

Monday, January 4, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers

PUBLIC ATTENDEES: Jim Runkle, John Lipez, Richard Morris

The meeting was called to order at 10:05 AM by Chairman Pete Smeltz

Ms. Jann Meyers, asked for a motion to organize the Board of Commissioners for 2016. Mr. Conklin made a motion to appoint Mr. Smeltz as Chairman and Mr. Snyder as Vice-Chairman of the Board of Commissioners and the Salary Board; seconded by Mr. Snyder.

ORGANIZATION
OF BOARD OF
COMMISSIONERS
2016

Roll Call Vote: Mr. Conklin – Aye. Mr. Snyder – Aye. Mr. Smeltz – Aye. Motion carried.

Mr. Smeltz asked for a motion to approve the 2016 meeting schedule. Mr. Snyder made a motion to continue to hold Work Sessions on Mondays at 9:00 am, and to hold the Regular Board Meetings on Thursdays at 10:00 am, with the exception of holding 7 PM meetings on February 11, 2016, May 12, 2016, August 11, 2016, and November 10, 2016, with all meetings being held in the Commissioners Meeting Room in the Garden Building. The motion was seconded by Mr. Conklin. Motion carried.

ESTABLISHMENT
OF MEETING
SCHEDULE

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 31, 2015 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried, with Mr. Conklin abstaining.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes of December 31, 2015. Motion made by Mr. Snyder; seconded by Mr. Smeltz. Motion carried with Mr. Conklin abstaining.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the reappointment of Larry Coploff as Solicitor, and Jann Meyers as Chief Clerk. Motion made by Mr. Smeltz; seconded by Mr. Conklin. Motion carried.

APPOINTMENT
SOLICITOR AND
CHIEF CLERK

Mr. Smeltz asked for a motion to reaffirm the appointment of Keith Yearick as Chief Assessor. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPOINTMENT
CHIEF ASSESSOR

Mr. Smeltz asked for a motion to approve the assignment of Commissioner Representatives to Boards and Authorities for 2016, as tentatively listed. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. A current listing will be attached to the minutes.

APPROVED
COMMISSIONER
ASSIGNMENTS TO
BOARDS

Mr. Smeltz asked for a motion to confirm the hiring of Christine Hess as full-time Office Manager in the District Attorney's Office, effective January 2, 2016. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING
CHRISTINE HESS
DA'S OFFICE

Mr. Smeltz asked for a motion to confirm the hiring of Kathleen Long as full-time Assistant DA in the District Attorney's Office, effective January 2, 2016. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING
KATHLEEN LONG
ASSISTANT DA

The Commissioner's Meeting was adjourned at 10:25 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:30 AM.

There were no reports from Staff.

STAFF REPORTS

Mr. Smeltz said that since the state budget has at least partially been passed, funds should begin to flow to the counties soon. Several line items were zeroed out, so there are questions as to whether all county programs have been addressed by the budget in its current form. He said he would reach out to Representative Hanna's Office to get an idea of when money would be disbursed.

COMMISSIONERS
REPORTS

There were no public comments.

PUBLIC COMMENT

Mr. Snyder made a motion to adjourn the meeting at 10:36 am.

ADJOURNMENT

_____ Chief Clerk

Thursday, January 7, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Julie Brennan, Janaan Maggs, Hana Miller, Lisa Engel, Sarah Grimes, and Josh Grimes

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 4, 2016 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes of January 4, 2016. Motion made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Liquid Fuels Application for Porter Township in the amount of \$2014.11. Motion made by Mr. Conklin; seconded by Mr. Snyder. Motion Carried

APPROVED
LIQUID FUEL
APPLICATION

Mr. Smeltz asked for a motion to approve the reappointment of John Dotterer to the Clinton County Planning Commission for a 4 year term, expiring December 31, 2020. Motion made by Mr. Snyder; Seconded by Mr. Smeltz. After discussion, Mr. Smeltz asked for an amendment to the motion to reappoint Mr. Dotterer for a 4 year term, expiring instead on December 31, 2019. Motion to amend made by Mr. Snyder; seconded by Mr. Smeltz. The motion to amend was carried. The amended motion was put to a vote and the amended motion carried.

APPROVED
JOHN DOTTERER
PLANNING
COMMISSION

Mr. Smeltz asked for a motion to consider the reappointment of Brenda Fetzer as the Woodward Township representative to the Clinton County Sewer Authority for a 3 year term, expiring December 31, 2018. Motion made by Mr. Conklin; seconded by Mr. Snyder. Motion Carried.

APPROVED
BRENDA FETZER
SEWER AUTHORITY

Mr. Smeltz asked for a motion to consider the appointment of Gerard Banfill as the Bald Eagle Township representative to the Clinton County Sewer Authority for a 3-year term, expiring December 31, 2018. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED
GERARD BANFILL
SEWER AUTHORITY

Mr. Smeltz asked for a motion to consider the reappointment of Robert Rolley, Tim Horner, Carol Hanna, and Wade Keiffer to the Clinton County Revolving Loan Administration Board for a one-year Term, expiring December 31, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVED
ROBERT ROLLEY
TIM HORNER
CAROL HANNA

Mr. Smeltz said that there currently is one vacancy on the Revolving Loan Administration Board posted on the county website, and the Commissioners will entertain letters of interest.

WADE KEIFFER
REVOLVING LOAN
BOARD

Mr. Smeltz asked for a motion to confirm the hiring of Jennifer Sholley as part-time Chief Deputy Coroner, effective January 1, 2016. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING
JENNIFER SHOLLEY
CORONER'S OFFICE

Mr. Smeltz asked for a motion to confirm the hiring of James Edwards as full-time County Detective in the District Attorney's Office, effective January 18, 2016. Motion made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

HIRING
JAMES EDWARDS
COUNTY DETECTIVE

Mr. Smeltz asked for a motion to confirm the hiring of Adam Houtz as part-time Archival Assistant in the Assessment Office, effective January 19, 2016. His appointment as an intern will end the week of May 9, 2016. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING
ADAM HOUTZ
ASSESSMENT OFFICE

Mr. Smeltz asked for a motion to consider the transfer of Kimberly Phillips from Assistant Tax Claim Director in the Treasurer's Office to full-time Payroll/Benefits Administrator in the Commissioners' Office, effective December 29, 2015. Motion made by Mr. Conklin; seconded by Mr. Snyder. Motion Carried.

TRANSFER
PAYROLL/BENEFITS
ADMINISTRATOR

The Commissioner's Meeting was adjourned at 10:20 AM

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:30 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$301,480.30 for the period ending January 7, 2016. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

There were no reports from Staff.

STAFF REPORTS

Janaan Maggs of Mike Hanna's Office reported that all delayed state payments should be disbursed within 1 to 2 weeks. There are negotiations continuing on the other budget items that remain unresolved. Ms. Maggs said she would continue to monitor progress on the legislative items that are important to the Board (e.g., Payment in Lieu of Taxes, Equalization of Landfill fees).

REPORT FROM
REP. HANNA'S OFFICE

The Commissioners' meeting was adjourned at 10:40 am.

The Salary Board minutes are available in the Commissioners' Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:45 AM.

Mr. Conklin reported that he learned that state funds have been received by the Ross Library.
Mr. Smeltz welcomed Leadership Clinton County participants Lisa Engle, Hana Miller, and Sarah Grimes who were in attendance.

COMMISSIONERS
REPORTS

There were no public comments.

PUBLIC COMMENT

Mr. Snyder made a motion to adjourn the meeting at 10:50 am.

ADJOURNMENT

_____ Chief Clerk

Thursday, January 14, 2016

PRESENT: Pete Smeltz, and Paul Conklin

STAFF ATTENDEES: William Frantz, Michelle Kunes, Michelle Crowell, Peggy Heller, and Jann Meyers

PUBLIC ATTENDEES: Jim Runkle, Janaan Maggs, Mike Flanagan, and Joan MacIntyre

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 7, 2016 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes of January 7, 2016. Motion made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve a letter of engagement for 2016 consultation services with Lea Ann Plessinger. Motion made by Mr. Conklin; seconded by Mr. Smeltz. Motion Carried	APPROVED ENGAGEMENT LETTER LEA ANN PLESSINGER
Mr. Smeltz asked for a motion to approve the 2015-16 PEMA Hazardous Material Response Fund Grant agreement in the amount of \$26,054.00 . Motion made by Mr. Conklin; seconded by Mr. Smeltz.	APPROVED HAZMAT RESPONSE FUND GRANT AGREEMENT WITH PEMA
William Frantz of DES explained that the grant covers costs associated with HAZMAT services. Mr. Smeltz called for the vote. Motion carried.	
Mr. Smeltz asked for a motion to approve the 2016 SAVIN Maintenance and Service Agreement with the PA District Attorney's Institute in the amount of \$3297.35. Motion made by Mr. Conklin; seconded by Mr. Smeltz. Motion Carried	APPROVED SAVIN AGREEMENT DA'S OFFICE
Mr. Smeltz asked for a motion to approve a loan of \$85,000 to AYDE Properties, LLC, for the new business to be known as the Main Street Grill and Bar. The loan would be from the Clinton County Revolving Loan Fund. Motion made by Mr. Conklin; seconded by Mr. Smeltz. Mike Flanagan, Secretary of the Revolving Loan Fund Board, explained that the loan would be part of a larger financing package and would be used for purchase of real estate and equipment, renovations, and start-up costs. The Loan would be for a ten-year term at an interest rate of 3%. The new business is expected to create 9 new jobs. Mr. Smeltz called for the vote. Motion carried.	APPROVED REVOLVING LOAN FUND LOAN TO AYDE PROPERTIES LLC MAIN STREET GRILL AND BAR
Mr. Smeltz asked for a motion to approve Resolution Number 1 of 2016, to provide a nonbinding letter of interest, to participate in the Intergovernmental Transfer Program involving county owned homes. Mr. Smeltz explained that Susque-View Home, Inc. has an opportunity to participate in a program through the Department of Human Services that is designed to help offset the imbalance in funding provided to county owned homes. The County and Susque-View would be required to make a short term investment of funds that could return up to \$500,000 in net funding to the home. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL RESOLUTION NO. 1 OF 2016 IGT PROGRAM
Auditor Peggy Heller asked if Susque-View would get to keep this money or if it would go to the County treasury. Mr. Smeltz replied that the funds would be able to be used by Susque-View.	
Mr. Smeltz asked for a motion to approve the reappointment of Steve Stevenson as the County's second representative on the SEDA-COG Board of Directors for the year 2016. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion Carried.	APPROVED STEVE STEVENSON SEDA-COG
Mr. Smeltz asked for a motion to consider the hiring of Christopher Scaff as full-time Dispatcher Trainee at the Department of Emergency Services, effective January 25, 2016. Motion made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	HIRING CHRISTOPHER SCAFF DES
The Commissioner's Meeting was adjourned at 10:35 AM	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioner's Meeting was reconvened at 10:38 AM.	
Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$120,309.37, and payroll in the amount of \$272,692.38, for the period ending January 14, 2016. Motion was made by Mr. Conlin; seconded by Mr. Smeltz. Motion carried.	COUNTY BILLS
There were no reports from Staff.	STAFF REPORTS
Janaan Maggs of Mike Hanna's Office reported that Representative Hanna was on Talkback in the morning and was meeting all day with local constituents.	REPORT FROM REP. HANNA'S OFFICE
Mike Flanagan, Chief Operating Officer of the CCEP, reported that \$2 million is available in the Revolving Loan Fund. He said there is one vacancy on the Loan Fund Board. He thanked the Commissioners for attending a recent breakfast meeting with representatives from the Renovo Energy Center.	REPORT FROM ECONOMIC PARTNERSHIP
The Commissioners welcomed Leadership Clinton County participant Joan MacIntyre, who was in attendance. Mr. Smeltz expressed concern that it appears that unresolved state budget issues will	COMMISSIONERS REPORTS

not be addressed, but instead may be rolled forward and dealt with in conjunction with the 2016-17 state budget process.

There were no public comments.

PUBLIC COMMENT

Mr. Conklin made a motion to adjourn the meeting at 10:50 am.

ADJOURNMENT

_____ Chief Clerk

Thursday, January 21, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Maria Boileau

PUBLIC ATTENDEES: Jim Runkle, Janaan Maggs, Tara Remick, Chris Billman, Jeanette Kohen Kaluzny, Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 14, 2016 meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes of January 14, 2016. Motion made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the 2016 County Funding in the amount of \$34,198.00 For the Agricultural Preservation Program. Motion made by Jeff Snyder; seconded by Paul Conklin. Motion carried. APPROVED AGRICULTURAL PRESERVATION PROGRAM FUNDING

The Commissioners opened bids received for cleaning services for county buildings. Four bids were received. BID OPENING CLEANING SERVICES

1. B&T Company for option #4 in the amount of \$113,820. The one year and three year bids are the same.
2. Kohen Cleaning for Option #1 in the amount of \$28,074, Option #2 in the amount of \$53,510, Option #3 in the amount of \$24,210 Option #4 in the amount of \$57,720 and Option #5 in the amount of \$85,794. The one year and three year bids are the same.
3. Maid Complete for Option #1 in the amount of \$113,436 for a one year contract and \$107,134/year for a three year contract; for Option #2 in the amount of \$67,320 for a one year contract and \$65,450 /year for a three year contract; for Option #3 in the amount of \$67,752 for a one year contract and \$65,870/year for a three year contract; for Option #4 in the amount of \$131,320 for a one year contract and \$127,568/year for a three year contract; and for Option #5 in the amount of \$244,752 for a one year contract and \$234,702/year for a three year contract.
4. Mario's Cleaning for Option #1 \$27,000 and Option #2 in the amount of \$17,225. The one year and three year bids are the same.

Mr. Smeltz asked for a motion to refer the bids to staff for review and recommendation. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

Mr. Smeltz asked for a motion to consider the resignation of Morgan Shaw as Caseworker Supervisor, Children & Youth Services effective January 29, 2016. On a motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION MORGAN SHAW CHILDREN & YOUTH

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$451,946.61 for the period ending January 21, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

There were no reports from Staff. STAFF REPORTS

The Commissioners welcomed Leadership Clinton County participant Tara Remick, who was in attendance COMMISSIONERS REPORTS

There were no public comments. PUBLIC COMMENT

Mr. Conklin made a motion to adjourn the meeting at 10:38 am. ADJOURNMENT

_____ Chief Clerk

Thursday, January 28, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Kevin Fanning, Suzy Watson, Jim Watson, Michelle Kunes, Joanne Furl, Mary Ann Bower, Travis Hillyer, Chris Scaff, Tammy Shultz, Bill Bechdel, Caroline Sharar, Susie Peters, Autumn Bower, Jason Foltz, Jann Meyers and Maria Boileau

PUBLIC ATTENDEES: Jim Runkle, Janaan Maggs, Margaret McCracken, Jeremy Johnson, Lesley Jenkins, Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 21, 2016 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation of Excellence for Joanne Furl. Quality Assurance Supervisor for the County's Department of Emergency Services. for 35 years of service. Commissioner Conklin read the proclamation. Motion made by Jeff Snyder; seconded by Paul Conklin. Motion Carried

APPROVED
PROCLAMATION OF EXCELLENCE
JOANNE FURL

Mr. Smeltz asked for a motion to approve a 3 year cleaning contract with Kohen Cleaning Service, LLC Effective February 1, 2016 in the amount of \$85,794.00 annually. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVED
3 YEAR CONTRACT
KOHEN CLEANING SERVICE

Mr. Smeltz asked for a motion to approve the 2016 Agreement with Central Counties Youth Center in the amount of \$113,314.00. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED
AGREEMENT
CENTRAL COUNTIES YOUTH CTR.

Mr. Smeltz asked for a motion to approve a Purchase Service Agreement with CONCERN, for Child Placement. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVED
PURCHASE SERVICE AGREEMENT
CONCERN

Mr. Smeltz asked for a motion of Amendment and Restatement of Clinton County Employees' Retirement System, generally effective January 1, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVED
AMENDMENT &
RESTATEMENT EMPLOYEE
RETIREMENT SYSTEM

Mr. Smeltz asked for a motion to approve Resolution 2 of 2016 authorizing the submission of the restated Clinton County Employees' Retirement Plan Document for review by the IRS. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVED
RESOLUTION 2 OF 2016

Mr. Smeltz asked for a motion to approve the reappointment of Larry Sheats to the Clinton County Planning Commission for a four-year term, ending December 31, 2019. Motion by Mr. Conklin; Seconded by Mr. Snyder. Motion carried.

APPROVED REAPPOINT
LARRY SHEATS
PLANNING COMMISSION

Mr. Smeltz asked for a motion to approve the appointment of Jae Gettig as the East Nittany Valley Joint Authority representative on the Clinton County Sewer Authority for a 3-year term expiring December 31, 2018. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVED APPOINTMENT
JAE GETTIG
SEWER AUTHORITY

Mr. Smeltz asked for a motion to approve the retirement of Joann Furl, Quality Assurance & Training Supervisor in the Department of Emergency Services, effective January 30, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVED
RETIREMENT, DES
JOANN FURL

Mr. Smeltz asked for a motion to consider the resignation of Adam Grimes, Corrections Officer At the Clinton County Correctional Facility effective January 25, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVED
RESIGNATION, CCCF
ADAM GRIMES

Mr. Smeltz asked for a motion to approve the transfer of Tristan Rock from Truancy Outreach Worker to Program Supervisor / Truancy Outreach Worker in Children and Youth effective January 27, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVED
TRANSFER C&Y
TRISTAN ROCK

The Commissioner's Meeting was adjourned at 10:35 AM

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:38 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$207,164.56 and payroll in the amount of \$297,552.36 for the period ending January 28, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Michelle Kunes, Treasurer, stated that the dog renewal notices have been sent out and their office is getting ready for the 2016 taxes. She stated that there are five repository bids to be opened Monday.

STAFF REPORTS

Mary Ann Bower from the Conservation District stated that their office will be more active at the request of the Department of Environmental Protection to conduct compliance visits with local farmers in connection with their water quality plans in response to the "reboot" of the Chesapeake Bay Program.

The Commissioners welcomed Leadership Clinton County participants Margaret McCracken, Lesley Jenkins, and Jeremy Johnson who were in attendance.

COMMISSIONERS
REPORTS

There was a discussion concerning the state budget. Mr. Smeltz stated that they are watching the state's budget. He stated that the county is not out of the woods yet. The Commissioners have concerns about state budget impacts on the Bucktail Medical Center. Mr. Smeltz stated that Centre County is currently trying to anticipate the lack of funds impact and have re-opened their budget for review again.

Mr. Snyder stated that there is a special meeting advertised for 8:05 am on Friday for the prison board. That meeting is open to the public.

There were no public comments.

PUBLIC COMMENT

Mr. Snyder made a motion to adjourn the meeting at 11:02 am.

ADJOURNMENT

_____ Chief Clerk

Thursday, February 4, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Peggy Heller, Rita O'Brien, Michelle Crowell, Michelle Kunes, Jann Meyers, and Maria Boileau

PUBLIC ATTENDEES: Jim Runkle, Janaan Maggs, Richard Morris, Jordan Sheffer

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 28, 2016 meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes of January 28, 2016. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a contract for translation services with Dr. Eduardo Valerio at a rate of \$30 per hour effective Monday, February 1, 2016 expiring June 30, 2016. Motion by Mr. Conklin, seconded by Mr. Snyder. Motion carried.

APPROVED
TRANSLATION SERVICES CONTRACT
EDUARDO VALERIO / C&Y

Mr. Smeltz asked for a motion to approve a 4 year agreement with Baker Tilly International for Auditing services at a rate for the single audit not to exceed \$58,750 for the 2015 Audit, \$60,215 for 2016, \$61,720 for 2017 and \$63,260 for 2018, including out of pocket costs and a rate of \$5,750 for the triennial 911 Audit, when needed, and to approve the engagement letter for these Services for the year ending 2015. Motion by Mr. Conklin, seconded by Mr. Snyder. Motion carried.

APPROVED
4 YEAR AGREEMENT
BAKER TILLY INTERNATIONAL
AUDITING SERVICES

Mr. Smeltz asked for a motion to approve the engagement letter with Susquehanna Accounting & Consulting Solutions, Inc. for 2016 services at a rate of \$68 per hour for staff, \$114 per hour for supervisor and \$227 per hour for director as needed. Motion made by Mr. Snyder, seconded by Mr. Conklin. Motion carried.

APPROVED
ENGAGEMENT
SUSQUEHANNA ACCOUNTING &
CONSULTING SOLUTIONS INC.

Mr. Smeltz asked for a motion to approve the appointment of Richard Morris to the Clinton County Revolving Loan Fund Board for a one year term, expiring December 31, 2016. Motion made by Mr. Snyder, seconded by Mr. Conklin. Motion carried.

APPROVED
RICHARD MORRIS
REVOLVING LOAN BOARD

Mr. Smeltz asked for a motion to approve the resignation of A. Wayne Allison as Flemington Borough Representative on the Clinton County Sewer Authority, effective January 28, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVED
RESIGNATION
A. WAYNE ALLISON
SEWER AUTHORITY

Mr. Smeltz asked for a motion to approve the appointment of Dave Grimm as Flemington Borough Representative on the Clinton County Sewer Authority, effective February 4, 2016 for the remainder of a three year term, expiring December 31, 2017. Motion made by Mr. Snyder, seconded by Mr. Conklin. Motion carried.

APPROVED
APPOINTMENT
DAVE GRIMM
CC SEWER AUTHORITY

Mr. Smeltz asked for a motion to approve the resignation of Ryan Boatman, Lieutenant at the Clinton County Correctional Facility effective February 12, 2016. Motion made by Mr. Snyder; Seconded by Mr. Conklin. Motion carried.

