy Lannan and Michelle Crowell

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Janaan Maggs and Marc Friedenborg

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 4, 2017 meeting  
Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the May 4, 2017 meeting.  
Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve an Agreement for participation in an 8-County 911 Regional Next Generation ESI Net & CPE System, for an indefinite term and dependent upon the continued participation of the member counties. This will be at no cost to the County. Mrs. Lannan explained that this is actually an interconnective system of 10 Counties. CPE is a phone system that will allow another county to answer a 911 call if any of them are out of service. No County will go without service. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL AGREEMENT FOR 911 REGIONAL ESINET AND CPE SYSTEM

Mr. Smeltz asked for a motion to approve an annual subscription and support renewal with Sirius Computer Solutions, Inc., for IBM Spectrum Protect Suite Software, in the amount of \$8,504.96. This is one of many software packages that are deemed necessary by our IT department. The Commissioners discussed that they would like to see a complete spreadsheet on all of our IT contracts with an explanation regarding need and whether any of them are redundant to be sure we are getting our money's worth. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL ANNUAL SUBSCRIPTION & SUPPORT RENEWAL/ SIRIUS COMPUTER SOLUTIONS INC./SOFTWARE

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$28,633.00 to the General Fund for February 2017 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to approve the rescinding of the resignation of Agnes Scanlan, Caseworker in Children and Youth Services, which was approved at the May 4, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESCINDING RESIGNATION AGNES SCANLAN/CYS

Mr. Smeltz asked for a motion to approve the hiring of Tony Ackley, Jordan Bartges, Robert Sands, Bryan Baird, and Colin Grimm as full time Correctional Officers at the Clinton County Correctional Facility, effective May 15, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING T.ACKLEY,J.BARTGES, R.SANDS,B.BAIRD & C.GRIMM, CCCF

The Commissioners' Meeting was adjourned at 10:22 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:24 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$1,404,563.25 for the period ending May 11, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Conklin said that he is glad the County paid off the TRAN. This will save on interest.

There was a discussion about local tax collection versus collection by the County Treasurer. The County Treasurer's Office does receive a fee for collecting taxes for the municipalities but it is less than payment received by other local tax collectors. County tax payments are running ahead of last year's pace.

Mrs. Meyers said that on the bill total that we should perhaps identify items that are simply pass-through of funds to make our expenditures clearer to the public.

Mrs. Lannan reported that she is the Quality Supervisor for the Department of Emergency Services and she reviews what the Dispatchers have done with 911 calls the next day and reports back to them what they could improve on and what they have done well. She makes sure they are following the rules. She also said that the Dispatchers are behind the scenes workers and don't get a lot of recognition. STAFF REPORTS

Mrs. Heller, County Auditor, said that she was glad to hear that the Commissioners are looking into the IT contracts and bills. The Auditors only see the bills and sometimes have questions on what all the bills are for. They would welcome more information.

Mrs. Crowell, County Auditor, agreed that she knows there is a need for the contracts and software but would like to see more information on the bills they are looking at.

Ms. Maggs reported that there has been a lot of focus on the Real ID compliance right now. Pennsylvania drivers licenses are missing an RFID chip and approved symbol and this could cause problems for residents in the future. REPORT REP. HANNA

Mr. Smeltz reported that Mr. Hanna is looking into the landfill tipping fee House Bill for the Commissioners. COMMISSIONERS REPORT

Mr. Snyder read a memo from Secretary Dallas on his concerns regarding House Bill 218 and how the proposed State budget cuts will impact the state's vulnerable populations. The Commissioners are also very concerned.

Mr. Snyder reported that the CCAP 2017 Spring Edition magazine came out and Clinton County's therapy dog – Oakley was featured in an article submitted by Maria Boileau. The Commissioners thanked Maria for submitting the article. Our Therapy Dog is becoming famous.

Mr. Morris asked why the Commissioners don't report on the County Revenue along with the County Bills.  
Mr. Smeltz said that maybe they should get the Treasurer to report on this monthly.

PUBLIC COMMENTS

The meeting adjourned at 11:01 AM.

ADJOURNMENT

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Chief Clerk

Thursday, May 18, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Maria Boileau, Michelle Sonnie, Kevin Fanning, Tammy Lannan, Charles Shoemaker, Dave Strouse, Marie Vilello, Craig Miller, Don Powers, Ed Hosler, Angela Hoover, Suzy Watson, Jim Watson, Michelle Kunes and Kerry Stover

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Frank Komykoski, Sandy Ludwig, Julie Brennan, Tim Nilson, Evan Ripka, Troy Brunner, Jordan Slobodinsky, Bob Rolley, Gerard Banfill, Ann Banfill, Cory Mitchell, William Miller, Tim Reeves and David Knauff

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 11, 2017 meeting Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the May 11, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

The Opening of Bids for Professional Management of the Clinton County Correctional Facility Medical Operation. 1.) Crossroads – Mental Health Services – Therapist, \$67,500.00 annually; Psychiatric - \$31,200.00 Annually for 300 hours. 2.) Cost Management Plus Inc. - \$30,660.00 annually/full program discount after 3 years; Associate program \$17-\$19 per invoice, \$500.00 per case review; drug only \$6,388.00. 3.) Comprehensive Professional Solutions Care - \$1,254,244.00 base annual. 4.) Prime Care Medical - \$798,740.53 base annual. Mr. Snyder made a motion to forward the bids to the Prison Board for further review; seconded by Mr. Conklin. Motion carried. BID OPENING CCCF MEDICAL OPERATION

Mr. Smeltz asked for a motion to approve the resignation of Alyssa Myers, Correctional Officer at the Clinton County Correctional Facility, effective May 25, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried. RESIGNATION ALYSSA MYERS CCCF

Mr. Smeltz asked for a motion to approve the transfer of Kimberly Parker, from Clerk Typist II in the District Justice II Office to Clerk Typist II/Microfilmer/Scanner in the Prothonotary's Office, effective May 28, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TRANSFER KIMBERLY PARKER PROTHONOTARY

Mr. Smeltz asked for a motion to approve the promotion of James Fedele from Probation Officer Trainee to Adult Probation Officer, effective June 5, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion Carried. PROMOTION JAMES FEDELE A.PROBATION

The Commissioners' Meeting was adjourned at 10:13 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:16 AM.

The District Attorney David Strouse and Sheriff Kerry Stover received a Grant through the Women's Center for tasers. Mr. Strouse thanked the Commissioners for having them at the meeting. County Detective Mr. Shoemaker worked hard at getting the grant application approved. Sheriff Stover said that this will be over \$17,000.00 that won't be coming out of the County funds and thanked Sandy Ludwig, Detective Shoemaker and District Attorney Strouse. GRANT RECEIVED WOMENS CENTER DA/SHERIFF

Mr. Smeltz asked for a motion to approve a Proclamation designating the week of May 21-27, 2017 as Emergency Medical Services Week. Mr. Conklin read the Proclamation. Mr. Smeltz thanked EMS workers for all they do on behalf of the local communities and said that we have a great Response team. Mr. Nilson from Seven Mountains EMS thanked the Commissioners. In 2016 there were 4,729 Emergency Medical Service dispatches. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROCLAMATION EMS WEEK MAY 21-27,2017

The Commissioners recognized the 911 Staff for outstanding teamwork during the storm event on Monday, May 1, 2017. From 6-11 pm the Communications Center handled over 400 calls. Mr. Fanning thanked Travis Hillyer and Tammy Lannan for increasing the staff for the evening shift and thanked all the employees who stepped up to help out. RECOGNITION OF 911 STAFF STORM EVENT MAY 1, 2017

Mr. Smeltz asked for a motion to approve a Proclamation for STEP Community Action month of May, 2017. Mr. Snyder read the Proclamation. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROCLAMATION STEP COMMUNITY ACTION MONTH MAY 2017

Julie Brennan, Tourism Director of the Clinton County Economic Partnership announced the Tourism Grant Awards. Ms. Brennan said that since the Commissioners increased the hotel tax from 3% to 5%, effective August 1, 2016, this provided an increase in the amount available to promote tourism in the county. The list of grants awarded are in a memorandum attached to these minutes. ANNOUNCEMENT TOURISM GRANT AWARDS

Mr. Smeltz asked for a motion to approve Resolution No. 4 of 2017 to authorize the execution of an agreement with PennDOT for the Peale Avenue Bridge superstructure replacement project. Mr. Coploff reviewed the Resolution. Snyder read the Resolution. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESOLUTION NO.4- 2017 PEALE AVE BRIDGE REPLACEMENT

Mr. Smeltz asked for a motion to approve a contract between the County of Clinton and John K Lugg, Esquire, of Lugg & Lugg, for legal services for the Clinton County Children and Youth Social Services Agency and Probation Services, effective May 11, 2017 through June 30, 2017 at a rate of \$75.00 per hour. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL CONTRACT JOHN K LUGG CYS/PROBATION
Mr. Smeltz asked for a motion to approve the County bills in the amount of \$264,270.62 and Net Payroll in the Amount of \$301,597.54 for the period ending May 19, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	COUNTY BILLS
Mrs. Boileau announced that the Ballot Recount will begin on Friday, May 19, 2017 at 9 am.	STAFF REPORTS
There were no reports from Mr. Hanna's office.	REPORT REP. HANNA
Mr. Smeltz said that more information will come at Monday's Work Session about a resignation from a member of the SEDA-COG Gas Cooperative Board.	COMMISSIONERS REPORT
There will be more information coming soon about a HOME Grant that will be awarded to the County for \$500,000.00 from PA DCED.	
The Press thanked Mrs. Boileau for the interactive live website during the Election. Mrs. Boileau thanked the IT department. The Press said that some Counties gave no information at all on Election Night.	PUBLIC COMMENTS
Mr. Morris asked that the Commissioners look into the TIF agreement for the Painter Stadium site and report on it at Monday's meeting. He would like more information about it.	
The meeting adjourned at 11:16 AM.	ADJOURNMENT

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Chief Clerk

**Thursday, May 25, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie and Michelle Kunes

PUBLIC ATTENDEES: Richard Morris and Jim Runkle

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 18, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the May 18, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Clinton County Government Continuity of Operations Plan (COOP). Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL COOP PLAN
Mr. Smeltz asked for a motion to approve the resignation of Tim Holladay as a County representative on the SEDA-COG Natural Gas Cooperative Board of Directors, effective May 19, 2017. Mr. Holladay is retiring as the Clinton County Planning Director. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	BOARDS & AUTHORITIES
Mr. Smeltz asked for a motion to approve the appointment of Katie DeSilva, Assistant Planning Director, as a County representative on the SEDA-COG Natural Gas Cooperative Board of Directors, effective May 25, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	BOARDS & AUTHORITIES
Mr. Smeltz asked for a motion to approve the applications for 2017 Liquid Fuels funding submitted by several municipalities. It was noted that total requests were higher than the amount available, \$64,000.00. Mr. Snyder suggested that each request be looked at separately and for motions on each one to be considered individually.	LIQUID FUELS
<b>Pine Creek Township:</b> requested \$4,395.00 for the paving of two township roads. Mr. Snyder made a motion to not fund this project at all; seconded by Mr. Smeltz. Mr. Conklin objected to eliminating this in total. He likes that the Commissioners want to fund some of the bigger projects, but doesn't like that they are eliminating one from all funding. Motion carried. Mr. Snyder-Yes; Mr. Smeltz – Yes; Mr. Conklin – No.	
<b>Loganton Borough:</b> requested an amount not specified. Mr. Snyder made a motion to award the Township's regular 2016 Allocation of \$373.00; seconded by Mr. Conklin. Motion carried. Mr. Snyder made another motion approve Act 44 funds for \$6,000.00 to help with the project; seconded by Mr. Conklin. Motion carried unanimously.	
<b>Greene Township:</b> requested \$30,000.00 for Rockey Road paving project. Mr. Snyder made a motion to award \$26,000.00; seconded by Mr. Smeltz. Mr. Conklin objected and thinks this amount is too high when they are eliminating some entire projects. Mr. Conklin made a motion to amend the amount to \$19,000.00; there was no second to amend the motion. The motion was still on the table for \$26,000.00. Motion carried. Mr. Snyder- Yes; Mr. Smeltz- Yes; Mr. Conklin- No.	
<b>City of Lock Haven:</b> requested \$46,000.00 for the paving of Glenn Road. Mr. Snyder made a motion to award \$38,000.00; seconded by Mr. Smeltz. Mr. Conklin objected and made a motion to amend the motion to \$31,000.00; there was no second to amend the motion. The motion was still on the table for \$38,000.00. Motion carried. Mr. Snyder- Yes; Mr. Smeltz- Yes; Mr. Conklin- No.	
<b>Avis Borough:</b> requested \$28,200.00 for drainage project and sidewalks. Mr. Snyder made a motion to not fund this project at all; seconded by Mr. Smeltz. Mr. Conklin objected and added that he was very disappointed that two of the projects were not funded at all when there was room to fund them. Mr. Snyder encouraged them to apply next year. Motion carried. Mr. Snyder- Yes; Mr. Smeltz- Yes; Mr. Conklin- No.	
Mr. Smeltz asked for a motion to approve the rescinding of the hiring of Tony Ackley as a Correctional Officer at the Clinton County Correctional Facility, effective May 15, 2017. He decided not to take the job. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESCINDED HIRING TONY ACKLEY CCCCF
Mr. Smeltz asked for a motion to approve the retirement of Audrey Bitner, Correctional Officer at the Clinton County Correctional Facility, effective June 6, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RETIREMENT AUDREY BITNER CCCCF
Mr. Smeltz asked for a motion to approve the termination of Victor Foley, Deputy Sheriff, effective June 2, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	TERMINATION VICTOR FOLEY/SHERIFF
Mr. Smeltz asked for a motion to approve the County bills in the amount of \$393,245.32 for the period ending May 25, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	COUNTY BILLS
Mr. Smeltz reminded the public that Monday is a Holiday and there will be No Work Session. Mr. Smeltz said that they are interviewing for the Human Resource Director position this week and next. Mrs. Meyers announced that the Economic Partnership is looking for events to advertise.	COMMISSIONERS REPORT
Mr. Morris was curious about the meeting with UPMC. Mr. Snyder said there will be a public announcement soon.	PUBLIC COMMENTS
The meeting adjourned at 11:05 AM.	ADJOURNMENT

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Chief Clerk

**Thursday, June 1, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Maria Boileau, Michelle Sonnie, Ed Hosler and Michelle Kunes

PUBLIC ATTENDEES: Richard Morris and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 25, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Repository Bids were opened: 1.) Property – 364 Huron Ave., Renovo, Pa; Joseph Marino - \$697.00 total. 2.) Property – 214 Fourth St., Renovo, Pa; Joseph Marino - \$697.00 total. 3.) Property – 336 Erie Ave., Renovo, Pa; Nancy Wilk - \$600.00 total. Mr. Snyder made a motion to refer all the bids to the Treasurer and County Solicitor to review and come back to the next Commissioners meeting with recommendations on whether to accept or deny the bids. One of the bids did not appear to include enough money for the fees. Seconded by Mr. Conklin. Motion carried. REPOSITORY BIDS

Mr. Smeltz asked for a motion to approve a Grant Agreement with PCCD in the amount of \$10,000.00 for the purchase of laptop upgrades for the Probation Department. Mr. Hosler said they received this grant in 2016 and Mr. Foltz applied for it again. These are lighter, more mobile laptops so the Officers can use them in the field. Mr. Snyder thanked Mr. Foltz for applying for this grant and saving the County money. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL GRANT AGREEMENT W/ PCCD/PROBATION

Mr. Smeltz asked for a motion to approve a contract between Clinton County & Courtney Evans for services in Children & Youth from June 1, 2017 through August 15, 2017 in the amount of \$12.00 per hour. This is a Lock Haven University Student Internship. The County gets reimbursed 67% from the State. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL CONTRACT CC/C.EVANS CYS

Mr. Smeltz asked for a motion to approve the appointment of Dawn Gill to the Big Brothers Big Sisters/Children and Youth Board, effective June 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. BOARDS & AUTHORITIES

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$365,290.91 and Net Payroll in the amount of \$281,980.48, for the period ending June 2, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS/PAYROLL

Mrs. Kunes, County Treasurer reported that she sent out the first certified notices for the 2016 delinquent taxes. This is the start of the process for the tax sale. There is interest added every month and costs for the certified mail. One notice had already been sent out by regular mail. STAFF REPORTS

Ms. Maggs was unable to attend. REPORT FROM REP HANNA'S OFFICE

Mr. Smeltz reported that Chief Clerk Mrs. Meyers is out today for Human County Administrator Training in State College. COMMISSIONERS REPORT

Mr. Smeltz reported that the Commissioners are still conducting interviews for the County Human Resource Director and County Grants Administrator.

