

THURSDAY, JANUARY 3, 2013

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Thomas Kearney, Mitzi Gallagher, Richard Morris, Michelle Kunes, Amy Bryan, and Sue Foust.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 27, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried with Mr. Smeltz abstaining due to absence at the meeting. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve Salary Board Meeting minutes from the December 27, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried with Mr. Smeltz abstaining due to absence at the meeting. MINUTES APPROVED

Mr. Smeltz recognized Tom Kearney-Area Manager of FirstEnergy Foundation. He presented A check for \$5,000.00 in support of the renovations of the new 911 center at the Flemington School. Mr. Runkle took a photo for The Express. Mr. Kearney was invited back for the ribbon cutting of the new office when it opens. PRESENTATION BY FIRSTENERGY FOUNDATION

Mr. Smeltz asked for a motion for the approval of an amendment to the agreement with EADS Group for the renovations/improvements to the department of Emergency Services facility. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried APPROVAL OF AMENDMENT AGREEMENT WITH EADS GROUP

Mr. Smeltz asked for a motion for the approval of agreement with Susquehanna Group Advisors, Inc. for accounting services. Their fees range from \$60,000.00 to \$73,200.00. Mr. Morris questioned the use of their services and our Contract with them. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. APPROVAL OF AGREEMENT WITH SUSQUEHANNA GROUP ADVISORS, INC.

Mr. Smeltz asked for a motion to approve the reappointment of Mike Angelelli, Michael Salisbury, Jason Foltz, Jennifer Bottorf, Darlla Conway, Amy Dicello, Lauralee Dingler, and Charles Ankney to the Victim Witness Policy Board effective January 1, 2013, for a one year term expiring December 31, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. BOARDS AND AUTHORITIES

Mr. Smeltz asked for a motion to approve the reappointment of Terry Murty to the Planning Commission, effective January 1, 2013, for a four year term expiring December 31, 2016. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

Mr. Smeltz asked for a motion to approve the appointment of Roger Hoy to the Planning Commission, effective January 1, 2013, for a four year term expiring December 31, 2016. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

Mr. Smeltz asked for a motion to approve the reappointment of Michael Doebler and Raymond Walizer to the Clinton County Recreation Authority effective January 1, 2013, for a five year term ending December 31, 2017. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

Mr. Smeltz asked for a motion to approve the appointment of Steve Fisher and Matt Rook to the Clinton County Recreation Authority effective January 1, 2013, for a five year term ending December 31, 2017. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

Mr. Smeltz asked for a motion to approve the reappointment of Ivan McElwain to the Clinton County Zoning Board effective January 1, 2013, for a three year term ending December 31, 2015. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

Mr. Smeltz asked for a motion to approve the resignation of Brandon Way, Corrections Officer At the Clinton County Correctional Facility, effective January 11, 2013. Motion by Mr. Snyder; Seconded by Mr. Long. Motion carried. PERSONNEL

Mr. The Commissioner's Meeting was adjourned at 10:25 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was convened at 11:00 AM.

Smeltz asked for a motion for the approval of County Bills for two weeks in the amount of \$1,148,329.53 and Payroll in the amount of \$227,091.65 for the period ending January 4, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Snyder commented that he spoke with Warden Motter about the new medical group that took over at midnight on January 2, 2013. Four of the five former nurses were hired by PrimeCare. COMMISSIONERS REPORT

Mr. Morris requested a pie chart of how the 5.4 mills of taxes are distributed throughout the

County debt services, Consulting fees, and others. The taxpayers should know where their Money is being spent. Mr. Snyder commented he understands his request and will work on producing The data for the chart.

Mr. Long commented that he wouldn't go back on any decisions he has made for this year's budget. He is confident in his decisions.

Mr. Snyder commented that we have great staff and he doesn't feel that any employee will be driven Away from the 2% pay increase.

Mr. Smeltz made a motion to adjourn the meeting at 11:25 AM; seconded by Mr. Snyder.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, JANUARY 10, 2013

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Richard Morris, Michelle Kunes, Jeff Lorson, Mary Wolf, and Tim Holladay.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 3, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve Salary Board Meeting minutes from the January 3, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz recognized Jeff Lorson and Mary Wolf from Anadarko Petroleum Corp. They presented a check for \$10,000.00 in support of the renovations to the new 911 center at the Flemington School. Anadarko supports this project due to its positive effect on the northern part of Pa. and its benefits to all of Clinton County. Mr. Snyder presented a drawing of the new 911 Center to Ms. Wolf. Mr. Runkle took a photo for The Lock Haven Express newspaper.

PRESENTATION BY
ANADARKO
PETROLEUM CORP.

Mr. Smeltz asked for a motion for the approval of the 2010 CDBG Memorandum of Understanding/Subrecipient Agreement with Step, Inc. for the housing rehabilitation program. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF
MEMORANDUM OF
UNDERSTANDING WITH STEP, INC.

Mr. Smeltz asked for a motion for the approval to sign the PHFA commitment letter for the PHARE Grant in the amount of \$300,000.00. Tim Holladay stated that this is a Housing Rehab Grant through STEP for local owner occupied homeowners. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL TO SIGN
PHFA COMMITMENT
LETTER FOR PHARE GRANT

Mr. Smeltz asked for a motion for the approval of an agreement with Susquehanna Group Advisors for Professional Services for the Clinton County Correctional Facility. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. SGA will be conducting an analysis to determine the cost of housing local inmates only.

APPROVAL OF AGREEMENT
WITH SUSQUEHANNA
GROUP ADVISORS FOR CCCF

Mr. Smeltz asked for a motion to approve the transfer of IV-D funds in the amount of \$31,819.00 into the General Account for October 2012 expenses. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TRANSFER
IV-D FUNDS

Mr. Smeltz asked for a motion to approve the reappointment of Eric Fletcher, Kathy Ebeling, and Charles Barnum to the Ross Library Board of Directors, effective January 1, 2013, for a three year term expiring December 31, 2015. Mr. Long commented that this is not just for the Ross Library. This also includes the Renovo and the Beech Creek libraries as well. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

BOARDS AND AUTHORITIES
ROSS LIBRARY

Mr. Smeltz asked for a motion to approve the reappointment of Tim Holladay to the SEDA-COG Metropolitan Planning Organization (MPO), effective January 1, 2013, for a four year term expiring December 31, 2016. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARDS AND AUTHORITIES
SEDA-COG MPO

Mr. Smeltz asked for a motion to approve the appointment of Michael Rupert to the Clinton County Sewer Authority, effective January 1, 2013, for a three year term ending December 31, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

BOARDS AND AUTHORITIES
CLINTON COUNTY SEWER

Mr. Smeltz asked for a motion to approve the reappointment of Joel Long and Stephen Stevenson To the SEDA-COG Board of Directors, effective January 1, 2013, for a one year term ending December 31, 2013. Motion by Mr. Snyder, seconded by Mr. Smeltz. Motion carried.

BOARDS AND AUTHORITIES
SEDA COG BOARD OF DIRECTORS

The Commissioner's Meeting was adjourned at 10:37 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:40 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$535,180.00. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Ms. Kunes, County Treasurer, commented that the 2013 Dog License applications are available in her office and previous customers applications were sent out in the mail. Also, the deeds were mailed to those who purchased properties at the tax sale in 2012.

STAFF REPORTS

Mr. Richard Morris, resident, commented that it is not uncommon practice to provide differential pay for union and non-union employees. He stated that this does not mean it is right. He asked why Standard and Poor's does not allow an AAA rating for counties. Ms. Mitzi Gallagher, representative Hanna's office, stated that government agencies are relying on other governmental funding and is not in complete control of their finances. He announced that the Historical Society was holding a Mardi Gras Ball on Saturday, January 12th at the Lock Haven Elks. He stated that local nonprofits make every effort to make their own living.

PUBLIC COMMENT

Mr. Long made a motion to adjourn the meeting at 10:50 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, JANUARY 17, 2013

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 10, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve Salary Board Meeting minutes from the January 10, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion for the approval to sign a commitment letter with the Pennsylvania Commission on Crime and Delinquency for a Victim/Witness Services Grant in the amount of \$47,284.00. It is to be used over a two year period to fund the Victim Witness Coordinator salary. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL TO SIGN
COMMITMENT LETTER
WITH PA COMMISSION ON
CRIME & DELINQUENCY

Mr. Smeltz asked for a motion to approve the hiring of Luis A. Arenas, Jr., Juvenile Probation Officer in the Probation Office, effective February 4, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

NEW HIRE
LUIS ARENAS
PROBATION

Mr. Smeltz asked for a motion to approve the transfer of Matthew Selvage from Juvenile Probation Officer to Adult Probation Officer in the Probation Office, effective February 4, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried

TRANSFER
MATTHEW SELVAGE
PROBATION

The Commissioner's Meeting was adjourned at 10:10 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:12 AM.

Mr. Smeltz asked for a motion for the approval of County Bills for one week in the amount of \$145,106.34 and Payroll in the amount of \$251,721.79 for the period ending January 18, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mitzi Gallagher from Representative Mike Hanna's office stated they would like a new letter of support from the Commissioners regarding the three year process to have the state recognize the Piper J3 as Pennsylvania's official plane.

PUBLIC COMMENTS

Jim Runkle asked the Commissioners for comments on the Solid Waste Authority entering into an agreement with a private firm to create a Natural Gas filling station. Mr. Long stated this is a tremendous first step in a goal we all have for the utilization of natural gas in our area. Mr. Smeltz stated that the SWA has the infrastructure in place which makes them the perfect catalyst to be the anchor business to get the ball rolling for natural gas vehicle usage in Clinton County. Mr. Snyder stated that they have the resources to start the process and it will save them money by converting their equipment to natural gas. It is an added bonus that they will be able to provide the service to our community.

There was a discussion regarding the implementation of the Technical Parole Violator Program at the CCCF. The Prison Board is working well together.

Mr. Snyder made a motion to adjourn the meeting at 10:31 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, JANUARY 24, 2013

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Richard Morris, David Rolley and Katie DeSilva

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 17, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve Salary Board Meeting minutes from the January 17, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the 2010 and 2011 memoranda of understanding for the CDBG Program. Katie DeSilva of the Planning Department for Clinton County presented three documents for the approval for funding through the CDBG program. The three programs include the Borough of Renovo for \$25,000 which is for the final stages of demolition of the old high school, the Life Center for \$20,000, and the Renovo Fire Co. for \$12,100 for the purchase of a generator. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried

APPROVAL OF
2010 & 2011 MEMORANDA
OF UNDERSTANDING FOR
THE CDBG PROGRAM

Mr. Smeltz asked for a motion to approve the contract with Anthony H. Visco, Jr. Architects for Professional services for the Renovo Magistrate Building Project. A new contract was drawn up for changes in redesigning the structure. The new contract will be for \$15,495.00. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF
CONTRACT WITH
ANTHONY H. VISCO, JR.
ARCHITECTS

Mr. Smeltz asked for a motion to approve the increase in reimbursement for Polling Place Facilities to \$75.00 per election. Mr. Snyder researched these fees with neighboring counties and found this was a fair amount. He addressed his support in the matter saying it is not easy to locate alternative locations that will be an accommodating polling facility. Motion by Mr. Snyder; seconded by Mr. Snyder. Motion carried.

APPROVAL OF
INCREASE FOR
POLLING FACILITIES
TO \$75.00

Mr. Smeltz asked for a motion to approve the transfer of Darby Hughes, from full time temporary Corrections Officer to full time permanent Corrections Officer at the Clinton County Correctional Facility, effective January 11, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFER
DARBY HUGHES
CCCC

Mr. Smeltz asked for a motion for the approval of County Bills for one week in the amount of \$455,495.36. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Long attended a SEDA Cog meeting Jan. 23, 2013. He reported the natural gas project is being looked at positively by EDA but nothing is moving forward at this time. He received a nice gift from them for fulfilling a year of presidency.

COMMISSIONERS REPORT

Mr. Smeltz reported that there may be cuts in the services from State & Federal Government for programs in the future. He also reported that he and Mr. Long attended a CATA meeting and heard presentations on how they are going to convert their buses to natural gas.

Mr. Snyder reported that there is still a vacant maintenance position at the Clinton County Correctional Facility. He would like to get someone hired as soon as possible. He is also still trying to work out some issues regarding PP&L bill for the fiber optics at the new 911 Facility. Mr. Snyder and Ms. Mary Ann Bower attended a Conservation District Conference in State College on 1/23/2013. They discussed that through the Act 105 changes, permitting fees will go up dramatically. Fees will be payable to DEP.

Mr. Richard Morris, resident, asked questions concerning the Commissary Account for the Clinton County Correctional Facility. Mr. Snyder responded that he and the Warden are currently involved in researching the account and will be bringing back recommendations to the board soon.

PUBLIC COMMENTS

Mr. Morris also asked questions involving the movement of the offices in the Court House. The Commissioners responded that they moved staff around to better utilize the space.

Mr. Morris applauded the commissioners in attempting to have discussions with Elected Officials and Department Heads by implementing Team Meetings. He wished them success.

Mr. Snyder made a motion to adjourn the meeting at 10:31 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, JANUARY 31, 2013

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Richard Morris, Mick Kunes, Jessica Snyder, Kevin Fanning, Sue Foust and Keith Yearick

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 24, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a Professional Services Agreement with MCM Consulting Group, Inc. in the amount of \$5,600.00 which includes the development and review of wireless 911 funding applications in the amount of \$5,600.00. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF
MCM CONSULTING
GROUP, INC.
AGREEMENT

Mr. Smeltz asked for a motion to approve the Extension Agreement with LMJ Contractors, Inc. for the Court House ramp project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF LMJ
CONTRACTORS, INC.
EXTENSION AGREEMENT

Mr. Smeltz asked for a motion to approve the promotion of Susan Muthler, part time Computer Operator to full time Computer Operator in the Assessment Office, effective February 4, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

PROMOTION
SUSAN MUTHLER
ASSESSMENT OFFICE

Mr. Smeltz asked for a motion to approve the termination of Tammie Knecht, part time Computer Operator in the Assessment Office, effective March 1, 2013. Ms. Knecht was hired last September as a temporary part time employee. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TERMINATION
TAMMIE KNECHT
ASSESSMENT OFFICE

Mr. Smeltz asked for a motion to approve the resignation of Amber Winkleman, Corrections Officer at the Clinton County Correctional Facility, effective February 8, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

RESIGNATION
AMBER WINKLEMAN
CCCF

The Commissioner's Meeting was adjourned at 10:16 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was reconvened at 10:17 AM.

Mr. Smeltz asked for a motion for the approval of County Bills for one week in the amount of \$138,191.42 and Payroll period ending February 1, 2013 in the amount of \$230,282.12. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Smeltz commented that he will attend the CCAP Human Services Meeting in Harrisburg on Monday.

COMMISSIONERS REPORT

Ms. Gallagher commented on the Governor trying to privatize liquor stores and the lottery.

PUBLIC COMMENTS

Mr. Snyder made a motion to adjourn the meeting at 10:27 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, FEBRUARY 7, 2013

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Richard Morris, Maria Boileau, and Judge Miller.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 31, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 31, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the agreement with Willits Copiers, Inc. for a copier in the Magisterial District Office 25-3-02. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF
WILLITS COPIERS, INC.
AGREEMENT

Mr. Smeltz asked for a motion to approve the appointment of Brenda Fetzer to the Clinton County Sewer Authority Board, effective January 1, 2013, for a three year term expiring December 31, 2015. Ms. Fetzer is from Woodward Township. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARDS AND AUTHORITIES
BRENDA FETZER
CCSA

Mr. Smeltz asked for a motion to approve the hiring of Concetta Werts, part time Clerk Typist II for Court Services, effective February 11, 2013. This was a budgeted item. Mr. Miller commented that Ms. Werts was one of 22 applicants and is replacing Rosemary Dwyer who is retiring. She will work out of the Renovo District Magistrate office, but will be in Lock Haven and Mill Hall district magistrates' offices when needed. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE
CONCETTA WERTS
DJ3

Mr. Smeltz asked for a motion to approve the hiring of Brian Ebeling, Maintenance Worker at the Clinton County Correctional Facility, effective February 11, 2013. He will be replacing a vacant position. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE
BRIAN EBELING
CCCF

The Commissioner's Meeting was adjourned at 10:10 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:14 AM.

Mr. Smeltz asked for a motion for the approval of County Bills for one week in the amount of \$174,078.88. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Maria Boileau, Voter Registration Director, commented on some dates for the spring primary election. A list of the dates are available on the County website or by contacting Maria in the Voter Registration office.

STAFF REPORTS

Mr. Snyder commented that the Castanea Township Fire Hall will let us use their facility for a 2013 voting place. He will attend their next meeting to thank them.

