

Thursday, January 5, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs and Jim Runkle

The meeting was called to order at 10:03 AM by Chairman Pete Smeltz.

Mr. Smeltz announced that there would be no change in the organization of the Board of Commissioners. He will remain the Charirman and Mr. Snyder will remain the Vice Chairman for the 2017 year. The Appointed Positions of Solicitor, Larry Coploff; Chief Clerk, Jann Meyers; and Keith Yearick, Chief Assessor will remain unchanged.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 29, 2016, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the December 29, 2016, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a purchase of Service Agreement with Pentz Run Youth Services to provide Child Welfare Services for Children and Youth, effective January 1, 2017 through June 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
SERVICE CONTRACT
PENTZ RUN YOUTH SERVICES

Mr. Smeltz asked for a motion to approve the reappointment of Jeffrey Snyder as Commissioner Representative, and Steve Stevenson as second representative on the SEDA-COG Board of Directors for the year 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

BOARDS & AUTHORITIES

Mr. Smeltz asked for a motion to approve the list of Commissioner Assignments as representatives and Liaisons to Boards and Authorities for 2017. and to approve Tim Holiday as Transit Committee representative for the County for the year 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

Mr. Smeltz asked for a motion to confirm the retirement of Pamela Bowes, Cost Collection Clerk in the Adult/Juvenile Probation Department, effective December 31, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RETIREMENT
PAMELA BOWES
PROBATION

Mr. Smeltz asked for a motion to approve the resignation of Matthew Oldt II, Dispatcher in the Department of Emergency Services, effective January 15, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION
MATTHEW OLDT II
DES

The Commissioners' Meeting was adjourned at 10:23 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:42 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$383,900.83 for the period ending January 3, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

There were no Staff reports.

STAFF REPORTS

Ms. Maggs reported that they are glad to be back in the Office after the smoke damage from the neighboring fire. She reported that Mr. Hanna's swearing in was on January 3, 2017 for a two year term, and has again been elected as Minority Whip. Legislative Sessions will begin on January 23rd. Ms. Maggs also discussed some new issues with PennDOT vehicle registration renewal. Mr. Conklin expressed thanks to Representative Hanna for a Human Services grant he helped to obtain that benefited the County.

REP HANNA'S REPORT

Mr. Snyder discussed an article in The Express about how many buildings that the County owns. The Article stated that four buildings were owned. Mr. Snyder stated that the County owns ten.

COMMISSIONERS REPORT

Mr. Snyder noted that remodeling work on Courtroom 2 has begun.

Mr. Morris asked how many employees are not under a Collective Bargaining Agreement and what the cost of a 3% raise for them would be. Answers were promised for the next work session.

PUBLIC COMMENTS

The meeting adjourned at 10:59 AM.

ADJOURNMENT

Chief Clerk

Thursday, January 12, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Bill Frantz, and Maria Boileau

PUBLIC ATTENDEES: Elizabeth Arnold, Sara Stine, Richard Morris, Janaan Maggs and Wendy Stiver

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

The Commissioners noted with regret, the passing of Linda Bickford, retired County employee who had served as Chief Clerk under several Boards of Commissioners.

PASSING OF FORMER CHIEF
CLERK LINDA BICKFORD

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 5, 2017, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 5, 2017, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve Resolution No. 1 of 2017, designating William Frantz, Emergency Management Coordinator, as the Authorized Agent to execute all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program effective, January 12, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
RESOLUTION NO. 1
APPOINTING WILLIAM FRANTZ
AUTHORIZED AGENT, HAZMAT
MITIGATION GRANT PROGRAM

Mr. Smeltz asked for a motion to approve a joint funding agreement with the US Geological Survey, PA Water Science Center, for the Baseline Water Quality Program, effective from October 1, 2016 through June 30, 2019, with the county providing the DCED Grant funds in the amount of \$247,912.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL AGREEMENT
US GEOLOGICAL SURVEY
BASELINE WATER QUALITY

Mr. Smeltz asked for a motion to approve a contract for service with Port Elevator, Inc., to provide full coverage on two elevators located at the Piper Building, 100 Mercer Drive, for a three-year period, effective February 1, 2017 for a quarterly amount of \$585.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
PORT ELEVATOR INC.
THREE YEAR CONTRACT
PIPER BUILDING

Mr. Smeltz asked for a motion to approve an amendment to the trash removal contract with Love Disposal Inc., for additional service at the Piper Building, at an added cost of \$35.00 per month effective February 1, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL
AMENDMENT TO CONTRACT
LOVE'S DISPOSAL INC.

Mr. Smeltz asked for a motion to approve a contract with NRG Controls North, Inc. for preventive Maintenance service (six visits per year) for the HVAC system at the Piper Building, for a three-year period, effective February 1, 2017 through January 31, 2020 at an annual cost of \$4,485.00 for the first two years and \$4,620 for the third year. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
CONTRACT NRG CONTROLS NORTH
HVAC MAINTENANCE PIPER BLDG

Mr. Smeltz asked for approval to send a non-binding notice to confirm Clinton County's interest in participating in the 2017 intergovernmental transfer agreement to secure increased funding for Susque-view, Inc. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
INTERGOVERNMENTAL TRANSFER
AGREEMENT FOR SUSQUE-VIEW

Mr. Smeltz asked for approval of the transfer of IV-D Funds in the amount of \$33,240.00 to the General Fund for October reimbursement of expenses. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
IV-D FUNDS

Mr. Smeltz asked for approval of County Bills in the amount of \$89,330.45 and net Payroll in The amount of \$283,957.20 for the period ending January 13, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL
COUNTY BILLS / PAYROLL

Maria Boileau, Voter Registration, noted that petitions will soon be able to be filed for the Primary Election.

STAFF REPORTS

Janaan Maggs of Representative Hanna's Office said there office on Bellefonte Avenue is again in operation. The Commissioners praised the local fire companies for keeping the fire contained. It could have been a lot worse. The Commissioners would like to meet with Mr. Hanna. Ms. Maggs said that Fridays would be best.

REPORT FROM REP. HANNA'S
OFFICE

Mr. Snyder pointed out that the local inmate population at the prison has been going down in recent years due in large part to the leadership at CCCF and the transition and support of the courts. Reports to the Prison Board show that the number has dropped from 110 to about 70.

COMMISSIONERS' REPORTS

Mr. Conklin noted the selection of U.S Representative Glenn Thompson as Vice Chairman of the House Agriculture Committee.

The meeting adjourned at 10:46 AM.

ADJOURNMENT

Chief Clerk

Thursday, January 19, 2017

PRESENT: Pete Smeltz and Jeff Snyder

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Michelle Kunes, Katie DeSilva and Kevin Fanning

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs and Wendy Stiver

The meeting was called to order at 10:04 AM by Chairman Pete Smeltz.

- Mr. Smeltz asked for a motion to approve the Commissioners’ Meeting minutes from the January 12, 2017, meeting. Motion was made by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED
- Mr. Smeltz asked for a motion to approve the 2015 CDBG Subrecipient Agreement with Renovo Water Authority for the 9th Street water main replacement project, in the amount of \$77,050.00. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

APPROVAL
2015 CDBG SUBRECIPIENT
AGREE/RENOVO WATER AUTH.
- Mr. Smeltz asked for a motion to approve a Memorandum of Understanding with the Central PA Food Bank as the designated Agency for the responsibilities under the State Food Purchase Program and the Emergency Food Assistance Program. The Memorandum was reviewed by the County Solicitor. The County Commissioners are responsible for the application. The Agency will administer the project for us, but we have to submit the quarterly reports and data. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

APPROVAL
MEMO. OF UNDERSTANDING
CENTRAL PA FOOD BANK
- Mr. Smeltz asked for a motion to approve Resolution No. 2 of 2017 to accept the Bid Proposal from Jersey Shore State Bank for the Tax Revenue Anticipation Note, with a rate of .87% plus a \$1500.00 legal fee. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

RESOLUTION NO. 2 OF 2017
BID PROPOSAL/TRAN
- Mr. Smeltz asked for a motion to approve a Tower Space Lease Agreement with Schuylkill Mobile Fone Inc., for space at the Swissdale Tower, effective for a five year period from March 1, 2017 to February 28, 2022, for an amount of \$219.01 per month. Mr. Fanning added that this is a renewal of a contract that the County has had for fifteen years or more. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

TOWER SPACE LEASE AGREE.
SCHUYLKILL MOBILE FONE INC.
- Mr. Smeltz asked for a motion to approve a Land Lease Agreement with Gregory S. Brown and Louise Muncy and Assigns, effective for a ten year period from November 1, 2016 to October 31, 2026, for an annual amount of \$2,400.00 for the first year and increasing at the rate of \$100.00 per year until the end of the lease. The County leases space on a Centre County communications tower located on land owned by Brown and Muncy. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

LAND LEASE AGREEMENT
GREGORY S. BROWN & LOUISE
MUNCY & ASSIGNS
- Mr. Smeltz asked for a motion to approve the 2017 County funding for the Agricultural Preservation Program. The amount is \$31,786.53. Of that amount \$30,000.00 was budgeted and \$1,786.53 is from interest paid on rollback taxes for properties that were taken out of Clean and Green. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

2017 COUNTY FUNDING
AGRICULTURAL PRES.PROGRAM
- Mr. Smeltz asked for a motion to approve a contract for service with Keystone Security and Technologies Inc., for set up and one year of monitoring for the Security System at the Piper Building, for an amount of \$489.00. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

CONTRACT/ KEYSTONE SECURITY
& TECHNOLOGIES INC
- Mr. Smeltz asked for a motion to approve the retirement of Caroline Sharar, Data Entry Coordinator at the Department of Emergency Services, effective January 31, 2017. Mr. Fanning added that Caroline is a twenty-two year employee who has great knowledge of the financial processes at DES and will be hard to replace. She will be greatly missed. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

RETIREMENT
CAROLINE SHARAR
DES
- Mr. Smeltz asked for a motion to approve the hiring of Ryan Mitchell and Julie Dakota as part time Archival Records Assistants for the Assessment Office (Internship), effective January 30, 2017 through May 12, 2017. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

HIRING
RYAN MITCHELL & JULIE
DAKOTA/ASSESSMENT
- The Commissioners’ Meeting was adjourned at 10:31 AM.
- The Salary Board Meeting Minutes are available in the Commissioner’s Office.