Mr. Smeltz reminded the public that they will be going on their summer schedule and there will be no meeting on Thursday, June 8, 2017. A Special Meeting to consider the Resolution to establish the Chestnut Grove Recreation Authority will be held on Monday, June 12, 2017, immediately following the Work Session. This will be a voting session and other business may be considered as needed.

The next meeting regular will be June 15, 2017 at 10 am.

Mr. Smeltz announced that the Prison Board meeting is cancelled for June 14, 2017. The next Prison Board meeting will be July 12, 2017 at 10:30 am at the CCCF.

There were no public comments. PUBLIC COMMENTS

The meeting adjourned at 10:39 AM. ADJOURNMENT

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Chief Clerk

**Monday, June 12, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: William Powell, Mary Margaret Winton, Richard Morris and Jim Runkle

**PUBLIC HEARING**

Prior to the start of this special meeting, starting at 10:00 AM, an advertised Public Hearing was held on the proposed action to create The Chestnut Grove Recreation Authority under the Municipality Authorities Act. The purpose of the authority will be to create, develop and manage various recreational facilities focused on youth sports in Clinton County including several fields, along with other recreation facilities such as playgrounds and picnic areas. There will be a 7 member Board to be appointed by the County Commissioners, all of whom must be a taxpayer, business owner, or a citizen of Clinton County. Board members' terms will be for five years, with the first term lengths to be staggered. Mr. Smeltz introduced two of the proposed Board Members who were in attendance, William Powell and Mary Margaret Winton and noted that Mr. Conklin will serve as the Commissioners' liaison to the Authority. Mr. Powell thanked the Commissioners for their leadership in the process of creating the Authority and for the funding that they have provided to get the planning process started. Mr. Conklin stressed the importance of creating a legal entity so that fundraising can get off on a firm footing and donors can be assured of the continued operation of the project long into the future. Mr. Snyder noted the cooperation shown by the Castanea Township Supervisors, and the Wayne Township Landfill. He also spoke of the opportunities this will bring for recreation and tourism. All of the Commissioners expressed their interest in seeing a facility that will provide opportunities for family activities for local citizens. They thanked the future volunteer Board Members for their willingness to serve.

The Special Voting meeting was called to order at 10:30 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve Resolution No. 5 of 2017 to create a Municipal Authority to be known as the Chestnut Grove Recreation Authority. Motion by Mr. Conklin; seconded by Mr. Snyder.

RESOLUTION 5 -2017  
CHESTNUT GROVE  
RECREATION AUTHORITY

Roll Call Vote: Mr. Conklin – Aye; Mr. Snyder – Aye; Mr. Smeltz – Aye. Motion carried unanimously.

The Commissioners also added that they hope to start the process soon for development of a County Recreation Board that will serve as an umbrella for all of the many groups that are working individually to promote recreation in Clinton County. One of the many benefits of such an organization would be coordination of calendars and events.

Mr. Smeltz asked for a motion to approve an annual contract renewal with Cody Systems for software and professional services for no charge. This is a data sharing agreement with the local Townships, City and University. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

CONTRACT RENEWAL  
CODY SOFTWARE

Mr. Smeltz asked for a motion to approve the hiring of Brittany Brickhart and Jeffrey Dincher as full time Correctional Officers at the Clinton County Correctional Facility, effective June 12, 2017. Motion by Mr. Snyder; Seconded by Mr. Conklin. Motion carried.

HIRING APPROVED  
BRITTANY BRICKHART  
JEFFREY DINCHER  
CCCF

The Commissioners' Meeting was adjourned at 10:38 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:39 AM.

Commissioner Snyder noted that the date on the agenda should be corrected to read Monday, June 12, 2017, instead of Thursday.

The meeting adjourned at 10:40 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, June 15, 2017**

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Michelle Kunes and Melinda Fryer

PUBLIC ATTENDEES: Richard Morris, Jim Runkle and John Lipez

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the June 1, 2017 meeting and the Special Voting Session held on June 12, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the June 12, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

There was an announcement of the launch of 2017 Community Development Block Grant (CDBG) Program. As announced by Mike Hanna, Clinton County will receive an estimated amount of \$225,000.00 for 2017. Applications for funding will be accepted from municipalities and qualified interest groups until July 26, 2017. The first public hearing is June 27, 2017 at 7:00 pm at the Renovo Borough building. The second public hearing is August 30, 2017 at 7:00 pm in the Garden Building. Project selection will be made on September 14, 2017. LAUNCH OF 2017 CDBG PROGRAM

Mr. Smeltz asked for a motion to approve the 2015 CDBG Subrecipient Agreement with Step, Inc., for Owner Occupied Home Rehabilitation in Castanea and Pine Creek Townships, for a contract in the amount of \$40,900.00. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL 2015 CDBG SUBRECIPIENT AGREEMENT/STEP INC.

Mr. Smeltz asked for a motion to approve the 2016 Home Investment Partnerships Program Subrecipient Monitoring Contract with Step, Inc., to provide single-family owner-occupied housing rehab services for a contract period of June 15, 2017 through May 10, 2020, with a Grant amount of \$500,000.00. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL 2016 HOME PROGRAM SUBRECIPIENT MONITORING CONTRACT/STEP INC

Mr. Smeltz asked for a motion to approve a purchase of Service Agreement with Lifespan Family Services of Pa, to provide Child Welfare Services for Children and Youth Services, effective June 2, 2017 through June 30, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL SERVICE AGREEMENT LIFESPAN FAMILY SERVICE

Mr. Smeltz asked for a motion to approve Resolution No. 6 of 2017 for approval of Bids for Repository List Properties. Accepted bids are attached to minutes. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. RESOLUTION NO.6, 2017

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$29,150.00 to the General Fund for March 2017 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$6.00 to the Restricted IV-D Account for March Medical incentives. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to approve the resignation of George Leager IV, Correctional Officer at the Clinton County Correctional Facility, effective June 21, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. RESIGNATION GEORGE LEAGER, IV. CCCF

Mr. Smeltz asked for a motion to approve the hiring of Melinda Fryer as Human Resources Administrator, Effective June 19, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. HIRING MELINDA FRYER, HR ADM.

Mr. Smeltz asked for a motion to approve the hiring of Leah Mothersbaugh as Planner/Grant Writer/Administrator, effective July 3, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. HIRING LEAH MOTHERSBAUGH PLANNING

The Commissioners' Meeting was adjourned at 10:39 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:41 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$3,156,963.47 and Net Payroll in the amount of \$289,411.59 for the period ending June 16, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. COUNTY BILLS/PAYROLL

Mrs. Kunes reported that the Treasurers' Office will be selling 2017 hunting licenses beginning June 19, 2017. They will not be giving out the usual booklet with the license. It will have to be purchased online. STAFF REPORTS

Mr. Holladay reported that the Planning office is very busy administering and monitoring multiple grants and projects.

There was discussion of the renovations of the Piper Building and the Courthouse and SB 745 which would change the requirements for County advertising of Public Notices. COMMISSIONERS REPORT

The meeting adjourned at 10:58 AM. ADJOURNMENT

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Chief Clerk



## Thursday, June 29, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Maria Boileau, Michelle Sonnie, Michelle Kunes, Melinda Fryer, Tim Holladay, Katie DeSilva

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Ann Holladay, Duane Kleckner and Patrick Robinson

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the June 15, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the June 15, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Bid Opening – Piper Building Materials: 1). Pikesville Lumber Co. - \$50,151.58; 2). Your Building Center – \$44,687.82; 3). Lezzer Lumber - \$35,476.65. Mr. Snyder asked for a motion to forward the bids to Mike Duck for his recommendation. The Commissioners will announce the winning bidder at the next meeting allowing Mike to continue the process of ordering supplies so it doesn't slow down the timeline. Motion seconded by Mr. Smeltz. Motion carried. BID OPENING PIPER BUILDING MATERIALS

Mr. Smeltz asked for a motion to approve a Proclamation of Excellence for Tim Holladay, Planning Director. Mr. Smeltz thanked Tim for his thirty years of service. Mr. Conklin read the Proclamation. Mr. Snyder wished Tim happy retirement and good health. He added that the Planning Department never needed fixed like many things in the County when he started. Mr. Conklin added that Tim helped pull together the Sewer Authority and thanked him for a job well done. Ms. Maggs presented him a Citation from Mr. Hanna/Commonwealth of Pa. Mr. Snyder presented him with a County engraved oar from the Commissioners. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROCLAMATION OF EXCELLENCE TIM HOLLADAY

Mr. Smeltz asked for a motion to approve a Keystone Historic Preservation Grant Agreement with the PA Historical and Museum Commission in the amount of \$7,500.00, effective October 1, 2017 through September 30, 2019, to fund an Architect's Historic Structure Report for the Courthouse. Mr. Snyder thanked Maria Boileau for the time she spent on this grant. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL KEYSTONE HISTORIC PRESERVATION GRANT AGREEMENT

Mr. Smeltz asked for a motion to approve the 2016 CDBG Contract with PA Department of Community and Economic Development in the amount of \$224,743.00, effective on the date fully executed through June 7, 2022. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL 2016 CDBG CONTRACT

Mr. Smeltz asked for a motion to approve an agreement with Richard Hepner to conduct an auction of County-owned surplus property on July 22, 2017 at the County's Storage Facility, for an amount of 8% of gross sales plus additional fees for clerk, cashier and advertising. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL AUCTION AGREEMENT RICHARD HEPNER

Mr. Smeltz asked for a motion to approve a revision to scope of work with Intertech Security for renovations at the Clinton County Correctional Facility at a cost of \$31,820.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL REVISION/INTERTECH SECURITY/RENOS/CCCF

Mr. Smeltz asked for a motion to approve a purchase of service contract with Rebecca M. Wright to provide psychological and psychiatric services for Children and Youth Services, effective April 25, 2017 through June 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL SERVICE CONTRACT REBECCA WRIGHT/CYS

Mr. Smeltz asked for a motion to approve a purchase of service contract with Rebecca M. Wright to provide psychological and psychiatric services for Children and Youth Services, effective July 1, 2017 through June 30, 2018. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL SERVICE CONTRACT REBECCA WRIGHT/CYS

Mr. Smeltz asked for a motion to approve a purchase of service agreement with Woods Services, Inc., to provide child welfare services for Children and Youth Services, effective June 29, 2017 through June 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL SERVICE AGREEMENT WOODS SERVICES, INC. CYS

Mr. Smeltz asked for a motion to approve a purchase service agreement with Woods Services, Inc., to provide child welfare services for Children and Youth Services, effective July 1, 2017 through June 30, 2018. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL SERVICE AGREEMENT WOODS SERVICES, INC. CYS

Mr. Smeltz asked for a motion to approve a purchase service agreement with Lifespan Family Services of PA, to provide child welfare services for Children and Youth Services, effective July 1, 2017 through June 30, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL SERVICE AGREEMENT LIFESPAN FAMILY SERVICE OF PA/CYS

Mr. Smeltz asked for a motion to approve a purchase of service contract with Brandy Boob, to provide tutoring services for youth through the Clinton County Children and Youth Services Agency, effective July 1, 2017 to June 30, 2018, at a rate of \$12.00 per hour plus mileage reimbursement outside of the Lock Haven area. Mr. Snyder added travel that exceeds a ten mile radius. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL SERVICE CONTRACT BRANDY BOOB TUTORING/CYS

Mr. Smeltz asked for a motion to approve substituting funds from 2017 Liquid Fuels in the amount of \$6,000.00 in place of using Act 44 funding for the prior approval of the street paving project in Loganton Borough. Mr. Smeltz added that this was an error at a prior meeting. Act 44 funds are for bridges only, not paving. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL SUBSTITUTING FUNDS 2017 LIQUID FUELS/ACT 44 PAVING/LOGANTON

Mr. Smeltz asked for a motion to approve the transfer of IV-D funds in the amount of \$1,908.00 to the General Fund for supplemental reimbursement of expenses for December 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	IV-D FUNDS
Mr. Smeltz asked for a motion to approve the transfer of IV-D funds in the amount of \$30,282.00 to the General Fund for reimbursement of January 2017 expenses. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	
Mr. Smeltz asked for a motion to approve the reappointment of James Maguire, Craig Muthler, Susan Hanna, and Paul Caimi to a one year term on the Clinton County Revolving Loan Fund Board, effective July 1, 2017 through June 30, 2018. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	BOARDS & AUTHORITIES
Mr. Robinson from Susque-View presented a check representing the return of IGT funds of \$2,137,596.00 to be placed into the General Operating Budget. The Commissioners thanked him.	CHECK PRESENTATION SUSQUE-VIEW/IGT FUNDS
Mr. Smeltz asked for a motion to approve the retirement of Tim Holladay, Planning Director, effective June 30, 2017. Mr. Holladay said that it was hard to believe that thirty years has passed and he has all the confidence in Mrs. DeSilva's abilities to do a great job. Mr. Smeltz responded that the County is better because of him. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RETIREMENT TIM HOLLADAY PLANNING
Mr. Smeltz asked for a motion to approve the promotion of Katherine DeSilva from Assistant Planning Director to Planning Director, effective July 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	PROMOTION KATIE DESILVA PLANNING
Mr. Smeltz asked for a motion to approve the resignation of Stacey Lepley, full time Correctional Officer at the Clinton County Correctional Facility, effective July 1, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESIGNATION STACEY LEPLEY CCCCF
Mr. Smeltz asked for a motion to approve the retirement of Debra Shaffer, full time Correctional Officer at the Clinton County Correctional Facility, effective July 14, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RETIREMENT DEBRA SHAFFER CCCCF
Mr. Smeltz asked for a motion to approve the hiring of Doninique Young and Quaid Richart, full time Correctional Officers at the Clinton County Correctional Facility, effective June 26, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	HIRING D.YOUNG/Q.RICHART CCCCF
Mr. Smeltz asked for a motion to approve the hiring of Cody Caris, part time Correctional Officer at the Clinton County Correctional Facility, effective June 26, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING CODY CARIS CCCCF
Mr. Smeltz asked for a motion to approve the hiring of Debra Minihan, full time Clerk Typist II at the Magisterial District Justice II Office, effective July 10, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	HIRING DEBRA MINIHAN DJ#2
The Commissioners' Meeting was adjourned at 11:04 AM.	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 11:09 AM.	
Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$1,176,437.16, and Net Payroll in the amount of \$285,246.16 for the period ending June 30, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	COUNTY BILLS/PAYROLL
There were no Staff reports.	STAFF REPORTS
Mr. Snyder thanked everyone for the Well Wishes. He felt blessed to have so many people sending prayers and positive wishes for his recovery.	COMMISSIONERS REPORT
The meeting adjourned at 11:24 AM.	ADJOURNMENT

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Chief Clerk

**Monday, July 17, 2017**

PRESENT: Pete Smeltz, and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Michelle Kunes, Melinda Fryer, Kevin Fanning, Bill Bechdel and Bill Frantz

PUBLIC ATTENDEES: Richard Morris, Grant McCauley and Lana Muthler

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the June 29, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the June 29, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Bid Opening – Piper Building Materials Rebid: 1). Lezzer Lumber - \$53,227.29; 2). Your Building Center - \$54,728.08. Motion by Mr. Conklin to accept low bid pending review from the Solicitor and Maintenance Supervisor Michael Duck; seconded by Mr. Smeltz. Motion carried. PIPER BUILDING MATERIALS REBID

Mr. Smeltz asked for a motion to approve a Change Order Number 1 under Contract 2017-3 HVAC Construction, Clinton County Correctional Facility Renovations Project, with Engenuity, LLC, for an additional amount of \$38,007.26. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL CHANGE ORDER NO.1 CONTRACT 2017-3 HVAC CONSTRUCTION CCCF

Mr. Smeltz asked for a motion to approve a Promulgation of the Clinton County Emergency Operations Plan, Volume 1, Basic Plan. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL PROMULGATION/EOP

Mr. Smeltz asked for a motion to approve a Co-Location Agreement between the Clinton County Department of Emergency Services and Zito Media Communications, LLC, effective July 17, 2017 through July 16, 2022. Mr. Fanning discussed that this is part of the Interconnectivity project to place equipment in our facility with no cost to us or them. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL CO-LOCATION AGREEMENT CCDES/ZITO MEDIA COMMUNICATION, LLC.