APPROVED RESIGNATION
RYAN BOATMAN
CCCF

Mr. Smeltz asked for a motion to confirm the transfer of Stephen Herrold, Corrections Officer, CCCF to Deputy Sheriff, effective February 16, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVED TRANSFER
STEPHEN HERROLD
DEPUTY SHERIFF

Mr. Smeltz asked for a motion to confirm the promotion of Angela Hoover from Manager of Treatment Services to Deputy Warden for Support Services at the Clinton County Correctional Facility, effective February 1, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVED PROMOTION
ANGELA HOOVER
DEPUTY WARDEN
SUPPORT SERVICES, CCCF

Mr. Smeltz asked for a motion to confirm the promotion of Susan Watt from Lieutenant to Deputy Warden for Custody at the Clinton County Correctional Facility effective February 1, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVED PROMOTION
SUSAN WATT
DEPUTY WARDEN
CUSTODY, CCCF

Mr. Smeltz asked for a motion to confirm the transfer of Kathy Poe from Office Manager in the District Attorney's Office to Clerk Typist II in the Treasurer's Office, effective February 8, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVED
TRANSFER TREASURERS OFFICE
KATHY POE

Mr. Smeltz asked for a motion to confirm the promotion of Kathy Smith from 2nd Deputy Treasurer to Assistant Tax Claim Director in the Treasurer's Office effective February 1, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVED
PROMOTION
ASSISTANT TAX CLAIM DIRECTOR
KATHY SMITH

The Commissioner's Meeting was adjourned at 10:30 AM

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:45 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$750,268.55 for the period ending February 4, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

There were no staff reports.

STAFF REPORTS

Ms. Maggs stated that she is working on responses to questions that the Commissioners have submitted. She stated that in reference to questions concerning the 2015-2016 state budget, as for the Governor and Representative Hanna, there is still urgency in passing a fiscally responsible budget.

REP. HANNA'S OFFICE

Mr. Snyder expressed concern over budget line items that were zeroed out or cut by 50%. He stated that at this time we are halfway through the year. Some of the proposed cuts will significantly impact the county.

Mr. Smeltz presented the 2016 Priorities from the County Commissioners Association of Pennsylvania (CCAP). He explained that there are five priorities including Human Services Funding, Property Tax Fairness, Comprehensive Behavioral Health Reform, County financial match for Children & Youth Services and Maintenance of the Shale Gas Impact Fee. The report is a result of a survey of all 67 counties and these are the top five issues facing Pennsylvania counties.

COMMISSIONERS
REPORTS

Mr. Conklin noted that the county did receive \$100,000 loan payment from the Joinder Board for funds that were loaned in 2015. He stated that the county will be receiving another payment shortly.

Mr. Conklin also noted that Renovo Borough received the \$950,000 in grant funds which he stated was a huge shot in the arm for that community.

There were no public comments.

PUBLIC COMMENT

Mr. Snyder made a motion to adjourn the meeting at 11:10 am.

ADJOURNMENT

_____ Chief Clerk

Thursday, February 11, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, and Sheriff Kerry Stover

PUBLIC ATTENDEES: Jim Runkle, John Lipez, Richard Morris, Mary Ann Clark, Reza Lotfi

The meeting was called to order at 7:00 PM by Chairman Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 4, 2016, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes of February 4, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the 2016 Renewal Application for Participating Department Recognition Program with the PA Fire Academy, for the Clinton County Emergency Response Team. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVED PARTICIPATING DEPARTMENT RECOGNITION RENEWAL APPLICATION
Mr. Smeltz asked for a motion to approve agreement number BF-37 with the PA Department of Environmental Protection to participate in the 2016 Black Fly Suppression Program at a cost to the County of \$5,000.00. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Mr. Smeltz explained that DEP has a lot of data that helps them decide when and what areas to treat, and that they use a sampling process both before and after treatment to gauge effectiveness of the program. Control is achieved through use of a biological product and not a chemical. It is species specific and therefore will not harm other insects, animals or humans. Mr. Smeltz called for the vote. Motion carried.	APPROVED AGREEMENT FOR BLACK FLY SUPPRESSION PROGRAM W/DEP
The Board considered the following resolutions for purchase of Repository properties. All bids were received by the Treasurer's Office and have been reviewed and approved by the County Solicitor:	REPOSITORY BIDS
Mr. Smeltz asked for a motion to approve Resolution No. 3 of 2016 for the approval of a bid of \$1100.00 from Eugene Bruno, for a Repository List Property in the Borough of Renovo, located at the corner of Ninth Street and Huron Avenue, with a Control No. of 32-16611 and a Tax Parcel No. of C-22-0013, formerly the property of Robert Byrle Shirey. Mr. Snyder read the Resolution, and made the motion to approve; seconded by Mr. Conklin. Motion carried.	RESOLUTION NO.3 OF 2016 BID FOR REPOSITORY LIST PROPERTY #32-16611
Mr. Smeltz asked for a motion to approve Resolution No. 4 of 2016 for the approval of a bid of \$600.00 from Jenean K. Mace, for a Repository List Property in the Borough of Renovo, located at 163 Fourteenth Street, with a Control No. of 31-16109 and a Tax Parcel No. of C-14-0022 formerly the property of Robert Michelle and Barry Smith. Mr. Snyder read the Resolution, and made the motion to approve; seconded by Mr. Conklin. Motion carried.	RESOLUTION NO.4 OF 2016 BID FOR REPOSITORY LIST PROPERTY #31-16109
Mr. Smeltz asked for a motion to approve Resolution No. 5 of 2016 for the approval of a bid of \$510.00 from Property Development LLC, by Stephen Smith, for a Repository List Property in the Township of Leidy, with a Control No. of 18-26030 and a Tax Parcel No. of 10-01-0021-000-M, for mineral rights only, formerly the property of Clyde N. Rohrer, Jr. Mr. Snyder read the Resolution, and made the motion to approve; seconded by Mr. Conklin. Motion carried.	RESOLUTION NO.5 OF 2016 BID FOR REPOSITORY LIST PROPERTY #18-26030
Mr. Smeltz asked for a motion to approve Resolution No. 6 of 2016 for the approval of a bid of \$510.00 from Property Development LLC, by Stephen Smith, for a Repository List Property in the Township of Noyes, with a Control No. of 27-25850 and a Tax Parcel No. of 02-A-0037-000-M, for mineral rights only, formerly the property of Clyde N. Rohrer, Jr. Mr. Conklin read the Resolution, and made the motion to approve; seconded by Mr. Snyder. Motion carried.	RESOLUTION NO.6 OF 2016 BID FOR REPOSITORY LIST PROPERTY #27-25850
Mr. Smeltz asked for a motion to approve Resolution No. 7 of 2016 for the approval of a bid of \$510.00 from Property Development LLC, by Stephen Smith, for a Repository List Property in the Township of Leidy, with a Control No. of 18-26031 and a Tax Parcel No. of 05-01-0062-000-M, for mineral rights only, formerly the property of Clyde N. Rohrer, Sr. Mr. Conklin read the Resolution, and made the motion to approve; seconded by Mr. Snyder. Motion carried.	RESOLUTION NO.7 OF 2016 BID FOR REPOSITORY LIST PROPERTY #18-26031
Mr. Smeltz asked for a motion to approve the appointments of Michael Angelelli, David Strouse, Jason Foltz, Jennifer Bottorf, Sandy Ludwig, Amy Heverly, Jann Meyers, Lauralee Dinger, and Kerry Stover to the Victim of Crime Act (VOCA) Funding Committee, effective January 1, 2016, for a one year term ending December 31, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	BOARDS & AUTHORITIES VOCA FUNDING COMMITTEE APPOINTED
Mr. Smeltz asked for a motion to consider the hiring of Beth Dyke as Part Time Archival Assistant in the Assessment Office, effective February 16, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVED HIRING BETH DYKE ARCHIVAL ASSISTANT ASSESSMENT
Mr. Smeltz asked for a motion to confirm the temporary reassignment of Michael Young, from Corrections Officer to Lieutenant at the Clinton County Correctional Facility, effective February 15, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVED REASSIGNMENT OF MICHAEL YOUNG TO LIEUTENANT, CCCF

The Commissioner's Meeting was adjourned at 7:41 PM

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 7:45 PM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$413,126.14, and payroll in the amount of \$272,539.94, for the period ending February 11, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

There were no staff reports.

STAFF REPORTS

Ms. Maggs was unable to attend.

REP. HANNA'S OFFICE

Mary Ann Clark thanked the Commissioners for scheduling some evening meetings in 2016. She said it was nice for working citizens to be given an opportunity to attend.

PUBLIC COMMENT

Reza Lotfi questioned the Wayne Township Landfill's recent decision to no longer collect glass recyclables. He expressed concern that nothing can be done to in some way continue to recycle glass in the county, perhaps by finding an alternative use or taking it to another county. The Commissioners responded that they understand his feeling and that they have discussed the situation with Landfill officials. There is no longer any market for the glass, and it would actually cost \$50,000 annually to continue to collect and dispose of the glass. Regarding the environmental cost of not recycling glass, Mr. Conklin said he recently learned that by putting the glass into the landfill, we are only losing a total of 20 days' worth of landfill space, over the course of its 40-year expected life. John Lipez asked if the Landfill is still paying the county a fee for being the host county for the facility. Mr. Smeltz replied that they are still paying the county, at a rate of \$2.00 per ton, but because their volume and revenues are down from prior years, they are paying quite a bit less than they were previously.

Mr. Morris asked about the purpose of the meeting scheduled for February 2016 with Jeff Rich, and Mr. Snyder replied the meeting is part of the ongoing dialog on Affordable Housing in the county.

The meeting adjourned at 8:10 PM.

ADJOURNMENT

_____ Chief Clerk

Thursday, February 18, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Kunes, Maria Boileau, Jamie Aurand and Autumn Bower

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Barbara Cox, and Dan Vilello

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 11, 2016, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes of February 11, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to consider the promotion of Michael Young from Temporary Lieutenant to permanent Lieutenant at the Clinton County Correctional Facility effective February 28, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED PROMOTION
MICHAEL YOUNG
PERMANENT LIEUTENANT
CCCF

Mr. Smeltz asked for a motion to confirm the promotion of Robert Tressler from Lieutenant to Captain at the Clinton County Correctional Facility, effective February 28, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion Carried.

APPROVED PROMOTION
ROBERT TRESSLER
CAPTAIN, CCCF

Mr. Smeltz asked for a motion to confirm the promotion of Paul Risley from Lieutenant to Captain at the Clinton County Correctional Facility, effective February 28, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED PROMOTION
PAUL RISLEY
CAPTAIN, CCCF

Mr. Smeltz asked for a motion to approve the hiring of Hunter Smith as the Truancy Outreach Worker in Children and Youth, effective February 22, 2016. Motion was made by Mr. Snyder; Seconded by Mr. Conklin. Motion carried.

APPROVED HIRING
HUNTER SMITH
TRUANCY OUTREACH WORKER
CHILDREN & YOUTH

The Commissioner's Meeting was adjourned at 10:08 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:20 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$494,549.52, for the period ending February 18, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

Jamie Aurand reported that Susque-view will host a Community Services Fair on March 16, 2016 from 10 am to 2 pm. The purpose of the fair is to promote any nonprofit service organization looking to recruit volunteers and promote their events. There are 12 organizations attending. He also stated that they will host their annual fundraising event on April 29, 2015 at 7 PM to 11 PM at the Elks Club. Tickets are \$30 per person and \$50 per couple.

STAFF REPORTS

Ms. Maggs reported that the state House of Representatives does not return until March 14, 2016.

REP. HANNA'S OFFICE

Mr. Snyder stated that he would like to acknowledge that a former corrections officer was bringing illegal contraband into the prison. The prison board is taking this seriously and will prosecute to send a message that this will not happen again.

COMMISSIONERS REPORTS

Dan Vilello, Local Government Liaison for the North Central Regional Office of the Pennsylvania Department of Environmental Protection, stated that he met with the Commissioners this morning to discuss the new EPA proposal concerning the Chesapeake Bay Initiative. He stated that while they are not pleased with the proposal, DEP must implement the new procedures. He stated this was a first in a series of meetings with the Conservation District and Commissioners to see how the conservation district will be assuming their new role. He thanked the Commissioners for their continued cooperation.

PUBLIC COMMENT

The meeting adjourned at 10:48 AM.

ADJOURNMENT

_____ Chief Clerk

Thursday, February 25, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Kunes, Maria Boileau, Katie DeSilva, Don Powers and Autumn Bower

PUBLIC ATTENDEES: James Runkle, Richard Morris, Janaan Maggs, Jeff Rich, and Maria Garlick

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 18, 2016, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes of February 18, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to consider the approval of a contract with Pamela G. McCloskey, M. ED., for Counseling Services, effective January 7, 2016 to June 30, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED CONTRACT
PAMELA G. MCCLOSKEY
COUNSELING SERVICES

Mr. Smeltz asked for a motion to approve Resolution No. 8 of 2016, authorizing the filing of a proposal for emergency solutions grant funds in the amount of \$40,909.00 through DCED for a 4 Bed Emergency Shelter Facility. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED
RESOLUTION NO. 8
EMERGENCY SOLUTIONS
GRANT

Mr. Smeltz asked for a motion to approve Resolution No. 9 of 2016, urging the Pennsylvania General Assembly and administration to restore funding for human services programs. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED
RESOLUTION NO. 9
RESTORE HUMAN SERVICES
FUNDING

Mr. Smeltz asked for a motion to consider the transfer of IV-D Funds in the amount of \$61,608.00 into the General Fund for November and December 2015 for reimbursement of expenses. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVED
TRANSFER IV-D FUNDS

Mr. Smeltz asked for a motion to consider the promotion of Concetta Werts from Clerk Typist II to Office Facilitator at District Magistrate 3, effective February 15, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVED PROMOTION
CONCETTA WERTS
OFFICE FACILITATOR
DISTRICT MAGISTRATE 3

Mr. Smeltz read the agenda question as follows:
WHEREAS THE Board of Commissioners on February 18, 2016, confirmed the promotion of Paul Risley from Lieutenant to Captain at the Clinton County Correctional Facility, effective February 28, 2016; And WHEREAS, Paul Risley has declined the promotion to Captain
NOW THEREFORE, the previous confirmation of the promotion of Paul Risley from Lieutenant to Captain at the Clinton County Correctional Facility, effective February 28, 2016, is hereby rescinded.

Mr. Smeltz asked for a motion to rescind the previous confirmation of the promotion of Paul Risley from Lieutenant to Captain at the Clinton County Correctional Facility, effective February 28, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED
PAUL RISLEY
PROMOTION RESCINDED
CCCF

Mr. Smeltz asked for a motion to confirm the promotion of Kenneth Wiseman, from Lieutenant to Captain at the Clinton County Correctional Facility, effective February 28, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED PROMOTION
KENNETH WISEMAN
CAPTAIN CCCF

Mr. Smeltz asked for a motion to confirm the promotion of Abbey Haldeman from Case Manager to Manager of Treatment Services at the Clinton County Correctional Facility, effective February 17, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVED PROMOTION
ABBEY HALDEMAN
MANAGER TREATMENT SERVICES,
CCCF

Mr. Smeltz asked for a motion to consider the resignation of Kristen Vogt as the Resource Care Coordinator in Children and Youth, effective March 24, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED RESIGNATION
KRISTEN VOGT
RESOURCE CARE COORDINATOR
CHILDREN & YOUTH

Mr. Smeltz asked for a motion to consider the hiring of Rebecca Sanford, Resource Care Coordinator in Children and Youth, effective March 7, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED HIRING
REBECCA SANFORD
RESOURCE CARE COORDINATOR
CHILDREN & YOUTH

Mr. Smeltz asked for a motion to consider the resignation of James Durham, Lieutenant at the Clinton County Correctional Facility effective March 6, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.

APPROVED RESIGNATION
JAMES DURHAM
LIEUTENANT, CCCF

The Commissioner's Meeting was adjourned at 10:44 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:54 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$119,570.46 and payroll in the amount of \$265,521.05 for the period ending February 25, 2016. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

There were no staff reports.

STAFF REPORTS

Mr. Snyder stated that he would not be in attendance at Monday's work session. He wanted to relay that there will be several names submitted to fill vacancies at the Clinton County Correctional Facility. The Commissioners will take action on these items next Thursday.

COMMISSIONERS REPORTS

Mr. Morris asked about the cost and source of funds for the new desk in Commissioner Snyder's office. Mr. Snyder explained that Judge Sanders took Commissioner Snyder's desk for his new office and a new desk was ordered for the Commissioner's office. Mr. Snyder will provide Mr. Morris with the information he requested.

PUBLIC COMMENT

The meeting adjourned at 11:15 AM.

ADJOURNMENT

_____ Chief Clerk

Thursday, March 3, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Maria Boileau, Katie DeSilva, Tim Holladay, Michelle Kunes, Don Powers, Jason Foltz

PUBLIC ATTENDEES: James Runkle, Richard Morris, Mike Flanagan, Carole Livingston, Tom Livingston

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 25, 2016, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes of February 25, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve a Proclamation declaring March as National Red Cross Month. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion Carried.	PROCLAMATION MARCH RED CROSS MONTH
Mr. Smeltz asked for a motion to approve a PHFA Grant Subrecipient Agreement with the Clinton County Housing Coalition for \$24,350.00 in Fiscal Year 2015 PHARE Funds. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.	APPROVED PHFA GRANT AGREEMENT CLINTON COUNTY HOUSING COALITION
Mr. Smeltz asked for a motion to approve a PHFA Grant Subrecipient Agreement with the Clinton County Women's Center for \$12,180.00 in Fiscal Year 2015 PHARE Funds. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion Carried.	APPROVED PHFA GRANT AGREEMENT WOMENS CENTER
Mr. Smeltz asked for a motion to approve Resolution Number 10 of 2016, appointing Robert B. Smeltz, Jr., Chairman of Commissioners, as Environmental Review Certifying Officer for the Community Development Block Grant Program. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVED RESOLUTION NO. 10 OF 2016 APPOINTMENT ROBERT B. SMELTZ, JR. CDBG CERTIFYING OFFICER
Mr. Smeltz asked for a motion to approve Resolution Number 11 of 2016, in support of HB1806 and SB1121, which would release Medical Assistance Payments to Critical Access Hospitals for Fiscal Year 2015-16, including Bucktail Medical Center. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVED RESOLUTION NO. 11 OF 2016 SUPPORTING HB1806 & SB1121 MEDICAL ASSISTANCE FUNDING
Mr. Smeltz asked for a motion to approve sharing the monthly cost with Lamar Township to operate the lighting at RT 220 and Auction Road Interchange. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.	APPROVED COST SHARING FOR LIGHTING RT 220 AND AUCTION RD, LAMAR
The Commissioner's Meeting was adjourned at 10:37 AM.	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioner's Meeting was reconvened at 10:37 AM.	
Mr. Smeltz asked for a motion to approve the hiring of Hunter Kibler as Full Time Probation Officer Trainee in the Probation Department effective March 7, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVED HIRING HUNTER KIBLER PROBATION OFFICER TRAINEE
Mr. Smeltz asked for a motion to approve the hiring of Alyssa Myers as Full Time Corrections Officer at the Clinton County Correctional Facility effective February 29, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.	APPROVED HIRING ALYSSA MYERS CORRECTIONS OFFICER, CCCF
Mr. Smeltz asked for a motion to approve the hiring of Andrew Cooper as Full-Time Corrections Officer at the Clinton County Correctional Facility, effective February 29, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder.	APPROVED HIRING ANDREW COOPER CORRECTIONS OFFICER, CCCF
Mr. Smeltz asked for a motion to approve the hiring of Lindsey Graham Klobe as Full-Time Corrections Officer at the Clinton County Correctional Facility, effective February 29, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.	APPROVED HIRING LINDSEY GRAHAM KLOBE CORRECTIONS OFFICER, CCCF
Mr. Smeltz asked for a motion to approve the hiring of Zachary Ohl as Part Time Corrections Officer at the Clinton County Correctional Facility, effective February 29, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.	APPROVED HIRING ZACHARY OHL CORRECTIONS OFFICER, CCCF
Mr. Smeltz asked for a motion to approve the resignation of Adam Smith, Lieutenant at the Clinton County Correctional Facility, effective March 15, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion Carried.	RESIGNATION ADAM SMITH, LIEUTENANT CCCF

The Commissioner's Meeting was adjourned at 10:55 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:59 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$423,547.64 for the period ending March 3, 2016.

COUNTY BILLS

Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

Mr. Holladay reported the opening of the Clinton County Tourism/Recreation Grant Application Process. He stated that there is \$23,000 in grant funds available. Applications are due by April 15, 2016.

STAFF REPORTS

Mr. Flanagan stated that there will be a meeting of the Clinton County Economic Partnership on March 16, 2016 and the Legislative Luncheon will be held on March 18, 2016.

PUBLIC COMMENT

Mr. Morris asked about the cost of the new desk in Commissioner Snyder's Office. Mr. Snyder stated that the total cost was \$2,398.88.

The meeting adjourned at 11:14 AM.

ADJOURNMENT

_____ Chief Clerk

Thursday, March 10, 2016

PRESENT: Pete Smeltz and Jeff Snyder

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie and Michelle Kunes

PUBLIC ATTENDEES: James Runkle, Larry Butler, Maria Garlick, Robin Donley, Janann Maggs and Rich Wykoff

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 3, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the March 3, 2016 Meeting. Motion was made by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Butler from Porter Township invited the Commissioners to a special event for their 175th Anniversary on April 16, 2016 from 2-5 pm. He asked if the Commissioner would say a few words followed by an Ice Cream Social. He gave the Commissioners a flyer with the upcoming events.

Mr. Smeltz asked for a motion to approve an Emergency Solutions Grant Subrecipient Monitoring Contract with the Clinton County Housing Coalition for \$232,039.00 in FY 2015 ESG Funds from the Department of Community and Economic Development, for services at the Homeless Shelter and Rental Assistance from January 14, 2016 through August 14, 2017. Maria Garlick said that this is an 18 month Grant that will help for many items at the Shelter and salaries of the Caseworkers. She added that 75% of the grant will go back out to the Community. Motion was made by Mr. Snyder; seconded by Mr. Smeltz. Motion Carried. APPROVAL EMERGENCY SOLUTIONS GRANT SUBRECIPIENT MONITORING CONTRACT WITH THE CC COALITION

Mr. Smeltz asked for a motion to approve a Professional Services Agreement with EADS Architects, Inc. to provide a preliminary investigation and feasibility assessment at the Clinton County Correctional Facility for an amount not to exceed \$10,000.00. Motion was made by Mr. Smeltz; seconded by Mr. Snyder. Motion carried. APPROVAL PROFESSIONAL SERVICES AGREEMENT WITH EADS ARCHITECTS, INC.