SALARY BOARD
- The Commissioners’ Meeting was reconvened at 10:34 AM.
- Mr. Smeltz asked for a motion to approve the County bills in the amount of \$447,461.50 and net payroll in the amount of \$20,885.24 (Comp and Sick Leave payout), for the period ending January 20, 2017. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS/PAYOUT
- Mr. Fanning announced that he received a letter from PEMA and the County is receiving a grant through Act 12 for a multi-county Interconnectivity Project. The County should be getting it in the next few weeks. Mrs. DeSilva stated that the Planning office got final approval for a Zoning Ordinance Amendment needed to comply with the ACRE Law. She also spoke about the Human Services Block Grant application process which the Commissioners are considering. Block Grant applications are due by February 4, 2017. Mrs. DeSilva announced the ESG year-end success story as the Merritt House Shelter. There will be a grand Opening on February 14, 2017. The CDBG success story submitted concerned the renewal and revitalization of Renovo that is taking place, and the grant programs that are helping the community.

STAFF REPORTS

Janaan Maggs of Representative Hanna's Office announced that with the new Presidency on January 20, 2017 that their office is excited to see what he offers to the Country. It will be an interesting year. The Commissioners asked to have her set up a meeting with Mr. Hanna and talk about their concerns about the State Budget and legislation sometime in February.

REPORT FROM REP. HANNA'S
OFFICE

Mr. Snyder announced that Clinton County received the trophy back from Lycoming County for the most bears harvested on the first day of the season. Mr. Snyder congratulated Mr. Smeltz for being elected President of the Joinder Board. The new Director at the Joinder is Keith Wagner.

COMMISSIONERS' REPORTS

There were no Public comments.

PUBLIC COMMENTS

The meeting adjourned at 11:01 AM.

ADJOURNMENT

Chief Clerk

Thursday, January 27, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Warden Rowley, Susan Watt and Angela Hoover

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Jim Runkle, Heather Doherty, David Payne, Jay Wenger
And Joe Pierce

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 19, 2017 meeting. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 19, 2017 meeting. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve Ordinance Number 1 of 2017 for the parameters of issuance for the 2017 Bond. Motion made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. ORDINANCE NO. 1 OF 2017

Joe Pierce, Bond Counsel, Jay Wenger, Financial Advisor, and David Payne, underwriter with PNC, were on hand to explain the next steps in the Bond process.

Mr. Smeltz asked for a motion to approve the final design of the Clinton County Correctional Facility renovations and improvement project and authorization for the County and EADS Architects, Inc. to proceed to bidding. Mr. Rowley commented that he is excited for the improvements that will upgrade the HVAC and security systems and expand treatment services, extending the life of the facility by another 30 years. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL FINAL DESIGN/CCCF RENOVATIONS

Mr. Smeltz asked for a motion to approve the Inmate Housing Agreement with the County of Schuylkill at a rate of \$70.00 per inmate per day. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. INMATE HOUSING AGREEMENT W/SCHUYLKILL CO.

Mr. Smeltz asked for a motion to approve the contract for services with Keystone Central School District to assist in development and coordination of transportation procedures for children in the custody of Children and Youth Services, effective from January 1, 2017 to June 30, 2017. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CONTRACT W/KCSD TRANSPORTATION SERVICES

Mr. Smeltz asked for a motion to approve the contract for services with Jersey Shore Area School District to assist in development and coordination of transportation procedures for children in the custody of Children and Youth Services, effective from January 1, 2017 to June 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CONTRACT W/JSASD TRANSPORTATION SERVICES

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$508,988.42 and net payroll in the amount of \$273,401.20 for the period ending January 27, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS/PAYROLL

There were no Staff reports. STAFF REPORTS

Janaan Maggs from Representative Hanna's Office said that the Legislature was in the reorganization process during the first week of the new session. The Commissioners are preparing items of concern and their legislative priorities for a meeting with Mr. Hanna in February. REPORT FROM REP. HANNA'S OFFICE

Mr. Conklin addressed his concerns on the upcoming budget. Mr. Smeltz announced and discussed the Key Priorities of CCAP for 2017. Mr. Smeltz welcomed Heather Doherty from Leadership Clinton County to the meeting. COMMISSIONERS' REPORTS

Mr. Morris was interested in the difference in the number of employees on the Clinton County Payroll from 2012 to 2017 and if County Government is growing or are responsibilities shifting? PUBLIC COMMENTS

There was some discussion on how the drilling impact fees are distributed and whether it is important to keep the impact fee in place.

The meeting adjourned at 10:55 AM. ADJOURNMENT

Chief Clerk

Thursday, February 2, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Warden John Rowley, DW Susan Watt and DW Angela Hoover, Kevin Fanning

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Jim Runkle and Greg Beniston

The meeting was called to order at 10:03 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 26, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Bids were opened for the Prison Food Contract at the Clinton County Correctional Facility.

- 1). Trinity Services Group, Inc. - 4.407 cents - \$661.05 – per day, per 150 inmates; 3.414 cents – \$1,194.90 – per day, per 350 inmates.
- 2). Aramark – 3.885 cents - \$582.82 – per day, per 150 inmates; 3.092 cents - \$1,082.10 – per day, per 350 inmates.
- 3). CBM – Alternate management fee proposal - \$90,000.00 annually - \$7,500.00 monthly.

BID OPENING
PRISON FOOD CONTRACT

It was noted by Commissioner Snyder that because the bid closing time was listed in the RFP as February 1, 2017 at midnight, the Board would consider any bid delivered on February 2, 2017.

Mr. Smeltz asked for a motion to refer the bids to the Clinton County Prison Board and their Solicitor for further review and recommendation for awarding. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

Mr. Smeltz asked for a motion to approve an Inmate Housing Agreement with the County of Snyder, at a rate of \$70.00 per inmate per day. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVAL
INMATE HOUSING AGREE-
MENT/COUNTY OF SNYDER

Mr. Smeltz asked for a motion to approve a Grant Agreement with PEMA for Statewide Inter-Connectivity funding in the amount of \$516,041.33. Mr. Fanning reported that this will give us the opportunity to connect with ten other Counties and share information. There is no cost to the County. The funds will come from Act 12. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL
GRANT AGREEMENT/PEMA

Mr. Smeltz asked for a motion to approve a Tower Space Rental Agreement with Greater Vision Microwave Networks, LLC (D/B/A River Valley Internet) to lease space on the Cree Drive tower and building for a five-year period from July 1, 2016 to June 30, 2021, for an amount of \$199.65 per month. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL
TOWER SPACE RENTAL
AGREEMENT/GREATER VISION
MICROWAVE NETWORKS, LLC.

The Commissioners' Meeting was adjourned at 10:30 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:34 AM.

Mr. Smeltz asked for a motion to approve the transfer of Beth Dyke from part time Archival Records Assistant in the Assessment Office to part time Archival Records Scanner/Trainer for the Assessment & Register and Records Office, effective January 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

TRANSFER
BETH DYKE
PT/ASSESS/REG&REC.

Mr. Smeltz asked for a motion to approve the promotion of Derek Hoover from 911 Dispatcher Trainee to full time Dispatcher at the Department of Emergency Services, effective January 29, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

PROMOTION
DEREK HOOVER
DES

The Commissioners' Meeting was adjourned at 10:37 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:42 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$1,502,695.73, for the period ending February 2, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS/PAYROLL

There were no Staff reports.

STAFF REPORTS

Janaan Maggs from Representative Hanna's Office reported on some issues that they see most in their Office.

REPORT FROM REP. HANNA'S
OFFICE

Mr. Conklin reported that the Governor issued an additional Ten Million dollars in funding for the opioid Narcan/Vivitrol rescue drug.

COMMISSIONERS' REPORTS

Mr. Snyder addressed some concerns he has with the STEP Winterization Program that requires Clinton County residents to appear in person at the Williamsport STEP Office to apply. On behalf of the Commissioners he has requested STEP to provide staff at the Clinton County location and to offer some evening hours. Mr. Snyder also sent out a Kudos to our Maintenance and IT Department for helping

transfer the security of the Piper Building after the closing took place on January 31, 2017 at 4:10 pm.

Mr. Snyder also reported that he has formed a County Security Committee which will be a subcommittee of the Safety Committee.

Mrs. Meyers reported that there was supposed to be a bid opening for repository bids on February 1, 2017, but Mrs. Kunes reported that there were none.

Mrs. Meyers also reported that the Life Center will be having an Indoor Yard Sale on February 3, 2017 at 8:00 am. All household items are new and are available to the public for a donation.

Mr. Morris had questions on the closing costs of the Piper Building. Mrs. Meyers said that she will provide PUBLIC COMMENTS Him with the information.

Mr. Morris also had some questions on the moving of the Deed room in the Register and Records office when they move to the Piper Building.

The meeting adjourned at 11:07 AM.

ADJOURNMENT

Chief Clerk

Thursday, February 9, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Suzanne Watson

PUBLIC ATTENDEES: Richard Morris, Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners’ Meeting minutes from the February 2, 2017, meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the February 2, 2017, meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve Amendment No. 3 to the EADS Architects, Inc., Form of Agreement, for the bidding and award phase services for the renovations and improvement project at the Clinton County Correctional Facility, for a lump sum fee of \$14,300.00, and for the construction phase services for a lump sum fee of \$103,800.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried. APPROVAL AMENDMENT 3 TO EADS AGREEMENT - PRISON PROJECT

Mr. Smeltz asked for a motion to approve an agreement with Susquehanna Group Advisors, Inc., to Provide consulting services in the issuance of the 2017 Bonds, for a lump sum fee of \$28,500.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL AGREEMENT WITH SGA BOND CONSULTING SERVICES

Mr. Smeltz asked for a motion to approve a purchase of service agreement with Hewlett Packard Enterprise Company for network hardware and software support for a one-year period for the amount Of \$13,673.15. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL PURCHASE OF SERVICE AGREEMENT – HEWLETT PACKARD

Mr. Smeltz asked for a motion to approve a software maintenance contract renewal with Net Motion Software Inc. for a one-year period for VPN access, for a one-year period for the amount of \$3,622.50. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL MAINTENANCE CONTRACT NET MOTION INC

Mr. Smeltz asked for a motion to approve two lease/purchase supplements with IBM Credit LLC to Properly identify the location and service terms for the AS400 at the Garden Building and at the Mellott building. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL LEASE/PURCHASE SUPPLEMENTS IBM CREDIT LLC

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$33,178.00 to the General Fund for November reimbursement of expenses. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL IV-D FUNDS