Mr. Smeltz asked for a motion to approve an Owner County Agreement with Central Counties Youth Center for a one-year period beginning January 1, 2017 to provide detention facility services for the use of the County's juvenile detainees, for a yearly allocation of \$136,026.00. Mr. Conklin asked why the date is so far behind. Mrs. Meyers responded that they moved and the contract was misplaced. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL OWNER COUNTY AGREEMENT CENTRAL COUNTIES YOUTH CENTER

Mr. Smeltz asked for a motion to approve Contracts between the County of Clinton and Miscellaneous Service Providers for Professional Services, effective July 1, 2017 through June 30, 2018:

1. Barnes Group Day Care Home
2. Crossroads Child Learning Center
3. Family Support Alliance – Ann Sandord
4. Family Support Alliance – Gloria Winkleman
5. Kristyn Hill, Independent Living Tutor
6. In God's Hand Daycare
7. Lock Haven YMCA Daycare

APPROVAL CONTRACTS/CC & MISC. SERVICE PROVIDERS FOR PROFESSIONAL SERVICES

Mr. Smeltz added that each one has a separate rates that are a part of each contract. All the providers are used on an as needed basis. Motion to approve by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

Mr. Smeltz asked for a motion to approve Contracts between the County of Clinton and Miscellaneous Service Providers to perform Psychotherapy and Psychological evaluation services, effective July 1, 2017 through June 30, 2018:

1. Behavioral Specialists, Inc.
2. Michael Gillum, M.A.
3. Pamela G. McCloskey, M.Ed.
4. Robert J. Meacham, Psychologist

APPROVAL CONTRACTS/CC & MISC. SERVICE PROVIDERS TO PERFORM PSYCHOTHERAPY & PSYCHOLOGICAL EVAL. SERVICES

Motion to approve by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

Mr. Smeltz asked for a motion to approve Contracts between the County of Clinton and Miscellaneous Attorneys for legal services for the Clinton County Children & Youth Services Agency and/or Juvenile Probation Office, effective July 1, 2017 through June 30, 2018:

1. Randy P. Brungard, Esquire
2. Stuart L. Hall, Esquire
3. Trisha Hoover Jasper, Esquire
4. Patrick A. Johnson, Esquire
5. David I. Lindsay, Esquire
6. Frederick D. Lingle, Esquire
7. John K. Lugg, Esquire
8. Robert Lugg, Esquire
9. Frank Micelli, Esquire
10. Robert O'Connor, Jr., Esquire
11. C. Rocco Rosamilia, Esquire
12. R. Thom Rosamilia, Esquire

APPROVAL CONTRACTS/CC & MISC. ATTORNEYS FOR LEGAL SERVICES/CC C&YS

Mr. Smeltz added that all of the Attorneys rates are \$75.00 an hour. They are paid on an as needed basis. Motion

to approve by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

Mr. Smeltz asked for a motion to approve a Proclamation to recognize the 200<sup>th</sup> Anniversary of Lamar Township. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

PROCLAMATION  
200<sup>TH</sup> ANV. LAMAR TWP.

Mr. Smeltz asked for a motion to approve the transfer of IV-D funds in the amount of \$9,891.00 to the General Fund for supplemental reimbursement of expenses for March 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

IV-D FUNDS

Mr. Smeltz asked for a motion to approve the transfer of IV-D funds in the amount of \$32,026.00 to the General Fund for reimbursement of April 2017 expenses. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

Mr. Smeltz asked for a motion to approve the resignation of Clayton Good, full time Resource Technician at the Clinton County Conservation District, effective July 21, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

RESIGNATION  
CLAYTON GOOD  
CONSERV. DIST.

Mr. Smeltz asked for a motion to approve the hiring of Edward Walker, full time Correctional Officer at the Clinton County Correctional Facility, effective July 16, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

HIRING  
EDWARD WALKER  
CCCF

Mr. Smeltz asked for a motion to approve the hiring of Joshua Kormanic, full time Correctional Officer at the Clinton County Correctional Facility, effective July 24, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

HIRING  
JOSHUA KORMANIC  
CCCF

Mr. Smeltz asked for a motion to approve the hiring of Kaci Woznicki, part time Correctional Officer at the Clinton County Correctional Facility, effective July 24, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

HIRING  
KACI WOZNICKI  
CCCF

Mr. Smeltz asked for a motion to approve the hiring of Hunter Hall, full time Deputy Sheriff, effective July 31, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

HIRING  
HUNTER HALL/SHERIFF

Mr. Smeltz asked for a motion to approve the promotion of Daniel Strailey from Dispatcher Trainee to full time Dispatcher at the Department of Emergency Services, effective July 16, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

PROMOTION  
DANIEL STRAILEY  
DES

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$3,029,114.84 and Net Payroll in the amount of \$274,309.73 for the period ending July 14, 2017. It was noted that bills include the annual payment of the County's contribution to the Retirement fund in the amount of \$842,384.00. With payment of current bills, the balance in the General Fund remains healthy. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS/PAYROLL

The Commissioners' Meeting was adjourned at 11:02 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 11:06 AM.

There were no Staff reports.

STAFF REPORTS

There were no reports from Mike Hanna's Office.

HANNA'S OFFICE

There were no reports from the Commissioners.

COMMISSIONERS REPORT

Mrs. Meyers announced that the next Commissioners Voting Session Meeting will be on July 27<sup>th</sup>, 2017.

ANNOUNCEMENTS

Mr. Morris said that when the Work Session meeting and Commissioners meetings are back to back there is no time to digest the information. The Commissioners agreed with him.

PUBLIC COMMENTS

The meeting adjourned at 11:09 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, July 27, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Maria Boileau, Michelle Kunes, Melinda Fryer, Bill Frantz. Angela Hoover, John Rowley.

PUBLIC ATTENDEES: Richard Morris, Wendy Stiver, Jordan Slobodinsky, and Janaan Maggs,

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the July 17, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Mr. Snyder abstained. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the July 17, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Mr. Snyder abstained. Motion carried. MINUTES APPROVED

Bids were opened for Piper Parking Lot resurfacing: 1. Wolfe Coal \$13,975.00; 2. Rippey Asphalt \$13,345.00. Mr. Smeltz asked for a motion. Mr. Snyder made the motion to refer the bids to the Maintenance Supervisor and approve the lowest bid from Rippey Asphalt if it meets all of the bid specifications. Seconded by Mr. Conklin. Motion Carried. Mr. Snyder asked that the Maintenance Supervisor send an email to the Chief Clerk confirming the decision for the record. BID OPENING RESURFACING PIPER PARKING LOT

Bids were opened for a Consultant to develop a Hazard Mitigation Plan Update: 1. Amec Foster Wheeler Environmental of Durham, North Carolina \$44,749.00 2. MCM Consulting Group of St. Mary's, PA \$38,790.00 3. TetraTech of Harrisburg, PA \$45,000.00 Mr. Smeltz asked for a motion. Mr. Snyder made the motion to refer the bids to Mr. Frantz and approve the lowest bid if it meets all of the bid specifications; seconded by Mr. Conklin. Motion Carried. Mr. Snyder asked that Mr. Frantz send an email to the Chief Clerk confirming the decision for the record. BID OPENING HAZARD MITIGATION PLAN UPDATE

Mr. Smeltz asked for a motion to approve a contract for services between Clinton County Correctional Facility and Crossroads Counseling for one full time therapist to provide mental health assessments and individual and group therapy at a cost of \$67,500.00 and two hours of psychiatric services per week for an hourly fee of \$300.00 per hour, effective September 10, 2017 and to continue year to year unless terminated by either party upon 30 days written notice. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL CONTRACT CCCF/ CROSSROADS COUNSELING

Mr. Smeltz asked for a motion to approve an intergovernmental agreement between County of Centre on behalf of the Centre County Correctional Facility and the County of Clinton to house Clinton County inmates for up to 1500 days commencing, on or after July 17, 2017 and ending upon completion of the Clinton County CCCF Renovation Project, with additional days over the 1500 days to be paid at the rate of \$65.00 per diem. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL INTERGOVERNMENTAL AGREEMENT CENTRE/CLINTON CCCF

Mr. Smeltz asked for a motion to approve an inmate health care services management agreement between Connect Care Solutions, LLC and the County of Clinton to administer, manage and supervise the health care delivery system of the Clinton County Correction Facility, effective September 10, 2017 through December 31, 2018 with optional extension for four additional periods of 12 months each, prices of each period to be mutually agreed upon. Motion by Mr. Conklin, seconded by Mr. Snyder. Motion carried. APPROVAL AGREEMENT CONNECT CARE SOLUTIONS FOR CCCF

Mr. Smeltz asked for a motion to approve a business associate agreement between the County of Clinton and Correct Care Solutions, LLC, to facilitate compliance with HIPAA Privacy and Security Rules. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. BUSINESS ASSOCIATE AGREEMENT CONNECT CARE SOLUTIONS - CCCF

Mr. Smeltz asked for a motion to approval contracts between the County of Clinton and Miscellaneous Service Providers for Clinton County Children and Youth Social Services Agency / Juvenile Probation Services, Effective July 1, 2017 through June 30, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. These contracts are for placement services. Motion carried. APPROVAL CONTRACTS COUNTY/SERVICE PROVIDERS CHILDREN & YOUTH

1. Adelphoi Village, Inc.
2. Centre County Youth Service Bureau
3. Children's Center for Treatment and Education d/b/a Beacon Light Behavioral Health System
4. Clear Vision Residential Treatment Services, Inc.
5. Community Specialist Corporation d/b/a The Academy
6. Concern
7. Cornell Abraxas Group, Inc.
8. The Devereaux Foundation
9. Diakon Child, Family & Community Services
10. Diversified Treatment Alternatives
11. Families United Network, Inc.
12. George Junior Republic in Pennsylvania
13. NHS Pennsylvania
14. PA Treatment and Healing
15. Pathways Adolescent Center
16. Pentz Run Youth Services, Inc.
17. Summit School, Inc. d/b/a Summit Academy
18. Vision Question National LTD.
19. Youth Services Agency

Mr. Smeltz asked for a motion to approve a contract between the County of Clinton and the Infant Development Program, Inc., for Professional Services effective July 1, 2017 through June 30, 2018 in the amount of \$67,798.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL CONTRACT C&Y / IDP

<p>Mr. Smeltz asked for a motion to approve contracts between the County of Clinton and Miscellaneous service providers to perform psychotherapy and psychological evaluation services, effective July 1, 2017 through June 30, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.</p> <ol style="list-style-type: none"> <li>1. Community Solutions, Inc.</li> <li>2. Crossroads Counseling</li> </ol>	<p>APPROVAL CONTRACTS C&amp;Y / Community Solutions, Inc. Crossroads Counseling</p>
<p>Mr. Smeltz asked for a motion to approve an assignment of an agreement between the County of Clinton and Chestnut Grove Recreation Authority, transferring the agreement with McTish, Kunkel &amp; Associates for services relating to the development of the proposed Chestnut Grove Park Athletic Fields. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion Carried</p>	<p>ASSIGNMENT AGREEMENT CHESTNUT GROVE</p>
<p>Mr. Smeltz asked for a motion to approve Resolution No. 7 of 2017 confirming the appointment of Katherine DeSilva as a voting member of the SEDA-COG Metropolitan Planning Organization (MPO) to serve in the term tending December 31, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.</p>	<p>RESOLUTION 7 OF 2017 APPOINTING KATHERINE DESILVA TO SEDA-COG MPO</p>
<p>Mr. Smeltz asked for a motion to approve Resolution No. 8 of 2018, adopting the Stepping Up Initiative to reduce the number of people with mental illnesses in jails. Mr. Snyder said that we are ahead of many counties in working with the courts to develop options other than jail for individuals with MH/ID problems. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried.</p>	<p>RESOLUTION 8 OR 2017 STEPPING UP INITIATIVE</p>
<p>Mr. Smeltz asked for a motion to confirm the resignation of Joseph Mosser, full time Corrections Officer at the Clinton County Correctional Facility, effective July 27, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.</p>	<p>CONFIRM RESIGNATION/CCCCF JOSEPH MOSSER</p>
<p>Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$751,476.46 and Net Payroll in the amount of \$291,303.95 for the period ending July 28, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.</p>	<p>COUNTY BILLS/PAYROLL</p>
<p>Mr. Conklin expressed concern about a bill for server maintenance. The other Commissioners agreed that they often have concerns about the cost of the County's IT contracts and have made plans to contract with CCAP to provide an analysis of the County's IT processes and spending.</p>	
<p>There were no Staff reports. The Commissioners said they want to meet with Treasurer Kunes in the near future to discuss setting up investment accounts with the PA Local Government Investment Trust (PLGIT).</p>	<p>STAFF REPORTS</p>
<p>There was discussion of the Senate's revenue plan that is being worked on to fund the 2 billion dollar shortfall in the State budget.</p>	<p>HANNA'S OFFICE</p>
<p>Commissioner Snyder reported on the NACO national conference he recently attended in Columbus, OH. He noted that the priorities and concerns of County Commissioners are similar all over the country. He volunteered to serve on two committees – Human Services and the Rural Caucus.</p>	<p>COMMISSIONERS REPORT</p>
<p>There were no comments from the Public.</p>	<p>PUBLIC COMMENTS</p>
<p>The meeting adjourned at 11:32 AM.</p>	<p>ADJOURNMENT</p>

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Chief Clerk

**Thursday, August 10, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Maria Boileau, Melinda Fryer, and Kevin Fanning.

PUBLIC ATTENDEES: Wendy Stiver and Dwayne Kunes.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the July 27, 2017 meeting. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve Resolution No. 9 of 2017, approving a Certificate of Deposit Placement Program Advisory Agreement with the Pennsylvania Local Government Investment Trust (PLGIT) Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. RESOLUTION 9 OF 2017 APPROVAL AGREEMENT PLGIT

Mr. Smeltz asked for a motion to approve a three Memoranda of Understanding between Council 86, AFSCME and the County of Clinton to settle grievances. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL MOU'S COUNCIL 86 AFSCME SETTLE GRIEVANCES

Mr. Smeltz asked for motion to approve contracts between the County of Clinton and miscellaneous service providers for Clinton County Children & Youth Services / Juvenile Probation Services effective July 1, 2017 through June 30, 2018: APPROVAL CYS CONTRACTS

1. Caring people Alliance, Inc.
2. Edison Court, Inc.

Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

Mr. Smeltz asked for a motion to approve a contract between the County of Clinton and Southwood Psychiatric Hospital for transportation, as needed, effective July 28, 2017 through June 30, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL CONTRACT SOUTHWOOD PSYCHIATRIC HOSPITAL

Mr. Smeltz asked for a motion to approve contracts between County of Clinton and miscellaneous service providers to meet local social services needed via the Human Services Development Fund. APPROVAL CONTRACTS CYS VIA HUMAN SERVICES DEV. FUND

1. E. Robert Lollo
2. Clinton County Community Connections, Inc.
3. Confer Home Health Services, LLC
4. Hope Enterprises, Inc.
5. Infant Development Fund – Early Intervention
6. Infant Development Fund – P.A.C.T.
7. Annie Halenbake Ross Library

Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

Mr. Smeltz asked for a motion to approve the transfer of IV-D funds in the amount of \$31,842 to the General Fund for the reimbursement of expenses for May 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to approve the promotion of Brian Walizer from Dispatcher Trainee to full time Dispatcher at the Department of Emergency Services, effective August 6, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROMOTION BRIAN WALIZER DES

Mr. Smeltz asked for a motion to approve the hiring of Kenneth Wiseman, Brayden Lynch, Brian Alley and Craig Coder, as full time Correction Officers at the Clinton County Correctional Facility effective August 21, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING KENNETH WISEMAN BRAYDEN LYNCH BRIAN ALLEY CRAIG CODER CCCF

Mr. Smeltz asked for a motion to approve the hiring of Michelle Tice and Derek Zales as part time Corrections Officers at the Clinton County Correctional Facility effective August 21, 2017. Motion by Mr. Conklin; seconded By Mr. Snyder. Motion carried. HIRING MICHELLE TICE DEREK ZALES CCCF

The Commissioners' Meeting was adjourned at 10:51 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:54 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$1,373,247.36 and Net Payroll in the amount of \$274,296.72 for the period ending August 11, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS/PAYROLL

Mr. Fanning reported the receipt of second quarter funds in the amount of approximately \$271,000.00. Those funds are allocated specifically to 911 expenses, and are generated by a fee charged on all phone bills. STAFF REPORTS

There was no report from Representative Hanna's Office. HANNA'S OFFICE

Commissioner Conklin asked about the delayed start of the public transportation. Mr. Smeltz stated that he would contact PennDOT for an update on the progress of this project. Mr. Snyder stated that he would contact Representative Hanna's Office for assistance.

COMMISSIONERS REPORT

Mr. Snyder provided an update on the prison renovation project.

The Commissioners briefly discussed the CCAP conference and provided a news release to the reporter present.

Mr. Dwayne Kunes was in attendance and asked for permission to use the Piper Building parking lot for Regatta vendors to park their trailers the week prior to the Regatta. Mr. Snyder asked Mr. Kunes to provide more details including dates and number of trailers. Mr. Snyder will meet with Mr. Kunes at the parking lot this week.

PUBLIC COMMENTS

Mrs. Meyers reminded the Commissioners and those present that the Hometown Heroes Celebration is Saturday, August 11, 2017 at 10 AM. Mr. Conklin is speaking at the event.

The meeting adjourned at 11:32 AM.