COMMISSIONER'S REPORT

Mr. Long commented that the Tourism & Recreation Grants are available now. Applications are available in the Planning office. Even though you received money previously, you still need to request and complete a new application. This was designed as seed money to start new tourism events in the County. The grant committee consists of Joel Long, Mike Flanagan and Tim Holladay.

Mr. Snyder was approached by Flemington Borough in jest that they did not receive the \$1.00 for the purchase of the Flemington School. Jeff gave them \$1.25 which included interest. When Jeff met with KCSD at a later date he gave them \$2.00 in case it didn't get passed along. They gave him a receipt.

Mr. Snyder commented on Chapter 105. The DEP filing fee schedule is going from \$100.00 to \$1,750.00. Representative Mike Hanna is asking Secretary Krancer to remove small projects from the fee schedule. Mr. Dan Vilello, DEP, responded that Mr. Hanna's facts related to the filing fee are not correct. Mr. Hanna's office asked for clarification and is waiting on a response. Ms. Gallagher suggested the Commissioners send a letter to Secretary Krancer as well.

Mr. Smeltz attended a CCAP Human Services committee meeting on Monday and they discussed many topics including Children & Youth and Mental Health funding. He saw a lot of positives in the Governor's budget proposal.

Mr. Morris discussed a meeting he attended with Headwaters Council. They appointed Amy Wolfe from Trout Unlimited to the Council. They will have quarterly meetings.

PUBLIC COMMENTS

Ms. Gallagher stated that Verizon Wireless was down for three hours around Sugar Valley and Loganton. She thanked Kevin Fanning for his efforts in resolving the issue. She added some comments on the Governor's budget proposal regarding the privatization of liquor sales and the lottery system.

Mr. Runkle asked the Commissioners if they would look at the Governors' budget over the weekend and make some comments at Work Session on Monday. Mr. Smeltz stated that he feels there is an alcohol problem in America and is opposed to extending the opportunity for additional liquor sales. Mr. Long stated that he has made it clear he does not like the path this Governor is on. He does not like the privatization of liquor or the lottery. He stated that if the lottery system is working then why change it. They all three agreed that the budget is a "process". Mr. Snyder commented that he will look at the issues that are going to affect us at the county level. He has a few issues he will look at and comment on at a later time. Mr. Smeltz commented that he would like to see the numbers on transportation. Mr. Long gave the Governor credit for looking at the pension problem.

Mr. Snyder made a motion to adjourn the meeting at 10:59 AM; seconded by Mr. Long.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, FEBRUARY 14, 2013

PRESENT: Pete Smeltz and Jeff Snyder

PUBLIC ATTENDEES: Richard Morris, Katie DeSilva, Michelle Kunes, Mike Flanagan, Tim Holladay and Lewis Steinberg

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 7, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the February 7, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a subordination agreement for the County and Northwest Savings Bank with regards to the two loans through the Loan Administration Board on behalf of the Clinton County Economic Partnership. This was recommended by the Loan Administration Board. The Partnership is going to pay-off two loans that were guaranteed by the County and refinance with Northwest Savings Bank at a lower interest rate. Mike Flanagan commented that they could have never done this project without the help from the County. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF
SUBORDINATION
AGREEMENT OBO
ECONOMIC PARTNERSHIP

Mr. Smeltz asked for a motion to approve the CDBG 2012 Memorandums of Understanding. Mrs. Katie DeSilva, Planning Department commented on the three MOUs. The projects are Step, Inc. - \$39,932; Clinton County Women's Center - \$49,165; and Renovo - \$40,000. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF CDBG
2012 MEMORANDUMS
OF UNDERSTANDING

Mr. Smeltz asked for a motion to approve a lease agreement with X-Ray Imaging Inc. for the Courthouse. This is for the equipment at the security entrance at the Courthouse. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. The lease is \$405.00 a month.

APPROVAL OF AGREEMENT
WITH X-RAY IMAGING INC.

Mr. Smeltz asked for a motion to approve an agreement with GAI Consultants, Inc. for professional services in the amount of \$5,000.00. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF AGREEMENT
WITH GAI CONSULTANTS, INC.

Mr. Smeltz asked for a motion to approve the hiring of Darren Muthler, full time temporary Corrections Officer at the Clinton County Correctional Facility, effective February 19, 2013. Motion by Mr. Snyder; Seconded by Mr. Smeltz. Motion carried.

NEW HIRE
DARREN MUTHLER
CCCF

Mr. Smeltz asked for a motion to approve the hiring of Matthew Carter, full time temporary Corrections Officer at the Clinton County Correctional Facility, effective February 19, 2013. Motion by Mr. Snyder; Seconded by Mr. Smeltz. Motion carried.

NEW HIRE
MATTHEW CARTER
CCCF

The Commissioner's Meeting was adjourned at 10:20 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:22 AM.

Mr. Smeltz asked for a motion for the approval of County Bills for one week in the amount of \$189,180.73 and Payroll for the period ending February 15, 2013 in the amount of \$233,637.52. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Holladay reported that the Tourism and Recreational grant applications were sent out. They are due March 22nd and the selections will be made April 19th. More information can be obtained by calling the Planning Department at 570-893-4080.

STAFF REPORTS

Mr. Flanagan reported that the Economic Partnership Legislative luncheon will be held on March 1, 2013 at the Lock Haven Elks. They already have 100 who have responded to attend. The Expo is scheduled for May 22nd at the LHUP Recreation Center. This year the Expo will focus on job fair/volunteer fair. He will continue to work with prospects in the development at the Business Park.

Mr. Snyder commented that there is new artwork hanging in the Commissioners Conference Room by Karen Elias and Peg Johnson. The Commissioners will continue to work on the building projects.

COMMISSIONERS REPORT

Mr. Smeltz stated that the office will be closed on Monday, February 18, 2013 for the observation of Presidents' Day. There will be an Environmental Regulation Seminar for Municipal Officials on Wednesday, February 20, 2013 at the Conservation District. They will review the ENS plan changes the Conservation District is supporting. They are trying to get the Counties unified.

Mr. Snyder has concerns with the cuts in the Governor's proposal concerning the Conservation District funding. The governor is cutting the funding because Conservation Districts are now receiving Act 13 funds. There could be a \$90,000 deficit.

Mr. Smeltz made a motion to adjourn the meeting at 10:33 AM; seconded by Mr. Snyder.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, FEBRUARY 21, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Richard Morris, Ed Robbins, Jim Runkle, Mitzi Gallagher and Raye E.(LHU).

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 14, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the February 14, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the resignation of Donald Kramer from the SEDA-COG Joint Rail Authority, effective February 21, 2013. He served 28 years on the board and because of his leadership the Authority has been a success. Letters of interest to serve on this board should be sent to the Chief Clerk Amy Dicello. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARDS AND AUTHORITIES
SEDA-COG JOINT RAIL
AUTHORITY

Mr. Smeltz asked for a motion for the approval of County Bills for one week in the amount of \$707,396.16. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Snyder commented that the zoning issues for the new 911 Center were approved by Flemington Borough and the Planning Commission.

COMMISSIONER'S REPORT

Mr. Snyder and Mr. Smeltz attended the Environmental Regulation Seminar at the Conservation District. Presentations were given by the Conservation District staff and representatives from DEP. Mr. Snyder expressed his concerns regarding small projects being in the Act 105 regulations. Ms. Mitzi Gallagher from Representative Hanna's office sent a letter to Secretary Kranser at DEP requesting that small projects be eliminated from Act. 105. They have not received an official response but the fees have been imposed. Mr. Hanna is working on establishing legislation to get the problem corrected. Mr. Hanna thinks DEP is tying the hands of landowners. The application went from two pages to seven pages so professional help may be needed to complete the project making it even more expensive.

Mr. Smeltz applauded Mr. Snyder's effort in unifying the permit process in all municipalities.

Mr. Richard Morris, resident, reported that Headwaters has funding available for two projects (Birch Run & Sandy Hook). The work will be completed by Conservation District.

PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 10:33 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, FEBRUARY 28, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Richard Morris, Marie Vilello, Mary Jane Isenberg, Michael Salisbury, Charles Shoemaker, Deb Zink, Tracy Getz, Jen Bottorf, Lewis Steinberg, and Michelle Kunes

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 21, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz introduced District Attorney Mike Salisbury and Mary Jane Isenberg from the Clinton County Women's Center. Mr. Salisbury announced that the Women's Center was awarded a STOP Violence Against Women grant from PCCD. He extended his appreciation and thanks to the Women's Center for securing the grant which will provide \$31,000 for the District Attorney's Office. The funds will enable the county to hire Charlie Shoemaker as a part time detective to assist in domestic violence and sexual assault cases. The funding will also supplement the victim witness coordinator's. Ms. Isenberg thanked the commissioners for their support. She stated that the women's center will also serve men and children. She thanked all who supported the grant. Mr. Shoemaker stated that he was thankful for the opportunity to work with the district attorney and the commissioners.

STOP GRANT PRESENTATION

Mr. Smeltz asked for a motion to approve a loan in the amount of \$10,000.00 from the Clinton County Revolving Loan Fund to Clinton County Memorials LLC. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mr. Lewis Steinberg explained the purpose of the loan.

APPROVAL OF CCRLF LOAN
TO CLINTON COUNTY
MEMORIALS

Mr. Smeltz asked for a motion to approve Liquid Fuels for the City of Lock Haven in the amount of \$3,500.00 for the Paul Mack Boulevard lighting agreement. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
CITY OF LOCK HAVEN

Mr. Smeltz asked for a motion to approve the termination of Nicole Williams, full time Caseworker for Children & Youth Services, effective February 21, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TERMINATION
NICOLE WILLIAMS
CYS

Mr. Smeltz asked for a motion to confirm the hiring of Jennifer Forshey, part time Clerk Typist II in the Prothonotary's Office, effective March 4, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

NEW HIRE
JENNIFER FORSHEY
PROTHONOTARY

Mr. Smeltz asked for a motion to confirm the resignation of Shawn Dyroff, full time Corrections Officer at the Clinton County Correctional Facility, effective March 8, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

RESIGNATION
SHAWN DYROFF
CCCF

The Commissioner's Meeting was adjourned at 10:26 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:27 AM.

Mr. Smeltz asked for a motion for the approval of County Bills for one week in the amount of \$157,889.47 and Payroll for the period ending March 1, 2013 in the amount of \$233,699.63. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mrs. Michelle Kunes, County Treasurer, reported that the Treasurer's office is done with the 2013 property taxes and they are ready to be mailed.

STAFF REPORTS

Mr. Long reported that he was unable to attend the SEDA COG meeting due to weather but will contact them for an update on the natural gas infrastructure. There is a meeting at the Lock Haven Catholic School regarding Boy Scouting.

COMMISSIONERS' REPORTS

Mr. Richard Morris, resident, questioned the dimension of the district justice office that is being built in Renovo. He asked if the prison budget was revisited after the prior warden left employment. Mr. Snyder stated that the commissioners continue to revisit the entire budget and they are continuing to analyze the prison budget because of the change in the prison capacity.

PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 10:50 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, MARCH 7, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Richard Morris and Jim Runkle.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 28, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve Castanea Township's request for Clinton County Recreation Improvement Program Funds. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF CASTANEA
TOWNSHIP'S REQUEST FOR
CC REC. IMP.PROGRAM FUNDS

Mr. Smeltz asked for a motion to confirm the resignation of Paul Brungard, full time Corrections Officer at the Clinton County Correctional Facility, effective March 17, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

RESIGNATION
PAUL BRUNGARD
CCCF

Mr. Smeltz asked for a motion to confirm the layoffs of Ronald Nolte, Michael Barnes, Tyler Walker, Darby Hughes, Colby Haines, and Aaron Edwards, Corrections Officers at the Clinton County Correctional Facility, effective March 10, 2013. This is in response to the Prison Board's request to explore whether a full complement of staff was needed with reduced prison capacity. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

LAYOFFS
OFFICERS: NOLTE, BARNES,
WALKER, HUGHES, HAINES,
AND EDWARDS
CCCF

Mr. Smeltz asked for a motion for the approval of County Bills for one week in the amount of \$294,217.33. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Smeltz reported that he attended the WIB LEO meeting on March 6, 2013. They discussed their restructuring plan. They voted to approve their restructuring plans that they developed a few years ago. They are negotiating different ways to provide services in Montour, Clinton and Centre Counties. They are retaining a Career Link office in Lock Haven. Some services will be provided out of the Lycoming County office. Bruce Jones will manage both the Lycoming and Clinton County offices.

COMMISSIONERS REPORT

Mr. Snyder thanked Mitzi Gallagher and Julie Brennan for the opportunity of the Conservation District Board members and the Commissioners to have a conversation with Representative Hanna and Senator Wozniak regarding the Chapter 105 regulations.

Mr. Smeltz announced that CleanScapes is hosting a cleanup being held at the Mill Hall Community Park along Fishing Creek and common areas on Saturday March 9, 2013 at 9:00 AM.

Mr. Smeltz also reported that the Got Gas Fair was very nice.

Mr. Snyder announced that he would be participating in the Polar Plunge Saturday morning at the Woodward Boat Launch. It will be benefiting the disease MS.

Mr. Runkle heard that Governor Corbett has an initiative to reduce the number of Community Health Centers in Pa. The Clinton County Health Center is marked for closing. The Commissioners were unaware of this initiative and will look into it.

PUBLIC COMMENTS

Mitzi Gallagher reported that Kevin Kline announced that the bid for Auction Road Phase 1 will go out next week. It is a State bid and they will probably be opened in Clearfield.

Mr. Morris stated that staff could be downsized in Career Link offices because job search has been automated and there are so many technical ways to search for jobs now. Mr. Long responded that persons looking for employment are usually the ones that would not have the access to those resources and that there should be staff available to help them if it is needed.

Mr. Morris recommended to the Commissioners that they put an ad in the newspaper explaining the County's Real estate/property taxes and where the money is going. He thinks there is a need to educate the public on this process.

Mr. Long made a motion to adjourn the meeting at 11:05 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, MARCH 14, 2013

PRESENT: Pete Smeltz, Jeff Snyder

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, April Welshans, Kathleen Merrill and Eric Ditty

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 7, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve Liquid Fuels for Lamar Township in the amount of \$1,968.87 to maintain the lighting system on S.R. 220 from station 752+00 to 786+40 in Lamar Township. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

LIQUID FUELS
LAMAR TOWNSHIP

Mr. Smeltz asked for a motion to approve the resignation of Joshua Richard, Corrections Officer at the Clinton County Correctional Facility, effective March 21, 2013. Motion by Mr. Smeltz, seconded by Mr. Snyder. Motion carried.

RESIGNATION
JOSHUA RICHARD
CCCF

Mr. Smeltz asked for a motion to approve the County Bills for one week in the amount of \$92,345.02 and Payroll in the amount of \$240,993.72 for the period ending March 15, 2013. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Snyder commented that the opening of bids for the District Justice #3 office and the new 911 Building project had the same dates of April 4, 2013; however, they had the DJ3 project bid opening moved to April 11, 2013.

COMMISSIONERS REPORT

Mr. Smeltz wanted to remind everyone that he and Mr. Snyder will be at the CCAP Meeting in Harrisburg March 17, 18, and 19th. There will be NO Work Session on Monday 18, 2013. They will return on Wed. March 20, 2013.

Mr. Runkle wanted to know if any of the Commissioners attended the Solid Waste Authority meeting on March 13, 2013. Mr. Smeltz commented that he attended and there was a lot of information covered. Some of the items they covered were the Natural gas filling station, revenues, and an audit review in draft form.

PUBLIC COMMENTS

Mr. Morris raised his concerns about the 2013 CCCF Budget and other inconsistencies on previous meeting minutes. Mr. Snyder and Mr. Smeltz commented on these matters. They discussed the revenues and expenses and that there is future plans to discuss the Commissary Account and other accounts where money is brought into the prison and how it should be utilized.

Mr. Smeltz commented that they are discussing on holding a budget update meeting to discuss some concerns that Mr. Morris and maybe the rest of the community might have.