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$128,174.02, and net payroll in the amount of \$266,738.86, for the period ending February 10, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS/PAYROLL

Suzy Watson reported that her office has been working on a project to convert images in the Prothonotary’s office to PDF files for upload to the state system. STAFF REPORTS

Janaan Maggs from Representative Hanna’s Office was not able to attend the meeting. REPORT FROM REP. HANNA’S OFFICE

Mr. Snyder noted that the Governor’s budget proposal has been presented. All agreed that the \$3 billion deficit must be addressed. The Commissioners discussed the proposal to consolidate several state departments, and the proposed \$25 per capita fee for State Police coverage. Mr. Snyder added that it should be a very interesting budget season. The board hopes to get more information at the CCAP Spring Conference in March. COMMISSIONERS’ REPORTS

Mr. Morris questioned why the County had to pay half of the transfer tax on the Piper building. He felt the seller should have been made to pay it all. PUBLIC COMMENTS

The meeting adjourned at 11:19 AM. ADJOURNMENT

Chief Clerk

Thursday, February 16, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Jason Foltz, Susan Watt, Kevin Fanning and John Rowley

PUBLIC ATTENDEES: Richard Morris, Jim Runkle and Janaan Maggs

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 9, 2017, meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a Professional Services Agreement with MCM Consulting Group, Inc., for Project Management Services for a Regional NG911 Telephony System and Esinet, for a one year term, effective February 16, 2017 for an amount of \$48,000.00. This is a Grant funded Agreement. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
PROFESSIONAL
SERVICES AGREEMENT
MCM CONS.GROUP, INC

Mr. Smeltz asked for a motion to approve a Joinder Agreement for the Guardian RFID System for the Clinton County Correctional Facility, as a Sublicensee under the CCAP Master Agreement for a three year term beginning February 16, 2017, with no initial fee and an annual renewal fee of \$3,500.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL
JOINER AGREEMENT
GUARDIAN RFID SYSTEM
CCCF

Mr. Smeltz asked for a motion to approve a liquid fuels request from West Keating Township to purchase anti-skid in the amount of \$763.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

LIQUID FUELS
W.KEATING TOWNSHIP

Mr. Smeltz asked for a motion to approve a liquid fuels request from Lamar Township to fund a highway lighting agreement at the Auction Road Interchange in the amount of \$806.57. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
LAMAR TOWNSHIP

Mr. Smeltz asked for a motion to approve a liquid fuels request from Lamar Township for a lighting agreement at the Salona Interchange in the amount of \$5,259.93. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

LIQUID FUELS
LAMAR TOWNSHIP

Mr. Smeltz asked for a motion to approve the appointment of Kristen Smith to fill a vacancy on the Clinton County Housing Authority for the remainder of a five year term, expiring December 31, 2018. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

BOARDS/AUTHORITIES
CC HOUSING AUTHORITY
K.SMITH

Mr. Smeltz asked for a motion to approve the hiring of Katie Lyn-Myers Pratt as an Adult Probation Officer, effective February 27, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING
KATIE PRATT/A.PROB.

Mr. Smeltz asked for a motion to approve the hiring of James Michael Fedele as a Probation Officer Trainee, effective February 27, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING
JAMES FEDELE/PROB.

Mr. Smeltz asked for a motion to approve the resignation of Lindsey Graham, Corrections Officer and Temporary Case Manager at the Clinton County Correctional Facility, effective February 27, 2017.

RESIGNATION
LINDSEY GRAHAM/CCCF

Mr. Smeltz asked for a motion to approve the resignation of Aaron Edwards, Corrections Officer at the Clinton County Correctional Facility, effective March 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION
AARON EDWARDS
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Zachary Litwin, Corrections Officer at the Clinton County Correctional Facility, effective March 11, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION
ZACHARY LITWIN
CCCF

Mr. Smeltz asked for a motion to approve the hiring of Derek Hoke as part time Corrections Officer at the Clinton County Correctional Facility, effective February 13, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING
DEREK HOKE/PT.CCCF

The Commissioners' Meeting was adjourned at 10:33 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:41 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$359,291.41 for the period ending February 15, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

There were no staff reports.

STAFF REPORTS

There was some discussion of the Meritt House Grand Opening. Mr. Snyder was concerned with the high cost of doing a project like this due to prevailing wage laws and red tape. through. He appreciated the grants that were obtained for the project but noted that the thresholds need to be increased for small projects to keep the cost down. Mr. Conklin reported that he attended an ATV meeting along with Mr. Hanna. He added that it was very nice to see him there.

REPORT REP. HANNA

Mr. Morris had questions about the Assessment Tax Appeal Hearing next week.

PUBLIC COMMENTS

The meeting adjourned at 11:03 AM.

ADJOURNMENT

Jann R Meyers
Chief Clerk

Thursday, February 23, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Kevin Fanning, Katie DeSilva and Tim Holladay

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Jordan Sheffer and Janaan Maggs

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 16, 2017, meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the February 16, 2017 Meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve an Intergovernmental Transfer Agreement and Certification with PA Department of Human Services Office of Long Term Living, providing intergovernmental transfer of funds in the amount of \$2,137,596.00 to DHS in order to provide the non-federal share of medical Assistance payments to Susque-View Home, Inc. This will help fill the gap between costs of the care and Medicare. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL INTERGOVERNMENTAL TRANSFER AGREEMENT & CERT. WITH PA DEPT. OF HUMAN SERVICES

Mr. Smeltz asked for a motion to approve a Professional Services Agreement with MCM Consulting Group, Inc., to provide consulting services to the Department of Emergency Services for up to 500 hours at a rate of \$75.00 per hour, including all office and travel expenses, and \$75.00 per hour plus expenses for hours in excess of 500, effective for a one year-period beginning on February 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL PROFESSIONAL SERVICES AGREEMENT WITH MCM CONSULTING GROUP, INC. DES

Mr. Smeltz asked for a motion to approve Ordinance No. 2 of 2017, amending the 2016 Clinton County Zoning Ordinance. Mrs. DeSilva explained the changes involving the Ordinance. The ordinance was properly advertised and a public hearing was held regarding the amendment. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL ORDINANCE NO. 2 OF 2017 AMEND CC ZONING

Mr. Smeltz asked for a motion to approve a Letter of Agreement with Susquehanna Accounting and Consulting Solutions, Inc. for Accounting Services for a three year period from January 1, 2017 through December 31, 2019, at the following hourly rates:

	2017	2018	2019
Senior Consultant	\$117	\$121	\$123
Director	\$234	\$241	\$246

Mr. Smeltz commented that we rarely use the Director services. Mr. Conklin added that we do not pay a County Controller. Mr. Snyder said that once you hire a County Controller that you no longer have control. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL LETTER OF AGREEMENT SUSQUEHANNA ACCOUNTING & CONSULTING SOLUTIONS, INC. FOR ACCOUNTING SERVICES

Mr. Smeltz asked for a motion to approve a purchase of Service Agreement with Robert D. O'Connor, Jr., for Legal Services for Children and Youth Services and Probation, at a rate of \$75.00 per hour, effective from February 21, 2017 to June 30, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PURCHASE OF SERVICE AGREEMENT/R.O'CONNOR LEGAL SERVICES

Mr. Smeltz asked for a motion to approve the hiring of Jason Kromanik as Staff Development and Compliance Coordinator at the Clinton County Correctional Facility, effective March 13, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING JASON KROMANIC CCCC

Mr. Smeltz asked for a motion to approve the promotion of Gary Rausch from Part Time Corrections Officer to Full Time Corrections Officer at the Clinton County Correctional Facility, effective February 27, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROMOTION GARY RAUSCH CCCC

The Commissioners' Meeting was adjourned at 10:42 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:44 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$442,376.86 and Net Payroll in the amount of \$268,697.30, for the period ending February 24, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS/PAYROLL

There were no staff reports. STAFF REPORTS

The Commissioners plan to meet with Representative Hanna next week. Some of the topics they hope to discuss with him include the reorganization of the departments under Human Services, and whether lottery funds are still directed to programs for Seniors. REPORT REP. HANNA

Mr. Conklin announced that WNEP/Channel 16 did a live Broadcast from Susque-View. Mr. Conklin added that the Jay Street project is going to cause a lot of problems with the County employees and customers trying to get into the Court House. Mr. Holladay suggested that there be a Pedestrian walkway mapped out. COMMISSIONERS REPORT

There were no Public comments. PUBLIC COMMENTS

The meeting adjourned at 10:59 AM. ADJOURNMENT

Thursday, March 2, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Eric Ditty and Steve Miller

The meeting was called to order at 10:03 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 23, 2017, meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the February 23, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a Memorandum of Understanding with Davis Insurance regarding the Piper Building lease. They currently have a lease until March 2018. If they stay longer they will be on a monthly basis. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
MOU WITH
DAVIS INSURANCE

Mr. Smeltz asked for a motion to approve a transfer of IV-D funds in the amount of \$48,199.00 into the General Fund for December 2016 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

IV-D FUNDS

Mr. Smeltz asked for a motion to confirm the termination of Spencer Lane, part time Corrections Officer at the Clinton County Correctional Facility, effective February 8, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

TERMINATION
SPENCER LANE
CCCF

The Commissioners' Meeting was adjourned at 10:08 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:19 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$764,043.66, for the period ending March 2, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

There were no staff reports.

STAFF REPORTS

There were no reports from Rep. Hanna's office. Mr. Conklin reported on Mr. Hanna's Town Hall meeting which had occurred the previous night. The Commissioners will be meeting with Mr. Hanna in the afternoon and plan to discuss legislative issues, CCAP priorities, and tax issues.

REPORT REP. HANNA

Mr. Snyder reported that the Commissioners met with an Architect for some updates at the Piper Building and have a proposal on the way. They are trying to keep it simple and it is starting to come together. Getting IT and CYS space ready will be the first priorities.

COMMISSIONERS REPORT

Courtroom 2 renovations are completed.

The Commissioners reported that the Renovo River Town meeting was well attended and productive.

Mr. Ditty thanked the Commissioners for doing a good job. They work with a very large Budget and do a lot of behind the scene activities. They are helping with Renovo restorations and the pavilion at the Senior Center is out for proposal.

PUBLIC COMMENTS

Mr. Ditty asked about the Power plant project. Mr. Snyder answered that it is in the works and moving forward with permits. Mr. Conklin said the demolition will be the first thing to happen. It will be a big impact on the community and will bring in over 500 jobs, and opportunity for local restaurants and housing markets.