ADJOURNMENT

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Chief Clerk



**Thursday, August 24, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Melinda Fryer, Michelle Kunes, Peggy Heller, Joey Sanders, Bill Frantz, and Travis Hillyer

PUBLIC ATTENDEES: Richard Morris, Bob Rolley and Jordan Slobodinsky

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the August 10, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the August 10, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Professional Services Agreement between County of Clinton and MCM Consulting Group, Inc., to provide consulting services for the update of the County's Hazard Mitigation Plan, for the total project price of \$38,790.00, and to be completed no later than January 20, 2019. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL AGREEMENT MCM CONSULTING MITIGATION PLAN

Mr. Smeltz asked for a motion to approve a Grant Agreement in the amount of \$356,907.00, between PEMA and North Central Task Force for U.S. Department of Homeland Security for the 2017 State Homeland Security Grant Program, effective September 1, 2017 through August 31, 2020. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL GRANT AGREEMENT PEMA/STATE HOMELAND SECURITY

Mr. Smeltz asked for a motion to approve the hiring of Justin Breon, full time Deputy Sheriff, effective August 21, 2107. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING J.BREON/DEPUTY SHERIFF

Mr. Smeltz asked for a motion to approve the hiring of Charles Bova, full time Dispatcher Trainee in the Department of Emergency Services, effective August 28, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING C BOVA/DISPATCHER TRAINEE/DES

Mr. Smeltz asked for a motion to approve the hiring of Elizabeth Christian, full time Dispatcher Trainee in the Department of Emergency Services, effective September 18, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING E CHRISTIAN/DISPATCHER TRAINEE/DES

Mr. Smeltz asked for a motion to approve the resignation of Kathryn Jordan, Clerk Typist II in the Treasurer's Office, effective September 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION K. JORDAN/TREASURER

Mr. Smeltz asked for a motion to approve the termination of Keshia Conway, Caseworker at Children & Youth Services, effective August 15, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TERMINATION K.CONWAY/CYS

Mr. Smeltz asked for a motion to approve the resignation of Melinda Fryer, Human Resources Administrator in the Commissioner's Office, effective August 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION M.FRYER HUMAN RESOURCES

The Commissioners' Meeting was adjourned at 10:19 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:22 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$969,639.34 and Net Payroll in the amount of \$271,492.04 for the period ending August 25, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS/PAYROLL

The Commissioners welcomed County Auditor Peggy Heller to the meeting. STAFF REPORTS

There was no report from Representative Hanna's Office. HANNA'S OFFICE

The Commissioners gave an update on the County busing and when it may begin. The PennDOT funds are being held up because the state does not have an approved revenue plan in place yet. River Valley Transit is being asked to front the funding to get it started. The Board again expressed their concerns about a possible state government shutdown that could occur if the legislature does not soon pass a funding authorization plan. COMMISSIONERS REPORT

Mr. Snyder announced that the Ribbon Cutting for the Training Center at the Mellott Building is at 3:45 pm, August 24, 2017.

Mr. Morris asked if the Handicapped parking signs were going to be updated. Mr. Snyder responded that there is a plan to update the Courthouse parking lot but, it will not be done before the end of the year. PUBLIC COMMENTS

The meeting adjourned at 10:46 AM. ADJOURNMENT

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Chief Clerk

## Thursday, September 7, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Maria Boileau, Peggy Heller, Cathy Dremel, Rita O'Brien and Michelle Crowell

PUBLIC ATTENDEES: Richard Morris, Wendy Stiver, Jodi Treas, Penny Meyers, Diane Whitaker, Sally Young, Peggy Heller, Wendy Stiver, and Janaan Maggs

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the August 24, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the August 24, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Bids were open for fiber extension from the Garden Building to the Piper Building: 1.) Williamsport Electric Inc., Williamsport, PA, \$66,892; 2.) Pennsylvania Networks Inc., Orbisonia, PA \$43,840; 3.) Celerity Integrated Services, Quakertown, PA \$41,775. Mr. Smeltz asked for a motion. Mr. Snyder made a motion to refer the bids to the IT Department for review and recommendation for approval at the September 14, 2017 meeting; seconded by Mr. Conklin. Motion Carried. BID OPENING FIBER EXTENSION GARDEN TO PIPER BLDGS

Mr. Conklin read the Proclamation declaring the week of September 17 – 23 Constitution Week. Mr. Smeltz asked for a motion to approve the Proclamation declaring Constitution Week for September 17 – 23. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. Diane Whitaker, representing the Daughters of the American Revolution was present to thank the Commissioners for the Proclamation of Constitution Week. PROCLAMATION CONSTITUTION WEEK

Mr. Snyder read the Proclamation of Excellence honoring Dennis Robinson of SEDA-COG. Mr. Smeltz asked for a motion to approve the Proclamation of Excellence honoring Dennis Robinson of SEDA-COG. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROCLAMATION OF EXCELLENCE DENNIS ROBISON SEDACOG

Mr. Snyder read the Proclamation declaring September Childhood Cancer Awareness Month. Mr. Smeltz asked for a motion to approve the Proclamation declaring September Childhood Cancer Awareness Month. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. Jodi Treas, Penney Meyers and Sally Young were present from the Kiwanis Club of Bald Eagle and Nittany Valleys to accept the Proclamation and thank the Commissioners for their support. PROCLAMATION CHILDHOOD CANCER AWARENESS MONTH

Mr. Smeltz asked for a motion to approve Resolution No. 10 to approve Perry County's participation in the SEDA-COG Natural Gas Cooperative, Inc. and authorize the execution of the related Amendment No. 1 to the Participation Agreement. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried. RESOLUTION NO. 10 AMENDMENT NO. 1 NATURAL GAS COOP. PERRY COUNTY

Mr. Smeltz asked for a motion to approve Resolution No. 11 to approve Juniata County's participation in the SEDA-COG Natural Gas Cooperative, Inc. and authorize the execution of the related Amendment No. 2 to the Participation Agreement. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried. RESOLUTION NO. 11 AMENDMENT NO. 2 NATURAL GAS COOP. JUNIATA COUNTY

Commissioners Snyder and Conklin commended Commissioner Smeltz on his efforts regarding activity of the Gas Cooperative and said they appreciate the time and commitment he has put forth.

Mr. Smeltz asked for a motion to approve a Memorandum of Understanding between River Valley Transit and Clinton County for a Clinton County Bus Service Pilot Project. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. The total cost will be \$45,000.00 annually, to be shared among 5 partners. MOU RIVER VALLEY TRANSIT BUS PILOT PROJECT

Mr. Smeltz asked for a motion to approve a Memorandum of Understanding among 5 partners for financial support of the Clinton County Bus Service. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. The participants are the County, City of Lock Haven, Lock Haven University, Clinton County Housing Authority, and First Quality. MOU FINANCIAL SUPPORT RIVER VALLEY TRANSIT

Mr. Smeltz asked for a motion to approve a PA Juvenile Probation Services Grant Agreement through the PA Juvenile Court Judges' Commission of the Office of General Counsel in the amount of \$36,721 effective September 7, 2017 through June 30, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL JUVENILE PROBATION GRANT AGREEMENT

Mr. Smeltz asked for a motion to approve the hiring of Cathy Dremel, Human Resources Administrator in the Commissioners' Office effective September 5, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING CATHY DREMEL HR ADMINISTRATOR

Mr. Smeltz asked for a motion to approve the resignation of Daryl Geyer, Technical Support Analyst/Programmer in the MIS Department, effective September 15, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION DARYL GEYER, MIS DEPT.

Mr. Smeltz asked for a motion to approve the transfer of Thomas Sobiech, Database Administrator, from the Assessment Office to the MIS Department, effective August 28, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TRANSFER THOMAS SOBIECH ASSESSMENT TO MIS

Mr. Smeltz asked for a motion to approve the resignation of Doyle Tressler, part time Maintenance Custodian in the Maintenance Department, effective September 11, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION DOYLE TRESSLER MAINTENANCE

Mr. Smeltz asked for a motion to approve the hiring of Nicholas Gentyzel as part time Maintenance Custodian in the Maintenance Department, effective September 11, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING PART TIME NICHOLAS GENTZYEL MAINTENANCE
Mr. Smeltz asked for a motion to approve the hiring of Joshua Henry as part time Archival Assistant (Internship) in the Assessment Office, effective September 5, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING PART TIME JOSHUA HENRY ARCHIVAL ASSISTANT INTERNSHIP
The Commissioners' Meeting was adjourned at 10:43 AM.	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:55 AM.	
Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$1,402,743.66 and Net Payroll in the amount of \$268,600.74 for the period ending September 8, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	COUNTY BILLS/PAYROLL
Mrs. Boileau stated that the first day to apply for Absentee Ballots is September 18, 2017 and the last day to register to vote or change party affiliation is October 10, 2017.	STAFF REPORTS
Janaan Maggs provided the Commissioners with an invitation to attend the tribute to Vietnam War Veterans scheduled for Sunday, September 17, 2017 at Price Auditorium at Lock Haven University. She also reported that the Legislature will return to Harrisburg on September 11, 2017.	HANNA'S OFFICE
Commissioner Snyder expressed his concern for the proposed redirection of funds to balance the budget and the potential impact on county government. A lengthy discussion followed on this topic.	COMMISSIONERS REPORT
Mrs. Whitaker thanked the Commissioners for their continued financial support which helps the library receive matching state funding. She thanked the county for recognizing the Ross Library as a county library.	PUBLIC COMMENTS
Mrs. Whitaker invited the Commissioners to visit the Rotary Club of Downtown Lock Haven's Angel Light Event at Triangle Park on September 11, 2017 between 6 P.M. to 11 P.M.	
The Commissioners thanked the Library for allowing the Mobil unit from CareerLink to use the Renovo Library Parking lot.	
The meeting adjourned at 11:27 AM.	ADJOURNMENT

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Chief Clerk

## Thursday, September 14, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Peggy Heller, Cathy Dremel, Rita O'Brien, Bill Frantz, Leah Mothersbaugh and Michelle Kunes

PUBLIC ATTENDEES: Richard Morris, Marci Orndorf, Mike Flanagan and Bob Mills

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 7, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the September 7, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve Resolution No. 12 of 2017 in support of Fair Housing. Ms. Mothersbaugh commented that this is an annual action required for CDBG and PHARE. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESOLUTION NO. 12 FAIR HOUSING
Mr. Smeltz asked for a motion to approve Resolution No. 13 of 2017 authorizing submission of an application for funding under the 2017 CDBG program. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESOLUTION NO. 13 2017 CDBG
Mr. Smeltz asked for a motion to approve Resolution No. 14 of 2017 extending the term of existence for the Clinton County Solid Waste Authority for 50 years. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESOLUTION NO. 14 EXTENDING TERM/CC SOLID WASTE AUTH.
Mr. Smeltz asked for a motion to approve the awarding of the bid for fiber extension to the Piper Building to Celerity Integrated Services, Inc., for the bid amount of \$41,775.00 pending receipt of a properly prepared and executed contract and all required insurance certifications. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL BID AWARD/ FIBER PIPER BLDG/CELERITY INTEGRATED SERVICES
Mr. Smeltz asked for a motion to approve a contract between the County of Clinton and the Children's Service Center of Wyoming Valley, Inc., to provide services for Clinton County Children and Youth Services Agency, effective August 29, 2017 through June 30, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL CONTRACT/C COUNTY CYS CENTER OF WYOMING VALLEY INC.
Mr. Smeltz asked for a motion to approve an Emergency Management Performance Grant Agreement between PEMA and Clinton County Emergency Management, in the amount of \$64,490.00, for the period of October 1, 2016 to September 30, 2018. Mr. Frantz commented that this offsets his and Betty Packer's salaries. He reported that this Grant is in danger of Federal budget cuts. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL EMP GRANT AGREEMENT PEMA/CC EMA
Mr. Smeltz asked for a motion to approve two Clinton County Revolving Loans for Joseph R. Schuchert DMD & Associates, one loan for Real Estate in the amount of \$100,000.00 and one for equipment in the amount of \$117,615.00 for a new Orthodontic Office in Wayne Township. Mr. Flanagan commented that the office will operate five days a week and will create five new jobs. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL 2 CC REVOLVING LOANS J.SCHUCHERT DMD&ASSOC REAL ESTATE/EQUIPMENT
Mr. Smeltz asked for a motion to approve a Lease Agreement with Phillips Office Solutions for a five year copier lease for Clinton County Correctional Facility at a fixed cost of \$152.38 per month, plus a maintenance agreement at a cost of \$134.00 per month. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL AGREEMENT/PHILLIPS OFFICE SOLUTIONS/LEASE
Mr. Smeltz asked for a motion to approve a Memorandum of Understanding with Correct Care Solutions for billing and reimbursement procedure for inpatient and outpatient medical costs for inmates. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL MOU/CORRECT CARE. SOLUTIONS
Mr. Smeltz asked for a motion to approve a liquid fuels request from the City of Lock Haven for previously encumbered 2016 funds of \$6,600.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	LIQUID FUELS CITY OF LH/\$6,600.00
Mr. Smeltz asked for a motion to approve a transfer of IV-D Funds in the amount of \$46,057.00 to the General Fund for June 2017 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion Carried.	IV-D FUNDS
Mr. Smeltz asked for a motion to approve the resignation of Susan Watt, Deputy Warden of Custody at the Clinton County Correctional Facility, effective September 19, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION S.WATT/CCCF
Mr. Smeltz asked for a motion to approve the resignation of Jeffrey Chopick, full time Correctional Officer at the Clinton County Correctional Facility, effective September 23, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION J.CHOPICK/CCCF
Mr. Smeltz asked for a motion to approve the termination of Zachary Barto, full time Deputy Sheriff, effective September 7, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	TERMINATION Z/BARTO/DEP.SHERIFF
Mr. Smeltz asked for a motion to approve the transfer of Colby Haines, full time Correctional Officer at the Clinton County Correctional Facility to full time Deputy Sheriff, effective September 23, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	TRANSFER C.HAINES/CCCF/SHERIFF

Mr. Smeltz asked for a motion to approve the hiring of Jacob Wenrich, full time Resource Technician at the Clinton County Conservation District, effective September 25, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING  
J.WENRICH/CONSERV.DIST.

The Commissioners' Meeting was adjourned at 10:44 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:52 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$594,668.08 for the period ending September 13, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

The Auditors were glad to see that people were using the funds from the Revolving Loan Fund. STAFF REPORTS

Mr. Flanagan reported that First Quality announced that they will no longer be manufacturing and selling their bottled water. The 60 or more employees that worked in the facility are being moved to other jobs. He also reported that the Medical Marijuana Plant and the Power Plant in Renovo are still moving forward.

There were no reports from Mr. Hanna's office. HANNA'S OFFICE

The Commissioners discussed the state budget situation and their disappointment with the legislature's targeting of funds in many accounts to offset the budget shortfall. The accounts in question help fund many services that the County is mandated to provide. COMMISSIONERS REPORT

Mr. Snyder announced that the Children and Youth Big Brothers Big Sisters Program will be disaffiliating with the national organization. More discussion will follow at a coming work session.

Mr. Mills, Logan Township Supervisor, had questions on two bridges in the Township and their status. He addressed his concerns with the Commissioners. Mr. Smeltz suggested he contact Julie Brennan at the Economic Partnership. She can help get the bridges on a PennDOT priority list. PUBLIC COMMENTS

The meeting adjourned at 11:26 AM. ADJOURNMENT

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Chief Clerk

**Thursday, September 21, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel, Michelle Kunes and Katie DeSilva

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Lana Muthler and Norman Westerbaan

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 14, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the September 14, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES

There was discussion of CDBG 2017 project selection.. There were eight applications and after taking out the 18% administrative fee there remains \$182,859.00 to allocate. Mr. Conklin said that he was committed to the senior housing project and he would like to see the funds allocated there. Mr. Conklin stated that he would like to see the Logan Township water system project funded by a line item in the 2018 budget. Mr. Conklin stated that he is not saying the other projects are not worthy, but they rank lower than the two. Mr. Snyder said that if they fund the senior housing project that it would eat up all the funds. Mr. Smeltz said that he supports the Logan Township water system project. Mr. Snyder made a motion to apply the current CDBG funding after costs to support the Susquehannock senior citizen housing project with additional funds supported by the Affordable Housing fund to equal the \$200,000 total project cost. If the project is not approved in 2017 they will revisit the other projects that submitted applications. Mr. Smeltz seconded the motion. Motion carried with Mr. Conklin voting against it. Mr. Smeltz added that when they build the 2018 budget that they please consider funding the Logan Township water system project. He said he is also in favor of providing funding for needed sewer upgrades and the Rails-to-Trails project if at all possible. 2017 CDBG PROJECT SELECTION

Mr. Smeltz asked for a motion to approve the reallocation of 2015 CDBG funds in the amount of \$22,470.00 from the Renovo Water Authority's 9<sup>th</sup> Street water main replacement to the STEP, Inc. owner-occupied Home Rehabilitation project. Mrs. DeSilva said that these are CDBG 2015 funds that have to be spent on oprn projects. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL REALLOCATION/2015 CDBG FUNDS RENOVO WATER/STEP

Mr. Smeltz asked for a motion to approve a Subrecipient Agreement with the Renovo Borough for funding Under the 2016 CDBG program in the amount of \$80,000.00 for the 11<sup>th</sup> Street Rehabilitation project, effective October 1, 2017 through April 1, 2019. Mrs. DeSilva said that this is a 2106 awarded project and this is the Formal contracting on the awarding of the 2016 money. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL SUBRECIPIENT AGREEMENT/RENOVO BOROUGH/2016 CDBG PROGRAM

Mr. Smeltz asked for a motion to approve an Agreement with R.C. Bowman, Inc. for grading and compaction of the Clinton County Rail to Trail in the amount of \$8,655.00. This is Act 13 Legacy Funding and has a completion date of October 20, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL AGREEMENT RC BOWMAN, INC.