Mr. Smeltz asked for a motion to approve a Grant Application Submission to the Pennsylvania Historical and Museum Commission for a Keystone Preservation matching Grant of up to \$100,000.00 for Courthouse Restoration. The restorations will include paint, lighting, restore the ceiling back to its original state and upgrade the Judge's chambers. The matching funds will come out of the County reserve. Motion was made by Mr. Snyder; seconded by Mr. Smeltz. Motion Carried. APPROVAL GRANT APPLICATION SUBMISSION TO THE PA HISTORICAL MUSEUM COURTHOUSE/RESTORE

Mr. Smeltz asked for a motion to approve a Purchase Service Agreement with Edison Court to provide Child Welfare Services for Children and Youth, effective March 7, 2016 to June 30, 2016. The Judge ordered that a child be placed here (Bucks County) and we didn't have a contract with them. Motion was made by Mr. Smeltz; seconded by Mr. Snyder. Motion carried. APPROVAL PURCHASE SERVICE AGREEMENT WITH EDISON COURT

Mr. Smeltz asked for a motion to approve a Data Sharing Agreement with PA Child Welfare Information Solution (CWIS), effective December 27, 2015 for a 12 month term. This is between the Counties and the State Department of Human Services in PA. Motion was made by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVAL DATA SHARING AGEEMENT PA CHILD WELFARE INFORMATION SOLUTION

Mr. Smeltz asked for a motion to approve the promotion of Cory Reeder from Corrections Officer to Case Manager at the Clinton County Correctional Facility. Motion was made by Mr. Snyder; seconded by Mr. Smeltz. Motion Carried. APPROVAL PROMOTION CORY REEDER CORR. OFFICER/CASE MANAGER

The Commissioner's Meeting was adjourned at 10:30 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was reconvened at 10:31 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$48,291.65 and Payroll in the amount of \$259,997.74 for the period ending March 10, 2016. Motion was made by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. COUNTY BILLS

Mr. Smeltz stated that some House Bills are hung up because of the State Budget not being passed. The Commissioners are hoping that some of these issues are discussed at the CCAP meeting next week to be resolved. COMMISIONERS REPORT

Mrs. Meyers added that there will be no Work Session meeting on Monday, March 14, 2016 due to the fact that the Commissioners will be out of the office.

The meeting adjourned at 10:50 AM. ADJOURNMENT

_____ Chief Clerk

Thursday, March 17, 2016

PRESENT: Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Kevin Fanning and Michelle Kunes

PUBLIC ATTENDEES: James Runkle, Janann Maggs and Richard Morris

The meeting was called to order at 10:00 AM by Vice Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the March 10, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the March 10, 2016 Meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Snyder asked for a motion to approve the promotion of Jacqueline Moore from Corrections Officer to Lieutenant at the Clinton County Correctional Facility, effective March 13, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL PROMOTION J.MOORE/CCCF

Mr. Snyder asked for a motion to approve the promotion of Tyler Walker from Corrections Officer to Lieutenant at the Clinton County Correctional Facility, effective March 13, 2016. Motion by Mr. Conklin; Seconded by Mr. Snyder. Motion carried. APPROVAL PROMOTION T.WALKER/CCCF

Mr. Snyder asked for a motion to approve the hiring of Jimmy Risley, Jr. as Full time Dispatcher Trainee at the Department of Emergency Services, effective March 28, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL HIRING J.RISLEY/DES

Mr. Snyder asked for a motion to approve the resignation of Christopher Scaff as Full time Dispatcher Trainee at the Department of Emergency Services, effective March 16, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL RESIGNATION C.SCAFF/DES

The Commissioner's Meeting was adjourned at 10:04 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was reconvened at 10:07 AM.

Mr. Snyder asked for a motion to approve the County Bills in the amount of \$278,518.86 for the period ending March 17, 2016. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Fanning reported that the he will be attending the 911 Board meeting is next week in Harrisburg. STAFF REPORTS

Ms. Maggs reported that a Medical Marijuana Bill was passed in the House. She also commented on the budget bill that has been sent to the Governor for signature.

Mr. Conklin reported that the CCAP Conference went well. He said that they had some good sessions and there were some great speakers. COMMISSIONERS REPORT

Mr. Snyder reported on some items that were discussed at CCAP. He was impressed with the information regarding the support for improvements in PA's gas infrastructure. He said we have the gas in Pennsylvania, but we are in need of the infrastructure for our residents to make use of it here. Both Commissioners enjoyed meeting with various members of the Governor's cabinet and they had some good conversations with them. Mr. Snyder was also able to speak to the governor about the funding problems at Bucktail Medical Center.

The meeting adjourned at 10:22 AM. ADJOURNMENT

_____Chief Clerk

Thursday, March 24, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Peggy Heller, Michelle Crowell and Rita O'Brien

PUBLIC ATTENDEES: James Runkle, Janann Maggs and Richard Morris

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz introduced the YMCA Childcare group of 1-3 year olds to the Meeting. They sang an Easter Song "Here comes Peter Cottontail" for the members of the meeting and then joined us in the Pledge of Allegiance. They also presented a basket of candy to the Commissioners. The Commissioners thanked them for coming.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 17, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the March 17, 2016 Meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Subgrantee Agreement with the Borough of Renovo for a \$750,000.00 CDBG Grant, effective January 5, 2016 through January 4, 2019. Kristen McLaughlin from SEDA-COG spoke to the group about the details of what the money will be used for. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL SUBGRANTEE AGREEMENT BOROUGH OF RENOVO \$750,000.00 CDBG GRANT

Mr. Smeltz asked for a motion to approve a contract with Krisin Vogt for Resource Parent Consulting Services for Children and Youth, effective from March 25, 2016, to March 24, 2017, at a rate of \$18.81 per hour, limited to 1,000 hours. This will help in the transition of employees until properly trained. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL CONTRACT W/KRISTIN VOGT RESOURCE PARENT CONSULTING SERVICES FOR C&YS

The Commissioner's Meeting was adjourned at 10:32 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was reconvened at 10:32 AM.

Mr. Smeltz asked for a motion to approve the termination of Alyssa Laylon, Corrections Officer at the Clinton County Correctional Facility, effective March 21, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL TERMINATION A. LAYLON/CCCCF

Mr. Smeltz asked for a motion to approve the hiring of Dakota Wolf as Corrections Officer at the Clinton County Correctional Facility, effective March 28, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL HIRING D. WOLF/CCCCF

Mr. Smeltz asked for a motion to approve the hiring of George Leager as Corrections Officer at the Clinton County Correctional Facility, effective March 28, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL HIRING G. LEAGER/CCCCF

Mr. Smeltz asked for a motion to approve the reclassification of Michelle Sonnie from Administrative Assistant to Administrative/Payroll Assistant in the Commissioners' Office, effective March 28, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL RECLASSIFICATION M.SONNIE/COMMISSIONERS

Mr. Smeltz asked for a motion to approve the promotion of Garrett Strouse from Dispatcher Trainee to Full time Dispatcher at the Department of Emergency Services, effective March 27, 2016. Motion By Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL PROMOTION G.STROUSE/DES

The Commissioner's Meeting was adjourned at 10:35 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was reconvened at 10:45 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$394,676.85 and Payroll in the amount of \$272,544.42 for the period ending March 24, 2016. Motion made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS/PAYROLL

The Commissioners and Ms. Maggs had a discussion on the Governor's Budget and on legislative issues they are continuing to follow. She promised to take their questions back and get a response from Mr. Hanna's staff in Harrisburg. COMMISSIONERS REPORT

Mr. Snyder reported on an ATV Meeting he had in Harrisburg. They discussed a pilot program for trail riding. He said there will be a follow up meeting.

Mr. Conklin talked about the Chesapeake Bay reboot initiative. He mentioned the Clean and Green preferential tax assessment, and said that perhaps there was a way to be sure all PA property owners in Clean and Green are meeting the Chesapeake Bay regulatory requirements. He questioned if it was fair to receive the tax benefit if there are landowners who are not truly "Clean and Green".

Mr. Morris had questions on whether new or changed job positions were part of the 2016 Budget.

PUBLIC COMMENTS

Mr. Runkle addressed his concerns on the software upgrades and 2016 budget.

The meeting adjourned at 11:22 AM.

ADJOURNMENT

_____ Chief Clerk

Thursday, March 31, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Keith Yearick, Kevin Fanning, Jon Plessinger, Joseph Sanders and William Harber

PUBLIC ATTENDEES: James Runkle, Janann Maggs, Richard Morris and Jamie Aurand

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 24, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the March 24, 2016 Meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the hiring of Katelyn Kunes as full time Dispatcher Trainee at the Department of Emergency Services, effective April 18, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL HIRING K. KUNES/DES

Mr. Smeltz asked for a motion to approve the promotions of William Harber, Jonathan Plessinger, and Joseph Sanders, IV, from Dispatchers to 911 Shift Supervisors at the Department of Emergency Services, effective April 10, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROMOTION W.HARBER, J.PLESSINGER J.SANDERS/DES

The Commissioner's Meeting was adjourned at 11:08 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was reconvened at 11:08 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$403,419.86 for the period ending March 31, 2016. Motion made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Yearick spoke about the process of hiring an Assistant Chief Assessor in the future. STAFF REPORTS

The Commissioners and Ms. Maggs had a discussion on the Governor's veto of the fiscal code and on the Hotel tax bill. COMMISSIONERS REPORT

Mr. Snyder went over some of the costs from the District Magistrate project and the District Attorney's Office fees. Mr. Conklin added that he was happy to see the District Attorney's Office in a County Building instead of being in a rented basement space.

The Commissioners discussed some Clinton County Tourism issues.

Mr. Aurand from Susque-View handed out fliers on some of the upcoming events they are hosting. PUBLIC COMMENTS

Mr. Runkle asked what the reasoning was behind moving three of the Polling Places in Clinton County. Mr. Snyder responded that all the Townships had their reasoning from parking to not enough room. But, all three had asked for their moves to be approved. Mr. Morris asked if the County paid for the handicapped Ramp at the Forty and Eight Club. Mr. Yearick said it came out of a Grant.

Mr. Smeltz added that Maria Boileau spoke of some challenges that will happen with the Ballot. There are Some petitions that are being challenged and names are being removed. This may cause a problem with the Absentee ballots.

The meeting adjourned at 10:52 AM. ADJOURNMENT

_____ Chief Clerk

Thursday, April 7, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Keith Yearick, Tammy Shultz and Jonathan Rickert

PUBLIC ATTENDEES: James Runkle and Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 31, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the March 31, 2016 Meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation for National Public Safety Telecommunicators (Dispatchers) week from April 10-16, 2016. Mr. Snyder read the Proclamation. Ms. Tammy Shultz spoke on behalf of the Department of Emergency Services and said that a week of recognition is really not enough to show appreciation for "A job well done." Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL PROCLAMATION NATIONAL PUBLIC SAFETY TELE-COMMUNICATORS WEEK

Mr. Smeltz asked for a motion to approve a Contract with R. Thompson Rosamilia for Legal Services for Children and Youth and Probation Services, effective from July 1, 2015 to June 20, 2016 at a rate of \$60.00 an hour. Mr. Snyder added that this will be on a needed basis. Mr. Morris asked if he has been paid yet for any of his services? Mr. Snyder commented that he has billed the County for services but has not been paid yet. In response to a question of the timing of the contract, Children and Youth reported to the Commissioners that they sent the contract out several times, but had no response. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL CONTRACT WITH R. THOMPSON ROSAMILIA LEGAL SERVICES CYS/PROBATION

Mr. Smeltz asked for a motion to approve the appointment of the following individuals as Alternates to the Clinton County Assessment Appeals Board: Thomas Jeffries, Kathy Ebeling and Thomas Elling. Motion by Mr. Snyder; seconded by Mr. Conklin. Mr. Smeltz then asked for an Amendment to the motion to include the appointment of Kathy Ebeling Chair of the Alternates when they work as a Board of three. Mr. Yearick spoke that this is the right thing to do and these people are great choices. It will make things easier with the scheduling of appeals. He added that when an employee has an appeal that he feels this will help with any conflicts. Mr. Snyder made a motion to amend the motion to appoint the three as Alternates **and** to appoint Kathy Ebeling Chairperson when they serve as the Appeals Board in the absence of any of the Commissioners; seconded by Mr. Conklin. Mr. Smeltz asked for a vote to accept the amended motion. The vote was unanimous. He then asked for a vote on the amended motion. The amended motion carried. BOARDS & AUTHORITIES ASSESSMENT APPEALS BOARD ALTERNATES

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$222,013.31 and Payroll in the amount of \$280,796.19 for the period ending April 7, 2016. Motion made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

Mr. Yearick said that the job description for the Assistant Chief Assessor is almost ready to be discussed with the Commissioners. He will let them know when it's finished for review. The Commissioners said that they felt the addition of this position will be a great benefit to the County's ability to keep pace with changes and additions to county properties. STAFF REPORTS

Mr. Smeltz discussed some issues with the House Resolution 783 and how it will affect the ballots in the coming Primary Election. COMMISSIONERS REPORT

Mr. Conklin mentioned that he attended a PACD Regional meeting at the Conservation District and said there was a good turn out of attendance from many Commissioners from different Regions and they had some great discussion. He appreciated the many compliments that attendees made about visiting Clinton County for the meeting.

Mr. Snyder reported that Cambia County is closing their Youth Center.

Mr. Snyder said they will be unveiling the new County Flag at Work Session on Monday and eventually he hopes to change the County Seal to match the flag.

The Commissioners discussed the Joshua House issues.

Mrs. Meyers added that the Lock Haven City Planning Committee recommended approval of changes to the City's Zoning Ordinance to provide for zoning requirements for Treatment Centers and Correctional Housing Facilities, which previously were not addressed. Those recommendations will be considered for approval by Lock Haven City Council.

The meeting adjourned at 10:48 AM. ADJOURNMENT

_____ Chief Clerk

Thursday, April 14, 2016

PRESENT: Pete Smeltz and Jeff Snyder

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Keith Yearick, Michelle Kunes and Katie DeSilva

PUBLIC ATTENDEES: James Runkle, Janaan Maggs, Jamie Aurand and Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 7, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a service agreement with Diakon Lutheran Social Ministries for Child Welfare Services for Children and Youth, effective from April 14, 2016 to June 30, 2016. The rates are established by the State and are negotiated for case by case basis. The services are on an as needed basis. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVED SERVICE AGREEMENT DIAKON LUTHERAN SOCIAL MINISTRIES

Mr. Smeltz asked for a motion to approve a service agreement with Pathways Adolescent Center for Child Welfare Services for Children and Youth, effective from April 14, 2016 to June 30, 2016. The services are on an as needed basis. The rates are established by the State and are negotiated for case by case basis. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVED SERVICE AGREEMENT PATHWAYS ADOLESCENT CENTER

Mr. Smeltz asked for a motion to approve an Emergency Solutions Grant Sub-recipient monitoring contract with the Clinton County Housing Coalition for \$39,431.00 in FY 2014 ESG funds from the Department of Community and Economic Development, effective from March 1, 2016 to August 20, 2016, to construct a four bed temporary emergency shelter for the homeless. Katie DeSilva added that the funds were left over from 2014 and must be used before they expire. Motion by Mr. Snyder; Seconded by Mr. Smeltz. Motion carried. APPROVED EMERGENCY SOLUTIONS GRANT SUB RECIPIENT MONITORING CONTRACT/CC HOUSING COALITION

Mr. Smeltz asked for a motion to approve an agreement with Bucktail Medical Center to provide health care services to low income individuals, effective April 7, 2016. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVED AGREEMENT W/BUCKTAIL MEDICAL MEDICAL CENTER

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$40,215.00 to the General Fund for January 2016 reimbursement of expenses. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$14,465.70 to the IV-D restricted fund for incentives for the quarter ending December 2015. Motion by Mr. Snyder; Seconded by Mr. Smeltz. Motion carried. IV-D FUNDS

The Commissioner's Meeting was adjourned at 10:12 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was reconvened at 10:21 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$363,193.60 for the period ending April 14, 2016. Motion made by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. COUNTY BILLS

Mr. Yearick thanked Mrs. DeSilva for helping him put together the job descriptions for the Assessment Office. STAFF REPORTS

The Commissioners discussed the problem with blighted properties in the area and how the municipalities and Boroughs are primarily responsible, and should use code enforcement and zoning ordinances to deal with this issue. Ms. Maggs responded that most municipalities don't have Code Enforcement Officers. Mr. Snyder said he thinks that the County has no role in dealing with blight. Ms. DeSilva recommended some resources available to municipal officials who are trying to deal with blight in their communities. COMMISSIONERS REPORT

Ms. Maggs reported that House Bill 794 (Hotel Tax) is on its way to the Governors' desk. PUBLIC COMMENTS

Mr. Aurand from Susque-View reported on the Charity Event to be held on April 29, 2016, at the Elks and the Blood Drive to be held on May, 9, 2016 from 1-5 pm.

The meeting adjourned at 10:43 AM. ADJOURNMENT

_____ Chief Clerk

Thursday, April 21, 2016

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Maria Boileau, Michelle Sonnie, and Katie DeSilva

PUBLIC ATTENDEES: Janaan Maggs, Richard Morris and Lakeshia Knarr

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 14, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the April 14, 2016 Meeting. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Professional and Administrative Services Agreement with SEDA-COG, for sub-contracting the performance of environmental reviews for CDBG project and ESG Grant activities. Mrs. DeSilva added that this is a contract that has been entered before by the County. This is a renewal for securing their services with SEDA-COG when needed. The cost is on an as needed basis and is not to exceed \$2,800.00. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL PROFESSIONAL & ADMINISTRATIVE SERVICES AGREEMENT SEDA-COG

Mr. Smeltz asked for a motion to approve the resignation of Rebecca Collins, Intake Supervisor/Lead Screener at Children and Youth Services, effective May 4, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL RESIGNATION REBECCA COLLINS/CYS

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$909,604.71 and Payroll In the amount of \$270,563.38 for the period ending April 21, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. COUNTY BILLS/PAYROLL

Mr. Smeltz asked for a motion to approve a Purchase Service Agreement between the Devereux Foundation and Children and Youth Services for Professional Services, effective April 14, 2016 to June 30, 2016. Rates are based on the State prevailing rates. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. APPROVAL PURCHASE SERVICE AGREEMENT/DEVEREUX FOUNDATION/CYS

Mrs. DeSilva announced that the Clinton County Community Development Block Grant for Fund Year 2016 has announced its allocation for \$224,743.00. The application deadline is September 23, 2016. STAFF REPORTS

Mr. Smeltz thanked Maria Boileau for covering the meeting while Jann Meyers is at a CCAP meeting. COMMISSIONERS REPORT

Mr. Conklin commented that he attended a SEDA-COG meeting for new Commissioners. He said it was A nice meeting. He was introduced to all the different offices and some of the services available to the Counties.

The Commissioners discussed the Chesapeake Bay reboot initiative and the Conservation District's role.

The meeting adjourned at 10:50 AM. ADJOURNMENT

_____ Chief Clerk

Thursday, April 28, 2016

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Autumn Bower, Michelle Kunes, Warden Rowley, Abbey Haldeman, Susan Watt, Robert Tressler, Audrey Bitner and Angela Hoover

PUBLIC ATTENDEES: Richard Morris, Camron Sonnie and Amy Watt

The meeting was called to order at 10:02 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 21, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the promotion of Jessica Furlonge from Caseworker to Intake Supervisor/Lead Screener in Children and Youth Services, effective May 4, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

PROMOTION
JESSICA FURLONGE
CYS

The Commissioner's Meeting was adjourned at 10:12 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:14 AM.

Mr. Smeltz asked for a motion to approve a Proclamation for National Correctional Officers and Employees Week; May 1-8, 2016. Mr. Conklin read the Proclamation. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried.

PROCLAMATION
NATIONAL CORRECTIONAL
OFFICERS/EMPLOYEES WEEK

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$641,009.51 for the period ending April 28, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Ms. Watt announced some of the activities that were happening the week of May 1-8 for National Correctional Officers and Employees week. Mr. Rowley invited the Commissioners to attend the Picnic On Friday. Mr. Rowley also commented on the new vehicle purchased for prison use, and said that it will allow transport of federal prisoners to their court appearances in Williamsport, recouping the initial cost many times over.

STAFF REPORTS

The Commissioners welcomed Camron Sonnie and Amy Watt, both accompanying a county employee/parent to work for the day. Mr. Smeltz commented favorably on the efficient election process that took place on Tuesday, April 26, 2016 for the primary. The recount process will take place on Friday, April 29, 2016.

COMMISSIONERS' REPORTS

Mr. Morris had some questions on the Prime Care Medical additional services at the Correctional Facility.

PUBLIC COMMENTS

The meeting adjourned at 10:36 AM.

ADJOURNMENT

_____ Chief Clerk

Thursday, May 5, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie and Katie DeSilva

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Janann Maggs, Cindy Love, Carmen Banfill
And Michael Bilbaoi

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the April 28, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried – Mr. Snyder abstained.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the April 28, 2016 Meeting. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried – Mr. Snyder abstained.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the hiring of Michael Kershner, Patricia Gentzyel and Tyler Potoski as full time Correctional Officers at the Clinton County Correctional Facility, effective May 9, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING APPROVED
KERSHNER,GENTZYEL,POTOSKI
CCCF

Mr. Smeltz asked for a motion to approve the hiring of Zachary Litwin as full time Correctional Officer at the Clinton County Correctional Facility, effective May 10, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING APPROVED
Z. LITWIN
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Christine Stark-Woods, full time Dispatcher at the Department of Emergency Services, effective May 2, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION
C.STARK-WOODS
DES

Mr. Smeltz asked for a motion to approve the end of internship of Adam Houtz, part time Archival Assistant for the Assessment Office, effective May 6, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

END INTERNSHIP
A.HOUTZ
ASSESS.

Mr. Smeltz asked for a motion to approve the transfer of Hunter Kibler from full time Probation Officer Trainee to full time Adult Probation Officer, effective May 9, 2016. Motion by Mr. Snyder; seconded By Mr. Conklin. Motion carried.

TRANSFER
H.KIBLER
PROBATION

The Commissioner's Meeting was adjourned at 10:08 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:12 AM.

Mr. Smeltz announced the launch of the 2016 CDBG Program and schedule. Ms. DeSilva said the applications are in the mail and the County website has been updated. The deadline for all applications will be June 20th at 5:00 pm. Total funding for the program is \$224,743.00 and two new LMI districts have been added in Flemington Borough and Pine Creek Township.

CDBG PROGRAM/SCHEDULE

Mr. Smeltz asked for a motion to approve a Service Agreement with Kaylee Mulhollan as an intern providing Child Welfare Services for Children and Youth, effective from May 16, 2016 to August 12, 2016, at a rate of \$12.00 per hour, limited to \$5,500.00 for the contract period. Motion by Mr. Conklin; Seconded by Mr. Snyder. Motion carried.