Mr. Runkle asked about the controversy over the closing of Jay St. and how it will affect the Courthouse. Mr. Snyder told him they have a temporary solution and would like him to report on the story when they are ready.

The meeting adjourned at 10:39 AM.

ADJOURNMENT

Chief Clerk

Thursday, March 9, 2017

PRESENT: Pete Smeltz and Jeff Snyder

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Michelle Kunes, and Katie DeSilva

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, and Janaan Maggs

The meeting was called to order at 10:07 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 2, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the March 2, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve Proclamation designating the month of April 2017 as "Pennsylvania 811 Safe Digging Month". Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVAL PROCLAMATION

Mr. Smeltz asked for a motion to approve an amendment to the Clinton County Retirement System, effective January 1, 2017, establishing that employees entering the plan on or after January 1, 2017 shall be in the 1/70 Class. Current employees will not be effected and are in 1/60 class. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVAL AMENDMENT CLINTON COUNTY RETIREMENT SYSTEM

Mr. Smeltz asked for a motion to approve a proposal for Architectural Services with LeFevre Wilk Architects, LLC, for design and documentation of the Piper Building modification project, for a lump sum fee of \$10,000.00. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVAL PROPOSAL ARCHITECT/SERVICES LEFEVRE WILK ARCT./LLC

Mr. Smeltz asked for a motion to approve an announcement of the notification/volunteer process for homeowners under the Baseline Water Quality Testing Program. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. ANNOUNCEMENT NOTIFICATION/VOLUNTEER WATER TESTING PROGRAM

Mr. Smeltz asked for a motion to confirm the hiring of Timothy Bodle, Christopher Reuss, and Michael Smith as part time Correctional Officers at the Clinton County Correctional Facility, effective March 13, 2017. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. HIRING T.BODLE/C.REUSS M.SMITH/CCCF

The Commissioners' Meeting was adjourned at 10:27 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:28 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$422,166.83 and Net Payroll in the amount of \$271,067.36, for the period ending March 10, 2017. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. COUNTY BILLS/PAYROLL

Mrs. Kunes reported that the new tax bills for 2017 were mailed on 3/1/2017. They have collected \$234,000.00 so far from local tax payers. STAFF REPORTS

Mrs. DeSilva reported that she has been taking a lot of training courses for her exam preparation in order to receive her Planning certification. She also discussed how the 2018 Trump Budget might affect the HUD and County Housing funds.

There was some discussion on the House Bill #230 for Property Tax Reduction and Diversification. The Commissioners thanked Ms. Maggs for setting up last week's meeting with Representative Hanna. REPORT REP. HANNA

There was some discussion on the State budget process. COMMISSIONERS REPORT

Mr. Morris had questions on how Architect LeFevre was being paid. Mr. Snyder said that his fee will be disbursed in monthly payments, on a percentage basis as the work is completed. PUBLIC COMMENTS

The meeting adjourned at 10:48 AM. ADJOURNMENT

Chief Clerk

Thursday, March 16, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris and Jim Runkle

The meeting was called to order at 10:05 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 9, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the March 9, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Mr. Conklin abstained. Motion carried.

MINUTES
APPROVED

Mr. Snyder announced that there will be a Town Hall Meeting hosted by the Advocates for a Drug Free Tomorrow. Mr. Snyder said that he will be Master of Ceremonies. The meeting is March 23, 2017 from 6-8 pm at the Masonic Temple. Doors will open at 5:30 and refreshments will be served.

ANNOUNCEMENT
TOWN HALL MEETING

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$303,687.78 for the period ending March 16, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

Mrs. Meyers announced that the Bond funds should be transferred by wire by noon on 3/16/17 for \$6.4 million dollars.

STAFF REPORTS

There were no reports from Mr. Hanna's office.

REPORT REP. HANNA

There was some discussion on the Public Assistance Office regionalization plan. The Board expressed Concern that we may lose our local county office and face-to-face contact with clients.

COMMISSIONERS REPORT

The Commissioners are proposing to change the way county Liquid Fuels funds are allocated to municipalities. Since the municipalities have been receiving higher allocations of their own, the Board will discuss at Monday's work session a proposal for use of the funds in 2017. There will also be discussion Monday regarding the issues of legislative reapportionment/gerrymandering and Senate Bill 22. Commissioners expressed the view that the current election cycle in the House of only two years is too short. They just get elected and then start campaigning again.

Mr. Snyder said that a fifth meeting for stakeholders regarding the ATV trails has been scheduled.

Mr. Morris had questions about Renovo Borough's recent announcement that ATV's are allowed on their Borough streets.

PUBLIC COMMENTS

The meeting adjourned at 10:50 AM.

ADJOURNMENT

Chief Clerk

Thursday, March 23, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Colleen Wise, President Judge Craig Miller, Ernie Jackson, Angela Hoover, John Rowley, Autumn Bower, Tristan Rock, Kevin Fanning, Michelle Kunes, Don Powers, and David Strouse.

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Janaan Maggs, David Allen, Kim Bender, Joe Orr, Peter Folen, William Kensinger, Bethany Miller, David Schneder, John Dawson, Stacie Wensel, Glee Carvell, Ryan Smith, and Jennifer Gatsche.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 16, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

The Commissioners' Meeting was adjourned at 10:02 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:04 AM.

Mr. Smeltz asked for a motion to approve the resignation of Kathleen Long, Assistant District Attorney, effective April 4, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION K.LONG/ADA

Mr. Smeltz asked for a motion to approve the transfer of Michael Angelelli from Attorney in Children & Youth Services/Domestic Relations to Assistant District Attorney, effective April 3, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. TRANSFER M.ANGELELLI ADA

Mr. Smeltz asked for a motion to approve the change of title for Amanda Browning from Assistant Solicitor to Attorney in Children & Youth Services, effective April 3, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TITLE CHANGE A.BROWNING CYS

Mr. Smeltz asked for a motion to approve the hiring of Daniel Strailey as Full time Dispatcher Trainee at the Department of Emergency Services, effective March 27, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING D.STRAILEY DES

Mr. Smeltz asked for a motion to approve the hiring of Brian Walizer as Full time Dispatcher Trainee at the Department of Emergency Services, effective April 10, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING B.WALIZER DES

Mr. Smeltz asked for a motion to approve the hiring of Gregory Strouse as Title IV-D Cooperative Attorney for Domestic Relations, effective March 27, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion Carried. HIRING G.STROUSE DRS

The Commissioners' Meeting was adjourned at 10:10 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:19 AM.

There was a Bid Opening for Capital Project-Prison Renovations. Mr. Folen from EADS Architects assisted in the formal opening. A listing of the bids received is attached to the minutes. Mr. Snyder made a motion to refer the bids to EADS Architects for further review; seconded by Mr. Conklin. Motion carried. Mr. Folen will follow up with the Commissioners and should have recommendations for the next meeting. BID OPENING CAPITAL PROJECT-PRISON RENOVATIONS

Mr. Smeltz asked for a motion to approve a month to month contract extension for services with Parks Pest Control, LLC, effective April 11, 2017, with no change in rates or terms. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL CONTRACT PARKS PEST CONTROL, LLC

Mr. Smeltz asked for a motion to approve a Liquid Fuels Allocation Plan, effective January 1, 2017. Mr. Smeltz explained that because the municipalities' own allocations have been increased by 40%, the Commissioners plan to allocate funds first to highway lighting agreements, bridge inspections, and county owned facilities. To allocate any remaining funds, an application process will be put into place. Municipalities may apply for specific projects and using a set list of criteria, the Commissioners will award grants for highway and bridge repair. Mr. Conklin stated that this puts structure into the plan. Mr. Snyder thanked Mr. Smeltz for putting this together. The plan was reviewed by PennDOT. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL LIQUID FUELS ALLOCATION PLAN

Mr. Smeltz asked for a motion to approve a contract for purchase of service with Coploff, Ryan, Welch and Houser for 780 total hours of legal services for Children & Youth Services, effective April 3, 2017 through December 31, 2017 for a monthly amount of \$7,800.00. Children & Youth Services had two attorneys but with Mr. Angelelli moving to the Assistant District Attorney, additional legal services will be needed on an hourly basis. Attorney Browning will assign their work. Mrs. Bower, Deputy Director of CYS added that she is sad to see Mr. Angelelli leave but is excited to see what the new firm can do for them. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL CONTRACT COPLOFF, RYAN, WELCH, & HOUSER

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$209,033.97 and Net Payroll in the amount of \$285,782.49 for the period ending March 24, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

There were no Staff Reports.

STAFF REPORTS

Ms. Maggs reported that Mr. Hanna stated that he feels that the budget negotiations are going well and the Legislature should pass a budget on time.

REPORT REP. HANNA

Mr. Snyder reminded everyone about the Advocates Town Hall meeting at 6:00 pm.
Mr. Smeltz announced that the Commissioners will be at the CCAP conference next week and there will be no Work Session on Monday morning.

COMMISSIONERS REPORT

There were no Public comments.

PUBLIC COMMENTS

The meeting adjourned at 11:20 AM.

ADJOURNMENT

Chief Clerk

Thursday, March 30, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris, Jim Runkle and Diane Whitaker

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 23, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the March 23, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation for National Library Week, April 9-15, 2017. Library Director Diane Whitaker said that this was first sponsored in 1958. The Library has become more than a place to get a book. They provide residents with technology programs to improve lives. Ross Library will be recognizing their staff on Tuesday, April 11, 2017. Stop by to greet them and see what they do. Wednesday, April 12th is Book Mobile Day/Clinton County Library on Wheels. They will deliver materials to over 700 local children and Senior Citizens. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROCLAMATION NATIONAL LIBRARY WEEK/APRIL 9-15, 2017

Mr. Smeltz asked for a motion to approve a letter of support for the Renovo Borough application for a Peer Grant from PA Department of Conservation and Natural Resources for the Renovo Conceptual River Front Master Plan. This will make the River more accessible and help western Clinton County communities work together. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL LETTER OF SUPPORT RENOVO BOROUGH APP/PEER GRANT

Mr. Smeltz asked for a motion to approve a Conditional Awarding of the bid in the amount of \$879,000.00 to Kretina Builders, Inc., for Contract No. 2017-1, General Construction, for the Clinton County Correctional Facility Renovations and Improvements Projects. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. CONDITIONAL AWARD BID/KRETINA BUILDERS, INC./CONTRACT NO. 2017-1/GENERAL CONST.