Mr. Smeltz made a motion to adjourn the meeting at 11:04 AM; seconded by Mr. Snyder. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, MARCH 21, 2013

PRESENT: Pete Smeltz and Jeff Snyder

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, and Kevin Fanning

The meeting was called to order at 10:01 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the March 7, 2013 and the March 14, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Software License Agreement with Infocon for the Prothonotary's Office. This is for upgrades to the server and software for the County's Courts Record Management System. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

APPROVAL SOFTWARE
LICENSE AGREEMENT WITH
INFOCON/PROTHONOTARY

Mr. Smeltz asked for a motion to approve the Agreement with Central Counties Youth Center. This is a proposal to renew our annual agreement. Our projected share for 2013 is \$109,599.00. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

APPROVAL
AGREEMENT CENTRAL
COUNTIES YOUTH CENTER

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds into the General Fund in the amount of \$30,889.00 for November 2012 expenses and \$30,546.00 for December 2012 expenses. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

APPROVAL
TRANSFER IV-D FUNDS
GENERAL FUND/2012 EXPENSES

Mr. Smeltz asked for a motion to approve the appointment of Frederick "Dan" Chappel as Chairman of the Agriculture Preservation Board, effective January 1, 2013 for a one year term ending December 31, 2013. He replaces Ken Yearick who resigned from the Board. Frederick currently serves as a board member. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

BOARDS AND AUTHORITIES
FREDERICK CHAPPEL
CHAIRMAN
AG PRESERVATIONS

Mr. Smeltz asked for a motion to approve the appointment of Brent Jones to the Joint Rail Authority Board, effective March 21, 2013, with a term ending December 31, 2016. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

BRENT JONES
JOINT RAIL AUTHORITY

Mr. Smeltz asked for a motion to approve rescinding the layoff of Ronald Nolte, Corrections Officer at the Clinton County Correctional Facility, effective March 10, 2013. Another employee resigned from their current position so his layoff was rescinded. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

RESCINDING LAYOFF
RONALD NOLTE
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Tammy Shultz, Dispatcher at the Clinton County Department of Emergency Services, effective March 30, 2013. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

RESIGNATION
TAMMY SHULTZ
CCDES

Mr. Smeltz asked for a motion to approve the promotion of Joseph Sanders IV from part-time Dispatcher to full-time Dispatcher at the Clinton County Department of Emergency Services, effective March 31, 2013. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

PROMOTION
JOSEPH SANDERS IV
CCDES

Mr. Smeltz asked for a motion to approve the retirement of Thomas Mitchell, Dispatch Supervisor at the Clinton County Department of Emergency Services, effective April 27, 2013. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

RETIREMENT
THOMAS MITCHELL
CCDES

Mr. Smeltz asked for a motion to approve the County Bills for one week in the amount of \$623,918.56. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Fanning reported that there were over 20 contractors present for the pre-bid Conference of the new 911 Facility Project. Bid openings will be April 4, 2013.

STAFF REPORTS

Mr. Smeltz reported that he and Mr. Snyder attended the CCAP Conference in Harrisburg for three days last week and the meetings were very beneficial.

COMMISSIONERS' REPORT

Mr. Smeltz reported that there was no official discussion at CCAP related to the Jury Commissioner legislation. Mr. Snyder is going to research to see if their salary can be reduced. The County has new software which was developed by a staff member in the MIS Department and their workload has decreased. Mr. Smeltz also stated that a Gas Well Impact Study discussion was held. Clinton County leases are held largely by State Government so we did not benefit economically like other gas drilling Counties. There was a discussion of Clinton County receiving an in lieu of payment from the State.

Mr. Snyder commented there was discussion at CCAP on making the Prothonotary and the first deputy's positions in the Prothonotary's Office into State positions. If the legislation goes through the Prothonotary and the first deputy will have the option of becoming a State employee and the President Judge will appoint them. The Courts are paid through the State and the Prothonotary's office works with the Courts; therefore, they feel this change makes sense. There will be no amendment to the County code and the position will still be put on the ballot.

Mr. Snyder received information regarding security, particularly Court security. There is safety procedures the County can put in place to reduce our insurance premiums.

Mr. Smeltz commented that there were many resolutions presented. The voting process is now electronic and the local Commissioners will have three electronic votes.

Mr. Morris wanted to know if it was true that the Supreme Courts say we “can’t get rid of the Jury Commissioners”. Mr. Snyder answered that he was correct; however, they are researching if we have to provide them with health benefits. Mr. Morris also commented on eliminating the local Tax Collectors to save the County taxpayers’ money.

PUBLIC COMMENTS

Mr. Smeltz made a motion to adjourn the meeting at 10:49 AM; seconded by Mr. Snyder. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, MARCH 28, 2013

PRESENT: Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Kevin Fanning, Mitzi Gallagher, Tim Holladay, Rachelle Abbott, Katie DeSilva, Michelle Kunes, Doug Spatafore, and Rodney Jenkins

The meeting was called to order at 10:00 AM by Vice Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the March 21, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the contract with the Pennsylvania Housing Finance Agency for a Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Grant. The Public is encouraged to contact STEP for an application to apply. There are over 500 people on the waiting list now. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL
CONTRACT WITH PA HOUSING
FINANCE AGENCY FOR A
PHARE GRANT

Mr. Snyder asked for a motion to approve the memorandum of agreement with STEP, Inc. for implementation of the PHARE Grant. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL
AGREEMENT WITH STEP
FOR PHARE GRANT

Mr. Snyder asked for a motion to approve a Lease Agreement with Xerox for a copier for Court Services. It is a replacement copier with a \$324.55 payment per month for 60 months. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL
LEASE AGREEMENT WITH
XEROX FOR COURT SERVICES

Mr. Snyder asked for a motion to approve the assigning of Christine Stark, Dispatcher at the Department of Emergency Services, the duties of TAC Officer and Matthew Rodgers, Dispatcher at the Department of Emergency Services, the duties of Alternate TAC Officer, effective March 31, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

ASSIGNING OTHER DUTIES
CHRISTINE STARK/TAC OFFICER
& MATTHEW RODGERS/ALT. TAC
OFFICER AT D.E.S.

Mr. Snyder asked for a motion to approve the resignation of Natasha Burkey, Corrections Officer at the Clinton County Correctional Facility, effective April 7, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESIGNATION
NATASHA BURKEY
CCCF

Mr. Snyder asked for a motion to approve the reinstatement of Michael Barnes, Corrections Officer at the Clinton County Correctional Facility, effective April 7, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

REINSTATEMENT
MICHAEL BARNES
CCCF

Mr. Snyder asked for a motion to approve the resignation of Sonya Wolfrom, Caseworker for Children and Youth Services, effective April 12, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

RESIGNATION
SONYA WOLFROM
CHILDREN & YOUTH

The Commissioner's Meeting was adjourned at 10:12 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:16 AM.

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$153,605.75 and Payroll in the amount of \$245,471.61 for the period ending March 29, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Snyder commented that it was only one week away from the 911 Facilities Project bid opening date.

COMMISSIONERS REPORT

Mr. Snyder also provided an update on Commissioner Smeltz's health.

Mr. Morris questioned the meeting with Johnson Controls that was supposed to be at 9 AM this morning. The meeting will happen later today. The Commissioners will report back on Monday about the issues that were discussed.

PUBLIC COMMENTS

Mr. Morris questioned whether the Voter Register has been assigned the duties of the Director of Elections as planned. He also stated that the State website was not accurate on who was the Director of Voter Registration and Director of Elections for the County of Clinton. Ms. Dicello responded that the State has been notified of the changes.

Mr. Morris asked if the cost analysis on the CCCF took into consideration the change in residency. Mr. Snyder commented that they looked into the total picture of 2012 and are also looking at other programs and discussing options with Lycoming County. The State tells the County what they can offer us as a result of the prisoners we house. Mr. Long stated that everything is not in the County's control.

The two guests from Leadership Clinton County joining the meeting today sent their best regards to Commissioner Smeltz and his family for a full recovery.

Mr. Snyder made a motion to adjourn the meeting at 10:30 AM; seconded by Mr. Long. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, APRIL 4, 2013

PRESENT: Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Kevin Fanning, Mitzi Gallagher, Peggy Heller, Michelle Crowell, Suzy Watson, Ernie Jackson, Joe Orr, Charles Vadeo, Charity Walizer-Etters, Elmer Hill, Ralph Shilling, Michelle Kunes, Shirley Fox, John Handwerk, Robert Hancharick, John Dawson, Dave Zimmerman, Peter Folen, Rich Musser, Eric Miller, Bill Frantz, Trevor Reeder, Shane Anderson, Michael Harper, John King, and Traci Kuntz

The meeting was called to order at 10:00 AM by Vice Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the March 28, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Meeting minutes from the March 28, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

The 911 Facility Projects bids were opened and read. Mr. Long made a motion to refer the bids to staff for further recommendation. The EADS Group will review the bids. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

911 FACILITY PROJECT BIDS

Mr. Snyder made a motion to approve the resignation of Kathy Ebeling from the Ross Library Board of Directors, effective April 1, 2013. Mr. Long thanked Kathy for her years of service. She will be missed. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESIGNATION
KATHY EBELING/ROSS LIBRARY
BOARD OF DIRECTORS

Mr. Snyder made a motion to approve the hiring of J. David McCracken, Caseworker for Children and Youth Services, effective April 8, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

HIRING
J. DAVID MCCRACKEN
CHILDREN & YOUTH SERVICES

Mr. Snyder made a motion to approve the resignation of Kelly Allegretto, Caseworker for Children and Youth Services, effective May 11, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

RESIGNATION
KELLY ALLEGRETTO
CHILDREN & YOUTH SERVICES

The Commissioner's Meeting was adjourned at 10:19 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:20 AM.

Mr. Snyder made a motion to approve County Bills for one week in the amount of \$773,318.39. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Snyder commented that if anyone is interested in participating in Leadership Clinton County to please contact April Henry at the Economic Partnership. She has applications available.

ANNOUNCEMENTS

Mr. Snyder announced that there will be a special meeting on April 15 at 6:00 PM to discuss the salary and benefits of the Jury Commissioners and the benefits of the County Auditors. Law mandates that if you eliminate the benefits of the Jury Commissioners the county also has to eliminate the benefits of the Auditors.

Mr. Snyder and Mr. Long commented that the 911 Project bid openings were very exciting. It is important to the County to move forward with this project.

COMMISSIONERS REPORT

Mr. Snyder reported that on the April 29th Work Session @ 9:00 am Johnson Controls will provide the 2nd year report.

Mr. Snyder updated everyone on Mr. Smeltz's health.

Auditor Peggy Heller requested the documentation that Larry Coploff, Solicitor, used to determine the Auditors are part-time elected officials.

STAFF REPORTS

Mr. Morris asked when the Jury Commissioners will be up for election. The Commissioners are unsure of how they will be placed on the ballot. Salary and benefit adjustments will need to be taken care of before names are on the ballot.

PUBLIC COMMENTS

Mr. Morris also commented that on the close of Tuesday's work day the State & County websites had been updated with the proper contact information for Voter Registration and Director of Elections. He thanked the Commissioners and the I.T. department for following through with this so quickly.

Mr. Runkle asked what the special meeting concerning the Jury Commissioners was going to be about. The commissioners will be discussing the Jury Commissioners' salary and the benefits of the auditors and jury commissioners. The current auditors would not be affected by these changes unless they are re-elected.

Mr. Runkle would like a copy of the solicitors opinion and requested the cost of benefits and current salaries for the Jury Commissioners.

Mr. Morris asked why we can't eliminate Jury Commissioners all together. Mr. Snyder commented that the County Code requires the county to have them.

Mr. Snyder made a motion to adjourn the meeting at 10:40 AM; seconded by Mr. Long. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, APRIL 11, 2013

PRESENT: Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Jim Runkle, Joanne Furl, Laurie Welch, Mitzi Gallagher, Christine Stark, Richard Morris, Matthew Rodgers, Kirsten Dubbs, Jason Foltz, Colleen Wise, Michelle Kunes, and Suzy Watson

The meeting was called to order at 10:00 AM by Vice Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the April 4, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the April 4, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Bid opening for the Renovo Magisterial Office is postponed until further notice. DJ#3 BID OPENING POSTPONED

Mr. Snyder asked for a motion to approve the bid award contracts for the 911 Facilities Project to the following lowest bidders. Contract No. 2013-1 General Construction to J.C. Orr and Son, Inc., in the amount of \$1,024,326.00. Contract No. 2013-2 Plumbing Construction to Allied Mechanical and Electrical, Inc., in the amount of \$139,500.00. Contract No. 2013-3 HVAC Construction to Silvertip, Inc., in the amount of \$334,900.00. Contract No. 2013-4 Electrical Construction to I. Ray Zimmerman, Inc., in the amount of \$603,703.00. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. BID AWARD 911 FACILITIES PROJECT

Mr. Snyder asked for a motion to approve a Proclamation for National Public Safety Telecommunications Week, April 14th through April 20th. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Joanne Furl from the Department of Emergency Services commended the dispatchers on the great work they do and thanked the commissioners for recognizing them. APPROVAL OF PROCLAMATION NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK

Laurie Welch of the Penn State Cooperative Extension reintroduced herself to the commissioners. She has been rehired as a Family & Consumer Science Educator for Clinton and Lycoming Counties. to be back. Ms. Welch introduced Kirsten Dubbs, new 4-H Program Educator. Ms. Dubbs explained the services she provides. The commissioners welcomed them and wished them good luck. PENN STATE COOPERATIVE EXTENTION UPDATE

Mr. Snyder asked for a motion to approve the transfer of Gwyn Patrick, Cost Collection Clerk in the Domestic Relations and Probation Office to Administrative Assistant in the Probation Office with no change in salary, effective April 15, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. TRANSFER GWYN PATRICK PROBATION OFFICE

Mr. Snyder asked for a motion to approve the transfer of Kayla Kahler, Clerk Typist/Receptionist in the Domestic Relations and Probation Office to Office Manager in the Domestic Relations Office, effective April 15, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. TRANSFER KAYLA KAHLER DOMESTIC RELATIONS OFFICE

Mr. Snyder asked for a motion to approve the hiring of Tim Foster, Caseworker for Children & Youth Services, effective April 15, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. HIRING TIM FOSTER/C&Y SERVICES

Mr. Snyder asked for a motion to approve the hiring of Stephanie Neese, Caseworker for Children & Youth Services, effective April 22, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. HIRING STEPHANIE NEESE CHILDREN & YOUTH SERVICES

The Commissioner's Meeting was adjourned at 10:13 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was convened at 10:14 AM.

Mr. Long made a motion to approve County Bills for one week in the amount of \$478,073.13 and Payroll in the amount of \$238,951.14 for the period ending April 12, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Long made a motion to adjourn the meeting at 10:20 AM; seconded by Mr. Snyder. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, APRIL 15, 2013

PRESENT: Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Jim Runkle, Robert Rooney, Richard Morris, and Michelle Crowell.

The meeting was called to order at 6:00 PM by Vice Chairman Jeff Snyder.

Mr. Long read Resolution No. 1 of 2013 which proposes to fix Jury Commissioners salaries at \$3,000 annually. Mr. Long made a motion to approve the Resolution; seconded by Mr. Snyder. Motion carried.

RESOLUTION NO. 1 OF 2013
SALARIES OF JURY
COMMISSIONERS

Mr. Runkle asked what the status was of abolishing the benefits of the jury commissioners and auditors as discussed in previous meetings. Mr. Long responded that the issue is not being addressed at this time. There was a discussion regarding the possibility of the position of jury commissioner being abolished. The commissioners wanted to take the above action in case the pending legislation was not approved.

PUBLIC COMMENTS

Mr. Robert O'Connor, Solicitor for the auditors, explained that there is case law from a case in Elk County that compared the positions of auditors and jury commissioners and determined that they are part time employees as opposed to full time employees. Therefore, both positions had to be treated the same and benefits would have to be removed from both. Mr. O'Connor stated that the Clinton County auditors have a similar hour of input as other county employees and Clinton County facts could be different than the Elk County case.

Mr. Long made a motion to adjourn the meeting at 6:15 PM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, APRIL 18, 2013

PRESENT: Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Don Miller, Lesley Duck, Wade Keiffer, Mitzi Gallagher, Mike Flanagan, Michelle Kunes, Kevin Fanning, Tim Holladay, Richard Morris, and Wendy Stiver

The meeting was called to order at 10:00 AM by Vice Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the April 11, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the April 11, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to permit First Citizens Bank to have a shared first lien, in the amount of \$175,000.00, with the Clinton County Revolving Loan Fund, on behalf of Keystone Community Network. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF
SHARED FIRST LIEN
KCNET
CCRLB

Mr. Mike Flanagan, Economic Partnership, explained the funding would be used to expand broadband capabilities.

Mr. Snyder asked for a motion to accept a Pennsylvania Commission on Crime and Delinquency Grant in the amount of \$10,000.00 for the 2013 Juvenile Probation Community Service Project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. The funding will pay probation officers' overtime for working after hours with the juveniles completing community service and will pay the juveniles an hourly wage which they will use to pay restitution.

ACCEPTANCE OF
PCCD GRANT
JUVENILE PROBATION
COMMUNITY SERVICE PROJECT

Mr. Long read the list of grantees the Tourism/Recreation Committee is recommending for 2013 Tourism/Recreation Fund funding. The committee received \$73,778.00 in grant requests and is recommending awards in the amount of \$28,000.00. Mr. Long made a motion to accept their recommendation; seconded by Mr. Snyder. Motion carried. Mr. Snyder thanked the committee for allowing his input.