APPROVAL
SERVICE AGREEMENT
KAYLEE MULHOLLAN
INTERN/CYS

Mr. Smeltz asked for a motion to approve a Service Agreement with Anika Anderson as an intern providing Child Welfare Services for Children and Youth, effective from May 16, 2016 to August 12, 2016, at a rate of \$12.00 per hour, limited to \$5,500.00 for the contract period. Motion by Mr. Snyder; Seconded by Mr. Conklin. Motion carried.

APPROVAL
SERVICE AGREEMENT
ANIKA ANDERSON
INTERN/CYS

Mr. Smeltz asked for a motion to approve an Intergovernmental Transfer Agreement with Pa Department Of Human Services, Office of Long Term Living, providing Intergovernmental transfer of funds to DHS in order to provide the non-federal share of medical assistance payments to Susque-View Home, Inc. The amount of the IGT contribution will be \$1,590,227 and the County is to receive this amount back with the additional amount of federal funding going to Susque View within 21 days. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
INTERGOVERNMENTAL TRANSFER
AGREEMENT/PA DEPT. HUMAN
SERVICES/SUSQUE-VIEW

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$168,393.48 and Payroll in The amount of \$256,573.50 for the period ending May 6, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS/PAYROLL

Ms. DeSilva reported that the County website for draft zoning ordinances and maps has been updated. They are on the first page of the website.

STAFF REPORTS

Ms. Maggs reported from Mike Hanna's office that they are optimistic that they will have an early or on time budget.

REPORT FROM REPRESENTATIVE
HANNA'S OFFICE

Mr. Smeltz that there will be a meeting Clinton County in the near future to plan a strategy to get Legislative Support for increasing the Payment in Lieu of Taxes. The main focus will be to come

COMMISSIONERS' REPORT

up with suggestions on how an increase would be funded.

The Commissioners discussed an expanding role for Clinton County in the PA Wilds initiatives. It was thought that since we are part of the Southern Gateway to the Wilds, we should have some say in how State owned land in our county is used.

Mr. Bilbaoi announced that Relay for Life is being held at Riverview Park on September 11, 2016.

PUBLIC COMMENTS

Ms. Love and Ms. Banfill from Downtown Rotary announced that they are hosting a Sponsorship of Flags event at Triangle Park on Memorial Day weekend. The cost is \$35.00 to sponsor a flag and \$50.00 for a flag and a t-shirt. Please contact Cindy Love for more details.

The meeting adjourned at 11:07 AM.

ADJOURNMENT

_____ Chief Clerk

Thursday, May 12, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Jennifer Hoy, Michelle Crowell

PUBLIC ATTENDEES: Richard Morris, Bob Rolley, Brian Hoy, Cindy Love, Deb Smeltz, and Sarah Smeltz

The meeting was called to order at 7:00 PM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 5, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the May 5, 2016 Meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Snyder read a Proclamation announcing Emergency Medical Services week, May 15 to 21, 2016, and made the motion to approve; seconded by Mr. Conklin. Motion carried. PROCLAMATION EMS WEEK MAY 15-21, 2016

Mr. Smeltz read a Proclamation of Excellence acknowledging the outstanding high school and Penn State athletic and academic record of Von Timothy Walker, and made the motion to approve; seconded by Mr. Snyder. Motion carried. A celebration of Von Walker's career is to be held on Wednesday, May 18, 2016. PROCLAMATION OF EXCELLENCE VON WALKER

Mr. Conklin read a Proclamation honoring Renovo Borough's Sesquicentennial Celebration which will be held on Sunday, May 15, 2016, and made the motion to approve; seconded by Mr. Snyder. Motion carried. PROCLAMATION RENOVO'S SESQUICENTENNIAL

The Commissioners opened bids for lawn care service at the DJ3 Office in Renovo. There was one bid from Clarence Foust, with an offer of \$40 per occurrence. Mr. Snyder moved that the bid be accepted; seconded by Mr. Conklin. Motion carried. BID OPENING - LAWN CARE SERVICE - DJ3

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$4756.00 to the General Fund for supplemental reimbursement of expenses for January 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to accept the recommendations of the Tourist Promotion Agency's Grant Funding Committee for awarding 2016 TPA grants. Mr. Snyder made the motion to approve the grants as recommended; Mr. Conklin seconded the motion. These grants total \$23,000.00 and are paid from funding generated by County Hotel Tax revenue. Mr. Smeltz explained the selection process used by the Committee, which consisted of Tim Holladay, Julie Brennan, and Pete Smeltz. There were requests of \$56,915.74. Mr. Snyder asked Mr. Smeltz to clarify that Mr. Snyder, Mr. Conklin, or any other county employees had no input into the recommendations of the funding committee, and Mr. Smeltz confirmed that was true. The motion carried. The approved agencies and the amount of the grants are: TOURIST PROMOTION GRANTS

Western Clinton county Recreational Authority	\$ 3500.00
Downtown Lock Haven, Inc.	1100.00
City of Lock Haven	3500.00
Clinton County Arts Council	2400.00
PA State Flaming Foliage Festival	1000.00
Lock Haven Rotary	2500.00
Dunnstown Fire Company	1000.00
Central Mountain ATV Association	3000.00
Woodward Township Recreation Authority	1000.00
Clinton County Historical Society	2000.00
Sentimental Journey	2000.00

Mr. Smeltz said that the Commissioners had recently been in discussion about increasing the County Hotel Tax as permitted by a recent change in the law. This would provide more revenue for grants and for Tourist Promotion funding.

Mr. Smeltz asked for a motion to confirm the resignation of Brittany Baney, Law Clerk in the Court of Common Pleas, effective May 20, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION APPROVED BRITTANY BANEY, COURTS

Mr. Smeltz asked for a motion to approve the hiring of Sara Galbraith as part-time Summer Intern at the Clinton County Conservation District, effective May 16, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING APPROVED SARA GALBRAITH CCCD

The Commissioner's Meeting was adjourned at 7:27 PM

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was reconvened at 7:29 PM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$1,739,927.38, for the period ending May 12, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

Mr. Smeltz thanked Register and Recorder Jennifer Hoy and Auditor Michelle Crowell for attending. STAFF REPORTS

Janaan Maggs was unable to attend due to a previous commitment.

REPORT FROM REPRESENTATIVE
HANNA'S OFFICE

Although hopeful that a timely PA state budget will be passed for 2016-17, the Commissioners remain concerned that gridlock will again develop over Human Services funding.

COMMISSIONERS' REPORT

Mr. Smeltz noted that his wife and daughter were in attendance. He said that the Commissioners would be discussing their 2015 Budget Closeout Report at the work session on Monday. There was discussion as to whether the concept of night meetings is useful to members of the public who work and cannot attend the regularly scheduled Commissioners' meetings.

Mr. Morris noted that he personally has had occasion to appreciate the work of EMS workers. Cindy Love commented that as a native of Renovo, she appreciated the proclamation acknowledging the Borough's past, present and future.

PUBLIC COMMENTS

The meeting adjourned at 7:45 PM.

ADJOURNMENT

Chief Clerk

Thursday, May 19, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Maria Boileau, Michelle Sonnie, Michelle Kunes, Keith Yearick, Judge Miller, Jason Foltz, Autumn Bower, and Don Powers

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Jim Runkle, and Ralph Kalbach

The meeting was called to order at 10:01 PM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 12, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the May 12, 2016 Meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve a Roadway Lighting Compensation Agreement with Lamar Township to reimburse the Township for 25% of the cost of energizing and maintenance for the light system at the State Route 2008 (Auction Road) Interchange. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL ROADWAY LIGHTING AGREEMENT
Mr. Smeltz asked for a motion to approve the hiring of Justin Krajewski, Law Clerk for the Court of Common Pleas, effective May 23, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING JUSTIN KRAJESKI COURTS
Mr. Smeltz asked for a motion to approve the hiring of Carl Phillips, part time Real Estate Data Collector in the Assessment Office, effective May 23, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	HIRING CARL PHILLIPS ASSESSMENT
Mr. Smeltz asked for a motion to approve the hiring of Kaylyn Walker, full time Intake Caseworker in Children & Youth Services, effective May 16, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING KAYLYN WALKER CYS
Mr. Smeltz asked for a motion to approve the hiring of Allyson Duvall, full time Intake Caseworker in Children & Youth Services, effective May 23, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	HIRING ALLYSON DUVAL CYS
Mr. Smeltz asked for a motion to approve the hiring of Justin Allen, part time Archival Assessment Intern in the Assessment Office, effective May 16, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING JUSTIN ALLEN ASSESSMENT
The Commissioner's Meeting was adjourned at 10:10 AM	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioner's Meeting was reconvened at 10:13 AM.	
Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$166,788.86, and Payroll in the amount of \$285,176.05, for the period ending May 20, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS/PAYROLL
Mr. Yearick forwarded a report from PA Department of Agriculture to the Commissioners about Easements and Clean & Green.	STAFF REPORTS
Ms. Maggs discussed some of the new D.U.I. requirements and the Interlock System. She also said that State Budget negotiations have started.	REPORT/HANNA'S OFFICE
The Commissioners reported on the Renovo 150 th Anniversary Opening Ceremony. It was a very nice event. Mr. Conklin said that people have a new energy to them.	COMMISSIONERS' REPORT
Mr. Smeltz commented on TPA and Hotel tax increase. He added that they are not going to increase the Tax until they know how the revenue will be used.	
Mr. Morris added that he would like to see the frozen starting salaries discussed. Mr. Smeltz said that it is a concern and they will address it at contract negotiations.	PUBLIC COMMENTS
The meeting adjourned at 10:41 AM.	ADJOURNMENT

_____ Chief Clerk

Thursday, May 26, 2016

PRESENT: Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris and Jim Runkle

The meeting was called to order at 10:01 PM by Vice Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the May 19, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the May 19, 2016 Meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Snyder asked for a motion to approve a Memorandum of Understanding with the City of Lock Haven, Woodward Township, and Lock Haven University to apply for a Cooperative Grant through the JAG Program for the purchase of eleven laptops and one server for the existing Law Enforcement Information Sharing System. This will be an upgrade/expansion to the current Cobra system to help law enforcement agencies to communicate with each other. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL MEMORANDUM OF UNDERSTANDING/GRANT/JAG PROGRAM

Mr. Snyder asked for a motion to approve the transfer of IV-D Funds in the amount of \$34,517.00 to the General Fund for February 2016 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. IV-D FUNDS

Mr. Snyder asked for a motion to approve the transfer of IV-D Funds in the amount of \$14,701.42 to the IV-D Fund for bonus incentives for Federal Fiscal Year 2013-2014. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. IV-D FUNDS

Mr. Snyder asked for a motion to approve the County Bills in the amount of \$615,922.27 for the period ending May 26, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

There were no Staff Reports.

Janaan Maggs of Representative Hanna's Office was unable to be present.

Mr. Conklin reported briefly on the Natural Gas Cooperative Meeting held with Commissioners from Clinton, Mifflin and Centre Counties. COMMISSIONERS'REPORTS

Mr. Snyder reported that the Peale Avenue Bridge is listed as second on the SEDA-COG transportation priority list.

The meeting adjourned at 10:17 AM. ADJOURNMENT

_____ Chief Clerk

Thursday, June 2, 2016

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Michelle Sonnie, Kevin Fanning and Katie DeSilva

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Jeff Rich and Janaan Maggs

The meeting was called to order at 10:01 PM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 26, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Smeltz and Mr. Conklin support the request for an Emergency Solutions Grant proposal for 2016. Mr. Rich from the Clinton County Hosing Coalition reported that this will be for an Emergency shelter for the homeless to stay for a night. The Commissioners agreed that they will approve a Resolution for the submission of the grant application. The project is expected to open late in 2016.

SUPPORT FOR AN
EMERGENCY SOLUTIONS
GRANT PROPOSAL FOR 2016

Mr. Smeltz asked for a motion to approve Resolution No. 12 of 2016, executing an agreement granting the right, privilege and authority to Verizon Wireless, LLC, to construct, reconstruct, operate and maintain communications facilities on, under, along and across land owned by Clinton County at Cree Drive, Lock Haven, to be effective upon approval by the PUC. The cost to the County is \$1.00. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

APPROVAL
RESOLUTION NO. 12 2016

Mr. Smeltz asked for a motion to approve a contract with All Things Bright and Beautiful Day Care Center for Day Care Services, effective from June 1, 2016 to June 30, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

APPROVAL
CONTRACT/ALL THINGS BRIGHT
& BEAUTIFUL DAY CARE CENTER

Mr. Smeltz reported on two Repository Bids that were opened on June 1, 2016 and accepted on June 2, 2016. 1.) Parcel No. B-03-0012; 348-350 Erie Ave. Renovo, PA 17764, awarded to Renovo Borough for a bid of \$1.00. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried. 2.) Parcel No. 32-164-64; 126 Eighth St., Renovo PA, 17764, awarded to Renovo Borough for a bid of \$1.00. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

REPOSITORY BIDS
ACCEPTED

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$2,172,528.62 and Payroll in the amount of \$265,687.45 for the period ending June 3, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

There were no Staff Reports.

Janaan Maggs of Representative Hanna's Office reported that the House is still in session and members are planning to have an on time or nearly on time budget. Mr. Smeltz asked about a letter of support from Mr. Hanna for the PHFA tax credits for the Senior Housing Project in Flemington. Ms. Maggs said that Mr. Hanna already reached out to Ryan Hudson and there is no need to do another. Ms. Maggs will inform the Commissioners when she receives further information.

HANNA'S OFFICE

Mr. Smeltz reported that the Summer Meeting schedule will start after next week. The schedule is on the County website.

COMMISSIONERS'REPORTS

Mr. Morris reported on the Ross Library. Mr. Smeltz said it is a great asset to the Community.

PUBLIC COMMENTS

The meeting adjourned at 10:54 AM.

ADJOURNMENT

Chief Clerk

Thursday, June 9, 2016

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Michelle Kunes, Katie DeSilva and Mike Flanagan

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Janaan Maggs and Bob Hamilton

The meeting was called to order at 10:01 PM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the June 2, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve Resolution No. 13 of 2016, approval of a bid for a Repository List Property, Tax Parcel Number B-07-0023. The bid was accepted at the June 2, 2016 Meeting. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried.	APPROVAL RESOLUTION NO. 13 2016
Mr. Smeltz asked for a motion to approve Resolution No. 14 of 2016, approval of a bid for a Repository List Property, Tax Parcel Number B-03-0012. The bid was accepted at June 2, 2016 Meeting. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL RESOLUTION NO. 14 2016
Mr. Smeltz asked for a motion to approve Resolution No. 15. Of 2016, authorizing the filing of a proposal for funds with the DCED, Commonwealth of Pa, for ESG Program funds in the amount of \$100,000.00, on behalf of the Clinton County Housing Coalition for eligible Emergency Shelter Activities. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL RESOLUTION NO. 15 2016
Mr. Smeltz asked for a motion to approve Resolution No. 16. Of 2016, Ensuring Fair Housing. Mrs. DeSilva added that this is Federal funding and we need to comply with Federal laws. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL RESOLUTION NO. 16 2016
Mr. Smeltz asked for a motion to approve a Program Management Agreement with the Pa Department of Agriculture for the Emergency Food Assistance Program (TEFAP), effective from October 1, 2016 To September 30, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL PROGRAM MANAGEMENT AGREEMENT W/PA DEPT.OF AG. FOR TEFAP
Mr. Smeltz asked for a motion to approve the termination of Katelyn Kunes, Dispatcher Trainee at the Department of Emergency Services, effective June 3, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	TERMINATION KATELYN KUNES DES
Mr. Smeltz asked for a motion to approve the resignation of Cody Myers, Adult Probation Officer, effective June 13, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	RESIGNATION CODY MYERS/A.PROBATION
Mr. Smeltz asked for a motion to approve the resignation of Chanse Davy, Corrections Officer at the Clinton County Correctional Facility, effective June 14, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	RESIGNATION CHANSE DAVY CCCCF
Mr. Smeltz asked for a motion to approve the resignation of Taylor Noon, Corrections Officer at the Clinton County Correctional Facility, effective June 25, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	RESIGNATION TAYLOR NOON CCCCF
Mr. Smeltz asked for a motion to approve the temporary promotion of John Watson from Corrections Officer to Temporary Lieutenant at the Clinton County Correctional Facility, effective June 5, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	TEMP.PROMOTION TEMP.LIEUTENANT CCCCF
The Commissioner's Meeting was adjourned at 10:20 AM	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioner's Meeting was reconvened at 10:26 AM.	
Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$650,669.11 for the period ending June 10, 2016. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried.	COUNTY BILLS
Mr. Flanagan reported that the Unemployment rates for April 2016 were at 7.5% compared to March 2016 were 7.1%. The Commissioners addressed their concerns.	STAFF REPORTS
Mr. Flanagan also reported on the Renovo Energy project amendments and ordinances. The project continues to move forward.	
Mr. Smeltz reminded the public that there will not be a Commissioners' Meeting on June 16, 2016 due to their summer schedule.	COMMISSIONERS REPORT
The meeting adjourned at 10:45 AM.	ADJOURNMENT

Chief Clerk

Thursday, June 23, 2016

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: John Rowley, Jann Meyers, Maryann Bower, Michelle Kuntz, and Maria Boileau

PUBLIC ATTENDEES: Jim Runkle, Janaan Maggs, Mike Flanagan and Sophia Thomas

The meeting was called to order at 10:01 AM by Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the June 9, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the June 9, 2016 Meeting. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve Liquid Fuels encumbrances for Lamar Township in the Amount of \$36,111.50. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL LIQUID FUEL
Mr. Smeltz asked for a motion to approve Liquid Fuels encumbrances for Dunstable Township in the Amount of \$1,181.00. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL LIQUID FUEL
Mr. Smeltz asked for a motion to approve a contract with Shannon Malone, Esquire, for purchase of legal Services for Children and Youth, effective from June 9, 2016 to June 30, 2016 at a rate of \$60 per hour. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL SHANNON MALONE ESQ.
Mr. Smeltz asked for a motion to approve a contract with EADS Architects, Inc. for design services for upgrades and Renovations at the Clinton County Correctional Facility for a lump sum fee of \$49,5000.00. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL CONTRACT CCCF DESIGN SVC. EADS ARCHITECTS INC.
Mr. Smeltz asked for a motion to approve the transfer of IV-D funds in the amount of \$32,991.00 to the General Fund for March 2016 reimbursement of expenses. Motion was made by Mr. Smeltz; seconded by Mr Conklin. Motion carried.	IV-D FUNDS
Mr. Smeltz asked for a motion to approve the reappointment of Susan Hanna, James Maguire, Paul Caimi and Craig Muthler to the Clinton County Revolving Loan Administration Board for a one-year term, expiring June 30, 2017. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	REAPPOINTMENTS COUNTY RLF
Mr. Smeltz asked for a motion to approve the appointment of Roland Weaver, Tim Holladay, and Robert B. Smeltz, Jr. to the SEDA-COG Natural Gas Cooperative Board who shall serve until the first annual meeting of the Cooperative's Membership. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPOINTMENTS SEDA-COG NATURAL GAS COOPERATIVE
Mr. Smeltz asked for a motion to approve the promotion of Zachary Ohl from Part-time Correctional Officer to Full-time Correctional Officer at the Clinton County Correctional Facility effective June 24, 2016. Motion was made by Mr. Smeltz; seconded by Mr. Conklin. Motion carried.	PROMOTION ZACHARY OHL CCCF FULL TIME OFFICER
Mr. Smeltz asked for a motion to approve the hiring of Patrick Weaver, Joseph Mosser, and Jeffrey Chopick As Full-time Correctional Officers at the Clinton County Correctional Facility effective June 27, 2016. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	HIRING CCCF PATRICK WEAVER JOSEPH MOSSER, JEFFREY CHOPICK
Mr. Smeltz asked for a motion to approve the hiring of Tiara Gough as Part-time Correctional Officer at the Clinton County Correctional Facility effective June 27, 2016. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	HIRING TIARA GOUGH CCCF PART TIME OFFICER
Mr Smeltz asked for a motion to approve the assignment of Joshua McGill, Dispatcher to serve as Terminal Agency Coordinator (TAC) Officer at the Department of Emergency Services effective June 13, 2016. Motion was made by Mr. Smeltz; seconded by Mr. Conklin. Motion carried.	APPROVAL ASSIGNING JOSHUA MCGILL, TAC OFFICER EMERGENCY SERVICES
Mr. Smeltz asked for a motion to approve the resignation of Kenneth Wiseman, Captain at the Clinton County Correctional Facility effective July 22, 2016. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL RESIGNATION KENNETH WISEMAN CCCF
Mr. Smeltz asked for a motion to amend the effective date of resignation of Cody Meyers, Adult Probation Officer to June 17, 2016. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVE AMENDING RESIGNATION EFFECTIVE DATE CODY MEYERS, ADULT PROBATION
Mr. Smeltz asked for a motion to approve the end of employment of Justin Allen, Assessment Archival Intern effective June 22, 2016. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL EMPLOYMENT END DATE JUSTIN ALLEN, ASSESSMENT INTERN
Mr. Smeltz asked for a motion to approve the grievance/settlement agreement with CCCF employee, Alisa Laylon and AFSCME in the amount of \$5,000. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL CCCF, ALISA LAYLON GRIEVANCE/SETTLEMENT
Mr. Smeltz asked for a motion to approve a Memo of Understanding with AFSCME Council 86 regarding Payment of overtime hours worked on a holiday. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.	APPROVAL MOU WITH AFSCME

The Commissioner's Meeting was adjourned at 10:47 AM

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:51 AM.

Mr. Smeltz asked for a motion to approve County Bills in the amount of \$643,776.49 for a period Ending June 24, 2016 and payroll in the amount of \$279,109.06 for a period ending June 17, 2016. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

STAFF REPORTS

Maryann Bower reported on a closing with the Agricultural Preservation Program. She stated that they have completed 25 closings equaling 2,400 acres under this program. She stated that the Board voted to continue participation under the Chesapeake Bay Program & Reboot Strategy. She stated that it is important that they maintain a local connection with this process. The EPA is looking to see that we are trying to comply and that we are improving the water quality in the Chesapeake Bay. She stated that we are one of twenty counties participating in the Program. Nine of the 40 counties are not participating. Mrs. Bower also reported that the Conservation District is celebrating its 70th anniversary. The district was created in December 1946. They will look to host a celebration at the Farm City Festival in September.