Mr. Smeltz asked for a motion to approve a Conditional Awarding of the bid in the amount of 229,649.00 to PBCI-Allen Mechanical and Electrical, for Contract No. 2017-2, Plumbing Construction, for the Clinton County Correctional Facility Renovations and Improvements Project. Motion by Mr. Conklin; Seconded by Mr. Snyder. Motion carried. CONDITIONAL AWARD BID/PBCI-ALLEN CONTRACT NO. 2017-2 PLUMBING CONST.

Mr. Smeltz asked for a motion to approve a Conditional Awarding of the bid in the amount of 820,800.00 to Enginuity, LLC, for Contract No. 2017-3, HVAC Construction, for the Clinton County Correctional Facility Renovations and Improvements Project. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried. CONDITIONAL AWARD BID/ENGINUITY, LLC. CONTRACT NO. 2017-3 HVAC CONST.

Mr. Smeltz asked for a motion to approve a Conditional Awarding of the bid in the amount of \$275,900.00 to Lecce Electric, Inc., for Contract No. 2017-4, Electrical Construction, for the Clinton County Correctional Facility Renovations and Improvements Project. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. CONDITIONAL AWARD BID/LECCE ELECTRIC, INC. CONTRACT NO. 2017-4 ELECTRICAL CONST.

Mr. Smeltz asked for a motion to approve Resolution 2017-2 to adopt the bank resolutions required for the opening of Investment Accounts at M&T Securities. These will be secure low risk investments for the balances in infrequently used accounts to earn better interest. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESOLUTION 2017-2 ADOPT RESOLUTIONS OPENING INVESTMENT ACCOUNTS/M&T

Mr. Snyder said that he is pleased so far with the bidding process and what EADS has been able to do. The total of all of the bids is under budget so far, and this extra funding will be held in contingency for possible needs as the project moves ahead.

Mr. Smeltz asked for a motion to approve a liquid fuels request from the City of Lock Haven for a 2016 Highway lighting agreement in the amount of \$4,000.00 Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. LIQUID FUELS CITY OF LOCK HAVEN

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$179,325.58 for the period ending March 29, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

There were no Staff Reports. STAFF REPORTS

Ms. Maggs was unable to attend. REPORT REP. HANNA

Mr. Smeltz expressed some concerns on the funding of Act 10. Mr. Snyder addressed some concerns on the House Bill 230 and how the taxes will be imposed. Mr. Smeltz added that there was a lot of Legislative Interaction at CCAP. Mr. Snyder talked about some of the issues they discussed at the Spring CCAP Conference. A panel of legislators spoke against consolidation of the Human Services departments. Mr. Conklin also expressed his interest in HB 398 which would insure the flow of Human Services funds in the case of another budget impasse. Mr. Snyder would like to see a bill that requires the State to fund mandated County programs at the level needed. All three Commissioners felt that a lot of good information was made available at the Conference. COMMISSIONERS REPORT

Mr. Snyder publicly thanked Mr. Pace of PennDOT for working with the County on street light replacements near the Courthouse. He also reported that the Commissioners' request to document the condition of the Courthouse before the Jay Street project was granted by PennDOT. This way any damage due to the project will be able to be identified.

There was discussion on the Award of DCED grant funds of \$300,000.00 to Centre and Clinton County and concerns of how the money will be used throughout the County. It will be distributed into ten projects for \$30,000.00 each. Mr. Smeltz has concerns because that amount might not be enough to fully fund the individual projects. .

The Commissioners announced that they will be extending the application period for the position of Planner/Grant Writer/Administrator in the Clinton County Planning Office to April 28, 2017.

Mr. Morris wanted to know the status of the Renovo Energy project. Mr. Smeltz commented that it is still going through permitting projects. They are negotiating to hook into power grids. The project is delayed for 6 months. They are hoping to turn earth by March 2018.

PUBLIC COMMENTS

Mr. Morris asked about a marketing plan for the Conservation District building on Rt. 64. Mr. Snyder responded that they are looking into their options on how to get the most money out of it. They had a Fair Market Value done but have not released the results..

Mr. Morris announced that Mill Hall Kiwanis will hold a Chicken BBQ at the Mill Hall Pool location on Saturday, May 13, 2017. The tickets are \$8.00 per ticket. All the funds will go to the Mill Hall Community Pool.

The meeting adjourned at 11:11 AM.

ADJOURNMENT

Chief Clerk

Thursday, April 6, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Warden Rowley, Deputy Watt, Jeffrey Chopick, Jeff Chopick, Tanya Chopick, Joseph Mosser, Tamara Mosser, Natasha Slota and Mariah Slota.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 30, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion for the Recognition of Achievement of Correctional Officers Jeffrey Chopick and Joseph Mosser. This achievement was for the two cadets graduating at the top of their class at the Training Academy. Warden Rowley said this class takes dedication and is a great achievement. Mr. Snyder said that he is very proud to have them as employees of the County. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RECOGNITION OF
ACHIEVEMENT OF
CORRECTION OFFICERS
J.CHOPIK/J.MOSSER

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$433,978.89 and Net Payroll in the amount of \$271,780.88 for the period ending April 7, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

There were no Staff Reports.

STAFF REPORTS

Ms. Maggs was unable to attend.

REPORT REP. HANNA

Mr. Smeltz expressed his concerns on the passing of House Bill 218, which is the budget put through by the Republican majority. This budget would reduce state funding levels for many of the human services programs that the counties are mandated to provide. Mr. Snyder responded that if the budget passes like it is, the County will be in Trouble and will have to find additional funding sources to carry out these programs. Mr. Smeltz said we should expect another tug of war, and the Commissioners intend to contact key state legislators to tell them that they need to improve on the current proposed budget proposal. Mr. Conklin agreed, saying that he is very dissatisfied with it.

COMMISSIONERS REPORT

Mrs. Meyers announced that there is new Artwork in the Commissioners meeting room by Margaret Kemmerer and announced that County offices will be closed Friday, April 14, 2017 to observe the Good Friday holiday.

Mr. Morris addressed his concerns that the Republican majority in the State House needs to step up and Fund the priorities of the state. No more excuses. Mr. Smeltz agreed and accepted the challenge to put them on notice. Mr. Snyder said he is sorry to say we have to remind our representatives in Harrisburg and Washington why they are there. Mr. Morris asked why there was a private parking space for Probation. Mr. Snyder explained that they needed a space for easy access to transport Probation violators. Pedestrian Walkways are currently limited due to the Jay Street Construction.

PUBLIC COMMENTS

Mr. Runkle asked Warden Rowley for a chance to have a photo opportunity when the Construction at the Correctional Facility begins.

The meeting adjourned at 10:30 AM.

ADJOURNMENT

Chief Clerk

Thursday, April 13, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyer, Michelle Sonnie and Bill Frantz

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Tom Keiffer, Amanda Keiffer and Jacqueline Bilski

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 6, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation declaring April 2017 Sexual Assault Awareness Month. Ms. Bilski from the Women's Center thanked the Commissioners for approving the Proclamation. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

PROCLAMATION
APRIL IS SEXUAL ASSAULT
AWARENESS MONTH

Mr. Smeltz asked for a motion to approve Resolution No. 3 of 2017 to support the enactment of legislation amending the PA Constitution to establish a fair and equitable system for the Legislation and Congressional redistricting process. The Commissioners said they want to be on the leading edge in this issue. Mr. Snyder supports this for fair and equal election opportunities and to end the practice of Gerrymandering once and for all. Mr. Smeltz said it is not a political issue, it's about fairness. Mr. Conklin added that it's about doing the right thing. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESOLUTION NO. 3
OF 2017:
CONGRESSIONAL
RE-DISTRICTING

Mr. Smeltz asked for a motion to approve a purchase of Service Agreement with Summit School, Inc., (DBA Summit Academy), to provide child welfare services to Children and Youth, effective from April 7, 2017 Through June 30, 2017. Mr. Runkle asked what the daily rates are. Mr. Snyder responded that they are set by the Commonwealth and some portion is reimbursable by the State. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

PURCHASE OF SERVICE
AGREEMENT -
SUMMIT SCHOOL, INC

Mr. Smeltz asked for a motion to approve a purchase of Service Agreement with Community Specialists Corporation, to provide child welfare services to Children and Youth, effective from April 7, 2017 through June 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

PURCHASE OF SERVICE
AGREEMENT -
COMMUNITY SPECIALISTS
AGREEMENT

Mr. Smeltz asked for a motion to approve the 2016 Hazardous Material Emergency Response Program Report certification. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

HMERP
CERTIFICATION

Mr. Smeltz asked for a motion to approve a Hazard Mitigation Grant Program Agreement with PEMA, in the amount of \$45,000.00 for the period of February 17, 2017 to February 20, 2020. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HAZARD MITIGATION
GRANT PROGRAM
AGREEMENT

Mr. Smeltz asked for a motion to approve the termination of Matthew Jones, part time Correctional Officer at the Clinton County Correctional Facility, effective April 11, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

TERMINATION
MATTHEW JONES
CCCCF

Mr. Smeltz asked for a motion to approve the resignation of Joseph Rimel, Correctional Officer at the Clinton County Correctional Facility, effective April 21, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION
JOSEPH RIMEL
CCCCF

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$904,369.10 for the period ending April 12, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

There were no Staff Reports. Mr. Smeltz added that they might invite staff for updates from various departments. Mr. Conklin suggested that they should invite the Treasurer for cash flow updates.

STAFF REPORTS

Ms. Maggs was unable to attend.

REPORT REP. HANNA

Mr. Smeltz welcomed the Leadership of Clinton County guests to the meeting. The Commissioners wished everyone a nice Easter Holiday and reminded those in attendance that County Offices will be closed on Friday, April 14, 2017.

COMMISSIONERS REPORT

Mr. Snyder provided the answer to an earlier question – the daily basic rate at Summit School is \$209 per day.

The Board provided updates on the Jay Street project and the Piper Building.

Mr. Morris appreciated the Commissioners' recent editorial regarding their concerns with the state budget.

PUBLIC COMMENTS

The meeting adjourned at 10:47 AM.

ADJOURNMENT

Chief Clerk

Thursday, April 20, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyer, Michelle Sonnie, Mary Ann Bower, Michelle Crowell, Katie Desilva, Tammy Lannan, Tim Holladay, and Michelle Kunes.

PUBLIC ATTENDEES: Richard Morris, Larry Butler, Brandon Clements, Mike Crist, James Graham, and Janaan Maggs.