APPROVAL OF
TOURISM/RECREATION FUND
GRANT ALLOCATIONS

Mr. Long explained that the commissioners would like to implement a new process for allocating liquid fuels monies. He made a motion that any municipality whose annual liquid fuels allocation exceeds 10% of the Act 13 funds they receive will not receive a liquid fuels allocation; seconded by Mr. Snyder. Motion carried. Mr. Long read the list of municipalities who will be receiving funds and the amount they will be receiving.

APPROVAL OF 2013
LIQUID FUELS PROCESS

Mr. Snyder asked for a motion to approve the transfer of IV-D funds into the General Fund in the amount of \$27,341.00 for January 2013 expenses.

TRANSFER IV-D FUNDS

Mr. Snyder asked for a motion to consider the promotion of Robert Moore from Dispatcher to 911 Shift Supervisor at the Department of Emergency Services, effective April 28, 2013; the promotion of Matthew Rodgers from Dispatcher to 911 Shift Supervisor at the Department of Emergency Services, effective April 28, 2013; and the promotion of Jonathon Plessinger from part time Dispatcher to full time dispatcher at the Department of Emergency Services, effective April 28, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Mr. Kevin Fanning, Department of Emergency Services explained that his staff will be at full complement after these promotions.

PROMOTION
ROBERT MOORE
MATTHEW RODGERS
JONATHON PLESSINGER
DES

The Commissioner's Meeting was adjourned at 10:16 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:19 AM.

Mr. Long made a motion to approve County Bills for one week in the amount of \$260,784.91. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Tim Holladay, Planning Department, reported that since the weather is nice Mr. Greg Smith has been in the field working at the Castanea Park and will soon be at Wayne Township. Mrs. Katie DeSilva is out of the office conducting a project review for CDBG.

STAFF REPORTS

Mr. Snyder reported that he met with Peter Folen from the EADS Group and the contractor for the courthouse ramp yesterday to discuss the timeline for the project. They began April 2nd and have not returned. The contractor is waiting for supplies he had to reorder due to measuring errors and he assured Mr. Snyder the project will be completed within the seventy day time frame dictated in the contract.

COMMISSIONERS'
REPORTS

Mr. Snyder announced that the Work Session on April 22nd has been cancelled due to scheduling conflicts.

Mr. Morris questioned if the State has stated how many parole violators Clinton County will be

PUBLIC COMMENTS

receiving through the new Technical Parole Violators program. Mr. Snyder responded that they explained they would utilize the 100-120 bed occupancy that the state had prior. The Prison Board is still waiting to have other questions answered.

Mr. Don Miller, President of KCNET Board of Directors, thanked the commissioners for their action related to KCNET. He provided a history of KCNET and their accomplishments over the years. He explained that the Clinton County commissioners provided a \$20,000.00 loan in 1996 which enabled KCNET to continue providing services.

Mr. Flanagan reported that the first phase of the Route 220 Auction Road project will begin next week. There is \$1,000,000.00 in the Clinton County Revolving Loan Fund available for loans. The Economic Partnership Expo is scheduled for May 22nd at LHUP.

Mr. Snyder reported that Mr. Smeltz stopped in yesterday and will be starting part time on Monday.

Mr. Long made a motion to adjourn the meeting at 10:30 AM; seconded by Mr. Snyder. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, APRIL 25, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Richard Morris, Jim Runkle, Sean Haines, Gabrielle Kimberling, and Anthony Visco.

The meeting was called to order at 10:00 AM by Vice Chairman Jeff Snyder.

Mr. Smeltz asked for a motion to approve the relinquishment of Chairmanship for health reasons and nominate Mr. Snyder as Chairman. Mr. Smeltz will act as Vice Chairman until further notice. Mr. Smeltz thanked the Commissioners for covering for him during his illness personally and professionally. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
REORGANIZATION
BOARD OF COMMISSIONERS

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the April 18, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Mr. Smeltz abstained from this meeting.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the April 8, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Mr. Smeltz abstained from this meeting.

MINUTES
APPROVED

The Renovo Magisterial District Project bids were opened and read. Mr. Long made a motion to refer the bids to staff for further recommendation. Anthony Visco will review the bids. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

RENOVO MAGISTERIAL
DISTRICT PROJECT BIDS
OPENING

Mr. Snyder asked for a motion to approve the Contract Addendum with PrimeCare Medical, Inc. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL CONTRACT
ADDENDUM PRIMECARE MED.

Mr. Smeltz asked for a motion to approve the reinstatement of Colby Haines, Tyler Walker and Aaron Edwards, Corrections Officer at the Clinton County Correctional Facility, effective April 22, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

REINSTATEMENT
COLBY HAINES, TYLER WALKER,
AARON EDWARDS CCCF

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$184,667.70 and Payroll in the amount of \$252,077.00 for the period ending April 26, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Long reported the Teri McBride, PPL, informed the county that PPL is looking into a different location to replace the outdated electrical switchyard that was originally going to be constructed in Castanea. He announced that the LH/Flemington Minor B Tournament and mini Keystone Classic is this weekend.

COMMISSIONERS' REPORTS

Mr. Smeltz thanked everyone again for their support during his time off. Mr. Snyder stated that he had no desire to be chairman of the board but asked Pete to allow him to be chair to help him during his recovery. He will return the chairmanship to him when he is ready. Mr. Long stated that he also supported Mr. Smeltz in his decision and will support him when he wants the chairmanship back.

There was a discussion regarding PA House Bill 808 to abolish Jury Commissioners. The House of Representatives supported the bill and now it goes in front of the Governor for signature. If it is approved, the commissioners will have to revote to abolish the position.

Mr. Snyder announced that there is a fundraiser being coordinated by an LHUP student and the YMCA for the victims of the Boston bombing. It is at the LHUP baseball complex at 8:00 AM on Saturday.

Mr. Richard Morris, resident, questioned why the commissioners were bringing corrections officers back. Mr. Snyder explained that they are being trained. He also asked questions about the magisterial district office project and the cost associated with constructing the building. Mr. Long stated that it is easier to invest money in a building that will be utilized 24/7 than a small building that is not used as much.

PUBLIC COMMENTS

Ms. Mitzi Gallagher, Representative Hanna's Office, announced that a Got Gas? Fair will be held at CPI.

Mr. Morris announced that there is a benefit for the Women's Center on Saturday at Triangle Park.

Mr. Smeltz stated that he hopes the state house approves the prevailing wage reform. The Renovo project would benefit from this reform. Ms. Gallagher stated that they are working on it. Mr. Long stated that he believes in the prevailing wage law. The intent of the new legislation is to increase the trigger to reflect inflation. Mr. Snyder stated that he sent email to legislators asking them to support the legislation and thanked Mr. Gallagher for responding to his email. He also received a response from Senator Wozniak's office.

Mr. Long made a motion to adjourn the meeting at 10:30 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, May 2, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Richard Morris, Jim Runkle, Katie DeSilva, Mike Angelelli, and Jerry Rosamilia

The meeting was called to order at 10:00 AM by Vice Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the April 25, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve a memorandum of understanding to add correctional facility cooks and maintenance employees to the bargaining unit. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL OF MOU TO
ADD COOKS & MAINTENANCE
TO BARGAINING UNIT

Mr. Snyder asked for a motion to approve an agreement with the Commonwealth of Pennsylvania for the Technical Parole Violator program. Motion by Mr. Smeltz; seconded by Mr. Snyder. opposed by Mr. Long. Motion carried.

APPROVAL OF AGREEMENT
WITH COP FOR TPV PROGRAM

Mr. Snyder asked for a motion to approve a memorandum of understanding with South Renovo Borough for 2011 CDBG funds. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried. South Renovo will receive \$54,000 to replace the water main on Pine Street.

APPROVAL OF MOU WITH
S. RENOVO FOR 2011
CDBG FUNDS

Mr. Snyder asked for a motion to award 2011 leftover CDBG funds in the amount of \$25,000.00 to the Clinton County Housing Coalition for renovations to the Life Center. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried. Mr. Richard Morris expressed his various concerns with the project.

APPROVAL OF AWARD OF
LEFTOVER 2011 CDBG FUNDS TO
CC HOUSING COALITION

Mr. Snyder made a motion to name Robert B. "Pete" Smeltz, Jr. as the certifying official for environmental review documents; seconded by Mr. Long. Motion carried.

APPROVAL TO NAME
CERTIFYING OFFICIAL

Mr. Snyder asked for a motion to consider the transfer of IV-D funds into the General Fund in the amount of \$28,282.00 for February 2013 expenses. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

TRANSFER IV-D FUNDS

Mr. Snyder asked for a motion to approve Liquid Fuels for Greene Township in the amount of \$2,591.31 for a paving project. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

LIQUID FUELS
GREENE TOWNSHIP

Mr. Snyder asked for a motion to approve Liquid Fuels for Castanea Township in the amount of \$1,480.44 for antiskid. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

LIQUID FUELS
CASTANEA TOWNSHIP

Mr. Snyder asked for a motion to appoint Donna Dorey to the Ross Library Board of Trustees, effective April 24, 2013 for a term ending January 1, 2015. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

BOARD APPOINTMENT
DONNA DOREY
ROSS LIBRARY

Mr. Snyder asked for a motion to appoint Maria Boileau, Amy Dicello, Kathleen Merrill, and Kristy Serafini to the Recanvassing Board, effective May 2, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

BOARD APPOINTMENT
RECANVASSING BOARD

Mr. Snyder asked for a motion to confirm the transfers of Matthew Carter and Darren Muthler, temporary Corrections Officers to permanent Corrections Officers at the Clinton County Correctional Facility, effective May 13, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFERS
MATTHEW CARTER
DARREN MUTHLER/CCCF

Mr. Snyder asked for a motion to approve the hiring of Amanda Browning, Assistant Solicitor for Children and Youth Services, effective July 1, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

HIRING
AMANDA BROWNING/CYS

The Commissioner's Meeting was adjourned at 10:19 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:20 AM.

Mr. Long made a motion to approve County Bills for one week in the amount of \$646,362.61. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Smeltz reported that he received a good report from his physician and we return full time on May 9th.

COMMISSIONERS' REPORTS

Mr. Snyder reported that the ramp project is underway.

Mr. Richard Morris, resident, provided a report on the Headwater Council meeting he attended Wednesday in Elk County. The Western PA Conservancy provided a presentation and has money available for canoe access to the Susquehanna. The executive director has resigned and Jane Krench

PUBLIC COMMENTS

has been hired to replace her. The next meeting is in August and will be hosted in Clinton County.

Mr. Snyder questioned having the cooks and maintenance join the bargaining unit when there is an RFP out for food services. The commissioners replied that one is not related to the other. Mr. Runkle said the current philosophy moves away from unions and asked why the commissioners would approve more employees joining the union. Mr. Snyder replied that there is no reason to say no. Mr. Runkle asked if the employees would be de-certified if a company was contracted with for food services. Mr. Long replied that this is not even an issue at this time. Mr. Snyder added that it could cost more money to fight against them joining the union.

Mr. Long made a motion to adjourn the meeting at 10:30 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, May 9, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Mallory Lynn, Gabrielle Kemberling, Tony Visco, Larry Glenn, Scott Lehman, Joe Wilk, Officer Gene McCauley, Suzy Watson, Mitzi Gallagher, Stacie Strouse, Sean Haines, Richard Morris, Chief Skip Hocker, Officer Joshua Eichenlaub, Officer Justin Segura, Officer David Win leman, Officer Stephen Falotico, Officer Dennis Gill, Deputy Sheriff James Warden, Deputy Michael Cook, Trooper Robert Tobias, Mike Salisbury, Officer Chris Wolfer, and Officer Thomas Kibbey

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the May 2, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the May 2, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Long read a proclamation which proclaims May 12-18, 2013 as Police Week and May 15, 2013 as Peace Officers Memorial Day. Representatives from local law enforcement agencies introduced themselves and were presented with a proclamation. Mr. Long made a motion to approve the proclamation; seconded by Mr. Smeltz. Motion carried.

PROCLAMATION
POLICE WEEK

The Renovo Magisterial District Project bids were opened and read. Mr. Long made a motion to refer the bids to staff for further recommendation. Anthony Visco will review the bids. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

RENOVO MAGISTERIAL
DISTRICT PROJECT BIDS
OPENING

Mr. Smeltz read a proclamation of excellence for Don Kramer. Mr. Snyder asked for a motion to approve the proclamation. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

PROCLAMATION
DON KRAMER

Mr. Snyder read Resolution No. 2 of 2013 – Abolishment of Jury Commissioners and asked for a Motion to approve the resolution. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

RESOLUTION NO. 2 OF 2013
ABOLISHMENT OF JURY
COMMISSIONERS

Mr. Snyder asked for a motion to confirm the transfer of Angela Hoover, Administrative Assistant at the Clinton County Correctional Facility to Corrections Counselor at the Clinton County Correctional Facility, effective May 8, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

TRANSFER
ANGELA HOOVER
CCCF

The Commissioner's Meeting was adjourned at 10:25 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:26 AM.

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$275,065.19 and Payroll in the amount of \$224,029.37 for the period ending May 10, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Smeltz brought up a discussion regarding the senate redistricting and explained that Senator Scarnetti would be replacing Senator Wozniak. He stated that the commissioner had a good working relationship with Senator Wozniak and his office and hopes to build a working relationship with Senator Scarnetti. Mr. Long stated that Clinton County will no longer be split up but the redistricting is still politically motivated. He stated that it is better than what was originally proposed. Mr. Long stated that he will miss working with Senator Wozniak on projects.

COMMISSIONERS' REPORTS

Mr. Snyder expressed his disappointment with the Clinton County Historical Society. He explained that this board of commissioners is up front and accessible. The Historical Society should have contacted them immediately when they felt there could be historical artifacts in the area excavated for the handicap accessible ramp. Instead they deliberated for days before contacting the commissioners. The commissioners acquired an archeologist in hours to investigate and what was discovered was an early 19th Century trash pit that held deer and pig bones. Because the Historical Society didn't come to the commissioners immediately, there will be a cost associated with delaying construction. He hopes this will be a learning experience to work together. Come to us, instead of going around us.

Mr. Richard Morris, resident and member of the Historical Society, responded that the Historical Society is made up of volunteers. None of them is a professional archeologist. He stated that they can all do better in hind sight. The motivation behind what the Society thought was an issue was to confirm there wasn't an issue. If we were nervous, we are at fault but our motives were pure. He appreciates how quickly the commissioners responded. Mr. Long stated that he felt there was a lack of trust that the commissioners wouldn't do what they were supposed to do. It hurt more than anything. He just wishes that they brought it to the commissioners in a different manner.

PUBLIC COMMENTS

Mr. Morris asked for clarification on the RFP for food service at the Correctional Facility.

Mr. Smeltz made a motion to adjourn the meeting at 10:46 AM; seconded by Mr. Long. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, May 16, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Wade Keiffer, Mitzi Gallagher, Daniel McGraw, Richard Morris, Gerard Banfill, Andrew Dittmann, Joe Pierce, and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the May 9, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the May 9, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Snyder read a Proclamation proclaiming the week of May 19 through May 25, 2013 as Emergency Medical Services Week. Mr. Gerard Banfill and Mr. Andrew Dittmann were in attendance to accept the proclamation. Motion to approve the proclamation by Mr. Long; seconded by Mr. Smeltz. Motion carried.

PROCLAMATION
EMERGENCY MEDICAL
SERVICES WEEK

Mr. Snyder asked for a motion to approve Ordinance No. 1 of 2013 which authorizes the issuance of General Obligation Bond, Series of 2013, in the amount of \$2,150,000.00 from First National Bank of Pennsylvania. Motion by Mr. Smeltz; seconded by Mr. Long. Roll call vote - Mr. Long – Yes; Mr. Smeltz – Yes; Mr. Snyder – Yes. Motion carried. The interest rate is 1.63% and the funds will be used to fund the 911 Facilities project and the Renovo Magisterial District project.

ORDINANCE NO. 1 OF 2013
2013 GOB ISSUANCE

Mr. Snyder asked for a motion to approve the updated policies and procedures on tax-exempt bonds. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL OF POLICIES
FOR TAX EXEMPT BONDS

Mr. Daniel McGraw, attorney, explained the procedures for the sale of repository property. Mr. Snyder asked for a motion to approve the procedures. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF PROCEDURES
FOR SALE OF REPOSITORY
PROPERTY

Mr. Snyder asked for a motion to approve paying the annual required contribution (ARC). Mr. Long made a motion to pay \$350,000 which was budgeted; seconded by Mr. Smeltz. Motion carried.