Mr. Smeltz asked for a motion to approve an Agreement with FMP, Inc. for installation of a French drain System on the Clinton County Rail to Trail in the amount of \$4,900.00. This is Act 13 Legacy funding and has a completion date of September 29, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL AGREEMENT FMP INC.

Mr. Smeltz asked for a motion to approve Change Order Number 2 under contract 2017-3 HVAC Construction, Clinton County Correctional Facility renovations project, with Enginuity, LLC, for an additional amount of \$23,571.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL CHANGE ORDER NO.2 2017-3 HVAC/CCCF

Mr. Smeltz asked for a motion to approve the temporary promotion of Jason Kormanic from Staff Compliance and Development Coordinator to Acting Deputy Warden for Custody at the Clinton County Correctional Facility, effective September 20, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. TEMP.PROMOTION J.KORMANIC CCCF

Mr. Smeltz asked for a motion to approve the temporary promotion of Noreen Simpson from Correctional Officer to Acting Staff Compliance and Development Coordinator at the Clinton County Correctional Facility, effective September 25, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. TEMP. PROMOTION NOREEN SIMPSON CCCF

Mr. Smeltz asked for a motion to approve the termination of Michelle Tice, part time Correctional Officer at the Clinton County Correctional Facility, effective September 18, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. TERMINATION MICHELLE TICE CCCF

Mr. Smeltz asked for a motion to approve the termination of Quaid Richart, full time Correctional Officer at the Clinton County Correctional Facility, effective September 19, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. TERMINATION QUAID RICHART CCCF

Mr. Smeltz asked for a motion to approve the hiring of Matthew Marshall, Sean Winter, Annette Sementelli, Alan Hicks, Kelsey Kerstetter and Kevin Terre-Blanche as full time Correctional Officers at the Clinton County Correctional Facility, effective September 25, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING M.MARSHALL,S.WINTER, A.SEMENTELLI,A.HICKS, K.KERSTETTER, K.TERRE-BLANCHE/CCCF

Mr. Smeltz asked for a motion to approve the resignation of Robert Moore, Planning and Training/Risk Management Coordinator at the Department of Emergency Services, effective September 30, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. RESIGNATION ROBERT MOORE DES

The Commissioners' Meeting was adjourned at 10:45 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 11:19 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$249,244.28 and Net Payroll in the amount of \$280,889.64 for the period ending September 22, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

There were no staff reports.

STAFF REPORTS

The Commissioners complimented Mr. Hanna's Office on the Vietnam Veterans ceremony held on Sunday. Ms. Maggs said that representatives will return to Harrisburg on Monday to continue to work on a funding agreement.

REP HANNA'S OFFICE  
REPORT

The Commissioners will begin 2018 budget hearings with each County Department next week.

COMMISSIONERS REPORT

There were no comments from the public.

PUBLIC COMMENTS

The meeting adjourned at 11:25 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, September 28 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel, Michelle Kunes, Warden Rowley, Peggy Heller, Michelle Crowell, Rita O'Brien, Lea Mothersbaugh and Tammy Lannan

PUBLIC ATTENDEES: Richard Morris, Lana Muthler and Maria Garlick

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 21, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the September 21, 2017 meeting. Motion by Mrs. Kunes; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve Resolution No. 15 of 2017 authorizing the filing of a Proposal for Funds from the Pennsylvania Emergency Shelter Grant Program in the amount of \$350,000.00. Ms. Mothersbaugh commented that this is a continuation of the programs they have now and creating a Regional Housing locator position to help with rapid and permanent housing for those who need it. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESOLUTION NO.15 OF 2017 - ESG

Mr. Smeltz asked for a motion to approve Resolution No.16 of 2017 authorizing the filing of a Proposal for 2017 PHARE funds with the PA Housing Finance Agency in the amount of \$46,000.00. This will provide individuals with rental assistance and other services. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. RESOLUTION NO. 16 OF 2017 - PHARE

Mr. Smeltz asked for a motion to approve an agreement with Celerity Integrated Services, Inc. for fiber expansion to Piper, in the amount of \$41,775.00, to be completed by November 17, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL AGREEMENT W/CELERITY INT.SERVICES, INC.

Mr. Smeltz asked for a motion to approve an Inmate Health Care Services Management Agreement between Correct Care Solution, LLC, and the County of Clinton for the Management of Comprehensive Institutional Health Care services for the Clinton County Correctional Facility, for a basic management fee of \$69,658.75 per month, effective September 10, 2017 through December 31, 2018 with four additional twelve month periods with prices to be mutually agreed upon. Mr. Rowley said this was a change they needed for detainees who are in need of medical care. Mr. Conklin asked if this was just Management fees only? Mr. Smeltz commented that this Agreement includes providing medical services to the inmates, not only Management services. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL INMATE HEALTH CARE SERVICES MNTG. AGREEMENT/CORRECT CARE SOLUTION LLC.& CLINTON COUNTY

Mr. Smeltz asked for a motion to approve a Business Associates Agreement between Clinton County and Correct Care Solutions, LLC. Mrs. Meyers added that this is necessary by HIPAA laws. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL BUS.ASSOC.AGREEMENT CC/CORRECT CARE SOL.

Mr. Smeltz asked for a motion to approve an Agreement with AFSCME and Keshia Conway to resolve a pending grievance. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL AGREEMENT AFSCME & K.CONWAY

Mr. Smeltz asked for a motion to approve the resignation of Ruth Henry, full time Food Service Worker at the Clinton County Correctional Facility, effective September 22, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. RESIGNATION RUTH HENRY CCCF

The Commissioners' Meeting was adjourned at 10:22 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 11:46 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$485,480.65 for the period ending September 28, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

The Clinton County Auditors reported on the filing of the 2016 Audit report by the deadline. They also said they will soon be attending their annual conference. STAFF REPORTS

Mrs. Lannan from the Department of Emergency Services said she was attending the meeting for her participation in Leadership Clinton County. She also reported that they have two trainees and expect them to finish in a few weeks and then their department will be at full complement.

Mr. Conklin reported that he has some concerns on the delayed start of the public transit. Mr. Smeltz said that Katie DeSilva will be asked to provide a report of where the project stands. COMMISSIONERS REPORT

Mr. Snyder reported that he had a meeting with the Maintenance department and they would like to utilize the part time maintenance employee from the Clinton County Correctional Facility to help them with some projects at the Piper building to keep them moving. Further discussion on this matter will happen at a later time. Mr. Snyder asked his fellow Commissioners to help make this happen and Mr. Smeltz and Mr. Conklin were in agreement.

There were no comments from the public. PUBLIC COMMENTS

The meeting adjourned at 10:59 AM. ADJOURNMENT

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Chief Clerk



**Thursday, October 05, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel, Michelle Kunes and Tristan Rock

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Lydia Runkle, Jacqueline Bilski, Bob Roley, Sarah Paez and Scott Moore

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 28, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the September 28, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation declaring October 2017 as Domestic Violence Awareness Month. Ms. Bilski from the Women's Center announced that there will be several activities (5K Run, Gala, and a Vigil) coming up to raise funds for the Center. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL PROCLAMATION OCT.2017 DOMESTIC VIOLENCE AWARENESS MONTH

Mr. Smeltz asked for a motion to approve a Proclamation honoring the 50<sup>th</sup> Anniversary of Clinton County Community Connections, Inc. Mr. Moore welcomed anyone to stop by for a visit. He said they have over 90 employees and are one of the top employers in Clinton County. Mr. Conklin said that his father along with Mr. Santonico started this program in the early 1970's and it was called Crafts, Inc. at the time. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL PROCLAMATION 50<sup>TH</sup> ANNIVERSARY CC COMMUNITY CONNECTIONS, INC.

Mr. Smeltz asked for a motion to approve Resolution No. 17 of 2017 opposing the elimination of the State and Local Income Tax (SALT) deduction. Mr. Smeltz commented that paying tax on taxes is unconstitutional and he strongly opposes. Mr. Smeltz supports the simplifying of the tax code but not of this. Mr. Snyder agrees. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL RESOLUTION NO. 17 OF 2017 OPPOSING ELIMINATION STATE/LOCAL TAX DEDUCTION

Mr. Smeltz asked for a motion to approve a purchase of service contract with Frances Neff to provide Paralegal Services for the Clinton County Children and Youth Agency, at a rate of \$20.00 per hour, effective October 7, 2017 to June 30, 2018. Mrs. Rock from Children and Youth Services explained that Mrs. Neff is a current Paralegal but is not an employee of Clinton County. She is a SWAN employee. She has accepted a new job but she agreed to offer her time until SWAN hires someone else. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL PURCHASE OF SERVICE CONTRACT W/FRANCES NEFF/PARALEGAL SERVICES FOR CCCYS

Mr. Smeltz asked for a motion to confirm the resignation of Dakota Wolf, full time Correctional Officer at the Clinton County Correctional Facility, effective November 10, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION DAKOTA WOLF CCCF

Mr. Smeltz asked for a motion to approve the resignation of Matthew Long, Resource Conservationist at The Clinton County Conservation District, effective October 13, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION MATTHEW LONG CONSERV.DISTRICT

Mr. Smeltz asked for a motion to approve the retirement of William Baney, full time Dispatcher at the Department of Emergency Services, effective November 4, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RETIREMENT WILLIAM BANEY DES

Mr. Smeltz asked for a motion to approve the hiring of Daryl Geyer, part time Security/Software Expert in the MIS Department, effective October 9, 2017. Mr. Conklin spoke in opposition to the hiring action. He said that Mr. Geyer should be hired as an Independent Contractor, not as a part time County employee because of Workers Compensation issues and letting him work alone and unsupervised. Mr. Snyder said that he is working on a plan to have him work with others and not alone. Mr. Geyer designed the security plan for the Piper building and will not need to waste time becoming familiar with the system. Mr. Snyder added that this is the cheapest option to keep the project moving. Some Independent Contractors' fees were \$80.00 per hour and above. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried on a two to one vote with Mr. Conklin voting against the motion. HIRING DARYL GEYER MIS DEPT.

The Commissioners' Meeting was adjourned at 10:41 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:45 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$151,019.32 and Net Payroll in the amount of \$288,581.07 for the period ending October 6, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

There were no Staff reports. STAFF REPORTS

Ms. Maggs said that she is not commenting on the Budget but it is pretty obvious that there still is none. The Governor is taking matters in his own hands to securitize the liquor stores. REP. HANNA'S REPORT

Mr. Smeltz said the State is grabbing at taxes to secure the State Budget. He reported that he went to a Public Transit Meeting and they won't be able to start the Bus Routes until the Budget passes, because the funds for new transit projects are not guaranteed.

COMMISSIONERS REPORT

Mr. Snyder added that both parties need to work together to get things done. Politicians need to realize why they were elected and do their jobs.

Mr. Smeltz announced that the Commissioners are undergoing Budget hearings now with all the County Departments. The County budget is a little uncertain until they know the actual amount of funds coming in from the State.

There were no comments from the public.

PUBLIC COMMENTS

The meeting adjourned at 11:02 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, October 12, 2017**

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel, Michelle Kunes, Michelle Crowell, Rita O'Brien, and Peggy Heller

PUBLIC ATTENDEES: Richard Morris, Jay Alexander, Marci Orndorf, Lillian Tyson, Denise Maris, Sarah Paez and Bob Rolley

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz mentioned that there is new Art hanging in the Commissioners meeting room by Mr. Bucheit.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the October 5, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the October 5, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve an updated County Fee Schedule for standardized hard copy services to be effective January 1, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL UPDATED COUNTY FEE SCHEDULE

Mr. Smeltz asked for a motion to approve a Host Agreement between the Clinton County Solid Waste Authority and the Clinton County Commissioners, effective retroactively to January 1, 2017 through December 31, 2021, with a fee rate of \$1.50 per ton, to be renegotiated annually between September 1<sup>st</sup> and November 30<sup>th</sup> of each year. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. Mr. Snyder also supports this Agreement. APPROVAL HOST AGREEMENT CC SOLID WASTE AUTH./ CC COMMISSIONERS

Mr. Smeltz asked for a motion to approve a Change Order Number 1 for Plumbing Construction Contract Number 2017-3 with PBCI-Allen Mechanical and Electrical, for the Clinton County Correctional Facility Renovation project, in the amount of \$4,300.00. This was reviewed by the Project Manager Peter Folen and is for additional labor and materials to replace piping. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL CHANGE ORDER NO.1 PLUMBING CONSTRUCTION CONTRACT NO. 2017-3 PBCI ALLEN AT CCCF

Mr. Smeltz asked for a motion to approve the 2017-2018 Medical Assistance Transportation Program Participation Grant Agreement and Assurance of Compliance between Clinton County and the PA Department of Human Services, effective July 1, 2017 through June 30, 2018, with an initial allocation of \$1,003,673.00. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL 2017-2018 MEDICAL ASST. TRANSP.PROG.PART.GRANT AGREE/CC&PA DEPT.HS

Mr. Smeltz asked for a motion to approve the termination of a Contract for Services with Frances Neff, effective October 9, 2017. Mrs. Neff will be hired as a part time employee through the County instead of working as an Independent Contractor. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL TERMINATION CONTRACT FRANCES NEFF/CYS

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$20,698.00 to the General Fund for reimbursement of expenses for July 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to confirm the resignation of Brian Alley, full time Correctional Officer at the Clinton County Correctional Facility, effective October 4, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. RESIGNATION BRIAN ALLEY CCCF

Mr. Smeltz asked for a motion to approve the resignation of Maria Boileau, Director of Voter Registration/Elections, effective October 20, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. RESIGNATION MARIA BOILEAU DIRECTOR.VOTER REG.

Mr. Smeltz asked for a motion to approve the temporary promotion of Leah Mothersbaugh to Acting Director of Voter Registration/Elections, effective October 23, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. TEMP. PROMOTION LEAH MOTHERSBAUGH VOTER REG.

Mr. Smeltz asked for a motion to approve the hiring of Frances Neff as part time Paralegal for Children and Youth Services, effective October 9, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. HIRING FRANCES NEFF CYS

The Commissioners' Meeting was adjourned at 10:22 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:28 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$698,754.16, for the period ending October 12, 2017. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. COUNTY BILLS

Mrs. Heller reported that the Auditors just returned from their Conference in Crawford County. She congratulated Mrs. Crowell on her election to the position of Vice President of the Auditors Association. STAFF REPORTS

There were no reports from Mr. Hanna's office. REP. HANNA'S REPORT

Mr. Smeltz reported that they have a lot going on right now with Budget hearings and Assessment Appeals.

COMMISSIONERS REPORT

Mr. Conklin had questions for Mr. Alexander about the process of the wood to mulch at the landfill. Mr. Smeltz added that the landfill is very well run and we are lucky to have it in our County rather than ship all of our garbage out of the County and pay more fees.

Ms. Paez had questions on hiring someone as an outside Contractor as opposed to hiring them as a part time employee.

PUBLIC COMMENTS

Mr. Smeltz announced that they will be discussing hiring Maria Boileau as a part time employee to assist with the Election at Monday's Work Session. More information to come. Mrs. Dremel said she would assist by reviewing the job description and duties involved.

The meeting adjourned at 10:44 AM.

ADJOURNMENT

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Chief Clerk

## Thursday, October 19, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel, Michelle Kunes, Michelle Crowell, Rita O'Brien, Peggy Heller and Autumn Bower

PUBLIC ATTENDEES: Richard Morris, Jillian Walker, Wyatt Miller, Sarah Paez, Susann Triponey, Erica Hardy and Janaan Maggs

The meeting was called to order at 10:03 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the October 12, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the October 12, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the official County Holiday Schedule for 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. The new schedule is attached to the minutes. APPROVAL HOLIDAY SCHEDULE/2018

Mr. Smeltz asked for a motion to approve a Language Access Plan for limited English proficiency persons. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL LANG.ACCESS PLAN

Mr. Smeltz asked for a motion to approve a Professional Services Contract between Clinton County and Strosser Architecture & Conservation, Inc. to provide an Architectural Evaluation of the Clinton County Courthouse and recommendations for proposed work priorities, phasing and estimated costs for maintenance and preservation, for a lump sum amount of \$12,500.00, effective from October 1, 2017 to February 1, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL PROFESSIONAL SERVICES CONTRACT BETWEEN CC& STROSSER ARCHITECTURE & CONSERVATION INC.