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 13, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

There was a video presentation on Fair Housing by Brandon Clements, a Junior at Lock Haven University. He is in the Communications Department and is the Director of the Haven Scope. The video is for awareness regarding Fair Housing Laws, and was a collaboration among the City, County, and the Housing Authority. The Commissioners thanked him for coming to the meeting.

VIDEO PRESENTATION
FAIR HOUSING

Mr. Smeltz asked for a motion to approve the Proclamation for Conservation District week in PA, April 23-30, 2017. Mr. Conklin read the Proclamation. Mary Ann Bower thanked the Commissioners for their support. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

PROCLAMATION
CONSERVATION DIST.
WEEK/APRIL 23-30,2017

Mr. Smeltz asked for a motion to approve an Operating Agreement for food service at the Clinton County Correctional Facility with Aramark Correctional Services, LLC., for the period of April 20, 2017 through April 19, 2018 at a per meal price as set forth in attachment A of the Agreement. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

OPERATING AGREEMENT
FOOD SERVICE
CCCF/ARAMARK

Mr. Smeltz asked for a motion to approve a Grant application to the PA DEP, for \$27,280.00 in support of education programs at the Wayne Township landfill associated with 2017-2018 residential collection events. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

GRANT APPLICATION
PA DEP/RECYCLING
WAYNE TWP.LANDFILL

Mr. Smeltz asked for a motion to approve the resignation of Tiara Gough, Full-time Correctional Officer at the Clinton County Correctional Facility, effective April 27, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION
TIARA GOUGH
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Tim Bodle, Part-time Correctional Officer at the Clinton County Correctional Facility, effective April 28, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION
TIM BODLE
CCCF

Mr. Smeltz asked for a motion to approve the transfer of Debra Shaffer from Food Service Supervisor at the Clinton County Correctional Facility to Correctional Officer at the Clinton County Correctional Facility, effective April 28, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

TRANSFER
DEBRA SHAFFER
CCCF

Mr. Smeltz asked for a motion to approve the promotion of Michael Smith from Part-time Correctional Officer to Full-time Correctional Officer at the Clinton County Correctional Facility, effective April 16, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

PROMOTION
MICHAEL SMITH
CCCF

Mr. Smeltz asked for a motion to approve the transfer of Laura Lutz from Clerk Typist/Receptionist at the Veterans Affairs to 9-1-1 Administrative and Financial Assistant at the Department of Emergency Services, effective April 24, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

TRANSFER
LAURA LUTZ
DES

Mr. Smeltz asked for a motion to approve the transfer of Jennifer Hagaman, Clerk Typist II/Microfilmer/Scanner in the Prothonotary's Office to Clerk Typist/Receptionist at the Veterans Affairs Office, effective May 22, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

TRANSFER
JENNIFER HAGAMAN
VA

Mr. Smeltz asked for a motion to approve the hiring of Sara Galbraith, as Summer Intern/Conservation Technical Assistant at the Conservation District Office, effective May 8, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

HIRING
SARA GALBRAITH
CONSERV. DIST.

The Commissioners' Meeting was adjourned at 10:55 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:59 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$188,581.90 and Net Payroll in the amount of \$282,986.11, for the period ending April 21, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

Mrs. Bower from the Conservation District announced that the tree seedling sale is on and seedlings may be picked up at the Learning Center next week. All proceeds go to Education Programs.

STAFF REPORTS

Representative Hanna is in Harrisburg working on the budget. The Commissioners will provide Ms. Maggs with information regarding legislative issues with which they have concerns.

REPORT REP. HANNA

Mr. Conklin asked Treasurer Kunes how the Real Estate taxes paid compared to 2016. Mrs.

COMMISSIONERS REPORT

Kunes responded that they are about the same so far. She will know a better amount at the end of the month.

There was some discussion on the Landfill fees and Residual/Industrial waste.

Mr. Snyder discussed the House Bill 230 for the tax shifting.

Mr. Morris asked a few questions on the transferring of some employees. He also commented on the tax shifting legislation. He said the Fair Housing video presentation was excellent.

PUBLIC COMMENTS

Larry Butler provided information on Porter Township's Heritage Days activities to be held this summer.

The meeting adjourned at 11:28 AM.

ADJOURNMENT

Chief Clerk

Thursday, April 27, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyer, Michelle Sonnie, Michelle Crowell, Maia Crowell, Katie Desilva, Marie Vilello, and Eric Winslow.

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Stacey Masorti, and Christy Gehr.

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 20, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the April 20, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Grant Award Agreement with Pa Commission on Crime and Delinquency for funding of Laser Shot equipment for the Clinton County Law Enforcement Training Center, in the amount of \$28,906.00 for the period of February 28, 2017 through June 30, 2017. Mr. Winslow from Probation said this is a simulation training without putting the officers at risk. It will have over 900 laser simulation situations to train with. Mr. Snyder commented that they will be using the basement area of the Mellott Building for the training center. The County will save money with our officers doing the training and using our own space. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL GRANT AWARD AGREEMENT WITH PA COMMISSION ON CRIME & DELINQUENCY FUNDING/LASER SHOT EQUIPMENT

There was an update on the Public Transit Committee's activity by Katie DeSilva, Assistant County Planner. Attached is a Progress Report. UPDATE PUBLIC TRANSIT COMMITTEE

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$371,016.29 for the period ending April 26, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

The Commissioners asked Marie Vilello to convey their congratulations to her husband Rick on his new appointment. Auditor Michelle reported that she recently attended a regional Auditors' caucus. She introduced her daughter Maia who was visiting for Take your Child to Work Day. STAFF REPORTS

There were no reports from Mr. Hanna's Office. REPORT REP. HANNA

Mr. Conklin said that the Commissioners need to look at paying back the TRAN. Mr. Smeltz said that they will ask the Fiscal Accountant for an update on fund balances. Mrs. Meyers said they have a very large IGT payment to make in June and they might want to wait until that funding is returned about three weeks later. COMMISSIONERS REPORT

Mr. Snyder talked about SEDA-COG issues. With proposed cuts to infrastructure investment programs, both state and federal, rural counties will certainly be disproportionately impacted.

Mr. Conklin welcomed the Leadership Clinton County guests to the meeting.

The Commissioners discussed Tourism in the County. They were looking forward to attending the PA Wilds Workshop and Awards Dinner later in the day.

Mr. Runkle asked if the Audit Report for 2016 was finished yet. Mr. Snyder said it is not finished yet, but they will provide a copy to the media when it is available. PUBLIC COMMENTS

The meeting adjourned at 10:47 AM. ADJOURNMENT

Chief Clerk

Thursday, May 4, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyer, Michelle Sonnie, Warden Rowley, Sheila Peter, Nevin Harpster and Paul Risley

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Janaan Maggs and Brian Hoy

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 27, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to retroactively approve a Proclamation of Excellence for William "Bill" Garbrick, who served on the Board of Supervisors for Lamar Township for thirty-three years. Mr. Conklin read The Proclamation. The Commissioners had recognized Mr. Garbrick for his many years of service last week at the County Convention of Township Officials. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

PROCLAMATION
WILLIAM GARBRICK

Mr. Smeltz asked for a motion to approve a Proclamation for National Correctional Officers and Employees Week from May 7-13, 2017. Warden Rowley brought various staff to the meeting for recognition of all CCCF employees. He wanted to thank all the staff from Administrative to Maintenance for all the hard work they do to keep the facility working 24/7. He added that the Corrections Officers have a difficult job working with detainees. The Commissioners thanked the Warden and all employees for their commitment and dedication. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

PROCLAMATION
NATIONAL CORRECTIONAL
OFFICERS & EMPLOYEES
WEEK- MAY 7 to 13, 2017

Mr. Smeltz asked for a motion to approve a contract with McTish, Kunkel & Associates, for Civil Engineering Design and Permitting Services for the Chestnut Grove Park Athletic Field Project, effective May 4, 2017 through May 3, 2018, to be billed on an hourly basis. This will be a complex for youth sports. Mr. Conklin said this will be great for the Community. Mr. Runkle asked if and when an Authority will be created? Mr. Smeltz answered that there will be an ad in the newspaper to advertise the proposed formation of the seven-Member Authority. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL/ CONTRACT
MCTISH, KUNKEL &
ASSOC /ENGINEERING
AND DESIGN SERVICES
CHESTNUT GROVE PARK
ATHLETIC FIELD PROJECT

Mr. Smeltz asked for a motion to approve the resignation of Jonathon Plessinger, 911 Shift Supervisor at the Department of Emergency Services, effective May 12, 2017. Mr. Plessinger will be retained as a part time Dispatcher at the Department of Emergency Services. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION
JONATHON PLESSINGER
DES

Mr. Smeltz asked for a motion to approve the resignation of Agnes Scanlan, Caseworker at Children and Youth Services, effective May 15, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION
AGNES SCANLAN/CYS

Mr. Smeltz asked for a motion to approve the resignation of Ian Loveless, part time Correctional Officer at the Clinton County Correctional Facility, effective May 17, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION
IAN LOVELESS
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Loretta Miller, full time Correctional Officer at the Clinton County Correctional Facility, effective May 20, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION
LORETTA MILLER
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Tyler Potoski, full time Correctional Officer at the Clinton County Correctional Facility, effective May 23, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION
TYLER POTOSKI
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Kaitlin Reed, full time Correctional Officer at the Clinton County Correctional Facility, effective May 27, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION
KAITLIN REED
CCCF

The Commissioners' Meeting was adjourned at 10:36 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:39 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$243,384.67 and Net Payroll in the amount of \$279,961.47 for the period ending May 5, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

There were no Staff reports.

STAFF REPORTS

Ms. Maggs said she had forwarded the questions on the Landfill issues to Harrisburg and is waiting for a call back.

REPORT REP. HANNA

Mr. Smeltz said he is encouraging Mr. Hanna to consider looking at the Bill about equalizing landfill tipping Fees. He also reported on a meeting that he attended with DCNR Secretary Dunn, and addressed his concerns with the Budget.

COMMISSIONERS
REPORT

Mr. Snyder reported on his concerns on the House Bill 230 and House Bill 218. He said there are a lot of cuts proposed and the County tax payers are going to suffer. The Commissioners planned to contact State Senator Scarnati about their concerns since the Senate will be debating the budget bill next week.

The Commissioners discussed the differences between TIF's and LERTA designations, and the advantages of each.

Mr. Smeltz welcomed Brian Hoy to the meeting. He is a member of Leadership Clinton County and is employed at First Quality Products.