APPROVAL TO PAY ARC

Mr. Snyder asked for a motion to approve a request from Lamar Township to revise their Liquid Fuels allocation from \$1,968.87 to \$2,305.50 for the Lamar Interchange lighting agreement. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried. Mr. Long clarified the formula the commissioners are using to establish what municipalities are receiving liquid fuels. Some of the liquid fuels money was held because the county has an obligation to repair two county owned bridges. The repairs for the bridges will exceed \$51,000.00.

APPROVAL OF LIQUID FUELS
LAMAR TOWNSHIP

Mr. Snyder asked for a motion to approve the resignation of Jeremy Herr, Dispatcher, at the Department of Emergency Services, effective June 1, 2013.

RESIGNATION
JEREMY HERR/DES

Mr. Snyder asked for a motion to approve paying county bills for one week in the amount of \$463,949.97. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Snyder reported that the low bidders of the Renovo magisterial district project will be contacted. Election day is next Tuesday, May 21, 2013.

COMMISSIONERS' REPORTS

Mr. Smeltz stated that he is disappointed in the fact that after two attempts the bids for the Renovo project ranged from approximately \$460,000.00 to \$500,000.00. Mr. Long agreed and stated that he will not pay \$500,000 for a building like that. Mr. Snyder said that there is no doubt the commissioners will resolve the issue and complete the project.

Mr. Smeltz reported that there are twenty bridges that are inspected in Clinton County. Currently Larson Design Group has the contract to inspect the bridges. The transportation committee is reaching out to the municipalities that have bridges encouraging them to pay attention and address bridge needs and to get bridges with structural deficiencies on the transportation improvement plan (TIP).

Mr. Snyder reported that the courthouse ramp project is moving forward.

Mr. Smeltz made a motion to adjourn the meeting at 10:46 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, May 23, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Kevin Fanning, Scott Johnson, Mitzi Gallagher, Michelle Kunes, Richard Morris, Elisabeth Lynch McCoy, Kurtes Smith, and Melody Smith

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the May 16, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Long made a motion to approve 2013 CDBG allocations to the following entities: Step, Inc. - \$57,601, Greater Heritage Park - \$34,735, and Bucktail Medical Center - \$50,000; seconded by Mr. Smeltz. Motion carried.

2013 CDBG ALLOCATIONS

Mr. Long made a motion to approve CDBG administrative fees in the amount of \$40,500.00. The motion died due to the lack of a second.

2013 CDBG ADMINISTRATIVE
FEES

Mr. Smeltz made a motion to approve CDBG administrative fees in the amount of \$38,000; seconded by Mr. Snyder. Motion carried. Mr. Long was opposed.

2013 CDBG ADMINISTRATIVE
FEES

Mr. Long made a motion to approve a 2013 CDBG allocation to Renovo Borough in the amount of \$44,664.00; seconded by Mr. Snyder. Motion carried. Mr. Smeltz was opposed.

2013 CDBG ALLOCATIONS

Mr. Snyder asked for a motion to approve a lease agreement with Pitney Bowes for a postage machine at Magisterial District #25-3-02. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF LEASE
PITNEY BOWES/DJ #2

Mr. Snyder asked for a motion to approve the reappointment of Mary Jane Isenberg and Paul Ryan to the Victim Witness Policy Board effective July 1, 2013, for a six month term ending December 31, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

BOARD APPOINTMENTS
MARY JANE ISENBERG
PAUL RYAN/VW POLICY BOARD

Mr. Snyder asked for a motion to approve the hiring of William Harber and Sierra McKinney, part time dispatcher trainees at the Department of Emergency Services, effective June 3, 2013 and June 10, 2013 respectively. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

HIRING
WILLIAM HARBER
SIERRA MCKINNEY/DES

The Commissioner's Meeting was adjourned at 10:27 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:28 AM.

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$145,927.18 and Payroll in the amount of \$255,868.88 for the period ending May 24, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Kevin Fanning, Director of Emergency Services, reported that the contractor for the 911 Facilities project was given a notice to proceed on May 13th and they have 180 days to complete the project.

STAFF REPORTS

Mr. Tim Holladay, Director of Planning, reported that Rachelle Abbott from STEP, Inc. will be attending the commissioners meeting next week to request approval to submit a PHARE grant for the second round of funding.

Ms. Elisabeth Lynch McCoy announced that the 10th annual PA Fish & Boat Commission's American shad fry stocking & Susquehanna River fish passage presentation is May 29th at 1 PM and invited the commissioners to attend the event.

PUBLIC COMMENTS

Mr. Smeltz announced that the Clinton County Natural Gas Task Force is meeting next Tuesday, May 28th at 4:00 PM in the commissioners' meeting room.

COMMISSIONERS' REPORTS

Mr. Long thanked his fellow commissioners for the nice debate on the CDBG allocations and feels they made good compromises.

Mr. Snyder provided an update on the courthouse ramp project. The contractors were unable to pour the concrete due to the weather. The Election canvass begins Friday, May 24th at 9:00 AM in the commissioners meeting room. The provisional ballots will be reviewed Tuesday, May 28th at 10:30 AM. He reported that there was a nice flag ceremony at the Castanea Ball field over the weekend. Mr. Long, Mr. Greg Smith, Planning Department, and Bonnie Poorman, Castanea Township were honored with their efforts with the ball field project.

Mr. Snyder announced that Bill Crowell is currently displaying his artwork in the commissioners' meeting room

Mr. Morris stated that voting is an expression of preference and with only one candidate on a ballot

PUBLIC COMMENTS

there is no preference to express. This may be the reason for low voter turnout. Mr. Smeltz replied that he has concerns that there are not enough people stepping up to the plate to run for office.

Mr. Smeltz made a motion to adjourn the meeting at 10:46 AM; seconded by Mr. Long. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, May 30, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Jason Foltz, Craig Miller, Colleen Wise, Ed Zack, Richard Morris, Katie DeSilva, Tim Holladay, Wendy Stiver, Erin Terney, Mitzi Gallagher, and Rachelle Abbott.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the May 23, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the May 23, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve Resolution No. 3 of 2013 which authorizes the submission of an application to the Pennsylvania Department of Community and Economic Development for FY 2013 funding under the Community Development Block Grant Program. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

RESOLUTION NO. 3 OF 2013
SUBMISSION OF CDBG
APPLICATION

Mr. Snyder asked for a motion to approve the submission of a PHARE Grant Application. This is the second round of money. Applications are due by June 7, 2013. Rachelle Abbott, Step, Inc. reported that they received 89 new applications for housing rehab. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF SUBMISSION
OF A PHARE GRANT
APPLICATION

Mr. Snyder asked for a motion to approve a Training Agreement with the City of Lock Haven, A.J. Johnson, County of Clinton and Clinton County Housing Authority. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF TRAINING
AGREEMENT WITH LH CITY,
CC, & CC HOUSING AUTH.

Mr. Snyder asked for a motion to approve the 2012 End of Year Report from the Susquehanna Group Advisors. Ed Zack went over the year-end report with the Commissioners and public. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

SUSQUEHANNA GROUP
ADVISORS- 2012 END OF
YEAR REPORT

Mr. Smeltz made a motion to reject all bids received for the Renovo Magisterial project; seconded by Mr. Long. Motion carried.

RENOVO MAGISTERIAL
PROJECT

Mr. Snyder asked for a motion to approve a Lease Agreement with Wells Fargo for a copier in the Prothonotary's office. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF AGREEMENT
WITH WELLS FARGO

Mr. Snyder asked for a motion to approve the hiring of Christina Croce Snook, Clerk Typist/ Receptionist in the Probation Office, effective June 10, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

HIRING
CHRISTINA CROCE SNOOK
PROBATION OFFICE

Mr. Snyder asked for a motion to approve the hiring of Joni Kay Riggle, part time Domestic Relations Clerk in the Domestic Relations Office, effective June 10, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion approved.

HIRING
JONI KARY RIGGLE
DOMESTIC RELATIONS

The Commissioner's Meeting was adjourned at 10:21 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:21 AM.

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$1,069,105.89. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Rachelle Abbott from STEP provided a Clinton County Senior Housing Analysis. There is a three month to two year waiting list for seniors. Clinton County could use additional housing units for seniors and disabled individuals. We have the statistics now that support looking into these issues.

STAFF REPORTS

Mr. Smeltz commented that he and Mr. Snyder attended the Shad stocking in Castanea and commends those involved for their efforts.

COMMISSIONERS REPORTS

Mr. Snyder commented that the Court House ramp has been poured with concrete and looks very nice. The bathrooms are still under construction. The 911 building project is moving along very well.

Mr. Richard Morris, resident, asked questions about the 2013 Bond and the housing rehabilitation report presented by Ms. Abbott.

Mr. Long made a motion to adjourn the meeting at 11:27 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, June 13, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, Mike Duck, David Landmesser, Greg Smith, Keith Yearick, and Mick Kunes.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the May 30, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the May 30, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve the agreement to purchase a property in Renovo for the Magisterial Office. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL OF AGREEMENT
PURCHASE PROPERTY

Mr. Snyder asked for a motion to approve the contracts with NRG Controls North, Inc. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL CONTRACTS
NRG CONTROLS NORTH, INC.

Mr. Snyder asked for a motion to approve the Host Agreement with the Clinton County Solid Waste Authority. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL HOST AGREEMENT
CC SOLID WASTE AUTHORITY

Mr. Snyder asked for a motion to approve the extension of the Luxe Property Management, LLC Contract for cleaning services to 12/31/2015. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF EXTENSION
LUXE PROPERTY MANAGEMENT
LLC CONTRACT/CLEANING

Mr. Snyder asked for a motion to approve participating in the Gypsy Moth Suppression Program. Mr. Greg Smith from the Planning Department provided an overview of the program. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL TO PARTICIPATE
GYPSY MOTH SUPPRESSION
PROGRAM

Mr. Snyder asked for a motion to approve the Savin Maintenance and Service Agreement with the PA District Attorneys Institute. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL SAVIN MAINT. &
SERVICE AGREEMENT/PA DAI

Mr. Snyder asked for a motion to confirm the transfer of IV-D funds into the General Fund in the amount of \$37,965.00 for March 2013 expenses. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

TRANSFER IV-D FUNDS

Mr. Snyder asked for a motion to appoint Bonnie Poorman to the Clinton County Sewer Authority, effective June 3, 2013, for a term ending January 1, 2015. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

BOARD APPOINTMENT
BONNIE POORMAN
CC SEWER AUTHORITY

Mr. Snyder asked for a motion to appoint Amanda Browning, Carol Latronica, and Bailey Yearick-Overton to the Big Brother Big Sisters/Children and Youth Board, effective July 1, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPOINTMENTS AMANDA
BROWNING, CAROL LATRONICA,
& BAILEY OVERTON/BBBS/CYS

Mr. Snyder asked for a motion to hire John Lodek, part time Field Assessor in the Assessment Office, effective June 17, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

NEW HIRE
JOHN LODEK
ASSESSMENT OFFICE

Mr. Snyder asked for a motion to change the start date of Amanda Browning, Solicitor for Children and Youth Services, to June 24, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

CHANGE START DATE
AMANDA BROWNING/CYS

Mr. Snyder asked for a motion to hire Brian Walizer, part time Dispatcher Trainee at the Department of Emergency Services, effective July 15, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

NEW HIRE
BRIAN WALIZER /DES

The Commissioners will consider the retirement of David Bower, Director of Veterans Affairs, Effective August 5, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

RETIREMENT DAVID BOWER
DIRECTOR VETERANS AFFAIRS

The Commissioner's Meeting was adjourned at 10:40 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:42 AM.

Mr. Snyder asked for a motion to approve the County Bills for two weeks in the amount of \$372,995.18 and Payroll in the amount of \$228,653.62 for the period ending June 7, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mrs. Kunes, County Treasurer, commented that her office is currently selling hunting licenses and doe licenses will be available the beginning of July. They are fully set up to accept credit card payments for taxes.

STAFF REPORTS

Mr. Smeltz commented that Keystone Central School District delivered over 5,000 books to a Belmar NJ school which was destroyed in Hurricane Sandy. Susquehanna transit donated a bus and the bus driver donated his time.

COMMISSIONERS REPORT

Ms. Mitzi Gallagher, Representative Hanna's office, reported the House passed a budget to the Senate last night.

PUBLIC COMMENTS

PEMA is still working on questions regarding housing explosives in the County. Gas containers are being stored on private property and no one notified the Department of Emergency Services.

Mr. Long made a motion to adjourn the meeting at 11:00 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, June 27, 2013

PRESENT: Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Katie DeSilva and Michelle Kunes.

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, Maria Garlick, Jim Runkle, Susan Dotterer, Sandy Meyer, Briana Meyer, and Kennedy Courter.

The meeting was called to order at 10:00 AM by Vice Chairman Pete Smeltz

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the June 13, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the June 13, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Proclamation to promote July as National Ice Cream Month. Mr. Long read the Proclamation. Sue Dotterer spoke on behalf of the Dairy Promotion. Briana Meyer (Dairy Princess) and Kennedy Courter (Alternate Dairy Princess) presented everyone with an ice cream treat. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

PROCLAMATION
NATIONAL ICE CREAM MONTH

Mr. Smeltz asked for a motion to approve Resolution No. 4 of 2013 which authorizes the submission of an application to DCED for ESG Program funds on behalf of the Clinton County Housing Coalition. Katie DeSilva from the Planning Department and Maria Garlick presented the Resolution. The grant supports the homeless or those at risk of becoming homeless. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

RESOLUTION NO. 4 OF 2013
SUBMISSION OF ESG
APPLICATION

Mr. Smeltz asked for a motion to approve a revised subrecipient agreement for the CDBG for the Whiskey Run Project. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF CDBG
AGREEMENT

Mr. Smeltz asked for a motion to approve a memorandum of understanding for CDBG. Katie DeSilva from the Planning department read the memorandum. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
MEMORANDUM CDBG

Mr. Smeltz asked for a motion to approve a contract with Port Elevator Inc. for maintenance service for the elevator in the Garden Building. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF CONTRACT
PORT ELEVATOR INC.

Mr. Smeltz asked for a motion to approve Liquid Fuels for Grugan Township in the amount of \$468.00 for the installment of concrete blocks on a block wall at Shady Run. Motion to not approve the request was made by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF LIQUID FUELS
GRUGAN TOWNSHIP

Mr. Smeltz asked for a motion to approve the hiring of Ann Marie Hunsinger, Fiscal Assistant for Children & Youth Services, effective July 8, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

NEW HIRE
ANN MARIE HUNSINGER
CHILDREN & YOUTH

Mr. Smeltz asked for a motion to approve the hiring of Joshua Leadbetter, full time permanent Corrections Officer at the Clinton County Correctional Facility, effective July 15, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

NEW HIRE
JOSHUA LEADBETTER
CCCC

The Commissioner's Meeting was adjourned at 10:50 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:54 AM.

Mr. Smeltz asked for a motion to approve the County Bills for two weeks in the amount of \$637,495.50 and Payroll in the amount of \$238,093.80 for the period ending June 21, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Smeltz and Mr. Long both commented that they were disappointed that the House added a 100 page amendment to a transportation bill that may hurt it from being passed. They commented that Senator Corman developed a good bill. Mitzi Gallagher from Mike Hanna's office commented on the matter.

COMMISSIONERS REPORT

Richard Morris questioned the Maintenance Specialist job that is open. He wanted to know if it was a new position and if it was in the current budget. The commissioners commented that it is a new position and because of the costs savings of current projects because of the expertise of the staff a new position can be added and is needed to finish the county projects.

PUBLIC COMMENTS

Richard Morris added that he would like to see the present staff included in the meeting minutes.

Mr. Long made a motion to adjourn the meeting at 11:16 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, July 11, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Katie DeSilva, Tim Holladay and Jason Foltz.

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, Rich Kyle, Bobby Keen, Mike Neff, Mike Flanagan, Jen Miller, and Jim Runkle.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the June 27, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the June 27, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve a Proclamation of Excellence for Ultra Pipeline for their services rendered to the community of Beech Creek during the recent flooding. Ultra Pipeline suspended their business and offered their services to their Community in any way that they could help. Mr. Keen, Mr. Neff and Mr. Kyle were here to accept the Proclamation. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

PROCLAMATION
ULTRA PIPELINE

Mr. Snyder asked for a motion to approve two loans from the Clinton County Revolving Loan Fund to Nicholas Meats, LLC. in the amount of \$250,000.00 for each loan totaling \$500,000.00. Mr. Flanagan stated that they want to expand by 22 new employees. They are moving forward from the fire a few years ago. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL OF
CLINTON CO. REVOLVING
LOAN FUND
NICHOLAS MEATS, LLC.