Mike Flanagan from the Clinton County Economic Partnership stated that the Renovo Energy Center continues work. They received water withdrawal approval from the Susquehanna River Basin. He stated that the Clinton County Economic Partnership Picnic will be held at the Castanea Picnic Grounds on July 20, 2016.

Michelle Kunes reported that Hunting licenses are on sale.

Mr. Smeltz stated that Commissioners will vote to increase in the Hotel Tax to five percent. The timeline and proposal will be advertised twice as required by law.

Janaan Maggs reported that Representative Hanna is very busy with budget discussions. Representative Hanna's Office and the Commissioner's office are looking into a resident's concern about mosquito abatement.

REPORT/HANNA'S OFFICE

Mr. Smeltz stated that the Commissioners did receive \$1,590,227.00 from Susque-view for the inter-government transfer.

COMMISSIONERS'REPORTS

Mr. Smeltz said that the county will commit \$800,000 to boost the retirement fund.

The meeting Adjourned 11:17 AM.

ADJOURNMENT

Chief Clerk

Thursday, July 7, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Peggy Heller and Michelle Sonnie

PUBLIC ATTENDEES: Jim Runkle and Richard Morris

The meeting was called to order at 10:06 AM by Pete Smeltz

- Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the June 23, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED
- Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the June 23, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED
- Mr. Smeltz asked for a motion to approve a subrecipient monitoring contract with Clinton County Housing Coalition to provide homelessness prevention services under the Pennsylvania homelessness Assistance program. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL CONTRACT W/CC HOUSING COALITION
- Mr. Smeltz asked for a motion to approve contracts between the County of Clinton and Randy P. Brungard, Stuart L. Hall, Trisha D. Hoover-Jasper, Justin Houser, Patrick A. Johnson, David I. Lindsay, Frederick D. Lingle, Robert Lugg, Shannon Malone, Frank S. Miceli, Robert D. O'Connor Jr., Lori A Rexroth, C. Rocco Rosamilia III, R. Thompson Rosamilia, Paul J. Ryan and Paul D. Welch, Jr. Esquires for legal services for the Clinton County Children and Youth Social Services Agency/Probation Services, effective July 1, 2016 through June 30, 2017, contingent upon Solicitor review and approval. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL CONTRACTS BETWEEN COUNTY OF CLINTON & MISC. ATTORNEYS FOR LEGAL SERVICES FOR CYS/PROBATION
- Mr. Smeltz asked for a motion to approve contracts between the County of Clinton and All Things Bright and Beautiful Day Care Center, In God's Hands Daycare, Lock Haven Area YMCA Childcare Services, Loyalsock Child Care Center, Behavioral Specialists, Inc., Community Solutions, Inc., Confer Home Health Services, LLC., Crossroads Child Learning Center, Crossroads Counseling, Inc., Ann Sanford, Gloria Winkleman and Infant Development Program, Inc. for Professional Services, effective July 1, 2016 through June 30, 2017, contingent upon Solicitor review and approval. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL CONTRACTS BETWEEN COUNTY OF CLINTON & MISC. SERVICE PROVIDERS FOR PROFESSIONAL SERVICES
- Mr. Smeltz asked for a motion to approve contracts between the County of Clinton and Joan L. Moreau, MD, Michael W. Gillum, MA, Pamela G McCloskey, M.E.D., and Eduardo Valerio, PHD, to perform Psychotherapy and Psychological evaluation services, effective July 1, 2016 through June 30, 2017, contingent upon Solicitor review and approval. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL CONTRACTS BETWEEN COUNTY OF CLINTON & MISC. SERVICE PROVIDERS
- Mr. Smeltz asked for a motion to approve contracts between the County of Clinton and Abraxas Youth And Family Services, Adelphoi Village, Inc., Beacon Light Behavioral Health Systems, Caring People Alliance, Center County Youth Service Bureau, Clear Vision Residential Treatment Services, Inc., Concern, The Devereux Foundation, Diakon Child Family and Community Ministries, Diversified Treatment Alternatives, Edison Court, Families United Network, George Jr. Republic, Northwestern Human Services, Pa Treatment & Healing, Pathways Adolescent Center, Vision Quest, and Youth Services Agency for Child Welfare Services, effective July 1, 2016 through June 30, 2017, contingent upon Solicitor review and approval. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL CONTRACTS BETWEEN COUNTY OF CLINTON & MISC. SERVICE PROVIDERS FOR CYS
- Mr. Smeltz asked for a motion to approve Contracts with NRG Controls North, Inc., effective July 1, 2016 through June 30, 2019, for preventative maintenance inspection of the HVAC Systems as follows: Courthouse/Garden Bldg - 4 visits/yr. - Costs: Yr.1 \$2,990.00/Yr. 2 \$2,990.00/Yr. 3 \$3,080.00 Clinton County Prison - 6 visits/yr. - Costs: Yr. 1 \$4,100.00/Yr. 2 \$4,100.00/Yr. 3 \$4,300.00 Clinton County Remote Bldgs - 4 visits/yr. - Costs: Yr. 1 \$2,990.00/Yr. 2 \$2,990.00/Yr. 3 \$3,080.00 Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL CONTRACTS WITH NRG CONTROLS NORTH, INC.
- Mr. Smeltz asked for a motion to approve a Liquid Fuels request from Greene Township in the amount of \$2,328.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL LIQUID FUELS
- Mr. Smeltz asked for a motion to approve the promotion of James Risley, Jr., from Dispatcher Trainee to full time Dispatcher at the Department of Emergency Services, effective July 3, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROMOTION JAMES RISLEY JR. DES
- Mr. Smeltz asked for a motion to approve the transfer of Michael Seybold from part time Security Officer to part time Deputy Sheriff, effective July 11, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TRANSFER MICHAEL SEYBOLD SHERIFF
- Mr. Smeltz asked for a motion to approve the hiring of Brian Rockwell as part time Deputy Sheriff, effective July 18, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. HIRING BRIAN ROCKWELL/SHERIFF
- Mr. Smeltz asked for a motion to approve the hiring of Marilyn Lopes as Tipstaff for the Court of Common Pleas, effective July 8, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. HIRING MARILYN LOPES/COURTS
- Mr. Smeltz asked for a motion to approve the resignation of Robbie Fulton, Resource Technician at the Conservation District, effective July 22, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. RESIGNATION ROBBIE FULTON CONSERVATION DISTRICT

The Commissioner's Meeting was adjourned at 10:54 AM

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 11:02 AM.

Mr. Smeltz asked for a motion to approve County Bills in the amount of \$1,247,176.42 for the period ending July 7, 2016 and payroll in the amount of \$266,920.76 for the period ending July 1, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS/PAYROLL

There were no Staff Reports.

Janaan Maggs, representative from Mike Hanna's Office, was unable to attend the meeting.

Mr. Conklin had some questions on the Dunnstown Cemetery Bills. Mr. Snyder commented that the Payment to the Cemetery is part of a rotation for area Cemetery clean up. This is mostly repaid by the State and donations made through the Veterans Office.

COMMISSIONERS'REPORTS

In answer to a question from Peggy Heller, Auditor, Mr. Snyder reported that there will be an ad in the Lock Haven Express about the Hotel Tax Ordinance this week. A copy of the ordinance is on the County website for public view, with the Commissioners expected to vote on the ordinance on July 21, 2016. All overnight establishments will receive advance notification of the anticipated passage of the ordinance and the increase in the tax rate which would become effective August 1, 2016.

The Commissioners discussed their concerns on the State Budget and where the money is going to come to close the gap between proposed expenses and revenues.

Mr. Conklin added that it was a pleasure to drive through Renovo for the State Store opening. The new paved roads and other improvements to the town were nice to see.

The meeting Adjourned 11:25 AM.

ADJOURNMENT

Chief Clerk

Thursday, July 21, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Tim Holladay, Katie DeSilva and Jerry Rosamilia

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Fred Englert, Jeff Dawson, Julie Brennan and Janaan Maggs

The meeting was called to order at 10:05 AM by Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the July 7, 2016, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the July 7, 2016, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

The Commissioners discussed the CDBG 2016 Project award selections and CDBG 2015 Program Modifications. Katie DeSilva reviewed the projects under discussion and explained that because the Senior Housing Project did not receive approval for tax credits, that project will be delayed until 2017 or 2018. This provided additional funding for other projects and is the reason that the 2015 CDBG Program modifications are being proposed. A project proposed by Citizens Hose Company for Construction of a pavilion at the Senior Center in South Renovo, did not fit with CDBG guidelines, and arrangements are currently being made to fund it through other sources. DISCUSSION OF 2015 CDBG PROGRAM MODIFICATION AND 2016 CDBG PROJECTS

Mr. Snyder expressed concern that additional financial information requested from two of the project applicants has not been received. He said that could influence his final vote on the proposed projects.

The 2015 program modifications being considered for final approval are:

Property Acquisition for Senior Housing	\$184,950	To be deleted
Water System Improvements (Renovo Water Authority)	\$77,050	
Owner Occupied Home Rehab (STEP)	\$40,900	
Public Facility Improvements (Emergency Shelter)	\$67,000	

2016 projects being considered for final approval are:

Sewer System Improvement (WCC Municipal Authority)	\$70,193
Street rehabilitation (11 th Street in Renovo Borough)	\$80,000
Owner Occupied Home Rehab (STEP)	\$34,100

The final CDBG Public Hearing will be on August 11, 2016, at 10:00 AM in the Commissioners' Meeting room.

Mr. Smeltz asked for a motion to approve a Contract for Professional Services among the County, the City of Lock Haven, and the Clinton County Housing Authority, and Brandon Clements to create a video On the Fair Housing Act for an amount not to exceed \$1200.00 with the County paying 1/3 of the cost. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL CONTRACT FOR PROFESSIONAL SERVICES/CITY LH/CC HOUSING/ BRANDON CLEMENTS/VIDEO

Mr. Smeltz asked for a motion to approve Ordinance No. 2016-1: The Tourist Promotion Assessment Ordinance of Clinton County. Julie Brennan commented that this is a good opportunity to support tourism promotion and activities. This ordinance increases the hotel excise tax to 5 per cent. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL ORDINANCE NO. 2016-1 TOURIST PROMOTION ASSESSMENT

Mr. Smeltz asked for a motion to approve the Annual Renewal of the CWIS (Child Welfare Information Solution) Data Sharing Agreement with the Pa Department of Human Services for the period of January 1, 2017 through September 30, 2017 and October 1, 2017 through September 20, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion was amended to include both time periods in one motion. Motion to amend by Mr. Snyder; seconded by Mr. Conklin. Motion to amend carried. Mr. Smeltz asked for a vote on the motion itself, as amended. Motion carried. APPROVAL RENEWAL CWIS DATA SHARING AGREEMENT/PA DEPT. OF HUMAN SERVICES

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$33,304.00 to the General Fund for April 2016 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$488.00 to the General Fund for supplemental reimbursement for January 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. IV-D FUNDS

Mr. Smeltz asked for a motion to approve a Liquid Fuels request from Castanea Township in the amount of \$1,285.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL LIQUID FUELS

Mr. Smeltz asked for a motion to approve a Liquid Fuels request from Lamar Township in the amount of \$3,366.00 for future projects. Motion by Mr. Conklin; seconded by Mr. Smeltz. Mr. Snyder is not In support of the motion. He added that the "for future projects" is very vague. Motion carried. APPROVAL LIQUID FUELS

Mr. Smeltz asked for a motion to approve the promotion of Tiara Gough from part time Corrections Officer to full time Corrections Officer at the Clinton County Correctional Facility, effective July 18, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROMOTION TIARA GOUGH CCCC

Mr. Smeltz asked for a motion to approve the hiring of Shannon Farrow as a temporary part time Records Assistant at the Clinton County Correctional Facility, effective July 11, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Mr. Snyder added that she is a Lock Haven University student Intern and is continuing to update ongoing records. Motion carried. HIRING SHANNON FARROW CCCC

The Commissioner's Meeting was adjourned at 10:57 AM

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 11:09 AM.

Mr. Smeltz asked for a motion to approve County Bills in the amount of \$925,725.01 for the period ending July 22, 2016 and payroll in the amount of \$261,913.65 for the period ending July 15, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS/PAYROLL

Mr. Holladay discussed the draft of the proposed zoning ordinance. He presented it to the Commissioners along with a proposed schedule for adoption. The ordinance came about as a result of the update of the County's Comprehensive Plan. The previous ordinance will be repealed and the new ordinance will make zoning more consistent throughout the affected municipalities.

STAFF REPORTS

Mr. Smeltz asked for a motion to approve the acceptance of the draft ordinance from Clinton County Planning Commission, to be considered on August 11, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

Janaan Maggs requested that the Commissioners forward any specific budget questions to her and she would get a response from Representative Hanna's staff in Harrisburg. She had received a lot of information about revenue proposals and she said she would forward this information to the Board. Mr. Conklin expressed his thanks to Mr. Hanna for his work on the increase in the Payment in Lieu of Taxes.

REPORT/HANNA'S OFFICE

The Commissioners discussed their concerns with the State Budget and the fact that there still seems to be a gap between expenditures and revenues.

COMMISSIONERS'REPORTS

They reminded the public that there will be no Commissioners' Meeting on July 28, 2016.

Mr. Morris reported on the Ross Library Board Meeting Schedule.

PUBLIC COMMENTS

Ms. Maggs thanked Julie Brennan from the Clinton County Tourism Promotion for a great annual picnic.

Mr. Runkle had questions on the CDBG Fund allocations.

The meeting Adjourned 11:48 AM.

ADJOURNMENT

Chief Clerk

Thursday, August 4, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Jerry Rosamilia, Bill Frantz and Jason Foltz

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Rae Weber, Maria Garlick, Nicholas Bedo and Faith Kelly

The meeting was called to order at 10:02 AM by Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the July 21, 2016, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the July 21, 2016, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve Resolution No. 17 of 2016, authorizing the filing of a proposal with the Pa Housing Finance Agency for 2016 PHARE funds of \$41,000.00. Maria Garlick from the Clinton County Life Center and Rae Weber from MHID discussed where these funds will be disbursed. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL RESOLUTION NO. 17 OF 2016
Mr. Smeltz asked for a motion to approve a Memorandum of Understanding between the County Commissioners and the Clinton County Tourist Promotion Agency regarding their joint understanding as to how increase hotel tax revenues will be used by TPA to promote and increase tourism in Clinton County. Mr. Snyder proposed an amendment to the MOU to provide that the Commissioner serving on the grant review committee will be the Commissioner who also serves on the TPA Board. Mr. Snyder moved for approval of the MOU as amended; seconded by Mr. Conklin. Motion carried.	APPROVAL MEMORANDUM OF UNDER- STANDING
Mr. Smeltz asked for a motion to approve a Grant Agreement between PEMA and the Seven Counties of The North Central Task Force for the 2016 State Homeland Security Grant in the amount of \$357,512.00, effective September 1, 2016 through August 31, 2019. Mr. Frantz added that this is shared for Regional Projects, training, and equipment. Mr. Snyder thanked him and specified that since the funding has dropped, that we need to focus on the needs and not wants. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL 2016 PEMA HOMELAND SECURITY GRANT AGREEMENT
Mr. Smeltz asked for a motion to approve a Commitment letter and Grant agreement with the Pennsylvania Commonwealth Financing Authority for the Baseline Water Quality Data Program to fund a Water collection and testing project in the amount of \$247,912.00, effective July 1, 2016 through June 30, 2019. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL COMMITMENT LETTER & GRANT AGREEMENT WATER QUALITY PROGRAM
Mr. Smeltz asked for a motion to approve a PennDOT Highway Safety Grant for DUI Court in the amount of \$67,636.00 for the period of October 1, 2016 through September 30, 2017, and approval of a Resolution Authorizing Robert B. Smeltz Jr. to sign the Grant on behalf of the Board of Commissioners. Mr. Foltz added that this is the third and final year of the DUI Grant. They need to review results of the program and prove why the County needs this program. There will be a Probation Officer salary that will have to be picked up by the department's budget for the next year. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL PENNDOT HIGHWAY SAFETY GRANT FOR DUI COURT
Mr. Smeltz asked for a motion to approve the liquid fuels request from Flemington Borough in the amount of \$1,096.00. Mr. Snyder reported that there will be changes made in the request for asking for liquid fuel funding in the future. More information is coming at a future meeting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	LIQUID FUELS FLEMINGTON BOROUGH
Mr. Smeltz asked for a motion to approve the promotion of Paul Risley, from Lieutenant to Captain at the Clinton County Correctional Facility, effective July 31, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	PROMOTION PAUL RISLEY CCCF
Mr. Smeltz asked for a motion to approve the resignation of Steven Kern, Dispatcher at the Department of Emergency Services, effective August 5, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION STEVEN KERN DES
Mr. Smeltz asked for a motion to approve the resignation of Derek Hoke, Corrections Officer at the Clinton County Correctional Facility, effective August 10, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESIGNATION DEREK HOKE CCCF
Mr. Smeltz asked for a motion to approve the resignation of Patricia Gentzyel, Corrections Officer at the Clinton County Correctional Facility, effective August 9, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION PATRICIA GENTZYEL CCCF
Mr. Smeltz asked for a motion to approve the resignation of Victoria Stolarski, Adult Probation Officer, effective July 29, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESIGNATION VICTORIA STOLARSKI PROBATION
Mr. Smeltz asked for a motion to approve the resignation of Allen Hess, Deputy Sheriff, effective July 29, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION ALLEN HESS/SHERIFF
Mr. Smeltz asked for a motion to approve the hiring of Wayne Royer, part time Security Officer in the Sheriff's Department, effective July 28, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	HIRING WAYNE ROYER/SHERIFF

Mr. Smeltz asked for a motion to approve the hiring of Nancy Dunkle, part time Clerk Typist/Receptionist in the District Attorney's Office, effective August 15, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING NANCY DUNKLE DA
Mr. Smeltz asked for a motion to approve the hiring of Rebecca Collins, Lead Screener for Children And Youth Services, effective August 8, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING REBECCA COLLINS CYS
The Commissioner's Meeting was adjourned at 10:55 AM	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioner's Meeting was reconvened at 11:01 AM.	
Mr. Smeltz asked for a motion to approve County Bills in the amount of \$744,822.64 for the period ending August 4, 2016 and payroll in the amount of \$273,275.91 for the period ending July 29, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	COUNTY BILLS/PAYROLL
Mr. Frantz reported on the drought watch for 34 Counties. The water table is low. A voluntary reduction in water usage of 5 to 15 per cent is in effect.	STAFF REPORTS
Mr. Rosamilia reported that Children and Youth Services received a current year allocation from the State and that it looks optimistic.	
There was no report from Mr. Hanna's office.	REPORT/HANNA'S OFFICE
The Commissioners wanted to congratulate all the Keystone Baseball teams and wish them good luck. The County participated in a Casual Dress Day and all proceeds will go to the Keystone baseball team who are on their way to Connecticut to help with their expenditures. The County raised over \$300.00 for the boys. Mr. Conklin added that the Economic Partnership has over \$1,800.00 to give to them from donations made by the residents and businesses in Clinton County.	COMMISSIONERS'REPORTS
The Commissioners also wanted to congratulate the Loggerhead swim team for their State Championship win. The Commissioners plan to do something soon to recognize them.	
Mr. Runkle asked if he could talk to the Commissioners about the new direction of the liquid fuel runding.	PUBLIC COMMENTS
The meeting Adjourned 11:13 AM.	ADJOURNMENT

_____ Chief Clerk

Thursday, August 11, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Ed Hosler, Michelle Crowell, Michelle Kunes, Tim Holladay

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Kelly McGhee, Bill Crowell, Jim Merinar, Britney Swift, Beth Bartlett, Ginger Leupold, Linda Brian, Todd Brian, Carol Matheny, Val Wentz and several members of the Loggerheads Swim Team

The meeting was called to order at 7:00 PM by Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the August 4, 2016, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the August 4, 2016, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve a Proclamation of Excellence for the Loggerheads, recent Winners of the Greater Susquehanna Valley Aquatics League Championship for a second straight year. Many of the swimmers, their parents, and coaches were on hand to accept this acknowledgement of another great year of competition. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL PROCLAMATION OF EXCELLENCE LOGGERHEADS SWIM TEAM
Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$33,680.00 to the General Fund for May 2016 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	IV-D FUNDS
Mr. Smeltz asked for a motion to approve the liquid fuels request from Pine Creek Township in the amount of \$3,707.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVE LIQUID FUELS PINE CREEK TOWNSHIP
Mr. Smeltz asked for a motion to approve the liquid fuels request from Leidy Township in the amount of \$950.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVE LIQUID FUELS LEIDY TOWNSHIP
Mr. Smeltz asked for a motion to approve the hiring of Samantha Garlick and Casey Woods as Full-time Dispatcher Trainees at the Department of Emergency Services, effective August 22, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING SAMANTHA GARLICK CASEY WOODS DES
Mr. Smeltz asked for a motion to confirm the retirement of Candace Murray, Adult Probation Officer, effective September 2, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RETIREMENT CANDACE MURRAY PROBATION
Mr. Smeltz asked for a motion to confirm the hiring of Ryan Shoemaker and Patricia Gentzyel as Adult Probation Officers, effective August 15, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. It was noted that there was an error in the agenda and Mr. Snyder moved to amend his motion to "confirm the hiring of Ryan Spangler and Patricia Gentzel as Adult Probation Officers, effective August 15, 2016." The motion to amend was seconded by Mr. Conklin. Motion to amend carried. Subsequently, a vote was taken on the amended motion. Motion carried.	HIRING RYAN SPANGLER PATRICIA GENTZEL PROBATION
Mr. Smeltz asked for a motion to confirm the transfer of Christina Croce Snook, from PSI Investigator/ Receptionist to Adult Probation Officer effective August 15, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. Ed Hosler commented that these personnel actions will bring the department back to its full number of officers. The position of Receptionist/Juvenile clerk will be filled in the near future to backfill for Ms. Snook.	TRANSFER CHRISTINA SNOOK PROBATION
Mr. Smeltz asked for a motion to confirm the hiring of Ryan Hecknaur, Julie Probst, and Matthew Young, as Full-Time Correctional Officers at the Clinton County Correctional Facility, effective August 8, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	HIRING RYAN HECKNAUR JULIE PROBST MATTHEW YOUNG CCCF
Mr. Smeltz asked for a motion to confirm the hiring of Steven Fernburg, John Brungard, and Corey Beardslee as Part-time Correctional Officers at the Clinton County Correctional Facility, effective August 8, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING STEVEN FERNBERG JOHN BRUNGARD COREY BEARSLEE CCCF
The Commissioner's Meeting was adjourned at 7:27 PM.	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioner's Meeting was reconvened at 7:34 PM.	
Mr. Smeltz asked for a motion to approve County Bills in the amount of \$122,754.69, for the period ending August 11, 2016 and payroll in the amount of \$275,640.99, for the period ending August 12, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS/PAYROLL
Tim Holladay, County Planner, expressed his appreciation for the Commissioners' participation in the development of the new County Zoning Ordinance. After 2 years of work, the Commissioners are ready to adopt the new ordinance at their next meeting. The Commissioners thanked Tim and his staff for their hard work and for working well with members of the public and the GIS department on the completion of this project. Tim also reported that Greg Smith has been doing a great job this summer working on the Rails to Trails project.	STAFF REPORTS
Ed Hosler, Deputy Chief Probation Officer said that his department is excited to get the new officers on board and trained.	