Mr. Runkle asked for the figures on the financial impact on County programs if the State Budget passes as it is in HB 218.

PUBLIC COMMENTS

The meeting adjourned at 11:11 AM.

ADJOURNMENT

Chief Clerk

Thursday, May 11, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyer, Michelle Sonnie, Peggy Heller, Jennifer Hoy, Tammy Lannan and Michelle Crowell

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Janaan Maggs and Marc Friedenborg

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 4, 2017 meeting
Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the May 4, 2017 meeting.
Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve an Agreement for participation in an 8-County 911 Regional Next Generation ESI Net & CPE System, for an indefinite term and dependent upon the continued participation of the member counties. This will be at no cost to the County. Mrs. Lannan explained that this is actually an interconnective system of 10 Counties. CPE is a phone system that will allow another county to answer a 911 call if any of them are out of service. No County will go without service. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL AGREEMENT FOR 911 REGIONAL ESINET AND CPE SYSTEM

Mr. Smeltz asked for a motion to approve an annual subscription and support renewal with Sirius Computer Solutions, Inc., for IBM Spectrum Protect Suite Software, in the amount of \$8,504.96. This is one of many software packages that are deemed necessary by our IT department. The Commissioners discussed that they would like to see a complete spreadsheet on all of our IT contracts with an explanation regarding need and whether any of them are redundant to be sure we are getting our money's worth. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL ANNUAL SUBSCRIPTION & SUPPORT RENEWAL/ SIRIUS COMPUTER SOLUTIONS INC./SOFTWARE

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$28,633.00 to the General Fund for February 2017 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to approve the rescinding of the resignation of Agnes Scanlan, Caseworker in Children and Youth Services, which was approved at the May 4, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESCINDING RESIGNATION AGNES SCANLAN/CYS

Mr. Smeltz asked for a motion to approve the hiring of Tony Ackley, Jordan Bartges, Robert Sands, Bryan Baird, and Colin Grimm as full time Correctional Officers at the Clinton County Correctional Facility, effective May 15, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING T.ACKLEY,J.BARTGES, R.SANDS,B.BAIRD & C.GRIMM, CCCF

The Commissioners' Meeting was adjourned at 10:22 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:24 AM.

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$1,404,563.25 for the period ending May 11, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Conklin said that he is glad the County paid off the TRAN. This will save on interest.

There was a discussion about local tax collection versus collection by the County Treasurer. The County Treasurer's Office does receive a fee for collecting taxes for the municipalities but it is less than payment received by other local tax collectors. County tax payments are running ahead of last year's pace.

Mrs. Meyers said that on the bill total that we should perhaps identify items that are simply pass-through of funds to make our expenditures clearer to the public.

Mrs. Lannan reported that she is the Quality Supervisor for the Department of Emergency Services and she reviews what the Dispatchers have done with 911 calls the next day and reports back to them what they could improve on and what they have done well. She makes sure they are following the rules. She also said that the Dispatchers are behind the scenes workers and don't get a lot of recognition. STAFF REPORTS

Mrs. Heller, County Auditor, said that she was glad to hear that the Commissioners are looking into the IT contracts and bills. The Auditors only see the bills and sometimes have questions on what all the bills are for. They would welcome more information.

Mrs. Crowell, County Auditor, agreed that she knows there is a need for the contracts and software but would like to see more information on the bills they are looking at.

Ms. Maggs reported that there has been a lot of focus on the Real ID compliance right now. Pennsylvania drivers licenses are missing an RFID chip and approved symbol and this could cause problems for residents in the future. REPORT REP. HANNA

Mr. Smeltz reported that Mr. Hanna is looking into the landfill tipping fee House Bill for the Commissioners. COMMISSIONERS REPORT

Mr. Snyder read a memo from Secretary Dallas on his concerns regarding House Bill 218 and how the proposed State budget cuts will impact the state's vulnerable populations. The Commissioners are also very concerned.

Mr. Snyder reported that the CCAP 2017 Spring Edition magazine came out and Clinton County's therapy dog – Oakley was featured in an article submitted by Maria Boileau. The Commissioners thanked Maria for submitting the article. Our Therapy Dog is becoming famous.

Mr. Morris asked why the Commissioners don't report on the County Revenue along with the County Bills.
Mr. Smeltz said that maybe they should get the Treasurer to report on this monthly.

PUBLIC COMMENTS

The meeting adjourned at 11:01 AM.

ADJOURNMENT

Chief Clerk

Thursday, May 18, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Maria Boileau, Michelle Sonnie, Kevin Fanning, Tammy Lannan, Charles Shoemaker, Dave Strouse, Marie Vilello, Craig Miller, Don Powers, Ed Hosler, Angela Hoover, Suzy Watson, Jim Watson, Michelle Kunes and Kerry Stover

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Frank Komykoski, Sandy Ludwig, Julie Brennan, Tim Nilson, Evan Ripka, Troy Brunner, Jordan Slobodinsky, Bob Rolley, Gerard Banfill, Ann Banfill, Cory Mitchell, William Miller, Tim Reeves and David Knauff

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 11, 2017 meeting Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the May 11, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

The Opening of Bids for Professional Management of the Clinton County Correctional Facility Medical Operation. 1.) Crossroads – Mental Health Services – Therapist, \$67,500.00 annually; Psychiatric - \$31,200.00 Annually for 300 hours. 2.) Cost Management Plus Inc. - \$30,660.00 annually/full program discount after 3 years; Associate program \$17-\$19 per invoice, \$500.00 per case review; drug only \$6,388.00. 3.) Comprehensive Professional Solutions Care - \$1,254,244.00 base annual. 4.) Prime Care Medical - \$798,740.53 base annual. Mr. Snyder made a motion to forward the bids to the Prison Board for further review; seconded by Mr. Conklin. Motion carried. BID OPENING CCCF MEDICAL OPERATION

Mr. Smeltz asked for a motion to approve the resignation of Alyssa Myers, Correctional Officer at the Clinton County Correctional Facility, effective May 25, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried. RESIGNATION ALYSSA MYERS CCCF

Mr. Smeltz asked for a motion to approve the transfer of Kimberly Parker, from Clerk Typist II in the District Justice II Office to Clerk Typist II/Microfilmer/Scanner in the Prothonotary's Office, effective May 28, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TRANSFER KIMBERLY PARKER PROTHONOTARY

Mr. Smeltz asked for a motion to approve the promotion of James Fedele from Probation Officer Trainee to Adult Probation Officer, effective June 5, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion Carried. PROMOTION JAMES FEDELE A.PROBATION

The Commissioners' Meeting was adjourned at 10:13 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:16 AM.

The District Attorney David Strouse and Sheriff Kerry Stover received a Grant through the Women's Center for tasers. Mr. Strouse thanked the Commissioners for having them at the meeting. County Detective Mr. Shoemaker worked hard at getting the grant application approved. Sheriff Stover said that this will be over \$17,000.00 that won't be coming out of the County funds and thanked Sandy Ludwig, Detective Shoemaker and District Attorney Strouse. GRANT RECEIVED WOMENS CENTER DA/SHERIFF

Mr. Smeltz asked for a motion to approve a Proclamation designating the week of May 21-27, 2017 as Emergency Medical Services Week. Mr. Conklin read the Proclamation. Mr. Smeltz thanked EMS workers for all they do on behalf of the local communities and said that we have a great Response team. Mr. Nilson from Seven Mountains EMS thanked the Commissioners. In 2016 there were 4,729 Emergency Medical Service dispatches. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROCLAMATION EMS WEEK MAY 21-27,2017

The Commissioners recognized the 911 Staff for outstanding teamwork during the storm event on Monday, May 1, 2017. From 6-11 pm the Communications Center handled over 400 calls. Mr. Fanning thanked Travis Hillyer and Tammy Lannan for increasing the staff for the evening shift and thanked all the employees who stepped up to help out. RECOGNITION OF 911 STAFF STORM EVENT MAY 1, 2017

Mr. Smeltz asked for a motion to approve a Proclamation for STEP Community Action month of May, 2017. Mr. Snyder read the Proclamation. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROCLAMATION STEP COMMUNITY ACTION MONTH MAY 2017

Julie Brennan, Tourism Director of the Clinton County Economic Partnership announced the Tourism Grant Awards. Ms. Brennan said that since the Commissioners increased the hotel tax from 3% to 5%, effective August 1, 2016, this provided an increase in the amount available to promote tourism in the county. The list of grants awarded are in a memorandum attached to these minutes. ANNOUNCEMENT TOURISM GRANT AWARDS

Mr. Smeltz asked for a motion to approve Resolution No. 4 of 2017 to authorize the execution of an agreement with PennDOT for the Peale Avenue Bridge superstructure replacement project. Mr. Coploff reviewed the Resolution. Snyder read the Resolution. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESOLUTION NO.4- 2017 PEALE AVE BRIDGE REPLACEMENT

Mr. Smeltz asked for a motion to approve a contract between the County of Clinton and John K Lugg, Esquire, of Lugg & Lugg, for legal services for the Clinton County Children and Youth Social Services Agency and Probation Services, effective May 11, 2017 through June 30, 2017 at a rate of \$75.00 per hour. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL CONTRACT JOHN K LUGG CYS/PROBATION
Mr. Smeltz asked for a motion to approve the County bills in the amount of \$264,270.62 and Net Payroll in the Amount of \$301,597.54 for the period ending May 19, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	COUNTY BILLS
Mrs. Boileau announced that the Ballot Recount will begin on Friday, May 19, 2017 at 9 am.	STAFF REPORTS
There were no reports from Mr. Hanna's office.	REPORT REP. HANNA
Mr. Smeltz said that more information will come at Monday's Work Session about a resignation from a member of the SEDA-COG Gas Cooperative Board.	COMMISSIONERS REPORT
There will be more information coming soon about a HOME Grant that will be awarded to the County for \$500,000.00 from PA DCED.	
The Press thanked Mrs. Boileau for the interactive live website during the Election. Mrs. Boileau thanked the IT department. The Press said that some Counties gave no information at all on Election Night.	PUBLIC COMMENTS
Mr. Morris asked that the Commissioners look into the TIF agreement for the Painter Stadium site and report on it at Monday's meeting. He would like more information about it.	
The meeting adjourned at 11:16 AM.	ADJOURNMENT

Chief Clerk

Thursday, May 25, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie and Michelle Kunes

PUBLIC ATTENDEES: Richard Morris and Jim Runkle

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 18, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the May 18, 2017 meeting. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Clinton County Government Continuity of Operations Plan (COOP). Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL COOP PLAN

Mr. Smeltz asked for a motion to approve the resignation of Tim Holladay as a County representative on the SEDA-COG Natural Gas Cooperative Board of Directors, effective May 19, 2017. Mr. Holladay is retiring as the Clinton County Planning Director. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. BOARDS & AUTHORITIES

Mr. Smeltz asked for a motion to approve the appointment of Katie DeSilva, Assistant Planning Director, as a County representative on the SEDA-COG Natural Gas Cooperative Board of Directors, effective May 25, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. BOARDS & AUTHORITIES

Mr. Smeltz asked for a motion to approve the applications for 2017 Liquid Fuels funding submitted by several municipalities. It was noted that total requests were higher than the amount available, \$64,000.00. Mr. Snyder suggested that each request be looked at separately and for motions on each one to be considered individually. LIQUID FUELS

Pine Creek Township: requested \$4,395.00 for the paving of two township roads. Mr. Snyder made a motion to not fund this project at all; seconded by Mr. Smeltz. Mr. Conklin objected to eliminating this in total. He likes that the Commissioners want to fund some of the bigger projects, but doesn't like that they are eliminating one from all funding. Motion carried. Mr. Snyder-Yes; Mr. Smeltz – Yes; Mr. Conklin – No.