Mr. Snyder asked for a motion to accept a County Intermediate Punishment Grant and Restrictive Intermediate Punishment Grant from the Pennsylvania Commission on Crime and Delinquency. Jason Foltz spoke about the grants and what the money will be used for. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
INTERMEDIATE/RESTRICTIVE
INTERMEDIATE PUNISHMENT
GRANT

Mr. Snyder asked for a motion to approve the CDBG Grantee Master Plan. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
CDBG GRANTEE MASTER PLAN

Mr. Snyder asked for a motion to approve a Memorandum of Understanding with the Borough of Avis for the CDBG program. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL MEMORANDUM
OF UNDERSTANDING CDBG

Mr. Snyder asked for a motion to approve an agreement with EADS Architects, Inc. for services related to the Renovo Magisterial District Project and the second phase of the Flemington School Project. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
AGREEMENT EADS ARCHITECTS

Mr. Snyder asked for a motion to approve a contract with Verizon Pennsylvania LLC. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF CONTRACT
VERIZON PA LLC.

Mr. Snyder asked for a motion to approve to donate \$1,000.00 to Leadership Clinton County. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL OF DONATION TO
LEADERSHIP CLINTON COUNTY

Mr. Snyder asked for a motion to approve Liquid Fuels for Loganton Borough in the amount of \$455.05 to be used to fiber coat W. Anthony and Gravel Street. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF LIQUID FUELS
LOGANTON BOROUGH

Mr. Snyder asked for a motion to approve the appointments of Susan Hanna, James Maguire, and Dan Welch to the Clinton County Loan Administration Board, effective July 1, 2013, for a one year term ending June 30, 2014. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

BOARD AND AUTHORITIES
SUSAN HANNA, JAMES MAGUIRE,
DAN WELCH/CC LOAN A. BOARD

Mr. Snyder asked for a motion to approve the resignation of Nathan Goshorn, Corrections Officer at the Clinton County Correctional Facility, effective July 12, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

RESIGNATION
NATHAN GOSHORN/CCCF

The Commissioner's Meeting was adjourned at 10:46 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:56 AM.

Mr. Snyder asked for a motion to approve the County Bills for two weeks in the amount of \$707,358.40 and Payroll in the amount of \$228,118.26 for the period ending July 5, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Long provided an update on issues related to the flooding and securing a disaster declaration.

COMMISSIONERS REPORT

Mr. Snyder commented that we paid off the TRAN early and saved the County \$3,863.00 interest.

Mr. Snyder also gave some updates on the new 911 Center and how the renovations are coming along.

Mr. Long provided a shout out to the Keystone Baseball League on a job well done.

Mr. Smeltz provided an update on an issue with black flies in Loganton. Ms. Mitzi Gallagher from Representative Hanna's office commented that issues with flies is a result of chicken manure not being disposed of properly.

Mr. Runkle responded that he would like to receive some information on the fly matter from the commissioners and Ms. Gallagher.

PUBLIC COMMENTS

Mr. Morris asked questions related to bulk purchasing and storage at the Clinton County Correctional Facility's storage building. He also asked why we are not getting proper funding for housing state prisoners. The commissioners assured him that they are working on a new rate from the Department of Corrections.

Mr. Runkle introduced Jen Miller who is a new journalist for the Lock Haven Express. The Commissioners welcomed her to her first meeting.

Mr. Snyder made a motion to adjourn the meeting at 11:12 AM; seconded by Mr. Smeltz. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, July 25, 2013

PRESENT: Pete Smeltz, Jeff Snyder and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Katie DeSilva, Michelle Kunes, Melissa Barr, Lisa Tasselli, Carol Miller, Miles Kessinger, Mona Shoemaker, Jennifer Hoy, Gail Gephart, Jerry Rosamilia, Jennifer Sobjak, and Morgan Shaw.

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, William Bechdel, Jeff Rich, Kelly Gordon, Scott Mathias, Kristy Seyler and Jim Runkle.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the July 11, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the July 11, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder announced that Gail Gephart, the Register and Recorder and Clerk of Orphans Court handed in her letter of retirement for August 16, 2013. Jennifer Hoy will be appointed to Acting Register and Recorder and Clerk of Orphans Court on August 19, 2013.

ANNOUNCEMENT
REGISTER & RECORDER
GAIL GEPHART/RETIREMENT

Mr. Snyder asked for a motion to approve a Proclamation of Excellence for Mona Shoemaker. The Commissioners presented the Proclamation to Mona for her 33 ½ years of service as a Court Reporter for the Clinton County Courts. She will be missed by many. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

PROCLAMATION
OF EXCELLENCE
MONA SHOEMAKER

Mr. Snyder asked for a motion to approve Resolution No. 5 of 201, the Fair Housing Resolution for the CDBG program. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

RESOLUTION NO. 5 OF 2013
FAIR HOUSING RESOLUTION

Mr. Snyder asked for a motion to approve an agreement with Neuropsychology & Collaborative Healthcare, P.C. This is an annual contract for psychology services for CYS starting August 1, 2013. Jerry Rosamilia, Director of Children & Youth Services, introduced the doctors in attendance. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL OF AGREEMENT
WITH NEUROPSYCHOLOGY
& COLLABORATIVE
HEALTHCARE, P.C.

Mr. Snyder asked for a motion to approve a Memorandum of Understanding with the Life Center. The project will be funded by CDBG and is for the completion of the stairway. Construction from start to finish should be done by mid-October. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF MEMORANDUM
OF UNDERSTANDING WITH
THE LIFE CENTER

Mr. Snyder asked for a motion to approve a memorandum of Understanding with the Clinton County Housing Authority and Seda Cog for the completion of environmental reviews for the Clinton County Housing Authority. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL OF MEMORANDUM
OF UNDERSTANDING WITH
CLINTON COUNTY HOUSING
AUTHORITY AND SEDA COG

Mr. Snyder asked for a motion to approve the hiring William Bechdel, Director of Veterans Affairs, effective July 29, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

HIRING
WILLIAM BECHDEL/V.A .

Mr. Snyder asked for a motion to approve the retirement of Mona Shoemaker, full time Court Reporter for Court Services, effective July 31, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

RETIREMENT
MONA SHOEMAKER/COURTS

Mr. Snyder asked for a motion to approve the transfer of Maureen Pritchard from part time Court Reporter to full time Court Reporter for Court Services, effective July 29, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

TRANSFER
MAUREEN PRITCHARD
COURTS

Mr. Snyder asked for a motion to approve the termination of Richard Miller, full time Caseworker for Clinton County Children & Youth Services, effective July 22, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

TERMINATION
RICHARD MILLER
CHILDREN & YOUTH

Mr. Snyder asked for a motion to approve the resignation of Cody Heater, Corrections Officer at the Clinton County Correctional Facility, effective August 6, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

RESIGNATION
CODY HEATER
CCCC

The Commissioner's Meeting was adjourned at 10:33 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:34 AM.

Mr. Snyder asked for a motion to approve County Bills for two weeks in the amount of \$711,482.47 and payroll in the amount of \$248,437.05 for the period ending July 19, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Snyder reminded the public that there will be a Ribbon Cutting Ceremony for the Court House Ramp on Thursday, August 1, 2013 at 10:00 a.m. at the Court House.

COMMISSIONERS REPORT

Mr. Long commented that the Natural Gas Infrastructure Authority is starting to move forward.

Mr. Smeltz announced that a Disaster Proclamation was signed by the Governor.

Mr. Morris asked the question if one can represent oneself as a private citizen after one has been elected as a Commissioner? Mr. Smeltz commented that he did not sign the article that Mr. Morris was referring to in the Lock Haven Express as a County Commissioner because he did not want it to appear he was speaking on behalf of the Commissioners. He was speaking about his own beliefs.

PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 10:47 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, August 8, 2013

PRESENT: Pete Smeltz and Jeff Snyder

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Katie DeSilva, Michelle Kunes and Kevin Fanning.

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Dan Merk, John Noble, Ed Robbins, Peggy Long, Gloria Zaham, June Fryer, Peg Martin, Virginia Rippey, Betty Weaver, Jane Wynn, Bonnie Englert, Ruth Elmer.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the July 25, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the July 25, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

SALARY BOARD
MINUTES APPROVED

The Mill Hall Senior Center Quilting Group displayed their quilts to those attending the meeting. Betty Weaver read several thank you cards from some of the recipients of the quilts. Mr. Snyder and Mr. Smeltz thanked them for the beautiful work that they do. They posed for a picture for the Lock Haven Express.

PRESENTATION
MILL HALL SENIOR CENTER

Mr. Snyder asked for a motion to approve a one year Grant Agreement with the Department of Public Welfare for the Medical Assistance Transportation Program. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried. The grant in the amount of \$402,387.00 is effective July 1, 2013.

APPROVAL GRANT AGREEMENT
DEPT. OF PUBLIC WELFARE
MEDICAL ASST. TRANS. PROGRAM

Mr. Snyder asked for a motion to approve a one year Subrecipient Agreement with STEP, Inc. in the amount of \$402,387.00 for the Medical Assistance Transportation Program. Dan Merk from STEP thanked the County for their support. Mr. Smeltz thanked STEP for the services they provide. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried. The agreement is effective July 1, 2013.

APPROVAL SUBRECIPIENT
AGREEMENT WITH STEP, INC.
MEDICAL ASSISTANCE
TRANSPORTATION PROGRAM

Mr. Snyder asked for a motion to approve incorporating extra funding received for the 2013 CDBG Allocation. Katie DeSilva responded that there is \$417.00 left that will be allocated towards administrative funds. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

APPROVAL
EXTRA FUNDING FOR 2013
CDBG ALLOCATION

Mr. Snyder asked for a motion to approve a License Agreement with the Department of Environmental Protection. This is for the Kettle Creek handicap accessible fishing pier. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

APPROVAL LICENSE
AGREEMENT WITH DEPT. OF
ENVIRONMENTAL PROTECTION

Mr. Snyder asked for a motion to approve the purchase of the property at 112 Ninth Street in Renovo for the Magisterial District Office #25-3-03 for the purchase price of no more than \$83,500.00. Mr. Smeltz commented that this process will be the least expensive for the taxpayers and that the process of relocating the office has been difficult. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried. This motion supersedes any previous actions regarding this property.

APPROVAL OF PURCHASE
OF PROPERTY FOR THE
RENOVO MAGISTERIAL
DISTRICT OFFICE #25-3-03

Mr. Snyder asked for a motion to approve Liquid Fuels for Mill Hall Borough in the amount of \$1,592.08 to encumber for a future project. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

APPROVAL OF LIQUID FUELS
MILL HALL BOROUGH

Mr. Snyder asked for a motion to approve the appointment of Jessica Stokes to the Big Brother Big Sister/Children and Youth Board, effective August 8, 2013. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

BOARDS AND AUTHORITIES
JESSICA STOKES/BIG BROTHER
BIG SISTER/CYS BOARD

Mr. Snyder asked for a motion to approve the transfer of William Harber, Dispatcher Trainee to Part time Dispatcher at the Department of Emergency Services, effective August 4, 2013. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

TRANSFER
WILLIAM HARBER
DES

Mr. Snyder asked for a motion to approve the hiring of Chad Kramer, full time permanent Corrections Officer at the Clinton County Correctional Facility, effective August 12, 2013. Motion by Mr. Smeltz; Seconded by Mr. Snyder. Motion carried.

HIRING
CHAD KRAMER
CCCF

Mr. Snyder asked for a motion to approve the hiring of Julie Karchner, full time Caseworker for Clinton County Children & Youth Services, effective August 19, 2013. Motion by Mr. Smeltz; Seconded by Mr. Snyder. Motion carried.

HIRING
JULIE KARCHNER
C&Y SERVICES

The Commissioner's Meeting was adjourned at 10:37 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:39 AM.

Mr. Snyder asked for a motion to approve the County Bills for two weeks in the amount of \$696,405.78 and Payroll in the amount of \$238,932.28 for the period ending August 5, 2013. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Kevin Fanning from the Department of Emergency Services provided some updates on the progress of the 911 Center. He commented that it is progressing nicely and is on schedule. Mr. Smeltz and Mr. Snyder thanked Kevin for the updates and told him to keep up the good work.

STAFF REPORTS

Mrs. Michelle Kunes from the Treasurer's Office commented that they are done with doe license sales and are now getting ready for Judicial Sales in September.

Mr. Smeltz provided an update on the CCAP Conference. It was held in Erie this year and they enjoyed themselves. It was very informative and there was a vigorous debate regarding the extension of Medicaid programs to include more people in higher income levels.

COMMISSIONERS REPORT

Mr. Snyder reported that he attended a Headwaters Council meeting at the Conservation District. He opened the meeting with a welcome address. They approved an agreement to partner with NRCS. They also adopted a proposal to try to secure an intern to work in the Central Office. Mary Ann Bower presented that initiative.

Mr. Snyder commented that Mary Snyder did the appraisal for the Renovo Building and was pleased with the outcome of the appraisal.

Mr. Snyder said the interviews the new Maintenance Specialist are completed. They have narrowed it down to two candidates and are waiting on their computer test results to make the final decision.

Mr. Snyder announced that next year will be Clinton County's 150th year Birthday. The Commissioners are going to take a lead role in planning the celebration.

Mr. Smeltz asked if there is a movement towards STEP converting their buses to Natural Gas. Mr. Dan Merk, STEP, Inc., commented that Lycoming County River Valley Transit is exploring the opportunity.

Mr. Runkle announced that Louis Anastos is replacing Jerry Updegraff on the Economic Partnership Operating Board. Mr. Updegraff is moving out of the area.

PUBLIC COMMENTS

Mr. Smeltz made a motion to adjourn the meeting at 11:13 AM; seconded by Mr. Snyder. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, August 22, 2013

PRESENT: Jeff Snyder and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Michelle Kunes, and Tim Holladay.

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Mitzi Gallagher, Jeff Rich, and Dawn Roussey.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder

Mr. Snyder announced that Mr. Smeltz was unable to attend the meeting this morning. He was in attendance at the House Labor and Industry Committee Public Hearing- House Bill 665 and House Bill 796 at the Penn Stater Conference Center in State College.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the August 8, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the August 8, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve a Proclamation for Child Passenger Safety Week. The week of September 15-21 will be Child Passenger Safety Week and September 21st will be National seat check Saturday. Mr. Snyder read the Proclamation. Dawn Roussey from PennDot accepted the Proclamation and commented that on these days you can have your child's seat checked at the Lamar State Police Station for free. Matt Allegretto from Clinton County Children & Youth is a certified child passenger safety technician and you can also stop in to have him check out your child's seat. They also have a few booster and forward facing child safety seats available in the Children & Youth office. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

PROCLAMATION
CHILD PASSENGER
SAFETY WEEK
SEPT. 15-21, 2013

Mr. Snyder asked for a motion to approve an Environmental Review Certification for the Clinton County Housing Authority. Mr. Holladay and Mr. Rich commented on the environmental review certification. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL
ENVIRONMENTAL REVIEW
CERTIFICATION CCHA

Mr. Snyder asked for a motion to approve an agreement with Pennsylvania Networks, Inc. for fiber network expansion in the amount of \$15,115.00. The County received two other quotes: Tri-M at \$64,800.00 and Williamsport Electric at \$29,605.00. This is to move the current fiber to the new 911 Center. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL AGREEMENT
WITH PA NETWORKS, INC.
FIBER NETWORK EXPANSION
NEW 911 CENTER

Mr. Snyder asked for a motion to approve a lease agreement with Wells Fargo for a copier for the Planning Department with a monthly lease of \$91.90 for sixty months. This is to replace an 8 year old copier in the Planning Department. The new copier will provide them with colored copies. The pay \$50.00 a month for the current copier. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL
LEASE AGREEMENT WITH
WELLS FARGO
PLANNING DEPT.

Mr. Snyder asked for a motion to approve the transfer of IV-D funds into the General Fund in the amount of \$51,312.00 for March, April and May 2013 expenses. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFER IV-D FUNDS

Mr. Snyder asked for a motion to approve the hiring of Ronald Killinger, Maintenance Specialist in the Maintenance Department, effective August 14, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

HIRING
RONALD KILLINGER
MAINTENANCE DEPARTMENT

Mr. Snyder asked for a motion to approve the resignation of Brian Probst, Food Service Worker at the Clinton County Correctional Facility, effective August 20, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESIGNATION
BRIAN PROBST
CCCF

Mr. Snyder asked for a motion to approve the resignations of Heather Phillips and Michael Barnes, Corrections Officers at the Clinton County Correctional Facility, effective August 30, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESIGNATIONS
HEATHER PHILLIPS, MICHAEL
BARNES, CCCF

Mr. Snyder asked for a motion to approve the resignation of Gary Brooks, part time Security Officer in the Sheriff's Office, effective August 30, 2013. He is resigning to care for his elderly father. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESIGNATION
GARY BROOKS
SHERIFF'S OFFICE

Mr. Snyder asked for a motion to approve the hiring of Timothy Grenninger, part time Security Officer in the Sheriff's Office, effective September 9, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

HIRING
TIMOTHY GRENNINGER
SHERIFF'S OFFICE

The Commissioner's Meeting was adjourned at 10:15 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:17 AM.