Mr. Smeltz provided a Press Release from District Attorney Dave Strouse announcing Clinton County Prescription drug take back week October 23-27, 2017. There are prescription drug drop off boxes in five secure locations around the County to dispose of unwanted medications. They are located at the Renovo Magisterial Office, Pa State Police Barracks in Lamar, the City of Lock Haven, the Garden Building and Pine Creek Township Building. The National Take Back Day is Saturday, October 28<sup>th</sup>, but the DA's Office has announced the entire week. The Commissioners encouraged everyone to clean out their medicine cabinets. PRESS RELEASE DRUG TAKE BACK WEEK OCTOBER 23-27, 2017

Mr. Smeltz asked for a motion to approve the hiring of Maria Boileau as part time Elections Advisor in the Commissioners Office, effective October 26, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING M.BOILEAU/ ELECTIONS

Mr. Smeltz asked for a motion to approve the hiring of Kathy Nearhood, full time 2<sup>nd</sup> Deputy Treasurer, effective October 16, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING K.NEARHOOD/TREASURER

Mr. Smeltz asked for a motion to approve the hiring of Sierra Saunders as a part time Caseworker (Intake, Case Management, Family Finding, Family Group) in Children and Youth Services, effective October 23, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING S.SAUNDERS CYS

Mr. Smeltz asked for a motion to approve the hiring of Laurel Zerbe as a full time Food Service Worker at the Clinton County Correctional Facility, effective November 6, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING L.ZERBE CCCF

The Commissioners' Meeting was adjourned at 10:23 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:35 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$418,187.10 and Net Payroll in the amount of \$275,988.66 for the period ending October 20, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mrs. Heller reported that they are condensing and compiling the 2016 Financial Statements to be advertised next week. STAFF REPORTS

Ms. Maggs reported that the House has passed a revenue package and sent it to the Senate. Everyone is optimistic that this may be successful. REP. HANNA'S REPORT

Mr. Snyder reported that he met with Mr. Hanna for a few minutes Tuesday during his visit to Harrisburg. They have a good start in developing more ATV Trails throughout the area. COMMISSIONERS REPORT

Mr. Smeltz announced that the Army Reserve Center in McElhattan was honored as one of the Best of the Best support units in the Army around the World at a ceremony he attended on Tuesday.

Mrs. Triponey announced a 5K Run for a Senior Project by Jullian Walker & Wyatt Miller will be held at Susque-View on Saturday October 28, 2017 at 9:00 AM. Registration will open at 8:00 am. Participants will receive a t-shirt. The Annual Bazaar will also be held the day of the run. There are over 100 participants. Go out and enjoy the Bazaar and 5K. Proceeds will benefit Susque-View. PUBLIC COMMENTS

The meeting adjourned at 10:53 AM. ADJOURNMENT

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Chief Clerk

**Thursday, October 26, 2017**

PRESENT: Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel, Michelle Kunes, Michelle Crowell, Kevin Fanning, Joseph Sanders, Tristan Rock, Clarissa Shirk, Kaylee Mulhollan and Rita O'Brien

PUBLIC ATTENDEES: Richard Morris, Sarah Paez, Janaan Maggs and Dan Merk

The meeting was called to order at 10:02 AM by Vice Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the October 19, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the October 19, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Snyder asked for a motion to approve an Amendment to the Official County Holiday Schedule for 2018. Veterans Day will be celebrated on Monday November 12, 2018. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	AMENDMENT HOLIDAY SCHEDULE/2018
Mr. Snyder asked for a motion to approve Resolution No. 18 of 2017, Disaffiliation of Clinton County Big Brothers Big Sisters Program from Big Brothers Big Sisters of America, effective December 31, 2017. New size requirements make Clinton County ineligible on its own. The County didn't want to drop the program so it will be changed to the Reach Out Mentoring Program. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESOLUTION NO. 18/2017 DISAFFILIATION OF CC BBBS PROGRAM
Mr. Snyder asked for a motion to approve a Subrecipient Monitoring Contract between the County of Clinton and Lycoming Clinton Counties Commission for Community Action (STEP, INC.) for Administration of the Medical Assistance Transportation Program Grant, for the period of July 1, 2017 through June 30, 2018, with a total grant amount of \$1,003,673.00. Mr. Merk thanked the Commissioners. There was an increase of 19% in ridership from the previous year. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL SUBRECIPIENT MONITORING CONTRACT BETWEEN CC/LYCOMING CO./STEP TRANSPORTATION GRANT
Mr. Snyder asked for a motion to confirm the resignation of Kevin Terre-Blanche, full time Correctional Officer at the Clinton County Correctional Facility, effective October 19, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESIGNATION K.TERRE-BLANCHE CCCF
Mr. Snyder asked for a motion to confirm the resignation of Robert Sands, full time Correctional Officer at the Clinton County Correctional Facility, effective October 21, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESIGNATION R.SANDS CCCF
Mr. Snyder asked for a motion to confirm the hiring of Torrie Rockwell, Tyler Amos, Andrew Ricketts and Ryan Long as full time Correctional Officers at the Clinton County Correctional Facility, effective November 6, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	HIRING T.ROCKWELL,T.AMOS, A.RICKETTS,R.LONG/CCCF
Mr. Snyder asked for a motion to approve the hiring of Iantha King and Brandy Perchinski as part time Correctional Officers at the Clinton County Correctional Facility, effective November 6, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	HIRING I.KING, B.PERCHINSKI CCCF
Mr. Snyder asked for a motion to approve the transfer of Joseph Sanders IV from Shift Supervisor at the 911 Center to EMA Planning and Training/Risk Management Coordinator in the Department of Emergency Services, effective November 6, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	TRANSFER J.SANDERS,IV DES
The Commissioners' Meeting was adjourned at 10:10 AM.	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:13 AM.	
Mr. Snyder asked for a motion to approve the County Bills in the amount of \$713,596.80 for the period ending October 26, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS
There were no Staff Reports.	STAFF REPORTS
Ms. Maggs reported that the Revenue Package was approved by State Senate and sent to the Governor. She Said the legislature is still working on Severance Tax legislation. Mr. Conklin said that it is promising to hear that there is movement.	REP. HANNA'S REPORT
Mr. Conklin welcomed Joseph Sanders to his new job and wished him well. The job is very important. Mr. Sanders. He said he is excited to take on this new position.	COMMISSIONERS REPORT
Mrs. Meyers announced there will be a Cleanscapes clean-up Saturday, October 28, 2017 along the Youngdale Road near the Rail Trail.	
Mr. Sanders also announced he was attending the meeting for Leadership Clinton County.	PUBLIC COMMENTS
The meeting adjourned at 10:22 AM.	ADJOURNMENT

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Chief Clerk

## Thursday, November 2, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel, Ernie Jackson and Peggy Heller

PUBLIC ATTENDEES: Richard Morris, Sarah Paez, Marci Orndorf and Dan Vilello

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the October 26, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the October 26, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a software agreement with Innovative Mentoring Software for a Data Management system to be used by the Reach Out Mentoring Program for a first year cost of \$3,010.00 and an annual renewal fee of \$1,260.00 per year. This was reviewed by Solicitor Coploff. Mr. Snyder made a motion to table this motion until further review and discussion. Mr. Smeltz commented that they need this to move forward but they want to be educated. Mr. Conklin said he agrees with Mr. Snyder but if they need this to move forward then he supports it. The motion died with lack of a second. Motion by Mr. Smeltz to approve the agreement; seconded by Mr. Conklin. Motion carried on a 2-1 vote, with Mr. Snyder voting no. APPROVAL SOFTWARE AGREEMENT INNOVATIVE MENTORING SOFTWARE/DATA MANAGEMENT SYSTEM REACH OUT MENTORING PROGRAM

Mr. Smeltz asked for a motion to approve On the Job Training Contracts with Career Link for Torrie Rockwell, Andrew Ricketts and Ryan Long, newly hired employees at Clinton County Correctional Facility, effective October 27, 2017. Career Link will provide training and pay 50% of the wages during the approved period. It will be customized for each individual person. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL OF ON THE JOB TRAINING CONTRACTS/CAREER LINK CCCF

Mr. Smeltz asked for a motion to approve to proceed with the application process to obtain a service dog that would be utilized by the Probation Department and the Court, with all associated costs to be paid through the Supervision Fee Fund. Mr. Goodwin will be the dog handler. It will take about a year to train the dog. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL TO PROCEED APPLICATION SERVICE DOG PROB/COURTS

Mr. Smeltz asked for a motion to approve a Chapter 11 Bankruptcy reorganization plan for Limitless Mobile, LLC for settlement as a Class 6 General Unsecured Creditor with an outstanding claim of \$5,508.00 for an abandoned communications tower lease. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL CHAPTER 11 BANKRUPTCY PLAN/LIMITLESS MOBILE

Mr. Smeltz asked for a motion to approve a purchase of service agreement with Sirius Computer Solutions, Inc., for one year of hardware and software maintenance for the CAD AS-400 and the TSM Backup solution installed at the 911 Center, for the amount of \$9,705.47. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL PURCHASE SERVICE AGREEMENT/SIRIUS COMPUTER SOLUTIONS, INC.

Mr. Smeltz asked for a motion to approve a purchase of service agreement with Sirius Computer Solutions, Inc., for one year of hardware and software maintenance for the Courthouse AS-400 and the TSM Backup Solution installed at the Garden Building, for the amount of \$16,854.19. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL PURCHASE SERVICE AGREEMENT/SIRIUS COMPUTER SOLUTIONS, INC.

Mr. Smeltz asked for a motion to approve change order number 2C with Intertech for the closed circuit TV System at the Clinton County Correctional Facility under the 2017 Capital Project, for an additional amount of \$17,991.00. This will be the last of the changes for the cameras at the Correctional Facility. There were 112 cameras before the renovations and will be 121 after. Mr. Snyder said that there were uncovered areas that needed cameras. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL CHANGE ORDER #2C INTERTECH/CCCF

Mr. Smeltz asked for a motion to approve the hiring of Shawn Lee, part time Correctional Officer at the Clinton County Correctional Facility, effective November 6, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING SHAWN LEE CCCF

The Commissioners' Meeting was adjourned at 10:35 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:38 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$495,269.07 and Net Payroll in the amount of \$281,794.22 for the period ending November 3, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

Mrs. Heller reminded everyone to Vote Tuesday. STAFF REPORTS

There were no reports from Representative Hanna's Office. REP. HANNA'S REPORT

The Commissioners welcomed Mr. Vilello from DEP to the meeting. Because of the the expiration of the PAG-02 Permit set to occur on December 7, 2017, the Commissioners had previously expressed concerns about the impact this would have on several projects in the County including the Croda expansion project. Mr. Vilello clarified the DEP interim NPDES permit process and emphasized that DEP is not causing any hold up. Croda has submitted an Air Quality permit application and still need to submit an Earth Disturbance permit. Croda is moving forward with the project and as long as the applications are complete when filed, everything will follow in time for the planned start of earth-moving. The Commissioners addressed their further concerns with the rules and fees that businesses have to pay to move earth, and their particular concern about the fact that permits are required to move earth on one acre. They feel that should be increased to five. COMMISSIONERS' REPORT

Mr. Smeltz said that China is not taking America's recycling anymore. Mr. Vilello said that in 2020 the recycling Grant is coming back to the Counties.

Mr. Conklin announced that the Attorney General visited last week. He feels this signals an increase in attention to the opioid problem at the state and federal levels.

Mr. Snyder reminded everyone to turn back their clocks Sunday.

Mr. Smeltz added that everything is going well with preparations for the General Election.

Mr. Vilello said that the Courthouse lighting looked great.

PUBLIC COMMENTS

The meeting adjourned at 11:00 AM.

ADJOURNMENT

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Chief Clerk



**Thursday, November 9, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Don Powers, Judge Miller, Jason Foltz, John Rowley, Rita O'Brien, Peggy Heller, Michelle Crowell and Michelle Kunes

PUBLIC ATTENDEES: Richard Morris, Sarah Paez, Marci Orndorf, Jay Wenger, Timothy Horstmann, Erica Koser, Mike Flanagan, Larry Coploff, Jay Alexander and Terry Weaver

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the November 2, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the November 2, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the hiring of Jordan Corman as full time Juvenile Probation Officer, effective November 27, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING JORDAN CORMAN/PROB.

Mr. Smeltz asked for a motion to approve the promotion of Derek Hoke, from part time to full time Correctional Officer at the Clinton County Correctional Facility, effective November 12, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROMOTION DEREK HOKE CCCF

Mr. Smeltz asked for a motion to approve the transfer of Jason Kormanic from Acting to Permanent Deputy Warden of Custody at the Clinton County Correctional Facility, effective November 8, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROMOTION JASON KORMANIC CCCF

Mr. Smeltz asked for a motion to approve the transfer of Noreen Simpson from Acting to Permanent Staff Development and Compliance Coordinator at the Clinton County Correctional Facility, effective November 8, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TRANSFER NOREEN SIMPSON CCCF

The Commissioners' Meeting was adjourned at 10:06 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:09 AM.

Mr. Smeltz asked for a motion to approve Ordinance Number 3 of 2017 providing for a County Guaranty to further secure the 2018 Bonds to be issued by the Clinton County Solid Waste Authority in the maximum amount of \$17,000,000.00, pending approval by DCED and qualification of the debt as self-liquidating. Mr. Coploff said this is low risk to the County, there's little doubt that the CCSWA will be able to meet the required debt service. However, if anything should happen, all of the protections and provisions sought by the County and its advisors have been provided. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. ORDINANCE NO.3 OF 2017

Mr. Smeltz asked for a motion to approve an Agreement between Clinton County through the County Agricultural Land Preservation Board and David L. and Esther D. Campbell, to convey an Agricultural Conservation Easement on 71.76 acres in Bald Eagle Township for the purchase price of \$1.00, effective November 9, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. AGREEMENT AGRICULTURAL CONSERVATION EASEMENT DAVID/ESTHER CAMPBELL

Mr. Smeltz asked for a motion to approve a Clinton County Revolving Loan for 24/7 Body Central, LLC., in the amount of \$12,450.00 for purchase of HVAC fixtures. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. REVOLVING LOAN 24/7 BODY CENTRAL, LLC.

Mr. Smeltz asked for a motion to approve a contract between Clinton County and the Durrwachter Alumni Conference Center at LHUP for rental of meeting space on November 14-15, 2017, for a total cost of \$315.00. Mr. Snyder said this is for a Children and Youth Services training for staff from several counties. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. CONTRACT CC & DURRWACHTER ALUM. CONF. CENTER CYS/TRAINING

Mr. Smeltz asked for a motion to approve Inmate Housing Agreements with the County of Snyder, at a rate of \$70.00 per inmate per day. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. INMATE HOUSING AGREEMENT/SNYDER CO.

Mr. Smeltz asked for a motion to approve an Inmate Housing Agreement with the Counties of Potter, Schuylkill, and Union, at a rate of \$70.00 per inmate per day. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried. INMATE HOUSING AGREEMENT/POTTER, SCHUYLKILL, UNION CO.

Mr. Smeltz asked for a motion to approve an Intergovernmental Agreement with PA Department of Corrections to make available to the County qualified Technical Advisors to offer recommendations regarding its Correctional Emergency Response Team and Chemical Munitions for the Prison, at no expense to the County. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. INTERGOVERNMENTAL AGREEMENT/PA DEPT. OF CORRECTIONS

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$565,942.77, for the period ending November 8, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Rowley said that the prison renovations are going well. They are on the last stretch. STAFF REPORTS

There were no reports from Representative Hanna's Office. REP. HANNA'S REPORT

Mr. Smeltz congratulated Mrs. Kunes on her re-election of County Treasurer. He said that they would like to sit down and discuss County fiscal policy with her soon. COMMISSIONERS REPORT

Mr. Conklin added that he was glad that the Election went well. He congratulated Ms. Mothersbaugh for doing a great job. There was one error on the ballot for Woodward Township, Tax Collector Richard Houseknecht was listed on the ballot as a Democrat when he is a Republican. Mr. Houseknecht was running unopposed. Mr. Smeltz said they will be posting the Voter Registration job soon. The Elections Re-count will be Monday due to the Holiday on Friday.

Mr. Snyder said the end date for the Fiber Connectivity at the Piper Building is November 22, 2017. He will soon be Announcing a soft moving date and plan for relocation of offices. The Grove Street Children and Youth Staff will be first, and maybe the IT staff. He added that the Sheriff will be hiring one or two part time Security Officers to fill in the gap. The lobby will be finished next week and then the Maintenance will move up to the second floor.