Loganton Borough: requested an amount not specified. Mr. Snyder made a motion to award the Township's regular 2016 Allocation of \$373.00; seconded by Mr. Conklin. Motion carried. Mr. Snyder made another motion approve Act 44 funds for \$6,000.00 to help with the project; seconded by Mr. Conklin. Motion carried unanimously.

Greene Township: requested \$30,000.00 for Rockey Road paving project. Mr. Snyder made a motion to award \$26,000.00; seconded by Mr. Smeltz. Mr. Conklin objected and thinks this amount is too high when they are eliminating some entire projects. Mr. Conklin made a motion to amend the amount to \$19,000.00; there was no second to amend the motion. The motion was still on the table for \$26,000.00. Motion carried. Mr. Snyder- Yes; Mr. Smeltz- Yes; Mr. Conklin- No.

City of Lock Haven: requested \$46,000.00 for the paving of Glenn Road. Mr. Snyder made a motion to award \$38,000.00; seconded by Mr. Smeltz. Mr. Conklin objected and made a motion to amend the motion to \$31,000.00; there was no second to amend the motion. The motion was still on the table for \$38,000.00. Motion carried. Mr. Snyder- Yes; Mr. Smeltz- Yes; Mr. Conklin- No.

Avis Borough: requested \$28,200.00 for drainage project and sidewalks. Mr. Snyder made a motion to not fund this project at all; seconded by Mr. Smeltz. Mr. Conklin objected and added that he was very disappointed that two of the projects were not funded at all when there was room to fund them. Mr. Snyder encouraged them to apply next year. Motion carried. Mr. Snyder- Yes; Mr. Smeltz- Yes; Mr. Conklin- No.

Mr. Smeltz asked for a motion to approve the rescinding of the hiring of Tony Ackley as a Correctional Officer at the Clinton County Correctional Facility, effective May 15, 2017. He decided not to take the job. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESCINDED HIRING TONY ACKLEY CCCC

Mr. Smeltz asked for a motion to approve the retirement of Audrey Bitner, Correctional Officer at the Clinton County Correctional Facility, effective June 6, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. RETIREMENT AUDREY BITNER CCCC

Mr. Smeltz asked for a motion to approve the termination of Victor Foley, Deputy Sheriff, effective June 2, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TERMINATION VICTOR FOLEY/SHERIFF

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$393,245.32 for the period ending May 25, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

Mr. Smeltz reminded the public that Monday is a Holiday and there will be No Work Session. Mr. Smeltz said that they are interviewing for the Human Resource Director position this week and next. Mrs. Meyers announced that the Economic Partnership is looking for events to advertise. COMMISSIONERS REPORT

Mr. Morris was curious about the meeting with UPMC. Mr. Snyder said there will be a public announcement soon. PUBLIC COMMENTS

The meeting adjourned at 11:05 AM. ADJOURNMENT

Chief Clerk

Thursday, June 1, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Maria Boileau, Michelle Sonnie, Ed Hosler and Michelle Kunes

PUBLIC ATTENDEES: Richard Morris and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 25, 2017 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Repository Bids were opened: 1.) Property – 364 Huron Ave., Renovo, Pa; Joseph Marino - \$697.00 total. 2.) Property – 214 Fourth St., Renovo, Pa; Joseph Marino - \$697.00 total. 3.) Property – 336 Erie Ave., Renovo, Pa; Nancy Wilk - \$600.00 total. Mr. Snyder made a motion to refer all the bids to the Treasurer and County Solicitor to review and come back to the next Commissioners meeting with recommendations on whether to accept or deny the bids. One of the bids did not appear to include enough money for the fees. Seconded by Mr. Conklin. Motion carried. REPOSITORY BIDS

Mr. Smeltz asked for a motion to approve a Grant Agreement with PCCD in the amount of \$10,000.00 for the purchase of laptop upgrades for the Probation Department. Mr. Hosler said they received this grant in 2016 and Mr. Foltz applied for it again. These are lighter, more mobile laptops so the Officers can use them in the field. Mr. Snyder thanked Mr. Foltz for applying for this grant and saving the County money. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL GRANT AGREEMENT W/ PCCD/PROBATION

Mr. Smeltz asked for a motion to approve a contract between Clinton County & Courtney Evans for services in Children & Youth from June 1, 2017 through August 15, 2017 in the amount of \$12.00 per hour. This is a Lock Haven University Student Internship. The County gets reimbursed 67% from the State. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL CONTRACT CC/C.EVANS CYS

Mr. Smeltz asked for a motion to approve the appointment of Dawn Gill to the Big Brothers Big Sisters/Children and Youth Board, effective June 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. BOARDS & AUTHORITIES

Mr. Smeltz asked for a motion to approve the County bills in the amount of \$365,290.91 and Net Payroll in the amount of \$281,980.48, for the period ending June 2, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS/PAYROLL

Mrs. Kunes, County Treasurer reported that she sent out the first certified notices for the 2016 delinquent taxes. This is the start of the process for the tax sale. There is interest added every month and costs for the certified mail. One notice had already been sent out by regular mail. STAFF REPORTS

Ms. Maggs was unable to attend. REPORT FROM REP HANNA'S OFFICE

Mr. Smeltz reported that Chief Clerk Mrs. Meyers is out today for Human County Administrator Training in State College. COMMISSIONERS REPORT

Mr. Smeltz reported that the Commissioners are still conducting interviews for the County Human Resource Director and County Grants Administrator.

Mr. Smeltz reminded the public that they will be going on their summer schedule and there will be no meeting on Thursday, June 8, 2017. A Special Meeting to consider the Resolution to establish the Chestnut Grove Recreation Authority will be held on Monday, June 12, 2017, immediately following the Work Session. This will be a voting session and other business may be considered as needed.

The next meeting regular will be June 15, 2017 at 10 am.

Mr. Smeltz announced that the Prison Board meeting is cancelled for June 14, 2017. The next Prison Board meeting will be July 12, 2017 at 10:30 am at the CCCF.

There were no public comments. PUBLIC COMMENTS

The meeting adjourned at 10:39 AM. ADJOURNMENT

Chief Clerk

Monday, June 12, 2017

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: William Powell, Mary Margaret Winton, Richard Morris and Jim Runkle

PUBLIC HEARING

Prior to the start of this special meeting, starting at 10:00 AM, an advertised Public Hearing was held on the proposed action to create The Chestnut Grove Recreation Authority under the Municipality Authorities Act. The purpose of the authority will be to create, develop and manage various recreational facilities focused on youth sports in Clinton County including several fields, along with other recreation facilities such as playgrounds and picnic areas. There will be a 7 member Board to be appointed by the County Commissioners, all of whom must be a taxpayer, business owner, or a citizen of Clinton County. Board members' terms will be for five years, with the first term lengths to be staggered. Mr. Smeltz introduced two of the proposed Board Members who were in attendance, William Powell and Mary Margaret Winton and noted that Mr. Conklin will serve as the Commissioners' liaison to the Authority. Mr. Powell thanked the Commissioners for their leadership in the process of creating the Authority and for the funding that they have provided to get the planning process started. Mr. Conklin stressed the importance of creating a legal entity so that fundraising can get off on a firm footing and donors can be assured of the continued operation of the project long into the future. Mr. Snyder noted the cooperation shown by the Castanea Township Supervisors, and the Wayne Township Landfill. He also spoke of the opportunities this will bring for recreation and tourism. All of the Commissioners expressed their interest in seeing a facility that will provide opportunities for family activities for local citizens. They thanked the future volunteer Board Members for their willingness to serve.

The Special Voting meeting was called to order at 10:30 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve Resolution No. 5 of 2017 to create a Municipal Authority to be known as the Chestnut Grove Recreation Authority. Motion by Mr. Conklin; seconded by Mr. Snyder.

RESOLUTION 5 -2017
CHESTNUT GROVE
RECREATION AUTHORITY

Roll Call Vote: Mr. Conklin – Aye; Mr. Snyder – Aye; Mr. Smeltz – Aye. Motion carried unanimously.

The Commissioners also added that they hope to start the process soon for development of a County Recreation Board that will serve as an umbrella for all of the many groups that are working individually to promote recreation in Clinton County. One of the many benefits of such an organization would be coordination of calendars and events.

Mr. Smeltz asked for a motion to approve an annual contract renewal with Cody Systems for software and professional services for no charge. This is a data sharing agreement with the local Townships, City and University. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

CONTRACT RENEWAL
CODY SOFTWARE

Mr. Smeltz asked for a motion to approve the hiring of Brittany Brickhart and Jeffrey Dincher as full time Correctional Officers at the Clinton County Correctional Facility, effective June 12, 2017. Motion by Mr. Snyder; Seconded by Mr. Conklin. Motion carried.

HIRING APPROVED
BRITTANY BRICKHART
JEFFREY DINCHER
CCCF

The Commissioners' Meeting was adjourned at 10:38 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:39 AM.

Commissioner Snyder noted that the date on the agenda should be corrected to read Monday, June 12, 2017, instead of Thursday.

The meeting adjourned at 10:40 AM.

ADJOURNMENT

Chief Clerk