Michelle Kunes, Treasurer, reported that tax sales are scheduled for September 12, 2016, and notices are being posted.

There was no report from Mr. Hanna's office.

REPORT/HANNA'S OFFICE

The Commissioners recently attended the annual conference of the County Commissioners Association of Pennsylvania. They will discuss the highlights of the conference at their next Monday work session.

COMMISSIONERS'REPORTS

There were no additional comments from members of the public.

PUBLIC COMMENTS

The meeting adjourned at 7:47 PM.

ADJOURNMENT

Chief Clerk

Thursday, August 25, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Katie DeSilva, Tim Holladay and Mary Ann Bower

PUBLIC ATTENDEES: Jim Runkle, Richard Morris and Loretta Coltrane

The meeting was called to order at 10:00 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the August 11, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the August 11, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve Resolution No. 18-2016 to authorize the submission of an application for 2016 CDBG funding. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL RESOLUTION NO.18-2016
Mr. Smeltz asked for a motion to approve adoption of the Annual CDBG Master Plan for 2016, which includes the following updated policies, plans and procedures:	APPROVAL ANNUAL CDBG MASTER PLAN
<ol style="list-style-type: none">1. Antidisplacement and Relocation Assistance Plan2. Citizen Participation Plan3. Citizen Complaint Process4. Code of Conduct and Conflict of Interest Policy5. Drug-Free Workplace Policy6. Excessive Force Policy7. Fair Housing And Equal Employment Opportunity Policy8. Grantee Integrity Policy9. Income Survey Methodology10. Limited English Proficiency and Language Access Plan11. MBE-WBE Action Plan (Minority and Women Business Enterprises)12. Program Income Reutilization Plan13. Section 3 Action Plan (access to employment on federal contracts for LMI persons)14. Section 504 Plan (access to all government functions and services for disabled or handicapped persons)	
Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	
Mr. Smeltz asked for a motion to approve Resolution No. 19-2016 for the adoption of Ordinance No. 2 of 2016: Clinton County Zoning Ordinance. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL RESOLUTION NO. 19-2016
Mr. Smeltz asked for a motion to approve Resolution No. 20-2016 for withdrawal of Clinton County from participation in the Pennsylvania Counties Health Insurance Purchasing Cooperative (PCHIPC), effective December 31, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL RESOLUTION NO. 20-2016
Mr. Smeltz asked for a motion to approve Resolution No. 21-2016 for approval of Clinton County's participation in the CCAP Health Insurance Alliance, effective January 1, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL RESOLUTION NO. 21-2016
Mr. Smeltz asked for a motion to approve the liquid fuels request from the Borough of South Renovo in the amount of \$425.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	LIQUID FUELS BOROUGH OF S. RENOVO
Mr. Smeltz asked for a motion to approve the liquid fuels request from Bald Eagle Township in the amount of \$2,521.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	LIQUID FUELS BALD EAGLE TOWNSHIP
Mr. Smeltz asked for a motion to approve the rescinding of the hiring of Samantha Garlick as Full-time Dispatcher Trainee in the Department of Emergency Services, which was to have been Effective August 22, 2016. She has obtained employment elsewhere. Mr. Snyder expressed concern with the shortage of dispatchers and the tendency for them to leave employment with the County. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESCIND THE HIRING OF SAMANTHA GARLICK DES
Mr. Smeltz asked for a motion to approve the promotion of John Watson from Acting Lieutenant to Permanent Lieutenant at the Clinton County Correctional Facility, effective August 28, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	PROMOTION JOHN WATSON CCCCF
Mr. Smeltz asked for a motion to approve the hiring of Rachel Weaver and Daniel Boyd as part time Correctional Officers at the Clinton County Correctional Facility, effective August 22, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING RACHEL WEAVER, DANIEL BOYD CCCCF
Mr. Smeltz asked for a motion to approve the hiring of Meeghan Ferringer and Rachel Washic as Part-Time Archival Records Assistants for the Assesement Office, effective August 29, 2016 through December 12, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING MEEGHAN FERRINGER, RACHEL WASHIC, ASSESSMENT

Mr. Smeltz asked for a motion to approve the hiring of Matthew Long as Resource Technician at the Clinton County Conservation District, effective August 29, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Mary Ann Bower reported on the application and recommended approval for Mr. Long's hiring. There were 19 applicants for the position, many of whom had environmental work experience. Motion carried.

HIRING
MATTHEW LONG
CONSERVATION DISTRICT

The Commissioner's Meeting was adjourned at 10:56 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 11:06 AM.

Mr. Smeltz asked for a motion to approve County Bills in the amount of \$445,784.51 and Payroll in the amount of \$261,237.34 for the period ending August 26, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS/PAYROLL

Tim Holladay, County Planner, announced that they mailed 250 pre-qualification Housing Rehab Applications for Castanea and Pine Creek Township, and they have started to receive responses from interested home owners. Mr. Conklin added that this is a great program to help people get the repairs that they need when they are unable to do them on their own.

STAFF REPORTS

Mary Ann Bower reminded everyone to come out to the Farm City Festival on September 24, 2016. And also they will be mailing out letters to the local farmers about the Chesapeake Bay compliance Inspections.

There was no report from Mr. Hanna's office. The Commissioners expressed their sympathy for Janaan Maggs and her family upon the passing of their father.

REPORT/HANNA'S OFFICE

Mr. Snyder added that there was a late night visitor at the Courthouse. A black bear used the ramp to look in the door and noticed that we were closed so he scampered off. The video footage is on the County website. The Commissioners thought it would be interesting to hear employees' comments about why he was here to visit.

COMMISSIONERS'REPORTS

There were no additional comments from members of the public.

PUBLIC COMMENTS

The meeting adjourned at 11:25 AM.

ADJOURNMENT

Chief Clerk

Thursday, September 8, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Michelle Kunes, Jerry Rosamilia, Tristan Rock and Kevin Fanning

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Janaan Maggs and Dan Merk

The meeting was called to order at 10:01 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the August 25, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the August 25, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation of Excellence for the Keystone Little League Baseball Teams. The Commissioners presented the Proclamation to the teams on Saturday, September 3, 2016 at a public event. The motion will be retroactive to the date. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
PROCLAMATION
KEYSTONE LITTLE LEAGUE
BASEBALL TEAMS

Mr. Smeltz asked for a motion to approve Contracts for purchase of Services to provide HSDF (Human Services Development Fund) Programming Services to meet local social services needs for the period of July 1, 2016 through June 30, 2017, with the following providers at the maximum payment amounts:

APPROVAL
CONTRACTS FOR HSDF
SERVICES

E. Robert Lollo - \$3,770.00
Infant Development Program - \$10,550.00
Infant Development Program - \$6,800.00
Hope Enterprises, Inc. - \$5,650.00
Confer Home Health Services, LLC. - \$11,650.00
Community Connections, Inc. - \$8,750.00
Ross Library - \$1,900.00

Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

Mr. Smeltz asked for a motion to approve a Letter of Agreement with Charles Rosamilia to provide Professional Services as Special Counsel for Tax Assessment Appeals, at a rate of \$110.00 per hour. Mr. Snyder commented that this is necessary when the County Solicitor has a conflict of interest and another attorney is needed. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
LETTER OF AGREEMENT
PROFESSIONAL SERVICES
CHARLES ROSAMILIA

Mr. Smeltz asked for a motion to approve the 2016-17 Medical Assistance Transportation Program (MATP) Grant Agreement and Assurance of compliance with the PA Department of Public Welfare, and Acknowledgement of the County's initial MATP Allocation of \$846,849.00 for 2016-17. This is an increase of 30% from 2015. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
2016-17 MATP GRANT
AGREEMENT/PA DEPT.PUBLIC
WELFARE

Mr. Smeltz asked for a motion to approve a Grant Application to the Pa Commission on Crime and Delinquency for 2017-18 Victim Services, Victim/Witness Services (RASA), Victims of Crime Act (VOCA), and Victims of Juvenile Offenders (VOJO) funding in the amount of \$85,764.00. This will fund the Victim Witness Coordinator salary and services. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL
GRANT APPLICATION
PA COMMISSION ON CRIME &
DELINQUENCY 2017-18 VICTIM
SERVICES

Mr. Smeltz asked for a motion to approve a proposal from Earl Lee Stroble to clean the exterior of the Garden Building and windows for an amount of \$2,100.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. Mr. Snyder said that once the building has been cleaned next month, new flags will be displayed since the current ones are showing wear.

APPROVAL
PROPOSAL/EARL LEE STROBLE
CLEAN EXTERIOR/GARDEN BLDG.

Mr. Smeltz asked for a motion to approve the liquid fuels request from Crawford Township in the amount of \$1,572.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

LIQUID FUELS
CRAWFORD TOWNSHIP

Mr. Smeltz asked for a motion to approve the liquid fuels request from Mill Hall Borough in the amount of \$1,311.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
MILL HALL BOROUGH

Mr. Smeltz asked for a motion to approve the resignation of Melissa Barr, Clerk Typist II in the Department of Veterans Affairs, effective September 16, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION
MELISSA BARR
VA

Mr. Smeltz asked for a motion to approve the resignation of Jovanna Thompson, Caseworker/Big Brother, Big Sister Coordinator in the Children and Youth Services, effective September 16, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION
JOVANNA THOMPSON
CYS

Mr. Smeltz asked for a motion to approve the resignation of John Rickert, full time Dispatcher at the Department of Emergency Services, effective August 29, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

RESIGNATION
JOHN RICKERT
DES

Mr. Smeltz asked for a motion to approve the resignation of Thomas Smith, full time Corrections Officer at the Clinton County Correctional Facility, effective September 13, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

RESIGNATION
THOMAS SMITH
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Ryan Hecknauer, full time Corrections Officer at the Clinton County Correctional Facility, effective August 19, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESIGNATION RYAN HECKNAUER CCCF
Mr. Smeltz asked for a motion to approve the resignation of Daniel Boyd, part time Corrections Officer at the Clinton County Correctional Facility, effective August 25, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION DANIEL BOYD CCCF
Mr. Smeltz asked for a motion to approve the hiring of Sierra McKinney as part time Dispatcher at the Department of Emergency Services, effective September 12, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING SIERRA MCKINNEY DES
Mr. Smeltz asked for a motion to approve the promotion of Clarissa McPherson from Independent Living Coordinator to Independent Living/Big Brother Big Sister Coordinator at the Children and Youth Services, Effective September 18, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	PROMOTION CLARISSA MCPHERSON CYS
Mr. Smeltz asked for a motion to approve the hiring of Kaylee Mulholland as part time Assistant Coordinator for the Big Brother Big Sister Program at the Children and Youth Services, effective September 18, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	HIRING KAYLEE MULHOLLNAD CYS
The Commissioner's Meeting was adjourned at 10:38 AM.	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioner's Meeting was reconvened at 10:41 AM.	
Mr. Smeltz asked for a motion to approve County Bills in the amount of \$595,464.93 and Payroll in the amount of \$264,519.06 for the period ending September 9, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	COUNTY BILLS/PAYROLL
The Commissioners asked Ms. Maggs to research Senate Bill #1282 and House Bill #1101 for the next meeting to discuss.	REPORT/HANNA'S OFFICE
The Commissioners and Mr. Merk from STEP announced that there will be additional discussion on the possible expansion of Public Transportation at Work Session on Monday.	COMMISSIONERS'REPORTS
Mr. Morris had questions on the hiring of the Special Council for Assessment Appeals Board. Mr. Smeltz answered that the County probably did this in the past but never made it public.	PUBLIC COMMENTS
The meeting adjourned at 11:23 AM.	ADJOURNMENT

Chief Clerk

Thursday, September 15, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Jason Foltz, Judge Miller and Katie DeSilva

PUBLIC ATTENDEES: Jim Runkle, Richard Morris and Janaan Maggs

The meeting was called to order at 10:01 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 8, 2016, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the September 8, 2016, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation Celebrating Constitution Week. The Daughters of Revolution requested that the Proclamation be approved. It will be the 229th Anniversary of the drafting of the Constitution. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
PROCLAMATION
CONSTITUTION WEEK

Mr. Smeltz asked for a motion to approve the hiring of Jennifer Rae Butler as a Clerk Typist/ Receptionist for the Probation and Domestic Relations Departments, effective September 19, 2016. Jason Foltz discussed the hiring process used and recommended the approval of Ms. Butler. She will be working 70% for Probation and 30% for Domestic Relations. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING
JENNIFER BUTLER
PROB/DRS

The Commissioner's Meeting was adjourned at 10:09 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:10 AM.

Mr. Smeltz asked for a motion to approve Resolution No. 22 of 2016 adopting the 2016 Housing Rehabilitation Guidebook of the Department of Community and Economic Development (DCED) as the County's Procedural Standard for Rehabilitation of single and multi-family housing. Katie DeSilva of County Planning explained that these standards will be used in the CDBG and HOME Programs. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL
RESOLUTION NO. 22 OF 2016
ADOPT 2016 HOUSING
REHABILITATION GUIDEBOOK

Mr. Smeltz asked for a motion to approve County Bills in the amount of \$240,100.17 for the one-week period ending September 16, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS

Ms. Maggs reported that the House will reconvene next week.

REPORT/HANNA'S OFFICE

Mr. Conklin announced that the Governor is coming to LHUP on October 5, 2016, and would like him to meet with the Commissioners and visit the Court House. He would be honored to meet him.

COMMISSIONERS'REPORTS

Mr. Snyder reported that the Historical Assessment Records Preservation Project is more than 50% done. It started in the Spring of 2015 and the County has employed 9 part-time people so far. A total of 935 books have been scanned so far and over 1,250 hours have been invested. There are 835 books remaining to be scanned before the project is finished.

The Commissioners had a discussion on how the Senate/House tag other bills at the end of another. Mr. Smeltz and Richard Morris agreed that this was one of their pet peeves. Mr. Snyder added that when a bill is passed you shouldn't need an attorney to read it and tell you what it says.

There were no public comments.

PUBLIC COMMENTS

The meeting adjourned at 10:37 AM.

ADJOURNMENT

Chief Clerk

Thursday, September 22, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers

PUBLIC ATTENDEES: Jim Runkle, Richard Morris and Janaan Maggs

The meeting was called to order at 10:02 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 15, 2016, meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the September 15, 2016, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve a contract with Sarah Gavlock to provide tutoring services for the Independent Living Program, effective from September 26, 2016, to June 30, 2017, at a rate of \$12.00 per hour. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL TUTORING CONTRACT SARAH GAVLOCK
Mr. Smeltz asked for a motion to approve a service agreement with the Devereux Foundation to provide Child Welfare Services for Children and Youth, effective from July 1, 2016 to June 30, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL SERVICE CONTRACT DEVEREUX FOUNDATION
Mr. Smeltz asked for a motion to approve an agreement with the Patricia A. Savini Trust for the awarding of County Environmental Stewardship funding of \$7,660.00 for a Sinkhole Treatment Project in Long Run. The project is eligible under Title 27 which outlines the uses for this funding. Payment will be made jointly to the landowner and the contractor upon completion of the project. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL OF CONTRACT W/ PATRICIA A SAVINI TRUST LONG RUN SINKHOLE PROJECT
Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$33,174.00 to the General Fund for June 2016 reimbursement of expenses. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	IV-D FUNDS
Mr. Smeltz asked for a motion to confirm the final date of employment for Shannon Farrow, Temporary Part-time Records Assistant at Clinton County Correctional Facility was August 26, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	SEPARATION SHANNON FARROW CCCF
Mr. Smeltz asked for a motion to approve the resignation of Lexis Butler, Resource Conservationist at the Clinton County Conservation District, effective September 30, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESIGNATION LEXIS BUTLER CCCD
Mr. Smeltz asked for a motion to approve the resignation of Matthew Young, Corrections Officer at the Clinton County Correctional Facility, effective September 14, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION MATTHEW YOUNG CCCF
Mr. Smeltz asked for a motion to approve the resignation of Trey Geyer, Corrections Officer at the Clinton County Correctional Facility, effective October 3, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESIGNATION TREY GEYER CCCF
Mr. Smeltz asked for a motion to approve the resignation of Chad Kramer, Corrections Officer at the Clinton County Correctional Facility, effective October 9, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION CHAD KRAMER CCCF
Mr. Smeltz asked for a motion to approve the resignation of Tyler Walker, Lieutenant at the Clinton County Correctional Facility, effective October 4, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	RESIGNATION TYLER WALKER CCCF
Mr. Snyder commented that these are tough jobs at the prison, on a 24/7 schedule. The County cannot raise the starting salaries and you can't blame people for moving on to better paying jobs elsewhere. He said that in general the prison staff is happy with the changes being made at the facility and upbeat about the planned investment in treatment services. WNEP did a feature story about the plans for the prison on TV yesterday. Mr. Smeltz noted that the Commissioners need to inform the public that these planned improvements will reduce recidivism, avoid future litigation, upgrade safety and security for the inmates, staff, and public, and will address the needs of the facility that have not been taken care of for several years.	
Mr. Smeltz asked for a motion to approve County Bills in the amount of \$598,440.35, and payroll in the amount of \$287,410.90, for the period ending September 23, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS
Ms. Maggs reported that there are 3 House bills regarding election codes that are being considered.	REPORT/HANNA'S OFFICE
Mr. Snyder reviewed election procedure regarding absentee and military ballots for the upcoming election. Mr. Conklin spoke of the presentation by PennDOT's Damon Wagner, in which he reported that more than \$100,000,000 has been spent in Clinton County for roads and bridge repairs in recent years. Jann Meyers reminded the public of the Farm City Family Festival to be held on Saturday, September 24, 2016 at the Fairgrounds.	COMMISSIONERS'REPORTS

Mr. Morris asked about the status of the County Audit. The Commissioners replied that they recently held their exit conference with auditors Baker-Tilly and the audit should be completed and posted as required by the September 30th due date.

PUBLIC COMMENTS

The meeting adjourned at 10:45 AM.

ADJOURNMENT

_____ Chief Clerk

Thursday, September 29, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Kevin Fanning and Mary Ann Bower

PUBLIC ATTENDEES: Jim Runkle and Richard Morris

The meeting was called to order at 10:00 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 22, 2016, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a Tower Space Rental Agreement with William Deisenwroth, DBA Bill's Electronics, for a five year term from October 1, 2016 through September 30, 2021 for a rental amount of \$199.65 per month. Kevin Fanning added that this is a renewal of a long standing contract and will increase revenue to the County. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
TOWER SPACE RENTAL
AGREEMENT/WILLIAM
DEISENWROTH, DBA
BILL'S ELECTRONICS

Mr. Smeltz asked for a motion to approve the hiring of Matthew Oldt II as a full time Dispatcher Trainee at the Department of Emergency Services, effective September 26, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING
MATTHEW OLDT II.
DES

Mr. Smeltz asked for a motion to approve the hiring of Derek Hoover as a full time Dispatcher Trainee at the Department of Emergency Services, effective October 3, 2016. Motion by Mr. Conklin; Seconded by Mr. Snyder. Motion carried.

HIRING
DEREK HOOVER
DES

Mr. Smeltz asked for a motion to approve the transfer of Matthew Long from Resource Technician to Resource Conservationist at the Clinton County Conservation District, effective October 3, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

TRANSFER
MATTHEW LONG
CONSERVATION DISTRICT

Mr. Smeltz asked for a motion to approve the hiring of Clayton Good as Resource Technician at the Clinton County Conservation District, effective October 3, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

HIRING
CLAYTON GOOD
CONSERVATION DISTRICT

Mr. Smeltz asked for a motion to approve the hiring of Laura Lutz as a full time Clerk Typist/Receptionist for the Veterans Affairs Office, effective October 17, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

HIRING
LAURA LUTZ
VA

Mr. Smeltz asked for a motion to approve the re-hiring of John Rickert as a part time Dispatcher at the Department of Emergency Services, effective September 12, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

REHIRE
JOHN RICKERT
DES

The Commissioner's Meeting was adjourned at 10:15 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:27 AM.

Mr. Smeltz asked for a motion to approve County Bills in the amount of \$625,226.70 for the one-week period ending September 30, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

There was no report from Mr. Hanna's office.

REPORT/HANNA'S OFFICE

Mary Ann Bower, Conservation District Manager reported that the Savini Sinkhole project was delayed because the contractor had to get the clearance from PA One-Call. The project will start next week if the recent rains don't cause further delays. She will work with PA Fish and Boat Commission if an extension is needed.

STAFF REPORTS

Mary Ann also thanked everyone who came out to celebrate the Farm City Festival this past weekend. There was a very good turnout of over 1100 people.

Mr. Conklin addressed his concern of the Clinton County Housing Coalition's phone number not being available when he called the 9-1-1 Center over the weekend to get that information, but they had no record of the organization or Director Maria Garlick. Kevin Fanning said that he would look into it.

COMMISSIONERS'REPORTS

Mr. Snyder addressed that he would like the non-emergency number at the 9-1-1 Center (570-748-2936) to be promoted in the near future.

Mr. Conklin stated that the Commissioners had a fun but busy weekend. They started out early in the morning at the Farm City Festival. They then went to the Lock Haven Moose chili cook off event to Judge the winning chili. Then they traveled to McElhattan for a Hometown Heroes event. He mentioned that all the events were very nice and he had a great time.

Mr. Snyder reported that lighting issues on the Veterans and Constitution bridges are being addressed by the Maintenance Department.

Mrs. Meyers announced that the Children and Youth department had an update to their phone system recently completed. It will now prompt customers to a directory that will get them to the appropriate person for their individual needs.