Mr. Snyder asked for a motion to approve the County Bills for two weeks in the amount of

COUNTY BILLS

\$892,941.62 and payroll in the amount of \$247,480.12 for the period ending August 16, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

Mr. Runkle from the Lock Haven Express questioned why the public cannot have access to the photos of the 911 Center that are on the County's intranet? Mr. Snyder commented that there are some things that the public shouldn't know about the building because it is a 911 Center and secure building. When the time is right the public will have the opportunity to see updates of the new facility.

PUBLIC COMMENTS

Mr. Morris questioned whether someone would be hired to replace Mr. Probst from the Correctional Facility since the food service is not going to be outsourced. The commissioner commented that they will be replacing Mr. Probst. Mr. Snyder also commented that the food service contract has not yet been executed.

Mr. Snyder made a motion to adjourn the meeting at 10:25 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, September 5, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Jason Foltz and Kevin Fanning.

PUBLIC ATTENDEES: Richard Morris, Jim Runkle and Mitzi Gallagher.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the August 22, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Mr. Smeltz abstained because he was not in attendance at the August 22nd meeting. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the August 22, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Mr. Smeltz abstained. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve two agreements with the Tri M Group, LLC in the amount of \$12,780.00 and \$3,820.00 for security upgrades in the Garden Building. The State is requiring Domestic Relations to install these security upgrades on second floor. Additional video cameras will be installed, bullet proof glass will be installed, and door buzzers will be installed at the first floor entrances. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
AGREEMENT WITH
TRI M GROUP, LLC

Mr. Snyder asked for a motion to approve a lease termination agreement and general release with Nextel Wip Lease Corp. Sprint/Nextel will be terminating service at the Cree Drive location. They are removing equipment inside the building, but leaving the shed and building. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL LEASE
TERMINATION AGREEMENT
AND GENERAL RELEASE
NEXTEL WIP LEASE CORP.

Mr. Snyder asked for a motion to accept a grant from the Pennsylvania Commission on Crime Delinquency in the amount of \$4,334.00 for the project period of 7/1/13 through 6/30/14 for the Victims of Juvenile Offenders program. This grant will fund Jennifer Bottorf's salary. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
ACCEPT A GRANT
PENNSYLVANIA COMMISSION
ON CRIME DELINQUENCY

Mr. Snyder asked for a motion to approve an agreement with Konica Minolta to lease a copier from Willits Copiers, Inc. for Children and Youth Services for \$208.54 a month for sixty months. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL AGREEMENT
KONICA MINOLTA TO LEASE
COPIER FROM WILLITS COPIERS

Mr. Snyder asked for a motion to approve the resignation of Jacqueline Moore, Corrections Officer at the Clinton County Correctional Facility, effective September 11, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

RESIGNATION
JACQUELINE MOORE
CCCF

Mr. Snyder asked for a motion to approve the hiring of Ryan Maggs, Adult/Juvenile Probation Officer in the Probation Office, effective September 16, 2013. Jason Foltz, Chief Probation Officer, added that a grant will fund his yearly salary and benefits. Mr. Snyder thanked Jason for taking time of his busy schedule to apply for these grants. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

HIRING
RYAN MAGGS
PROBATION OFFICE

Mr. Snyder asked for a motion to approve the change in resignation date of Heather Phillips, Corrections Officer at the Clinton County Correctional Facility, from August 30, 2013 to September 13, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

CHANGE IN RESIGNATION
HEATHER PHILLIPS
CCCF

The Commissioner's Meeting was adjourned at 10:20 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:21 AM.

Mr. Snyder asked for a motion to approve the County Bills for two weeks in the amount of \$546,871.31 and Payroll in the amount of \$244,299.79 for the period ending August 30, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Fanning reported that renovations on the new 911 Center are moving along. He feels the project is approximately 75%-80% completed. The painting will start next week. Mr. Snyder thanked Kevin for being the Clerk of the Works and commended him for doing a great job along with his many other duties.

STAFF REPORTS

Mr. Foltz added that the Juvenile Probation officers have been busy since school is back in session. There is at least one officer in the office at all times. The department is running smoothly.

Mr. Smeltz attended a W.I.B. meeting on September 4, 2013. Two Labor & Industry representatives were invited to the meeting to discuss rapid response. Pete commented it was a good discussion.

COMMISSIONERS REPORT

Mr. Snyder attended a Pre-Construction Conference in Noyes Twp. regarding a 12 million dollar mine reclamation project and the closing of roads to ATV trails. The Commissioners are happy to be the liaison for those that want to get info out to the public. They are taking the position of supporting closing the roads to ATVs for safety reasons. There will be a great deal of truck traffic during the reclamation project. Mr. Long understands the negative impact of closing the roads but there is a larger negative impact if there is an accident. The project will be shut down for three or four days during bear and deer season. The Commissioners want to participate in a successful project that is completed safely and communicated effectively.

Mr. Morris questioned who owned the land that the Knights of Columbus building was on and asked if there are any plans of disposing of the land or the lot purchased previously for District Justice III office? He also questioned the purpose of some of the meetings on the Commissioners schedules.

PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 10:59 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, September 12, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Jennifer Hoy and Michelle Kunes.

PUBLIC ATTENDEES: Richard Morris and Mitzi Gallagher.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the September 5, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the September 5, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve the 2014 Clinton County Holiday Schedule. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
2014 CC HOLIDAY SCHEDULE

Mr. Snyder asked for a motion to approve the purchase of an Ad in the Economic Partnership Membership Directory in the amount of \$1,149.00. This approval is for the size and cost of the Ad. Mr. Morris shared some concerns with advertising in the directory. Mr. Smeltz commented that the ad has been changed in the past to represent the services and departments that Clinton County offers, not just the Commissioners names. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
AD IN ECONOMIC PARTNERSHIP
MEMBERSHIP DIRECTORY
IN THE AMOUNT OF \$1,149.00

Mr. Snyder asked for a motion to approve the transfer of Deni Marcaccio, Clerk Typist II in the Magisterial District Office #25-3-02 to Clerk Typist II in the Magisterial District Office #25-3-01, Effective September 9, 2013. This is a lateral transfer. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

TRANSFER
DENI MARCACCIO
FROM DJ#2 TO DJ#1

Mr. Snyder asked for a motion to approve the hiring of Kim Marconi, Clerk Typist II in the Register & Recorder's Office, effective September 16, 2013. Mr. Morris asked if the Commissioners if they have the power to deny the confirmation of the hiring of Row Officers. Mr. Snyder commented that they do not have the power to deny the confirmation of the position. They can only deny funding the position. The commissioners and Mrs. Hoy decided that they did not need a third deputy in the office; therefore they hired a Clerk Typist. This will be saving the taxpayers \$20,000.00 a year. Mrs. Hoy commented that Mrs. Marconi is well qualified for the job. She interviewed several candidates and she is happy with her decision to hire her. Motion By Mr. Smeltz; seconded by Mr. Long. Motion carried.

HIRING
KIM MARCONI
REGISTER & RECORDER

The Commissioner's Meeting was adjourned at 10:17 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:19 AM.

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$99,776.88 and payroll in the amount of \$240,315.08 for the period ending September 13, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mrs. Kunes reported that the Treasurers' office is getting ready for the Judicial Sale on Monday, September 16, 2013 at 9:00 am.

STAFF REPORTS

Mr. Long added that the Ross Library had a very nice 911 Ceremony. They had a nice attendance and four speakers. Mr. Smeltz added that they expanded the ceremony he attended and moved it to Triangle Park. Lock Haven University Students were in attendance.

COMMISSIONERS' REPORTS

Mr. Snyder reported that the three commissioners attended the ribbon cutting at the new LHUP Science Building. He said it was very nice facility.

Mr. Morris had a few questions and comments on the Judicial Sale and Comprehensive Planning meeting scheduled for Tuesday.

PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 10:26 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, September 19, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Michelle Kunes, Trevor Reeder and Bill Frantz

PUBLIC ATTENDEES: Richard Morris and Mitzi Gallagher.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the September 12, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the September 12, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve a Grant Agreement with the Pennsylvania Emergency Management Agency for the Act 165 Hazardous Material Response Fund Grant Program in the amount of \$25,965.00 for the State Fiscal Year 2013-2014. Mr. Reeder commented that this is extra funding that supports the Hazmat Program. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
GRANT AGREEMENT
PA EMERGENCY MNGT.
AGENCY

Mr. Snyder asked for a motion to approve the transfer of IV-D Funds in the amount of \$30,666.00 into the General Fund for June 2013 expenses. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

TRANSFER
IV-D FUNDS

Mr. Snyder asked for a motion to approve the hiring of Christine Brooks, Food Service Worker at the Clinton County Correctional Facility, effective September 23, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

HIRING
CHRISTINE BROOKS
CCCF

Mr. Snyder asked for a motion to approve the hiring of Rhonda Wilsoncroft and Brianne Bailey, full time permanent Corrections Officers at the Clinton County Correctional Facility, effective October 7, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

HIRING
RHONDA WILSONCROFT
BRIANNE BAILEY, CCCF

The Commissioner's Meeting was adjourned at 10:05 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:06 AM.

Mr. Snyder asked for a motion to approve County Bills for one week in the amount of \$231,337.21. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Reeder and Mr. Frantz from the Department of Emergency Services commented that they are getting plans ready to move the 911 Center to the new location in Flemington. The project is moving along well.

STAFF REPORTS

Mrs. Kunes from the Treasurers' Office commented that the judicial sale is done. They sold Approximately ten properties. They are now getting ready for the tax sale.

Mr. Long reported that Greg Smith and Steve Bason are working on plans for a project at the Castanea Ball Fields.

COMMISSIONERS' REPORTS

Mr. Snyder made a motion to adjourn the meeting at 10:13 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, September 26, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Tim Holladay, Trevor Reeder and William Frantz

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, Ed Robbins, Rachelle Abbott, Jessica Bennett and Christine Neidrich

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the September 19, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the September 19, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve a commitment letter from the Pennsylvania Housing Finance Agency for a Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund Grant in the amount of \$250,000.00. This is a Bi-Yearly program for eligible candidates to receive funding to make repairs to their homes averaging up to \$25,000.00 per home. Rachelle Abbott commented that they have 63 applicants and all but one were found eligible. They still have 343 people on the waiting list in Clinton County. Mr. Snyder commented that he appreciated all Mrs. Abbott's hard work and dedication. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
COMMITMENT LETTER
PA HOUSING FINANCE AGENCY

Mr. Snyder asked for a motion to approve a Grant Agreement with the Pennsylvania Emergency Management Agency for an Emergency Management Performance Grant in the amount of \$65,060.00 for Federal Fiscal Year 2013. Mr. Frantz commented that this grant helps offset the funds for payroll for himself and Mrs. Betty Packer. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
GRANT AGREEMENT
PA EMERGENCY MANAGEMENT
AGENCY

Mr. Snyder asked for a motion to approve a Service Agreement with Pitney Bowes for a postage meter in the Garden Building for \$323.00 per month for sixty months. This agreement is for updates to the current machine. The cost will be \$323.00 for 60 months. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
SERVICE AGREEMENT
PITNEY BOWES
GARDEN BUILDING

Mr. Snyder asked for a motion to approve the termination of Christine Brooks, Food Service Worker at the Clinton County Correctional Facility, effective September 25, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
TERMINATION
CHRISTINE BROOKS/CCCF

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$196,155.01 and Payroll in the amount of \$251,809.86 for the period ending September 27, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Snyder commented on the negative comments about the County spending money for bullet proof glass installation on the second floor in the Garden Bldg. We could lose \$200,000.00 a year in State funding if we don't comply with the State mandated safety upgrades for Domestic Relations. They are going through a bidding process to complete the upgrades in the least expensive way. There is strong support from the Courts to complete the upgrades. There are funds available from Domestic Relations to assist with the costs. The Maintenance department did a lot of the work which saved money. Mr. Long commented that we do have a choice in this matter, but we would lose a lot of funding from the State. Mr. Snyder also said that Clinton County is not the only county that will have to make these upgrades.

COMMISSIONERS REPORT

Mr. Smeltz encouraged everyone to come out to the Farm City Festival on Saturday at the Clinton County Fairgrounds. There will be lots of games, food and crafts.

Mr. Snyder thanked the Leadership Clinton County guests for attending the meeting.

Mr. Snyder said they are discussing row officer salaries. Some of their staff are making more than the row officer. Mr. Long said they are looked at every four years.

Mr. Morris asked why the food contract for the Clinton County Correctional Facility was never confirmed at a commissioners' meeting. Mr. Snyder commented that he would check into it.

PUBLIC COMMENTS

Mr. Morris also questioned the number of resignations verses hires at the Clinton County Correctional Facility. There appears there is a shortage of corrections officers. He said the public is only made aware of open corrections officer positions on CareerLink. Maybe they should publish open positions in the Lock Haven Express as well.

Ms. Gallagher reported from State Representative Mike Hanna's office that the House might vote on transportation, prevailing wage and property tax reform next week.

Mr. Smeltz made a motion to adjourn the meeting at 10:42 AM; seconded by Mr. Long. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, October 3, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Tim Holladay, Jennifer Hoy and Michelle Kunes

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, Teresa Hamberger, Amanda Haile and Scott Garman

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the September 26, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

The Security Upgrade bids were opened and read. There was one base bid from Cornerstone Detention Products, Inc. for \$58,097.00. Mr. Long made a motion to refer the bid to staff for further review and recommendation. Motion to refer to staff by Mr. Long; seconded by Mr. Smeltz. Motion carried.

SECURITY UPGRADES
BID OPENING

Mr. Snyder asked for a motion to approve a revision to the Clinton County Substance Abuse Policy; adding the Foster Parents and Big Brother Big Sister volunteers to the policy. Children & Youth requested this revision. The County will pay the costs of the drug testing. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
OF REVISION
CLINTON COUNTY SUBSTANCE
ABUSE POLICY

Mr. Snyder asked for a motion to approve a confirmation of a Food Service Contract between Clinton County and CBM Managed Services for a one year term. The cost will fluctuate according to the number of inmates incarcerated. The approximate cost will be \$142,000.00 a year. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
FOOD SERVICE CONTRACT
CCPB/CBM MANAGED SERVICES

Mr. Snyder asked for a motion to approve Liquid Fuels for Beech Creek Borough in the amount of \$15,000.00 for repairs caused by the storm. This money will not go to individuals. It will pay for immediate issues for damages and costs to the municipality. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

LIQUID FUELS
BEECH CREEK BOROUGH

Mr. Snyder asked for a motion to approve Liquid Fuels for Beech Creek Township in the amount of \$50,000.00 for repairs caused by the storm. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

LIQUID FUELS
BEECH CREEK TOWNSHIP

Mr. Snyder asked for a motion to approve the transfer of Sierra McKinney, Part-time Dispatcher Trainee to Part-time Dispatcher at the Clinton County Department of Emergency Services, effective September 29, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

TRANSFER
SIERRA MCKINNEY
DES

Mr. Snyder asked for a motion to approve the hiring of David Houdeshell, Food Service Worker at the Clinton County Correctional Facility, effective September 30, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

HIRING
DAVID HOUESHELL
CCCC

The Commissioner's Meeting was adjourned at 10:15 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:16 AM.

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$709,291.99. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Snyder commented that they will be in Assessment Hearings all day Friday, October 4, 2013.

COMMISSIONERS REPORT

Mr. Snyder announced that their Commissioners Meeting will be in Renovo next week on Thursday, October 10, 2013.

Mr. Long made a motion to adjourn the meeting at 10:22 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, October 10, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Tim Holladay and Keith Yearick

PUBLIC ATTENDEES: Kari Kepler, Lee Walker, Damon Wagner, Robert Cozzi, Roy Darrin, Ann Simon, Elizabeth Testa, Colleen Testa, Rhonda Balchun, Paul Fantaskey, Tom Campbell, Jim Kelly and Richard Morris

The meeting was called to order at 6:00 PM by Chairman Jeff Snyder in Renovo.

Mr. Snyder recognized the Renovo Borough Council Members who were present.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the October 3, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the October 3, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve a bid in the amount of \$58,097.00 for the bullet proof glass installation on the second floor of the Garden Building to access the Domestic Relations Department. Motion by Mr. Long to reject the bid and have Property and Grounds Commissioners look into other alternatives. Motion seconded by Mr. Smeltz. Mr. Snyder commented that it is too costly but a good idea. Unless we get better numbers we can't afford it. Mr. Snyder agrees about looking into other options. Motion carried.