Mr. Flanagan from the Economic Partnership announced that there is an Eggs and Issues meeting at Haywood's On the Green on November 16, 2017 at 7:30 am with a presentation by UPMC Susquehanna, and a Revolving Loan Fund Meeting on Friday, November 17, 2017. Terrapin Care Station has received the approval to begin growing medical marijuana. PUBLIC COMMENTS

Mr. Morris had questions on the 2018 Bonds for the County Landfill Guarantee if they would be unable to make their bond payments, what would happen? Mr. Smeltz commented that they would cease operation and the County could sell the assets, or they could refinance. The County would become owners of the Landfill. He also said the Commissioners will be involved in the Authority's annual budget meetings to make sure they stay on track.

The meeting adjourned at 10:59 AM.

ADJOURNMENT

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Chief Clerk

**Thursday, November 16, 2017**

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Cathy Dremel, Michelle Sonnie, Michelle Kunes, Autumn Bower, Mary Ann Bower, Leah Mothersbaugh

PUBLIC ATTENDEES: Richard Morris and Sarah Paez

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the November 9, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the November 9, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a revision in the Renovo Competitive CDBG Project, moving excess funds in the amount of \$54,586.08 from Ontario Avenue demolitions to the Avenue Road reconstruction Project. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. REVISION RENOVO CDBG PROJECT

Mr. Smeltz asked for a motion to approve the adoption of the Annual CDBG Master Plan which includes the following plans and procedures: ADOPTION CDBG MASTER PLAN

1. Anti-displacement and Relocation Assistance Plan
2. Citizen Participation Plan
3. Citizen Complaint Process
4. Code of Conduct and Conflict of Interest Policy
5. Drug-Free Workplace Policy
6. Excessive Force Policy
7. Fair Housing And Equal Employment Opportunity Policy
8. Grantee Integrity Policy
9. Income Survey Methodology
10. Limited English Proficiency and Language Access Plan
11. MBE-WBE Action Plan (Minority and Women Business Enterprises)
12. Program Income Reutilization Plan
13. Section 3 Action Plan (access to employment on federal contracts for LMI persons)
14. Section 504 Plan (access to all government functions and services for disabled or handicapped persons)

Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

Mr. Smeltz asked for a motion to approve the transfer of IV-D funds in the amount of \$33,386.00 to the General Fund for August 2017 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to approve the reappointment of Linda Leonard, James Lovette and Terry Weaver to the Clinton County Solid Waste Authority Board for a three-year term expiring January 1, 2021. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. BOARDS & AUTHORITIES CC SOLID WASTE AUTH.

Mr. Smeltz asked for a motion to approve the reappointment of Paul Courter as a Farmer Director on the Clinton County Conservation District Board for a four-year term expiring December 31, 2021. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. CC CONSERVATION DISTRICT BOARD

Mr. Smeltz asked for a motion to approve the appointment of Robb Bowman as a Public Director on the Clinton County Conservation District Board for a four-year term expiring December 31, 2021. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. CC CONSERVATION DISTRICT BOARD

Mr. Smeltz asked for a motion to approve the reappointment of Michael Doebler, Steve Fisher and Richard Saxton, Jr. to the Clinton County Recreation Authority Board for a five year term expiring December 31, 2022. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. CC RECREATION AUTH.

Mr. Smeltz asked for a motion to approve the hiring of Benjamin Smith as full time Resource Conservationist at the Clinton County Conservation District, effective November 27, 2017. Mrs. Bower commented that she is happy to have found someone as qualified. He will be a great asset to the District. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. HIRING BENJAMIN SMITH CONSERV. DIST.

Mr. Smeltz asked for a motion to approve the resignation of Kendra Smith, Intake Caseworker in Children and Youth Services, effective November 10, 2017. Mrs. Bower said they were fortunate to have her and sad to see her go. Motion by Mr. Smeltz with regret; seconded by Mr. Conklin. Motion carried. RESIGNATION KENDRA SMITH CYS

Mr. Smeltz asked for a motion to approve the hiring of Nicole Martellotti as part time Caseworker in Children and Youth Services, effective November 20, 2017. Mrs. Bower said that she is doing an internship now with the Agency. She is currently working on her Bachelor's degree. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. HIRING NICOLE MARTELLOTTI CYS

The Commissioners' Meeting was adjourned at 10:23 AM

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:26 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$623,579.74, and Net Payroll in the amount of \$276,486.08, for the period ending November 17, 2017. Motion by Mr. Conklin; seconded by COUNTY BILLS

Mr. Smeltz. Motion carried.

Mrs. Bower from the Conservation District and the Commissioners reported that the permit process through DEP should not result in delays for any County projects. She also reported that the 2018 applications for dirt and gravel roads and low volume roads are in with more funds requested than available. STAFF REPORTS

Ms. Mothersbaugh provided an election wrap up, and Mr. Smeltz thanked her for stepping in and doing a great job. The Casting of the lots will be on November 27<sup>th</sup> at 12:00 in the Commissioners meeting room for the tied candidates. The official results will be reported after that.

There were no reports from Mr. Hanna's Office.

REP. HANNA'S REPORT

Mr. Smeltz reported that the Commissioners recently met with GT Thompson and registered their concerns about proposed federal tax legislation and how it will affect county government and development. There will be no Work Session on November 20, 2017 because the Board will be attending the CCAP fall conference and no legislative meeting on the Thanksgiving Holiday. County Offices will be closed on November 23 and 24. COMMISSIONERS REPORT

There were no comments from the Public.

PUBLIC COMMENTS

The meeting adjourned at 10:47 AM.

ADJOURNMENT

\_\_\_\_\_ Chief Clerk

**Thursday, November 30, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Cathy Dremel, Michelle Sonnie, Michelle Crowell, Peggy Heller, Rita O'Brien, Kevin Fanning

PUBLIC ATTENDEES: Richard Morris, Sarah Paez, Janaan Maggs and John Lipez

The meeting was called to order at 10:04 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the November 16, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES  
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the November 16, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES  
APPROVED

The Preliminary 2018 County Budget was presented. It will be available to view for twenty days on the County Website and in the Commissioner's Office. There will be open discussions at the next 3 Work Sessions. Mr. Snyder added that they will use \$500,000.00 out of the fund balance to balance the budget. Mr. Conklin said this is a good budget with no tax increase. Mr. Snyder said there were a number of personnel and capital projects that are not included in the budget. Mr. Conklin thanked the Department Heads and Row Officers for putting together a reasonable budget that addresses the County's needs without unnecessary expenditures. PRESENTATION  
PRELIMINARY 2018  
COUNTY BUDGET

Mr. Smeltz asked for a motion to approve an Inmate Housing Agreement with the County of Lycoming, at a rate of \$70.00 per inmate per day. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL INMATE  
HOUSING AGREEMENT

Mr. Smeltz asked for a motion to approve an Inmate Housing Agreement with the County of Clearfield, at a rate of \$70.00 per inmate per day. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL INMATE  
HOUSING AGREEMENT

Mr. Smeltz asked for a motion to approve change order number 1 with Lecce Electric, Inc., for the electrical Construction contract No. 2017-4 at the Clinton County Correctional Facility under 2017 Capital Project, for an additional amount of \$9,015.00 Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. CHANGE ORDER NO. 1  
LECCE ELECTRIC, INC  
ELEC/CONTRACT NO.2017-4

Mr. Smeltz asked for a motion to approve change order number 3 with Enginuity LLC, for the HVAC Construction contract No. 2017-3 at the Clinton County Correctional Facility under 2017 Capital Project, for an additional amount of \$16,500.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CHANGE ORDER NO. 3  
ENGINUITY LLC/HVAC  
CONTRACT NO.2017-3

Mr. Smeltz asked for a motion to approve change order number 2 with PBCI-Allen Mechanical and Electrical for the Plumbing Construction Contract No. 2017-2 at the Clinton County Correctional Facility under 2017 Capital Project, for an additional amount of \$5,510.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. CHANGE ORDER NO. 2  
PBCI ALLEN MECH/ELEC.  
PLUM/CONTRACT NO.2017-2

Mr. Smeltz asked for a motion to approve the transfer of IV-D funds in the amount of \$31,050.00 to the General Fund for September 2017 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to approve the reappointment of Linda Leonard, James Lovette and Terry Weaver to the Clinton County Solid Waste Authority Board for a five-year term expiring January 1, 2023. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. BOARDS & AUTHORITIES  
CC SOLID WASTE AUTH.

Mr. Smeltz asked for a motion to approve the reappointment of John Simon to the Clinton County Housing Authority Board of Directors for a five-year term expiring December 31, 2022. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CC HOUSING AUTH.  
BOARD OF DIRECTORS

Mr. Smeltz asked for a motion to approve the appointment of Donato Savini to the Clinton County Recreation Authority for a five-year term expiring December 31, 2022 replacing Matt Rook who plans to leave the area. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CC RECREATION AUTH.

Mr. Smeltz asked for a motion to approve the hiring of Misty Snook, full time Correctional Officer at the Clinton County Correctional Facility, effective December 12, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING  
MISTY SNOOK  
CCCF

Mr. Smeltz asked for a motion to approve the promotion of Shawn Carr, from Computer Systems Support Specialist to Technical Support Analyst/Programmer in the MIS Department, effective November 20, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROMOTION  
SHAWN CARR  
MIS

Mr. Smeltz asked for a motion to approve the transfer of Lori Rhoads, from Correctional Officer at the Clinton County Correctional Facility to Dispatcher Trainee at the Department of Emergency Services, effective December 4, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. TRANSFER  
LORI RHOADS  
CCCF TO DES

Mr. Smeltz asked for a motion to approve the termination of Benjamin Smith, Resource Technician at the Clinton County Conservation District, effective November 28, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. TERMINATION  
BENJAMIN SMITH  
RESOURCE TECHNICIAN

The Commissioners' Meeting was adjourned at 10:36 AM

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:45 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$1,099,633.66 and Net Payroll in the amount of \$295,580.42 for the period ending December 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	COUNTY BILLS
Mrs. Heller said they welcome the opportunity to discuss the 2016 Audit report with Bake Tilly on Friday.	STAFF REPORTS
Ms. Maggs announced that members of Governor Wolf's cabinet will be visiting the Community on December 13, 2017. The legislature will be in session for the next two weeks.	REP. HANNA'S REPORT
The Commissioners discussed CCAP priorities from their recent fall conference.	COMMISSIONERS REPORT
Mr. Snyder announced that Lycoming County will be getting the Bear Trophy back for harvesting the most bears on the first day of Bear Season 2017.	
There were no public comments.	PUBLIC COMMENTS
The meeting adjourned at 11:01 AM.	ADJOURNMENT

\_\_\_\_\_ Chief Clerk

## Thursday, December 7, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Peggy Heller, Rita O'Brien, Kevin Fanning, Bill Frantz and Suzy Watson

PUBLIC ATTENDEES: Richard Morris and Sarah Paez

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the November 30, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the November 30, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation of Excellence for Diane Whitaker. This will be presented to her Saturday, December 9, 2017 at a reception in her honor at the Annie Halenbake Ross Library. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROCLAMATION OF EXCELLENCE, DIANE WHITAKER, ROSS LIBRARY

Mr. Smeltz asked for a motion to approve an Inmate Housing Agreement with the County of Northumberland, at a rate of \$70.00 per inmate per day. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL INMATE HOUSING AGREEMENT

Mr. Smeltz asked for a motion to approve an intergovernmental agreement between the County of Clinton and The PA Department of Corrections establishing a PREA Hotline as a mechanism for individuals to report allegations of sexual abuse occurring at the Clinton County Correctional Facility. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. INTERGOVERNMENTAL AGREEMENT CC& PA DEPT.OF CORRECTIONS PREA HOTLINE

Mr. Smeltz asked for a motion to approve the 2018 Intergovernmental transfer agreement with the PA Department of Human Services, office of long-term living to provide for transfer of funds to DHS in order to secure increased funding for Susque-view, Inc. The funds are sent in May and returned in June with an expected net to Susque-View of \$799,156.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. INTERGOVERNMENTAL TRANSFER AGREEMENT PA DEPT.OF HUMAN SERVICES/SUSQUEVIEW

Mr. Smeltz asked for a motion to approve a one-year subscription agreement with Onsolve, LLC, for the Code Red system for a fee of \$4,000.00 for the first 80,000 system minutes and an additional \$2,240.00 for each block of 8,000 additional minutes. Mr. Frantz reported that this is a Public Notification System for disasters and emergencies. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. ONE YEAR SUBSCRIPTION AGREEMENT/ONSOLVE,LLC CODE RED SYSTEM DES

Mr. Smeltz asked for a motion to approve a subscription agreement between the County of Clinton and Technology Enterprise, Inc. to provide access for the Department of Emergency Services to the Clean Network through server software known as MACH (Mobile Architecture for communications handling), at no cost, effective October 10, 2017 through June 30, 2018. This is a free demo for automatic vehicle location application to see locations of police cars. The County would enter into an agreement if they like the application. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. SUBSCRIPTION AGREEMENT/TECHNOLOGY ENTERPRISE,INC. MACH SOFTWARE/DES

Mr. Smeltz asked for a motion to approve the 2018 Thomson Reuters End User License Agreement for use of the M&S and Moore Precision Cost Data Tables on a cost per parcel basis, effective January 1, 2018 through December 31, 2018. There was no motion made to approve. The matter was tabled for more discussion at the next work session. 2018 THOMAS REUTERS END USER LICENSE AGREEMENT

Mr. Smeltz asked for a motion to approve a proposal for the annual renewal of Cisco Smartnet and Datel Support with Morefield Communications for an amount of \$33,040.53. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROPOSAL/ANNUAL RENEWAL OF CISCO SMARTNET & DATEL SUPPORT/MOREFIELD COM.

Mr. Smeltz asked for a motion to approve the reappointment of Melvin Coakley and David Calhoun to the Clinton County Planning Commission for a four-year term expiring December 31, 2021. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. BOARDS & AUTHORITIES PLANNING COMMISSION

Mr. Smeltz asked for a motion to approve the reappointment of Ronald Welch (representing Castanea Township) to the Clinton County Sewer Authority for a three-year term expiring December 31, 2020. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CC SEWER AUTHORITY

Mr. Smeltz asked for a motion to approve the reappointment of David Grimm (representing Flemington Borough) to the Clinton County Sewer Authority for a three-year term expiring December 31, 2020. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CC SEWER AUTHORITY

Mr. Smeltz asked for a motion to approve the reappointment of Martha Sykes and Michael Bruning to the Ross Library Board of Trustees for a three year term expiring January 1, 2021. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. ROSS LIBRARY BOARD OF TRUSTEES

Mr. Smeltz asked for a motion to approve the reappointment of Bob Rolley, Tim Horner, Carol Hanna, and Richard Morris to the Clinton County Revolving Loan Fund Board for a one-year term expiring December 31, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CC REVOLVING LOAN FUND BOARD

Mr. Smeltz asked for a motion to approve the appointment of Amanda Keiffer to the Clinton County Revolving Loan Fund Board for a one-year term expiring December 31, 2018, replacing Wade Keiffer. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CC REVOLVING LOAN FUND BOARD

Mr. Smeltz asked for a motion to approve the resignation of Nancy Dunkle, part time Clerk Typist/Receptionist in the District Attorney's Office, effective December 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION  
NANCY DUNKLE  
DA

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$707,035.70, and Net Payroll in the amount of \$27,227.66 for the health waiver payout., for the period ending December 8, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

There were no Staff reports

STAFF REPORTS

There were no reports from Mr. Hanna's office.

REP. HANNA'S REPORT

There were no Commissioners reports.

COMMISSIONERS REPORT

There were no public comments.

PUBLIC COMMENTS

The meeting adjourned at 10:50 AM.

ADJOURNMENT

\_\_\_\_\_  
Chief Clerk



**Thursday, December 14, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel and Michelle Crowell

PUBLIC ATTENDEES: Richard Morris and Sarah Paez

The meeting was called to order at 10:04 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 7, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Commercial Lease extension with Paul Mahoney on a month to month basis, for an amount of \$1,900.00 per month for office space located at 8 North Grove Street, Lock Haven, Pa. Mr. Snyder said that we will continue month to month until our CYS offices move to Piper. The County will give 30 days -notice before the move. The County will be saving \$1,900.00 a month after the move and will no longer be paying rent anywhere. Mr. Snyder said that Mr. Mahoney has been an excellent landlord and said he thinks there is already a prospective tenant for the space. Motion to approve made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL COMMERCIAL LEASE EXTENSION/OFFICE SPACE 8 N.GROVE ST.