Mr. Smeltz announced that the County has their Mid-Year Budget Report and will discuss it at Monday's Work session.

There were no public comments.

PUBLIC COMMENTS

The meeting adjourned at 10:48 AM.

ADJOURNMENT

Chief Clerk

Thursday, October 6, 2016

PRESENT: Pete Smeltz and Paul Conklin

STAFF ATTENDEES: Jann Meyers, John Rowley, Duane Long, Angela Hoover, Aaron Edwards, Susan Watt, Maria Boileau, Bill Frantz, and Michelle Kunes

PUBLIC ATTENDEES: Jim Runkle, Janaan Maggs, Richard Morris, Amanda Confair, and members of the Clinton County Womens Center (Sandy Ludwig, Sarah Futtera, Ashley Slody, and Tory Smith).

The meeting was called to order at 10:00 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 29, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the September 29, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Smeltz recognized Corrections Officers Aaron Edwards and Duane Long for their heroic efforts in an emergency situation.

RECOGNITION

Mr. Smeltz asked for a motion to approve a Proclamation for Domestic Violence Awareness Month, and presented it to Sandy Ludwig and members of the Womens Center staff. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried. Ms. Ludwig invited everyone to attend the Annual Violence Prevention vigil on October 19, 2016, in Triangle Park.

PROCLAMATION
DOMESTIC VIOLENCE MONTH

Mr. Smeltz asked for a motion to approve a right of way agreement with PP&L Electric Utilities for installing underground electrical service to the Verizon tower site on Susque-View property. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

APPROVAL RIGHT OF WAY
AGREEMENT/PPL ELEC.

Mr. Smeltz asked for a motion to accept the 2015 Audit prepared by Baker-Tilly, as presented. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

APPROVAL
2015 AUDIT/BAKER-TILLY

Mr. Smeltz asked for a motion to approve the 2016 Emergency Management Performance Grant Agreement for the performance period of October 1, 2015 through September 30, 2016. This grant offsets some of the salary and benefits of the EMA Department. Motion by Mr. Smeltz; seconded by Mr. Conklin. Motion carried.

APPROVAL
EMERG. MANAG. PERF. GRANT
AGREEMENT

Mr. Smeltz asked for a motion to approve the hiring of Zackery Barto as a full time Deputy Sheriff, effective October 17, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

HIRING
ZACHERY BARTO/SHERIFF

Mr. Smeltz asked for a motion to approve the promotion of Rachel Kenyon, Steven Fernburg and Corey Beardslee from part time Correctional Officers to full time Correctional Officers at the Clinton County Correctional Facility, effective October 9, 2016. Motion Mr. Smeltz; seconded by Mr. Conklin. Motion carried.

PROMOTION
R. KENYON, S. FERNBURG,
C. BEARDSLEE
CCCCF

Mr. Smeltz asked for a motion to approve the promotion of Darren Muthler from full time Correctional Officer to Lieutenant at the Clinton County Correctional Facility, effective October 9, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

PROMOTION
DARREN MUTHLER
CCCCF

The Commissioners' Meeting was adjourned at 10:35 AM.

The Salary Board Meeting Minutes are available in the Commissioners' Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:37 AM.

Mr. Smeltz asked for a motion to approve County Bills in the amount of \$507,082.80 and Payroll in the Amount of \$269,593.68 for the period ending October 7, 2016. Motion by Mr. Conklin; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

There were no reports from Staff.

STAFF REPORTS

There was no report from Mr. Hanna's office. The Commissioners asked Ms. Maggs to check on two issues: Funding for the Joinder and how the increase in Payment in Lieu of Taxes will be disbursed in 2017.

REPORT/HANNA'S OFFICE

Commissioners Conklin and Snyder attended the Public Meeting for Renovo Energy and DEP and reported that air sampling at the site is being done as a baseline study, and other facets of the project seem to be moving forward.

COMMISSIONERS REPORT

Richard Morris questioned the way that county reimbursements to the Joinder were completed during 2016. He also said that the County needs to make Courthouse records available online. The Commissioners said that they agree and will try to find out if CCAP has any assistance available through their Technology Committee.

PUBLIC COMMENTS

The meeting adjourned at 11:05 AM.

ADJOURNMENT

Thursday, October 13, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Jim Runkle, Janaan Maggs, Richard Morris, Meredith Welshans, Becky MacIntyre, and Laura Kellander.

The meeting was called to order at 10:00 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the October 6, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the October 6, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve Amendment No. 1 to the EADS Architects, Inc. Form of Agreement, for the renovations and improvements project at the Clinton County Correctional Facility, for a lump sum fee of \$122,000.00. This is the second phase of a 3.5 million dollar renovation project. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL AMENDMENT NO. 1 EADS ARCHITECTS, INC. FORM OF AGEEMENT

Mr. Smeltz asked for a motion to approve Resolution No. 23 of 2016 for approval of bids for Repository List Properties, tax parcel Number C-14-0022. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL RESOLUTION NO. 23 OF 2016

Mr. Smeltz asked for a motion to approve a one-year Independent Contractor Agreement with Richard C. Smith, LLC, for Consulting Services in relation to medical services at Clinton County Correctional Facility for a flat fee of \$10,500.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL 1-YEAR INDEPENDENT CONTRACTOR AGRMT/RICHARD C.SMITH LLC.

Mr. Smeltz asked for a motion to approve a 2016 contribution of \$1,000.00 to the SEDA-COG Natural Gas Cooperative, Inc. for initial operating costs. The three member counties were asked to donate \$1,000.00 each (Clinton, Center, Lycoming) until they get off the ground to support administrative costs. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL 2016 CONTRIBUTION OF \$1,000 SEDA-COG NATURAL GAS COOP, INC.

There were no Personnel or Salary Board matters to consider.

Mr. Smeltz asked for a motion to approve County Bills in the amount of \$278,127.79, for the period ending October 14, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

There were no reports from Staff. STAFF REPORTS

Janaan Maggs of Representative Hanna's staff provided information about how the increase in Payment in Lieu of Taxes for 2017 will be paid. This was a question the Commissioners had asked her to research for planning the budget. REPORT/HANNA'S OFFICE

Mr. Conklin reported on the Borough's Association Meeting that the Commissioners had attended. COMMISSIONERS REPORT

Mr. Snyder addressed the members of the Clinton County Leadership. He asked if they had any questions For the Commissioners. One of the members asked "What is the basic job of a County Commissioner?" Mr. Smeltz answered that they are an extension of the State Government. The State thought it would be Better to be done at a local level. Mr. Smeltz added that they manage a \$30 million dollar budget. They Collect property taxes and match with funding and grants. Mr. Snyder added that there are 27 entities in The County and they couldn't function without a good "Chief Clerk" who is Jann Meyers.

Mr. Runkle asked for the Budget schedules. PUBLIC COMMENTS

The meeting adjourned at 10:38 AM. ADJOURNMENT

Chief Clerk

Thursday, October 20, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Katie DeSilva and Michelle Sonnie

PUBLIC ATTENDEES: Jim Runkle

The meeting was called to order at 10:00 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the October 13, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Clinton County Official Holiday Schedule for 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL 2017 HOLIDAY SCHEDULE

Mr. Smeltz asked for a motion to approve Resolution No. 24 of 2016 to apply to the PA Department of Community and Economic Development for 2016 HOME funding. This is the Home Rehab application for Castanea and Pine Creek Township. The application is ready to submit by next week. Both townships are doing what they need to do to fight blight, and this would provide \$500,000 in grant funding to assist. So far, there are 64 households that are interested in applying for grant assistance. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL RESOLUTION NO. 24 OF 2016 APPLICATION FOR 2016 HOME GRANT FUNDS

Mr. Smeltz asked for a motion to approve a Subrecipient Agreement with the Clinton County Housing Coalition for \$67,000.00 in fund year 2015 Community Development Block Grant funds for the Merit House Emergency Shelter Rehabilitation Project. Mrs. DeSilva added that this is the Garage behind the Life Center. The money was awarded in July. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL SUBRECIPIENT AGREEMENT WITH CC HOUSING COALITION EMERGENCY SHELTER PROJECT

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$47,730.00 to the General Fund for July 2016 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. IV-D FUNDS

There were no Personnel or Salary Board matters to consider.

Mr. Smeltz asked for a motion to approve County Bills in the amount of \$193,091.57 and payroll in the amount of \$266,438.61 for the period ending October 21, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

Mrs. Meyers reported that the sinkhole project on Long Run is finished and ready to be paid. Katie DeSilva reported that she is assisting the Clinton County Sewer Authority with a grant application. STAFF REPORTS

There were no reports from Mr. Hanna's office. REPORT/HANNA'S OFFICE

Mr. Smeltz discussed some issues he has with the House Resolution on Re-Assessment/Tax Fairness. COMMISSIONERS REPORT

Mr. Runkle asked if the 2017 Budget is far enough along for discussion. Mr. Smeltz replied that they are not done yet, but promised to get him preliminary budget numbers when they are available. PUBLIC COMMENTS

The meeting adjourned at 10:30 AM. ADJOURNMENT

Chief Clerk

Thursday, October 27, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Jim Runkle, Richard Morris, Janaan Maggs, Jamie Aurand, Jennifer Walker, Tim Keohane, Kelly Hastings and Angela Harding.

The meeting was called to order at 10:00 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the October 20, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz introduced Susque-View Administrator Jamie Aurand to announce some recent honors received by the Home. Mr. Aurand announced that all county nursing homes are surveyed annually by the Department of Health and Susque-View was found to be deficient-free. The Staff continues to work hard. They also received The Innovation of the Year Award from PACAH. The home made an investment in a Novaris & Infectious Control Filter system which has helped to combat infectious diseases. The Commisisoners commented that they are very proud to serve as the Board of Trustees for Susque-View and commended Mr. Aurand and his staff for these honors. RECOGNITION OF PERFORMANCE FOR SUSQUE-VIEW HOME

Mr. Aurand also mentioned the coming Fall Bazaar at Susque-View on November 12, 2016, and a recognition of the Nurse Apprenticeship Program on November 17, 2016.

Mr. Smeltz asked for a motion to approve a Proclamation for Red Ribbon Week as October 23-31, 2016. Mr. Snyder read the Proclamation and made a motion to approve; seconded by Mr. Conklin. Superintendent KellyHastings, Angela Harding and Tim Keohane were in attendance representing Keystone Central School District and the BeWise Foundation. Superintendent Hastings explained The Keystone Cares program and plans in place for Red Ribbon Week. She thanked the Commissioners for working with KCSD and supporting the Community. She said that DA David Strouse has also been a strong supporter of the campaign. They started in the high schools but feel that is important to make contact with students at a younger age, so now they are going into the Elementary Schools. This year they purchased over 2,000 T-shirts to distribute to the Elementary schools in support of Red Ribbon Week and to promote dialog among families. Mr. Keohane spoke on behalf of the Be Wise Foundation, explaining that it began as a grassroots advocacy group to provide speakers for students. Members of the public discussed how the program has impacted their lives and children. The Commissioners thanked everyone for all their hard work in this important effort. APPROVAL PROCLAMATION RED RIBBON WEEK OCTOBER 23-31, 2016

Mr. Smeltz asked for a motion to approve the termination of Corey Beardslee as a full time Correctional Officer at the Clinton County Correctional Facility, effective October 21, 2016. Motion by Mr. Snyder; Seconded by Mr. Conklin. Motion carried. TERMINATION COREY BEARDSLEE CCCF

Mr. Smeltz asked for a motion to approve County Bills in the amount of \$527,096.11 for the period ending October 28, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS

There were no Staff reports. STAFF REPORTS

Janaan Maggs from Mike Hanna's Office said she would be attending the STEP event on Mike's behalf later in the day. REPORT/HANNA'S OFFICE

The Commissioners asked that Janann report back on House Bill 1885 requiring local governments to enforce federal immigration laws. COMMISSIONERS REPORT

Mr. Conklin announced that the House and Senate are working on state Pension reform.

Mr. Snyder reported on Senate Bill #613 that expands block grant funding. Mr. Runkle asked if it was increase and Mr. Snyder said he wasn't sure.

Mr. Snyder discussed his concerns on requirements that the HUD and DCED Home grants use prevailing wage rates. He feels it will hurt the programs. Ms. Maggs asked for more information on the issue.

The Commissioners welcomed Leadership Clinton County's member Jennifer Walker to the meeting and thanked her for coming.

Ms. Maggs announced that she had a chance to travel to the Capitol with the Keystone Baseball teams. Susquehanna Trailways donated the bus for their travel. The boys met with Senator Scarnati and with Mr. Hanna. They also met with the Governor on the House floor. PUBLIC COMMENTS

The meeting adjourned at 10:45 AM. ADJOURNMENT

Chief Clerk

Thursday, November 3, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Bill Frantz and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris

The meeting was called to order at 10:00 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the October 27, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation honoring the 50th Anniversary of STEP, Inc. STEP was formed in 1966 and means Success through Engagement & Partnership. Mr. Snyder is a Representative on the Board and will deliver the Proclamation at an event next Monday. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
PROCLAMATION
50th ANNIVERSARY/STEP,INC.

Mr. Smeltz asked for a motion to approve a Purchase Agreement with Sirius Computer Solutions, Inc. for backup tape magazine maintenance for the 911 Center, for the amount of \$8,164.62. This is in the 2016 Budget for a one year contract. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL
PURCHASE AGREEMENT
SIRIUS COMPUTER SOLUTIONS,INC.

Mr. Smeltz asked for a motion to approve a Statement of Work Agreement with Sirius Computer Solutions, Inc. for professional services to perform an operating system upgrade for a fixed price of \$5,430.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
STATEMENT OF WORK AGREE-
MENT/SIRIUS COMPUTER SOL.INC.

Mr. Smeltz asked for a motion to approve an amendment to the procedures for the purchase of Repository list properties allowing the County to accept an otherwise qualified bid if the enclosed payment has been miscalculated by one dollar (\$1.00) or less. This sentence will be added to the policy of the repository bid process. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
AMENDMENT/PROCEDURES
PURCHASE OF REPOSITORY LIST
PROPERTIES

Mr. Smeltz asked for a motion to approve a 2016-17 Hazardous Material Response Fund Grant Agreement with PEMA in the amount of \$28,376.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL
2016-17 HAZARDOUS MATERIAL
RESPONSE FUND GRANT/PEMA

Mr. Smeltz asked for a motion to approve an Engagement Letter/Fee Agreement with Christopher Gabriel of Campbell, Durrant, Beatty, Palombo & Miller, for legal services at hourly rates as stated in the agreement, plus expenses. The firm specializes in labor relations issues and is being retained to assist with the contract negotiations in 2017. The Commissioners said he comes highly recommended. He will be paid on an as needed basis. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
ENGAGEMENT LETTER/FEE
AGREEMENT/WITH
CHRISTOPHER GABRIEL

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$34,115.00 to the General Fund for July 2016 reimbursement of expenses. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

IV-D FUNDS

Mr. Smeltz asked for a motion to approve the temporary promotion of Lindsey Graham from Correctional Officer to Case Manager at the Clinton County Correctional Facility, effective November 28, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL TEMP PROMOTION
CCCCF/ GRAHAM

The Commissioner's Meeting was adjourned at 10:34 AM

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:35 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$428,126.38 and Payroll in the amount of \$264,252.80 for the period ending November 4, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS/PAYROLL

There were no Staff reports.

STAFF REPORTS

There were no reports from Mr. Hanna's office.

Mr. Conklin reported that six employees from the Department of Emergency Services will be receiving letters to acknowledge a job well done during the storm activity and flooding events. There were 479 calls to the 9-1-1 Center during the storm. The County had one death due to high winds.

COMMISSIONERS REPORT

Mr. Snyder gave a shout out to the Chicago Cubs, World Series Champs. It was one of the best games in history.

Mrs. Meyers reminded the Public that Commissioners' Board Meeting on November 10, 2016 will be held at 7:00 pm in the Commissioners' Meeting Room.

Mr. Runkle had questions on the Budget. Mr. Smeltz added that they will discuss more at the Monday's Meeting. The first unofficial presentation is scheduled for December 5, 2016.

PUBLIC COMMENTS

The meeting adjourned at 10:53 AM.

ADJOURNMENT

Chief Clerk

Thursday, November 10, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Katie DeSilva, Treasurer Michelle Kunes

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Deb Smeltz

The meeting was called to order at 7:00 PM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the November 3, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the November 3, 2016, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Purchase Agreement with Sirius Computer Solutions, Inc. for one year of maintenance for the AS-400 at the 911 Center, for the amount of \$2,358.42. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL PURCHASE AGREEMENT SIRIUS COMPUTER SOLUTIONS, INC.

Mr. Smeltz asked for a motion to approve the 2016 PHARE Grant Agreement with the PA Housing Finance Agency in the amount of \$41,000.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL 2016 PHARE GRANT

Mr. Smeltz asked for a motion to approve an application for liquid fuels funds from Logan Township in the amount of \$804.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL LIQUID FUELS

Mr. Smeltz asked for a motion to confirm the hiring of Matthew Jones, Spencer Lane, and Gary Rausch as Part-time Correctional Officers at the Clinton County Correctional Facility, effective November 28, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL HIRING JONES, LANE, RAUSCH CCCF

The Commissioner's Meeting was adjourned at 7:13 PM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 7:16 PM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$135,882.70, for the period ending November 9, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

There were no Staff reports. STAFF REPORTS

There was no report from Mr. Hanna's office.

Mr. Snyder mentioned that all three Commissioners attended the STEP 50th Anniversary progressive dinner on November 7th and that it was a very nice evening. There was discussion of having a similar event in Clinton County in the future. COMMISSIONERS REPORT

Mr. Smeltz discussed whether having one evening meeting each quarter had accomplished the objective of making County government more accessible to the public. He said the Board would be setting the meeting schedule for 2017 soon and would discuss whether the meeting schedule would stay as it has been with a work session each Monday morning and legislative sessions on Thursday morning.

The Commissioners discussed the election. County voter turnout was just under 70%. The Election Board canvassed the provisional ballots and determined which ones were eligible to be included in the vote count. Many of those casting provisional ballots were not registered. The unofficial county results are currently posted on the county website. The official recount is scheduled for Monday. The Commissioners visited three-quarters of the polls on election day and were pleased to see how many people brought their children along to vote with them.

There were no public comments. PUBLIC COMMENTS

The meeting adjourned at 7:35 PM. ADJOURNMENT

Chief Clerk

Thursday, November 17, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Tim Holladay, Katie DeSilva, Mary Ann Bower

PUBLIC ATTENDEES: Richard Morris, Mike Flanagan, Jim Plankenhorn, Natasha Gorham, Lakeshia Knarr, Ronald Bauman, Dawn Gill, Kevin Kilpatrick, Albert Jones, Wendy Stiver, Janaan Maggs, Wayne Allison, Paul Caimi, John Kiehl, and Brian Nichols

The meeting was called to order at 10:00 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the November 10, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the November 10, 2016, meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

The Commissioners discussed a Proposal for a Pilot Program for Public Transit. It was established by the Board of Commissioners to explore the possibility of bringing public transit bus service to our Community. River Valley Transit was invited to make a proposal to the group. It will be a six day per week service that would offer connections to Jersey Shore and Williamsport, and in the future, possibly State College. There will be a four month trial period with a cost of about \$15, 200.00 to be borne by various partners in the initiative. Further public discussion will be held at the Work Session of December 5, 2016 at 9:00 am. DISCUSSION OF PILOT PROGRAM FOR PUBLIC TRANSIT

Mr. Smeltz asked for a motion to approve a Subrecipient Monitoring Contract with Step, Inc. for the Medical Assistance Transportation Program (MATP) for the period of July 1, 2016 through June 30, 2017 for a grant from the Department of Health and Human Services in the amount of \$1,071,679.00. Mr. Plankenhorn added that they provided over 100,000 trips between Lycoming and Clinton Counties in 2015. Over 40,000 of those trips were medical assistant trips. He added that he appreciates the support of the County. Mr. Conklin said this is a great service. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL SUBRECIPIENT MONITORING CONTRACT/STEP, INC. FOR MEDICAL ASSISTANCE TRANSPORTATION PROGRAM (MATP)

Bid opening for the Courthouse Tower repainting/refurbishing project. One bid was received from WB4 Construction for \$55,280.00. Motion to accept the bid contingent upon Maintenance and Solicitor review, by Mr. Snyder; seconded by Mr. Conklin. Motion carried. BID OPENING

Mr. Smeltz asked for a motion to approve an Ordinance Number 3 of 2016 authorizing participation in the CCAP Health Alliance pursuant to the Pa Intergovernmental Cooperation Law, as amended. This has been reviewed by the Solicitor and advertised. The County is changing Health Insurance Carriers from PCHIP to CCAP. Mr. Conklin responded that this was not an easy decision. The Commissioners feel that They are moving in the right direction with the change. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. APPROVAL ORDINANCE NO. 3, 2016

Mr. Smeltz asked for a motion to approve an Ordinance Number 4 of 2016 authorizing participation in The Delaware Valley Health Trust pursuant to the Pa Intergovernmental Cooperation Law, as amended. This has been reviewed by the County Solicitor. This will be the County's new Insurance Carrier. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL ORDINANCE NO. 4, 2016

Mr. Smeltz asked for a motion to approve an amended Participation Agreement between and among SEDA-COG Natural Gas Cooperative, Inc., Centre County, Clinton County, and Mifflin County to support and facilitate the activities and plans of the Cooperative for an initial term of 20 years. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL AMENDED PARTICIPATION AGREEMENT/SEDA-COG NATURAL GAS COOPERATIVE, INC.