Mr. Smeltz asked for a motion to approve an Inmate Housing Agreement with the County of Elk, at a rate of \$70.00 per inmate per day. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL INMATE HOUSING AGREEMENT

Mr. Smeltz asked for a motion to approve the 2018 Thomson Reuters End User License Agreement for use of the M&S Cost Data Tables by the Assessment Office on a cost per parcel basis, effective January 1, 2018 through December 31, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. 2018 THOMAS REUTERS END USER LICENSE AGREEMENT

Mr. Smeltz asked for a motion to approve the 2018 Commissioner's Meeting Schedule. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. 2018 COMMISSIONERS MEETING SCHEDULE

Mr. Smeltz asked for a motion to approve the reappointment of Tim Owens and Dan Chappell to the Clinton County Agricultural Preservation Board for a three-year term expiring December 31, 2020. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. BOARDS & AUTHORITIES AG PRESERVATION BOARD

Mr. Smeltz asked for a motion to approve the reappointment of Mark Stern to the Clinton County Zoning Hearing Board for a three-year term expiring December 31, 2020. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. ZONING HEARING BOARD

Mr. Smeltz asked for a motion to approve the reappointment of Steve Stevenson and Jeff Snyder as representatives to the SEDA-COG Board of Directors for a one-year term expiring December 31, 2018. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. SEDA-COG BOARD OF DIRECTORS

Mr. Smeltz asked for a motion to approve the appointment of Mark Saville to represent East Nittany Valley Joint Municipal Authority on the Clinton County Sewer Authority for the remaining term of Jae Getting, who is resigning. The term will expire December 31, 2018. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. CC SEWER AUTHORITY

Mr. Smeltz asked for a motion to approve the transfer of Meghan Bitner, from full time Juvenile Probation Officer to full time Administrative Assistant in the District Attorney's Office, effective January 2, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TRANSFER MEGHAN BITNER DA

The Commissioners' Meeting was adjourned at 10:20 AM

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:21 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$1,897,184.45 and Net Payroll in the amount of \$289,651.77 for the period ending December 15, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

There were no Staff reports. STAFF REPORTS

There were no reports from Mr. Hanna's office. REP. HANNA'S REPORT

Mr. Conklin reported on the State Cabinet meeting at Lock Haven University. COMMISSIONERS REPORT

Mr. Snyder said they toured the new First Quality expansion project site. He said this will be a great project for Clinton County and will generate more than 185 new jobs.

Mrs. Meyers had a discussion about notices for the Elected Official Offices move to the new building. We will ask the County Solicitor what notification to the public is required.

There were no public comments. PUBLIC COMMENTS

The meeting adjourned at 10:43 AM. ADJOURNMENT

\_\_\_\_\_  
Chief Clerk

**Tuesday, December 19, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Crowell, Michelle Kunes, Zach Hanna

PUBLIC ATTENDEES: Richard Morris, Michelle Hanna, Sawyer Hanna

The meeting was called to order at 6:00 PM by Chairman Pete Smeltz.

Mr. Smeltz welcomed everyone to the special meeting and explained that the purpose of the meeting was to establish the Salaries for the Clinton County Coroner and Treasurer for the years 2018, 2019, 2020 and 2021. He said he was glad to see the two elected officials in attendance. He explained that the 2017 salary for the Coroner is set at \$50,236.00 and the Treasurer’s salary if also \$50,236.00 with an additional 2017 stipend of \$8988.00 for serving as Tax Claim Director, bringing the total compensation to \$59,224.00.

SALARIES  
CORONER  
TREASURER  
2018-2021

Mr. Snyder presented a proposal for the two salaries. He proposed that each salary be increased by 2% each year 2018 through 2021. This is in line with the increases already approved for other elected officials and row officers for 2018 and 2019. However, to bring the stipend for Tax Claim Director in line with the stipends paid to the Prothonotary and Register and Recorder for their additional duties, he recommended that the Tax Claim stipend be decreased in the years 2018, 2019, and 2020 by an amount equal to the Treasurer’s salary increase. In year 2021, he recommended a further decrease in the Tax Claim stipend to make it equal to the stipend of the Prothonotary and Register and Recorder in that final year of the term. The effect will be to keep the Treasurer’s total compensation unchanged in 2018, 2019, and 2020, with a slight increase in 2021.

Mr. Snyder’s Proposal:

	2018	2019	2020	2021
Coroner salary	\$51,240	\$52,265	\$53,310	\$54376
Treasurer salary	\$51,240	\$52,265	\$53,310	\$54376
Tax Claim stipend	7,984	6,959	5,914	5,521
Total Compensation	\$59,224	\$59,224	\$59,224	\$59,897

Mrs. Kunes objected to the proposal, saying that the duties of the Tax Claim Office were demanding and required adherence to a tight time schedule, and sometimes occurred during busy license seasons. All three Commissioners were unclear as to why the stipend had originally been so much higher than those for the other officials. Mr. Smeltz and Mr. Snyder said that was why they had frozen the stipend when setting the Treasurer’s compensation four years earlier. Mr. Morris remarked that at some time in the past it must have been perceived that the Tax Claim appointment carried more responsibility than the other two.

It was suggested to vote on the salaries separately to move things along. Mr. Smeltz asked for a motion regarding the Coroner’s salary. Mr. Snyder moved that the Coroner’s salary be increased by 2% each year for 2018,2019,2020, and 2021. Seconded by Mr. Conklin.

Mr. Smeltz called for a Roll Call Vote on the Motion:  
Mr. Conklin – Yes; Mr. Snyder – Yes; Mr. Smeltz – Yes. Motion approved unanimously.

Mr. Hanna thanked the Commissioners for their consideration and left the meeting.

Further discussion followed regarding the Tax Claim responsibilities, who actually performs the work involved, and whether the Treasurer or any of her staff are required to put in overtime to get all of the work of the office completed. There was a question as to why the salary and stipend were not set before the election, and the Commissioners said they had confirmed with the Solicitor that it was only required to set the Salary before the Treasurer’s term begins.

Mr. Smeltz asked for a motion regarding the Treasurer’s salary. Mr. Snyder moved that his proposal be adopted, setting the Treasurer’s Compensation as follows:

	2018	2019	2020	2021
Treasurer salary	\$51,240	\$52,265	\$53,310	\$54376
Tax Claim stipend	7,984	6,959	5,914	5,521
Total Compensation	\$59,224	\$59,224	\$59,224	\$59,897

Mr. Conklin seconded the motion. Mr. Smeltz called for a Roll Call Vote:  
Mr. Conklin – Yes; Mr. Snyder – Yes; Mr. Smeltz – Yes. Motion approved unanimously.

Mrs. Crowell noted that elected officials have not been receiving increases that keep pace with those of other County employees, and are therefore falling behind those that they may supervise. The Commissioners pointed out that the County is in negotiations currently and the future amount of any employee raises is not yet determined which was one of the reasons for being conservative in determining the amounts of increase for elected officials tonight.

There being no further business, Mr. Smeltz asked for a motion to adjourn. The meeting was adjourned at 6:45 PM. ADJOURNMENT

**Thursday, December 21, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Cathy Dremel, Michelle Crowell, Suzy Watson, Jim Watson, Michelle Kunes, Kevin Fanning, Don Powers and Tristan Rock

PUBLIC ATTENDEES: Richard Morris, Sarah Paez, Mike Flanagan and John Lipez

The meeting was called to order at 10:04 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 14, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Special Commissioners' Meeting minutes from the December 19, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the December 14, 2017 Meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the promotion of Charles Bova from Dispatcher Trainee to full time Dispatcher at the Department of Emergency Services, effective December 17, 2017. Mr. Fanning commented that he has successfully completed the training program. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	PROMOTION CHARLES BOVA DES
Mr. Smeltz asked for a motion to approve the resignation of Elizabeth Christian, Dispatcher Trainee at the Department of Emergency Services, effective December 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION ELIZABETH CHRISTIAN DES
Mr. Smeltz asked for a motion to approve the transfer of Jordan Bartges from full time Correctional Officer at the Clinton County Correctional Facility to full time Deputy Sheriff in the Sheriff's Department, effective December 31, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	TRANSFER JORDAN BARTGES DEPUTY SHERIFF
Mr. Smeltz asked for a motion to approve the resignation of Larry Tressler, part time Security Guard in the Sheriff's Department, effective December 22, 2017. The Commissioners thanked him for his time served as a County employee. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION LARRY TRESSLER SECURITY
Mr. Smeltz asked for a motion to approve the hiring of Ke Chi Chu as part time Security Guard in the Sheriff's Department, effective December 20, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING KE CHI CHU/SECURITY
Mr. Smeltz asked for a motion to approve the termination of Paul Risley, Captain at the Clinton County Correctional Facility, effective December 7, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	TERMINATION PAUL RISLEY CCCF
Mr. Smeltz asked for a motion to approve the resignation of Brayden Lynch, full time Correctional Officer at the Clinton County Correctional Facility, effective December 29, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION BRAYDEN LYNCH CCCF
Mr. Smeltz asked for a motion to approve the resignation of Cody Caris, part time Correctional Officer at the Clinton County Correctional Facility, effective December 14, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION CODY CARIS CCCF
Mr. Smeltz asked for a motion to approve the retirement of James Simpson, full time Correctional Officer at the Clinton County Correctional Facility, effective January 13, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RETIREMENT JAMES SIMPSON CCCF
Mr. Smeltz asked for a motion to approve the promotion of Sierra Saunders from part time Caseworker to Full time Caseworker for Children and Youth Services, effective December 18, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	PROMOTION SIERRA SAUNDERS CYS
Mr. Smeltz asked for a motion to approve the promotion of Derek Zales from part time to full time Correctional Officer at the Clinton County Correctional Facility, effective December 31, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	PROMOTION DEREK ZALES CCCF
The Commissioners' Meeting was adjourned at 10:17 AM	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:24 AM.	
Mr. Smeltz asked for a motion to approve the Proclamation of Excellence of Clyde Glossner. The proclamation was presented to him at a reception in his honor. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	PROCLAMATION OF EXCELLENCE/CLYDE GLOSSNER
Mr. Smeltz asked for a motion to approve a Clinton County Revolving Loan for Full Body Health & Fitness and LAH Properties, LLC, in the amount of \$100,000.00 to operate a Health and Fitness Center at the former Skate Haven Facility in Lock Haven. Mr. Flanagan commented that Brian and Lori Hoy will operate the Center. It will be open 7 days a week and will employ 2 full time employees and 3 part time employees. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL CC REVOLVING LOAN FULL BODY HEALTH & FITNESS & LAH PROP.LLC.

Mr. Smeltz asked for a motion to approve a one year renewal with TLIC Worldwide, Inc. for McAfee Virus, Malware, and End Point Security for all users on the County Network in the amount of \$4,004.91. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL ONE-YEAR RENEWAL/TLIC WORLD-WIDE, INC.
Mr. Smeltz asked for a motion to approve a License and Services Agreement between County of Clinton and Tyler Technologies, Inc. for upgrade of CAD Software, for a one time amount of \$273,442.00, one year of Software Maintenance and support fees of \$24,295.00, and message switch hardware, software and maintenance of \$11,350.00, effective January 1, 2018. Mr. Fanning commented that they are transitioning from an old software platform to a next generation 911 system. It is based on location and keeps pace with new technology. Mr. Snyder said they have been talking about this for a few years, and it's taken some time to get to this point. He thanked Mr. and Mrs. Watson and Mr. Fanning for all their hard work on this. Motion by Mr. Snyder; Seconded by Mr. Conklin. Motion carried.	APPROVAL LICENSE & SERVICES AGREEMENT CC& TYLER TECH., INC. UPGRADE CAD SOFTWARE
Mr. Smeltz asked for a motion to approve the 2018 County Budget as previously presented. The Commissioners emphasized that it comes with no tax increase. Roll call vote: Mr. Snyder- Yes; Mr. Conklin – Yes; Mr. Smeltz – Yes. Motion carried.	APPROVAL 2018 COUNTY BUDGET
Mr. Smeltz asked for a motion to approve Resolution No. 19 of 2017, Establishing Tax Millage Rate for 2018. The 2018 millage rate will be .006. Roll call vote: Mr. Snyder- Yes; Mr. Conklin – Yes; Mr. Smeltz – Yes. Motion carried.	RESOLUTION NO. 19 OF 2017, ESTABLISHING TAX MILLAGE RATE 2018
Mr. Smeltz asked for a motion to approve the reappointment of Roberta Doyle to the Ross Library Board of Directors for a three-year term expiring January 1, 2021. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	BOARDS & AUTHORITIES ROBERTA DOYLE ROSS LIBRARY BOARD
Mr. Smeltz asked for a motion to approve the appointment of Shawn Carr as the County Representative on the Summer Concert Series Committee for 2018, replacing Maria Boileau who left County employment. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	BOARDS & AUTHORITIES SHAWN CARR SUMMER CONCERT SERIES
Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$417,022.79, for the period ending December 21, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	COUNTY BILLS
There were no Staff reports.	STAFF REPORTS
There were no reports from Mr. Hanna's office.	REP. HANNA'S REPORT
Mr. Smeltz reminded everyone of the County Office hours over the Holiday and wished everyone a Happy Holiday.	COMMISSIONERS REPORT
Mr. Lipez had questions on the Union negotiations. Mr. Smeltz said they have progress but no agreement yet. Mr. Conklin said the current contract expires on 12/31/2017.	PUBLIC COMMENTS
The meeting adjourned at 10:56 AM.	ADJOURNMENT

\_\_\_\_\_ Chief Clerk

**Thursday, December 28, 2017**

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Peggy Heller, Tammy Lannan, and Joshua McGill

PUBLIC ATTENDEES: Richard Morris, Sarah Paez and Wendy McGill

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 21, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the December 21, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Bids were opened for Garbage Disposal Services for all County buildings. 1) Love Disposal 1 year bid: \$935 Per month; \$11,220.00 per year and 3 year bid: year one \$11,220.00; year two \$11,388.00; year 3 \$11,559.00 2) J.J Peters Disposal 1 year bid: \$1281 per month; \$15372.00 per year and 3 year bid: year one \$15,372.00; year 2 \$15,372.00; year 3 \$15,679.44. Mr. Snyder made a motion to accept the lower bid for a three year agreement with Love's Disposal, pending verification of the figures; seconded by Mr. Conklin. Motion carried. BID OPENING GARBAGE DISPOSAL

Mr. Snyder asked for a motion to approve Resolution No. 20 of 2017, accepting the bid proposal from Jersey Shore State Bank for the 2018 Tax and Revenue Anticipation Note, in the amount of \$2,000,000.00 with an interest rate of 1.28% and a legal review fee of \$1500.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. Mr. Snyder suggested keeping track of past use of TRAN funds including how much borrowed each year and how long until repayment. Two other bids were received from First National Bank and M & T Bank. RESOLUTION NO. 20 OF 2017 APPROVAL OF TRAN

Mr. Smeltz asked for a motion to approve the appointment of Dan Harger as the Clinton County Economic Partnership's representative on the Clinton County Sewer Authority for a 3-year term, expiring December 31, 2020. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. BOARDS & AUTHORITIES DAN HARGER CC SEWER AUTHORITY

Mr. Smeltz asked for a motion to approve the appointment of Richard Conklin as City of Lock Haven's Representative on the Clinton County Sewer Authority for a 3-year term, expiring December 31, 2020. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. Mr. Smeltz thanked all of the Sewer Authority members for their service. BOARDS & AUTHORITIES RICHARD CONKLIN CC SEWER AUTHORITY

Mr. Smeltz asked for a motion to approve the promotion of Michael Young from Lieutenant to Captain at the Clinton County Correctional Facility, effective December 20, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROMOTION MICHAEL YOUNG CCCF

Mr. Smeltz asked for a motion to approve the promotions of Garret Strouse and Joshua McGill from Dispatchers to 9-1-1 Shift Supervisors at the Department of Emergency Services, effective December 31, 2017. Tammy Lannan, Quality Assurance Supervisor, said the two were well-qualified for the position. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried. PROMOTION GARRET STROUSE JOSHUA MCGILL – DES

Mr. Smeltz asked for a motion to approve the promotion of Nicholas Gentzyel from part time Maintenance Custodian to full-time Maintenance Worker in the Maintenance Department, effective December 31, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROMOTION NICHOLAS GENTZYL MAINTENANCE

The Commissioners' Meeting was adjourned at 10:25 AM

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:30 AM.

Mr. Smeltz asked for a motion to approve Net Payroll in the amount of \$285,956.88, for the period ending amount of \$289,651.77 for the period ending December 29, 2017. No other County bills were being approved due to the holiday schedule. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

There were no Staff reports STAFF REPORTS

There were no reports from Mr. Hanna's office. REP. HANNA'S REPORT

Mr. Smeltz said that he thought that 2018 will be a good year. Mr. Conklin said he is looking forward to big projects and good things in the County and Mr. Snyder agreed. COMMISSIONERS REPORT

Mr. Snyder gave tentative moving dates for the IT and CYS departments. He also said he will be out of action for at least a week or two following spinal surgery. The other Commissioners and those present wished him well and said not to rush his return.

There were no public comments. PUBLIC COMMENTS

The meeting adjourned at 10:38 AM. ADJOURNMENT

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Chief Clerk