Mr. Smeltz asked for a motion to approve the appointment of Caitlyn Kovach to the Big Brothers Big Sisters/Children & Youth Board, effective November 17, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. BOARDS & AUTHORITIES

Mr. Smeltz asked for a motion to approve the reappointment of James Harbach and Charles Dotterer as Farmer Directors on the Clinton County Conservation District Board, each for a four year term expiring December 31, 2020. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

Mr. Smeltz asked for a motion to approve the reappointment of Eugene Cox and Marc Bridgens to the Clinton County Recreation Authority, each for a five year term expiring December 31, 2021. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

Mr. Smeltz asked for a motion to approve the reappointment of William Kellander and Ernest Peterson to the Clinton County Solid Waste Authority, each for a five year term expiring January 1, 2021. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

Mr. Smeltz asked for a motion to approve the reappointment of John Gummo and Brent Jones to the SEDA-COG Joint Rail Authority, each for a five year term expiring on December 31, 2021. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

Mr. Smeltz asked for a motion to approve an application for liquid fuels funds from Woodward Township in the amount of \$2,816.00 to buy winter salt and antiskid. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. LIQUID FUELS

Mr. Smeltz asked for a motion to approve the resignation of John Rickert, part time Dispatcher at the Clinton County Department of Emergency Services, effective November 14, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL RESIGNATION JOHN RICKERT, DES
Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$79,693.87 and payroll in the amount of \$263,438.79, for the period ending November 18, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	COUNTY BILLS/PAYROLL
Mary Ann Bower from the Conservation District thanked the Commissioners for reappointing Mr. Harbach and Mr. Dotterer to the Clinton County Conservation District Board.	STAFF REPORTS
Mr. Flanagan spoke on behalf of the Economic Partnership about updates on the Renovo Energy Power Plant Project. They are moving ahead and estimated construction will be late 2017. Mr. Snyder thanked Mr. Flanagan for all his hard work. There are over 60 permits for this project and it is very time consuming.	
Ms. Maggs reported that she was happy to continue to join the meetings on behalf of Mr. Hanna. Mr. Hanna was happy to be re-elected. The Commissioners asked Ms. Maggs to schedule a meeting for them to sit down with Mr. Hanna to discuss some issues.	HANNA'S REPORT
Mr. Conklin announced that there are some vacancies on the Clinton County Housing Authority Board. If anyone is interested please contact Jeff Rich or Jann Meyers. Also, there is a vacancy on the Western Clinton County Recreation Authority.	COMMISSIONERS REPORT
There were no public comments.	PUBLIC COMMENTS
The meeting adjourned at 11:09 AM.	ADJOURNMENT

Chief Clerk

Thursday, December 1, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Autumn Bower, Mary Ann Bower, Ann Brunner, Rita O'Brien, and Peggy Heller

PUBLIC ATTENDEES: Richard Morris, Lakeshia Knarr, Janaan Maggs, Jim Runkle

The meeting was called to order at 10:00 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the November 17, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

MINUTES
APPROVED

The Commissioners announced that the County will be purchasing a new building. The building is located at the Piper Airport and is known as the Blue Building. County Government is growing and this will provide space and put all employees and services in one area. Multiple offices will be moving in 2017. The County will buy the building for \$950,000. There is no timeline set up yet for the move. There is currently an existing tenant in the building who plans to build a new building and move out by the fall of 2017. Fiber must be run to connect the building to the county network and the Maintenance department has other projects to do before they start any renovations to the new building. The closing is scheduled on or before January 31, 2017. Funding to purchase the building will be part of a larger bond that the Commissioners plan to close on in February 2017. The bond will include funds for the prison renovation project, the refurbishing of the courthouse towers and Courtroom 1 and the new CAD system for the 9-1-1 Center. A final figure for the bond will be announced in the near future.

ANNOUNCEMENT

Mr. Smeltz asked for a motion to approve the presentation of the 2017 Clinton County Preliminary Budget to be made available for Public inspection. The Budget will be on the County website to view. The Commissioners have twenty days to accept the Budget. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

APPROVAL/PRESENTATION
2017 PRELIMINARY BUDGET
FOR PUBLIC INSPECTION

Mr. Smeltz asked for a motion to approve Amendment No. 2 to the EADS Architects, Inc. form of Agreement for the renovations and improvements project at the Clinton County Correctional Facility, for a lump sum fee of \$171,500.00. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
AMENDMENT NO.2
EADS ARCHITECTS, INC.

Mr. Smeltz asked for a motion to approve an application for liquid fuels funds from Wayne Township in the amount of \$2,143.00 for a future project. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS

Mr. Smeltz asked for a motion to approve an application for liquid fuels funds from Beech Creek Borough in the amount of \$629.00 for a future project. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

Mr. Smeltz asked for a motion to approve the promotion of Kaylee Mulhollan from Part-time to Full-time Assistant Big Brother/Big Sister Coordinator in Children and Youth Services, effective December 19, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

APPROVAL
PROMOTION
KAYLEE MULHOLLAN/CYS

The Commissioners' Meeting was adjourned at 11:00 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 11:01 AM.

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$1,195,272.03 and payroll in the amount of \$276,970.63, for the period ending December 2, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.

COUNTY BILLS/PAYROLL

Mr. Holladay reported on Planning and the Zoning Board. Mrs. Heller said that the county auditors were very pleased with the work of Baker-Tilly. Mrs. Brunner thanked the Commissioners for cost-sharing the additional staff member in the Ag Extension Office for 2017.

STAFF REPORTS

The Commissioners asked Janaan Maggs to set up a meeting with Representative Hanna to discuss several legislative issues with him in the future.

HANNA'S REPORT

Mr. Conklin wanted to commend Mrs. Meyers for her hard work on the Budget.

COMMISSIONERS REPORT

There were no public comments.

PUBLIC COMMENTS

The meeting adjourned at 11:20 AM.

ADJOURNMENT

Chief Clerk

Thursday, December 8, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Mary Ann Bower, Jennifer Bottorf, and Oakley

PUBLIC ATTENDEES: Richard Morris, Janaan Maggs, Jim Runkle and Dan Vilello

The meeting was called to order at 10:01 AM by Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 1, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the December 1, 2016 Meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve a one year extension of the contract for garbage removal service with Love's Disposal, Inc. for the amount of \$8,898.00 per year, effective January 1, 2017 through December 31, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL ONE YR. EXTENSION/CONTRACT LOVE'S DISPOSAL, INC
Mr. Smeltz asked for a motion to approve a request to PennDOT to advertise and select a Consultant for County bridge inspection. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL/PENNDOT TO SELECT CONSULTANT
Mr. Smeltz asked for a motion to approve a subrecipient monitoring contract with the Clinton County Housing Coalition, Inc. for the 2016 Emergency Solutions Grant from DCED in the amount of \$65,366.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL SUBRECIPIENT MON. CONTRACT CC HOUSING COALITION, INC.
Mr. Smeltz asked for a motion for the reappointment of Roger Hoy and Terry Murty to the Clinton County Planning Commission, each for a four year term expiring December 31, 2020. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	BOARDS & AUTHORITIES PLANNING COMMISSION
Mr. Smeltz asked for a motion for the reappointment of James Harbach, Charles Bechdel, Jr., and John Lucas to the Clinton County Agricultural Preservation Board, each for a three year term expiring December 31, 2019. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	AG PRESERVATION BOARD
Mr. Smeltz asked for a motion for the reappointment of Ivan McElwain to the Clinton County Zoning Hearing Board, for the remainder of the three year term expiring December 31, 2018. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	ZONING HEARING BOARD
Mr. Smeltz asked for a motion for the reappointment of Warren Gottschall to the Clinton County Zoning Hearing Board, for a three year term expiring December 31, 2019. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	
Mr. Smeltz asked for a motion for the reappointment of Robert Rolley, Tim Horner, Richard Morris, Carol Hanna and Wade Keiffer to the Clinton County Loan Administration Board, each for a one year term expiring December 31, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	LOAN ADMINISTRATION BOARD
Mr. Smeltz asked for a motion for the reappointment of Norman Fenton to the Clinton County Housing Authority for a five year term expiring December 31, 2021. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	CC HOUSING AUTHORITY
Mr. Smeltz asked for a motion for correction of the reappointment of William Kellander and Ernest Peterson to the Clinton County Solid Waste Authority, each for a five year term expiring January 1, 2022. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	CC SOLID WASTE AUTHORITY
Mr. Smeltz asked for a motion to approve an application for liquid fuels funds from the City of Lock Haven in the amount of \$4,000.00 for power and maintenance costs for Paul Mack Boulevard lighting. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	LIQUID FUELS
Mr. Smeltz asked for a motion to approve the resignation of Chelsea Borrino, Juvenile Probation Officer, effective December 31, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RESIGNATION C.BORRINO/ JUV PROBATION
Mr. Smeltz asked for a motion to approve the addendum to the position description for Jennifer Bottorf, Victim Witness Services Coordinator to add the additional duties of Certified Therapy Dog Handler under the pilot Clinton County Comfort Canine program, effective December 5, 2016, with a stipend of \$3500.00 per year for these additional duties. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL OF POSITION DESCRIPTION ADDENDUM AND STIPEND/JENNIFER BOTTORF VICTIM WITNESS SERVICE COORD.
Mr. Smeltz asked for a motion to acknowledge the end of internship for Rachel Washic, part-time Archival Records Assistant, effective December 9, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	INTERNSHIP ENDED RACHEL WASHIC ASSESSMENT
Mr. Smeltz asked for a motion to acknowledge the end of internship for Meeghan Ferringer, part-time Archival Records Assistant, effective December 12, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	INTERNSHIP ENDED MEEGHAN FERRINGER ASSESSMENT

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$1,564,438.86 and payroll in the amount of \$25,559.04 for the Health Insurance waiver payout, for the period ending December 9, 2016. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. COUNTY BILLS/PAYROLL

There was some discussion on minor revisions to the 2017 Budget. The Budget is balanced and has no tax increase. BUDGET DISCUSSION

Mrs. Bower reported that the Agricultural Preservation Program is moving forward with the proposed purchase of development rights for the Eric Schenck farm. Also, the Conservation District staff has started the Chesapeake Bay inspections. There was discussion of possible fees for inspections and manure plans. There is also the possibility that farmers will have to pay private consultants to develop the necessary plans. The Commissioners continued to express their concern with the District staff becoming policemen instead of being able to offer assistance to farmers. Mr. Smeltz thinks they are headed in the wrong direction with this. STAFF REPORTS

Janaan Maggs said there was nothing new to report on legislation. In response to a question, Ms. Maggs said that the recently announced grant for sidewalks and curbs in Renovo is new grant money. HANNA'S REPORT

Mr. Smeltz said the Commissioners expect to have the Sales Agreement for the Piper building on the next meeting's agenda. COMMISSIONERS REPORT

Mr. Vilello, DEP, reported that he, Mrs. Bower, and Janaan Maggs have been working on some flooding issues in the County. He also reported on the status of various DEP clean-up efforts at the CVS site, the former Karnish Instrument site, and other locations. The CVS building is almost complete. He also commented as a private Citizen that the purchase of the Blue Building was a great purchase. He said he and his fellow Commissioners had looked at purchasing it a long time ago. Mr. Smeltz thanked him. PUBLIC COMMENTS

Mr. Morris had some questions about why Mr. Davis would like to meet with the Assessment Department and the Commissioners. Mr. Smeltz commented that they will discuss LERTA. Mr. Runkle questioned whether a vacant lot would be considered blight. Mr. Snyder responded that the project may only qualify for a four year LERTA. Mr. Runkle added that the School Board has not made a decision yet about the Davis LERTA request and had requested additional research on the matter.

The meeting adjourned at 11:06 AM. ADJOURNMENT

Chief Clerk

Thursday, December 15, 2016

PRESENT: Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Michelle Kunes and Ketih Yearick

PUBLIC ATTENDEES: Richard Morris, Jim Runkle and Mike Flanagan

The meeting was called to order at 10:00 AM by Vice Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the December 8, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
Mr. Snyder asked for a motion to approve a 4-Year LERTA for a new commercial office building to be constructed by Davis Insurance in the City of Lock Haven, providing a 100% tax reduction in year one; 75% reduction in year two; 50% reduction in year three; and no reduction in year four and later. Mr. Yearick reported that their application was filed in a timely manner. The first floor of the building will be office space and second floor will be apartments. He said he is glad to see them staying in the City of Lock Haven. Mr. Flanagan said he appreciates them building in the City of Lock Haven on a vacant lot. Mr. Snyder said that they will be hiring ten additional people. Mr. Yearick also reported that the LERTA only applies to the building value. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL FOUR YEAR LERTA DAVIS INSURANCE BUILDING/CITY OF LH
Mr. Snyder asked for a motion to approve a 2017 Emergency Management Performance Grant Application to the Pennsylvania Emergency Management Agency, for salary and benefits reimbursement in the amount of \$64,489.55. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL – APPLICATION FOR 2017 EMERGENCY MANAGEMENT PERFORMANCE GRANT
Mr. Snyder asked for a motion to approve an Engagement letter and Hipaa Buisness Associate Agreement with Baker Tilly for the 2016 Audit. The cost is \$60,215.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL ENGAGEMENT LETTER/HIPPA AGREEMENT/BAKER TILLY
Mr. Snyder asked for a motion to approve the 2017 Commissioners Meeting Schedule. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL 2017 MEETING SCHEDULE
Mr. Snyder asked for a motion for the reappointments of Michael Angelelli, David Strouse, Jason Foltz, Jennifer Bottorf, Sandy Ludwig, Amy Heverly, Jann Meyers, Lauralee Dingler, and Kerry Stover to the Victim of Crime Act (VOCA) Funding Committee, effective January 1, 2017, each for a one-year term ending December 31, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	BOARDS & AUTHORITIES VOCA
Mr. Snyder asked for a motion to approve an application for liquid fuels funds from Porter Township in the amount of \$1,639.00. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	LIQUID FUELS PORTER TOWNSHIP
Mr. Snyder asked for a motion to approve an application for liquid fuels funds from Avis Borough in the amount of \$1,457.00 for a future project. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	AVIS BOROUGH
Mr. Snyder asked for a motion to approve an application for liquid fuels funds from Renovo Borough in the amount of \$1,110.00 for a future project. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	RENOVO BOROUGH
Mr. Snyder asked for a motion to approve the promotion of Casey Woods and Matthew Oldt II from Dispatcher Trainee to full time Dispatcher at the Department of Emergency Services, effective December 18, 2016. Mr. Fanning said they have successfully finished their training. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	PROMOTION CASEY WOODS MATTHEW OLDT II DES
The Commissioners' Meeting was adjourned at 10:15 AM.	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:18 AM.	
Mr. Snyder asked for a motion to approve the County Bills in the amount of \$229,249.10 and payroll in the amount of \$279,043.49 for the period ending December 16, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS/PAYROLL
There was some discussion on the new positions for the 2017 year.	BUDGET DISCUSSION
Mrs. Kunes reported that the new 2017 Dog License program is up and running. It is making the process easier and working well. She also wanted to say great job and thanks to Daryl Geyer for all his hard work.	STAFF REPORTS
Ms. Maggs was not able to attend.	REP HANNA'S REPORT
There were no reports from the Commissioners.	COMMISSIONERS REPORT
Mr. Flanagan reported that a Baker Hughes site is off the market.	PUBLIC COMMENTS
The meeting adjourned at 10:32 AM.	ADJOURNMENT

Thursday, December 22, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Janaan Maggs and Kali Maggs

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 15, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the December 15, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve the adoption of the 2017 budget. Copies of the final budget are available on the Clinton County website and in the Commissioner's office. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL ADOPTION 2017 BUDGET
Mr. Smeltz asked for a motion to approve a proposal from Intertech CI for labor to install upgrades to the video surveillance and PLC Systems at the Clinton County Correctional Facility for an amount of \$315,024.40. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL PROPOSAL/INTERTECH CI LABOR/INSTALL VIDEO UPGRADES
Mr. Smeltz asked for a motion to approve a proposal from Intertech CI for hardware package for upgrades to the video surveillance and PLC Systems at the Clinton County Correctional Facility for an amount of \$283,129.79. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL PROPOSAL/INTERTECH CI HARDWARE PACKAGE
Mr. Smeltz asked for a motion to approve a Sales Agreement with Mercer Mutual Insurance Co., a/k/a United Fire Group, for the purchase of the building at 100 Mercer Drive for an amount of \$950,000.00, with a deposit of \$10,000.00 due upon execution of the agreement, and a settlement date on or before January 31, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL SALES AGREEMENT/MERCER MUTUAL INSURANCE CO.
Mr. Smeltz asked for a motion to approve the SAVIN Maintenance and Service Agreement with the PA District Attorneys Institute, effective for the period of January 1, 2017 through December 31, 2017, at a cost of \$3,297.35. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	APPROVAL SAVIN MAINT/SERVICE AGREEMENT/DA ATTORNEYS INST.
Mr. Smeltz asked for a motion to approve a Commercial Lease Agreement with Paul Mahoney for office space located at 8 North Grove Street, Suite 2, Section A, Floor 2, Lock Haven, PA, for the period of January 1, 2017 to December 31, 2017, for an amount of \$1,900.00 per month. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL COMMERCIAL LEASE AGREEMENT/PAUL MAHONEY/OFFICE SPACE/GROVE ST.
Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$33,204.00 to the General Fund for September 2016 reimbursement of expenses. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	IV-D FUNDS
Mr. Smeltz asked for a motion for the reappointment of Steve Stevenson as the County's second representative on the SEDA-COG Board of Directors, effective January 1, 2017, for a one year term ending December 31, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	BOARDS & AUTHORITIES STEVE STEVENSON SEDA-COG
Mr. Smeltz asked for a motion for the reappointment of Maria Boileau as the County's representative on the Summer Concert Committee for 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	MARIA BOILEAU REP. SUMMER CONCERT COMM.
Mr. Smeltz asked for a motion to approve an application for liquid fuels funds from the City of Lock Haven in the amount of \$6,600.00, for a future project. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	LIQUID FUELS CITY OF LOCK HAVEN
Mr. Smeltz asked for a motion to approve the hiring of Ian Loveless as part time Correctional Officer at the Clinton County Correctional Facility, effective January 3, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried.	APPROVAL HIRING/IAN LOVELESS CCCF
The Commissioners' Meeting was adjourned at 10:45 AM.	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:46 AM.	
Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$370,291.91 for the period ending December 21, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS/PAYROLL
There were no Staff reports.	STAFF REPORTS
Ms. Maggs reported on the fire that happened earlier in the week. Their office is closed due to the smoke damage. All their computers are being replaced and the office is being cleaned. All calls are being forwarded to Harrisburg. The office is expected to open by January 3, 2017. She thanked the Commissioners and wished them a Merry Christmas. She also introduced her granddaughter.	REP HANNA'S REPORT

The Commissioners wished everyone a Merry Christmas.

There were no public comments.

The meeting adjourned at 10:56 AM.

COMMISSIONERS REPORT

PUBLIC COMMENTS

ADJOURNMENT

Chief Clerk

Thursday, December 29, 2016

PRESENT: Pete Smeltz, Jeff Snyder and Paul Conklin

STAFF ATTENDEES: Jann Meyers, Michelle Sonnie, Jennifer Hoy, Peggy Heller, Kevin Fanning, Colleen Wise, Judge Miller, Jason Foltz, Katie DeSilva and Tim Holladay

PUBLIC ATTENDEES: Richard Morris and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 22, 2016 meeting. Motion was made by Mr. Snyder; seconded by Mr. Conklin. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the December 22, 2016 meeting. Motion was made by Mr. Conklin; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

The Commissioners' Meeting was adjourned at 10:04 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:25 AM.

Mr. Smeltz asked for a motion to approve the promotion of Katie DeSilva from Planner/CDBG Coordinator to Assistant Planning Director (Temporary), effective January 1, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROMOTION KATIE DESILVA ASST.PLANNING DIRECTOR

Mr. Smeltz asked for a motion to approve the promotion of Carl Phillips from part time Real Estate Data Collector to Assistant Chief Assessor, effective January 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROMOTION CARL PHILLIPS ASST. CHIEF ASSESSOR

Mr. Smeltz asked for a motion to approve the transfer of Kayla Kahler from Office Manager in Domestic Relations to Office Manager in Probation, effective January 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. TRANSFER KAYLA KAHLER OFFICE MANAGER/PROBATION

Mr. Smeltz asked for a motion to approve the promotion of Jennifer Butler from Clerk Typist/ Receptionist to Cost Collection Clerk in Probation, effective January 1, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROMOTION JENNIFER BUTLER COST COLLECTION CLERK/PROB.

Mr. Smeltz asked for a motion to approve the promotion of Joni Riggle from part time Clerk to Office Manager in Domestic Relations, effective January 1, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROMOTION JONI RIGGLE OFFICE MANAGER/DRS.

Mr. Smeltz asked for a motion to approve the promotion of David Goodwin from Adult Probation Officer to Specialty Courts Coordinator, effective January 1, 2017. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. PROMOTION DAVID GOODWIN SPECIALTY COURTS COORD.

Mr. Smeltz asked for a motion to approve the promotion of Kimberly Marconi from Clerk Typist II to Clerk Typist II/Microfilmer/Scanner in the Register and Recorder's Office, effective January 1, 2017. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. PROMOTION KIMBERLY MARCONI CLERK TYPIST II/MIC./SCANNER

The Commissioners' Meeting was adjourned at 10:28 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:42 AM.

Mr. Smeltz asked for a motion to approve Resolution No. 25 of 2016, establishing millage rate for 2017. This is the same rate as last year. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL RESOLUTION NO. 25 OF 2016 ESTABLISH MILLAGE RATE 2017

Mr. Smeltz asked for a motion to approve Resolution No. 26 of 2016, Declaration of Official Intent to reimburse the County from proceeds of the tax-exempt bond for expenditures made on behalf of the 2017 Capital Project. Motion by Mr. Snyder; seconded by Mr. Conklin. Motion carried. APPROVAL RESOLUTION NO. 26 OF 2016 DECLARATION OF INTENT

Mr. Smeltz asked for a motion to approve the reappointment of Barbara Mastriana, Richard Sanford, and Greg Lucabaugh to the Western Clinton County Recreation Authority, each for a five-year term expiring December 31, 2021. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. BOARDS & AUTHORITIES

Mr. Smeltz asked for a motion to approve the County Bills in the amount of \$106,582.23 and payroll in the amount of \$282,892.28 for the period ending December 31, 2016. Motion by Mr. Conklin; seconded by Mr. Snyder. Motion carried. COUNTY BILLS/PAYROLL

Mrs. Heller discussed the Auditors finishing 2016. STAFF REPORTS

Mr. Holladay discussed zoning changes the Planning Office is working on regarding the Agriculture Center zoning designation to make it conform with the ACRE Law.

Mr. Yearick thanked the Commissioners for approving the new position for his Office and feels that this will help to monitor new properties and changes that will add tax revenues.

There were no reports from Representative Hanna's Office.

REP HANNA'S REPORT

The Commissioners discussed the Merit House project.

COMMISSIONERS REPORT

Mr. Runkle asked to sit down with the Commissioners for a 2017 Article.
Mr. Morris wished everyone a Happy New Year.

PUBLIC COMMENTS

The meeting adjourned at 11:03 AM.

ADJOURNMENT

Chief Clerk