APPROVAL
BID FOR BULLET PROOF
GLASS GARDEN BLDG./DRS

Mr. Snyder asked for a motion to approve a proposal from Port Elevator Inc. in the amount of \$6,700.00 and a proposal from Tri-M in the amount of \$4,090.00 for security upgrades to the elevator in the Garden Building to access the Domestic Relations Department. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL PROPOSALS
PORT ELEVATOR INC. &
TRI-M SECURITY UPGRADES
GARDEN BLDG./DRS

Mr. Snyder asked for a motion to approve Liquid Fuels for the City of Lock Haven in the amount of \$8,350.43 to pave streets. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

LIQUID FUELS
CITY OF LOCK HAVEN

Mr. Snyder asked for a motion to approve the transfer of IV-D Funds in the amount of \$32,662.00 into the General Fund for July 2013 expenses. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

TRANSFER
IV-D FUNDS

Mr. Snyder asked for a motion to approve the hiring of Jacqueline Moore, Corrections Officer at the Clinton County Correctional Facility, effective October 8, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

HIRING
JACQUELINE MOORE
CCCCF

Mr. Snyder asked for a motion to approve the hiring of Sara Kulakowski, Clerk Typist II at the District Magisterial Office #25-3-02, effective October 14, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

HIRING
SARA KULAKOWSKI
DJ#2

The Commissioner's Meeting was adjourned at 6:06 PM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 6:07 PM.

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$1,167,647.76 and Payroll in the amount of \$234,635.71 for the period ending October 11, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Robert Cozzi a South Renovo Borough Councilman stated that they applied for and received a CDBG Grant for \$54,000.00 to replace a waterline; however, the bids came in and \$74,000 and the engineering fees were over \$9,000.00. He described a similar situation with Renovo Borough. He was wondering why the Engineer would recommend that they ask for a \$54,000.00 grant if he knew that the project would cost more. He said something also needs to be done about the engineering costs. Mr. Holladay responded to Mr. Cozzi that the cost estimates that Planning Department receives for the CDBG grants are what the municipalities have estimated. They should get better engineering and project costs up front. The boroughs matching funds for the CDBG grants are usually the engineer costs. Mr. Smeltz commented that the state would be larger projects and perhaps the municipalities could eliminate some engineering fees if they would do one large project instead of a few smaller projects. He also stated that the municipalities should have funds set aside for the engineer before applying for the CDBG grants. Statewide the engineers are expensive and the State wants a well-engineered CDBG project. Ms. Testa asked if the County could appoint a specific engineer for the CDBG projects. Mr. Smeltz stated that they might not be able to get the municipalities to all agree on using one engineer. Mr. Snyder asked the Renovo Borough council if they had a long range plan. Both Renovo and South Renovo Boroughs said they can prepare for long range plans quickly. Mr. Snyder stated that the municipalities need to come up with better zoning ordinances and put the

PUBLIC COMMENTS

responsibility on the property owners. Mr. Darrin responded that if boroughs have questions they can contact the PSAB.

Ms. Balchun wanted to thank the Commissioners for sending up the dumpsters for the clean up of the Knights of Columbus building. It has cost to clean up the site is \$20,000.00 to date and another \$5,000.00 is outstanding. The Borough is requesting that the County pay 50% of the costs. Mr. Snyder responded that the County already paid the dumpster and tipping fees of \$11,600.00. Mr. Snyder said that the Commissioners are willing to meet with the Councilmen to discuss a long term plan for the borough. They are just waiting on an invitation. They will also look into the \$685.00 in repository fees charged to Renovo.

Mr. Darrin asked if there was state education for municipalities to be educated on ACT 135. The Commissioners are not familiar with ACT 135, but will look into it. Mr. Darrin stated that Act 135 sets up a system for a borough or private resident to petition the Court of Common Pleas to take action on a dilapidated property that is within 500 feet of the borough or resident.

Ms. Balchun requested that the Sheriff's deputies assist this weekend at the Flaming Foliage Festivities, however, the Sheriff said they would not be available.

Mr. Fantasky thanked the Commissioners for coming up to Renovo for the meeting.

Mr. Smeltz made a motion to adjourn the meeting at 7:03 PM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, October 17, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie and Michelle Kunes

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the October 10, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the October 10, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve a change order from LMJ Contractors, Inc. in the amount of \$6,192.40 for the Courthouse Ramp Project. Mr. Morris questioned the travel expenses of the workers. Mr. Snyder replied that the travel expenses were incurred because of a hold up due to the archeological dig. The commissioners are comfortable with the charges. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
CHANGE ORDER
LMJ CONTRACTORS, INC.

Mr. Snyder asked for a motion to approve the appointment of James (Doug) Conway to the Western Clinton County Recreation Board to serve the remaining term of Ann Malizia. Mr. Long commented that Ms. Malizia passed away and was a great volunteer that will be sadly missed. Mr. Long welcomed Mr. Conway to the board. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

BOARDS AND AUTHORITIES
JAMES CONWAY
WESTERN CLINTON COUNTY
RECREATION BOARD

Mr. Snyder asked for a motion to approve the retirement of Robert Hanley, Corrections Officer at the Clinton County Correctional Facility, effective October 24, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL/RETIREMENT
ROBERT HANLEY
CCCCF

Mr. Snyder asked for a motion to approve the hiring of Stephanie Stewart, full time permanent Corrections Officer at the Clinton County Correctional Facility, effective October 28, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL/HIRING
STEPHANIE STEWART
CCCCF

The Commissioner's Meeting was adjourned at 10:14 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:15 AM.

Mr. Snyder asked for a motion to approve the County bills for one week in the amount of \$238,381.97. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Smeltz made a motion to adjourn the meeting at 10:18 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, October 24, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello and Michelle Sonnie

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, Ed Robbins and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the October 17, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the October 17, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve a one year Professional Services Agreement for Information Technology Services between the Lycoming-Clinton Joinder Board and Clinton County Children and Youth Services for up to \$19,559.15. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
AGREEMENT FOR I.T.S.
LYCOMING-CLINTON JOINDER
BOARD & CYS

Mr. Snyder asked for a motion to approve change orders from J.C. Orr & Son, Inc., Allied Mechanical & Electrical, Inc., and I. Ray Zimmerman, Inc. in the amount of \$23,158.22. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
CHANGE ORDERS
911 CENTER

Mr. Snyder asked for a motion to approve a proposal from Traister HVAC, Plumbing & Co., LLC. for a heat pump for the Renovo District Justice County building in the amount of \$10,397.21. This was the lowest of three quotes. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
TRAISTER HVAC, PLUMBING
& CO. LLC.
DJ#3

Mr. Snyder asked for a motion to approve a three year agreement with American Testing and Inspection Services for the inspection of the Court House and Garden Building elevators. The inspections are required by Labor and Industry. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
AGREEMENT
AMERICAN TESTING & INSP.
ELEVATORS

Mr. Snyder asked for a motion to approve a proposal from Joseph C. Hazel, Inc. for a boiler at the Flemington Building in the amount of \$25,485.00. This unit is for the older section of the building. The old unit wouldn't pass inspection and the parts were obsolete. Mr. Long commented that the new unit will be more efficient. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
PROPOSAL
JOSEPH C. HAZEL, INC.
BOILER UNIT
FLEMINGTON BUILDING

Mr. Snyder asked for a motion to approve an agreement with Phillips Supply House to lease a copier for the Department of Emergency Services for a five year term at \$95.22 per month. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL AGREEMENT
PHILLIPS SUPPLY HOUSE
LEASE COPIER/DES

Mr. Snyder asked for a motion to approve entering into a master lease and two supplemental leases with IBM for servers in the Garden Building and the new 911 Center. Mr. Coploff reviewed the documents and feels confident to move forward with the leases. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
LEASES WITH IBM
GDG. BLDG. & 911 CENTER

Mr. Snyder asked for a motion to confirm the hiring of Joshua Klinger, Corrections Officer at the Clinton County Correctional Facility, effective October 28, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL/HIRING
JOSHUA KLINGER
CCCC

Mr. Snyder asked for a motion to confirm the hiring of Maria Gentzyel, full time Administrative Assistant at the Clinton County Sheriff's Office, effective November 4, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL/HIRING
MARIA GENTZYEL
SHERIFF'S OFFICE

The Commissioner's Meeting was adjourned at 10:25 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:26 AM.

Mr. Snyder asked for a motion to approve the County bills for one week in the amount of \$213,429.46 and Payroll in the amount of \$237,260.10 for the period ending October 25, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Snyder commented that the Budget Hearings are still going on and are open to the public.

COMMISSIONERS REPORT

Mr. Long made a motion to adjourn the meeting at 10:29 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, October 31, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Tim Holladay, Jenn Hoy, Katie DeSilva, Bill Bechdel and Melissa Barr

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, Maria Garlick, and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the October 24, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the October 24, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

SALARY BOARD
MINUTES APPROVED

There was an announcement of an ESG Grant Award by Katie DeSilva from the Planning Department. Mr. Hanna published a press release in the Lock Haven Express. Clinton County was awarded a \$260,000.00 federally funded grant to help prevent homelessness. Maria Garlick from the Clinton County Housing Coalition commented that they are grateful to have been awarded this Grant and explained how the grant would be used.

ANNOUNCEMENT
ESG GRANT AWARD

Mr. Snyder asked for a motion to approve a Proclamation proclaiming November as Record Your Veteran's Discharge Month. Mrs. Jennifer Hoy, Register and Recorder thanked the Commissioners for doing the Proclamation. Mr. Bill Bechdel, Director of Veterans Affairs added that when veteran's record their discharge papers they can come up to Veterans Affairs while in the building. Motion by Mr. Long, seconded by Mr. Smeltz. Motion carried.

PROCLAMATION
RECORD YOUR VETERAN'S
DISCHARGE MONTH
NOVEMBER 2013

Mr. Snyder asked for a motion to approve a supplemental allocation to the Central Counties Youth Center in the amount of \$6,675.00 for 2013 expenses. Motion by Mr. Smeltz; seconded By Mr. Long. Motion carried.

APPROVAL
SUPPLEMENTAL ALLOCATION
CENTRAL COUNTIES YOUTH

Mr. Snyder asked for a motion to approve a change order from Pennsylvania Networks, Inc. in the amount of \$7,593.00 for fiber network expansion at the new Department of Emergency Services facility. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
CHANGE ORDER
PA NETWORKS, INC.

Mr. Snyder asked for a motion to approve the transfer of IV-D Funds in the amount of \$42,940.00 to the General Fund for August 2013 expenses. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

TRANSER
IV-D FUNDS

Mr. Snyder asked for a motion to approve the resignation of Kristen Matulla, Corrections Officer at the Clinton County Correctional Facility, effective November 14, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL/RESIGNATION
KRISTEN MATULLA
CCCCF

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$442,832.88. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Holladay reported that the Planning Departments draft comprehensive plan will be presented to the Planning Commission sometime in November and to the Commissioners in January.

STAFF REPORTS

Mr. Snyder stated that the budget hearings have gone well and there is only one more to be scheduled. They are now waiting on the union contract negotiations to be settled to complete the budget.

COMMISSIONERS REPORTS

Mr. Long made a motion to adjourn the meeting at 10:31 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, November 7, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Kerry Stover, William Frantz, Trevor Reeder, Jennifer Forshey and Michelle Kunes.

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher and Jim Runkle.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the October 31, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve Resolution No. 6 of 2013. This Resolution designates William Frantz as Applicants Agent for FEMA. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
RESOLUTION NO. 6 OF 2013
W.FRANTZ/APP.AGENT/FEMA

Mr. Snyder asked for a motion to approve a purchase agreement with Glass Erectors, Inc. in the amount of \$14,425.00 for security upgrades on the second floor of the Garden Building for the Domestic Relations Department. This will be for the bullet proof glass and the last step for the completion of the security upgrades. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
PURCHASE AGREEMENT
GLASS ERECTORS, INC.
SECURITY UPGRADES/DRS

Mr. Snyder asked for a motion to approve a one year purchase agreement with Morefield Communications, Inc. in the amount of \$17,790.00 for the telephone and network support services. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
PURCHASE AGREEMENT
MOREFIELD COM. INC.

Mr. Snyder asked for a motion to approve the resignation of Donna Dorey from the Ross Library Board of Trustees, effective November 7, 2013. Mr. Long commented that they accepted her resignation with much regret. Ms. Dorey recommended Troy Miller and he will fill her shoes well. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

BOARDS & AUTHORITIES
RESIGNATION
DONNA DOREY
ROSS LIBRARY BOARD

Mr. Snyder asked for a motion to approve the appointment of Troy Miller to the Ross Library Board of Trustees to serve the remaining term of Donna Dorey, effective November 7, 2013 with a term expiring January 1, 2015. Mr. Long commended the library board for all the hard work and Long meeting they attend. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

BOARD & AUTHORITIES
APPOINTMENT
TROY MILLER
ROSS LIBRARY BOARD

Mr. Snyder asked for a motion to approve the resignation of Ryan Maggs, Juvenile/Adult Probation Officer in the Probation Office, effective November 8, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

RESIGNATION
RYAN MAGGS
PROBATION OFFICE

Mr. Snyder asked for a motion to approve the hiring of Andrea Tarantella, Juvenile/Adult Probation Officer in the Probation Office, effective November 12, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

HIRING
ANDREA TARANTELLA
PROBATION OFFICE

The Commissioner's Meeting was adjourned at 10:10 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:11 AM.

Mr. Snyder asked for a motion to approve the County bills for one week in the amount of \$209,220.72 and Payroll in the amount of \$244,905.67 for the period ending November 8, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Snyder congratulated Mrs. Kunes on being elected as Clinton County Treasurer. He also commented that Mr. Morris ran a very nice campaign.

COMMISSIONERS REPORT

Mr. Snyder met with Maria Boileau this morning regarding minor issues discovered as the Commissioners visited polls on Election day. The Election Board is going to provide additional Training to poll workers. Mr. Long commented that the problems were handled well.

Mr. Long commented that they are still working on the baseball field project in Castanea.

Mr. Smeltz added that they are waiting to see what kind of response is received for the Bridge Maintenance Seminar.

Mr. Snyder introduced Kerry Stover and Jennifer Forshey participants in the Leadership Clinton County program and thanked them for attending the commissioners' meeting. Ms. Forshey responded that she is learning a lot and that it is a very nice program.

Mr. Snyder reminded the public that the Clinton County offices will be closed Monday, November 11, 2013 for observance of Veteran's Day.

Mr. Snyder added that the weekly Commissioners Meeting will be in Loganton on Thursday, November 14, 2013 at 6:00 pm. These meetings are open to the public.

Ms. Gallagher from Representative Hanna's office responded that the transportation bill should be passed in the next two weeks.

PUBLIC COMMENTS

Mr. Frantz commented that he is looking forward to working on the COOP Plan after the first of the year.

Mr. Morris addressed his concerns about the Headwaters Meetings and members. Mr. Smeltz said he will look into the matters.

Mr. Morris had questions regarding the advertisement in the Lock Haven Express that the auditors published about the operating balances. The Commissioners said they will look into it.

Mr. Morris questioned the residence of the District Attorney's replacement.

Mr. Morris expressed his concerns regarding the salary schedule focusing mainly on the deputy Treasurers' salary.

Mr. Morris made comments regarding the Election.

Mr. Runkle asked when the campaign finance reports are due. Marie Boileau provided him with the proper paperwork and dates.

Mr. Long made a motion to adjourn the meeting at 10:48 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, November 14, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello and Tim Holladay .

PUBLIC ATTENDEES: Jennifer Miller, Richard Morris, Robert Diehl, Nancy Edie, Mitzi Gallagher, Jordan Sheffer, Justin Kline, Robert Mills, Donna Mills, and Kenneth Brungard.

The meeting was called to order at 6:00 PM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the November 7, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the November 7, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

SALARY BOARD
MINUTES APPROVED

Mr. Snyder asked for a motion to approve a 2013 PHARE Grant Agreement for a one year contract in the amount of \$250,000.00. Mr. Holladay provided a summary of the agreement and the services that will be provided with the money. The total program will be \$975,000.00. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
2013 PHARE GRANT
AGREEMENT

Mr. Snyder asked for a motion to approve a sub-recipient monitoring contract with STEP Inc. in the amount of \$250,000.00 for one year. STEP is administering the project related to the PHARE Grant. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
SUBRECIPIENT MONITORING
CONTRACT WITH STEP INC.

Mr. Snyder asked for a motion for the approval of Liquid Fuels for Logan Township in the amount of \$941.58 for replacing culverts on West Winter Road. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

LIQUID FUELS

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$496,644.05 for the period ending November 14, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Holladay presented an update on the Comprehensive Plan. The first draft will be presented next Tuesday at the Planning Commission meeting. It will then be given to the Commissioners to review and then rolled out to the public for their comments. The plan was updated early because of the Marcellus Shale activity.

STAFF REPORTS

Mr. Long thanked Loganton for hosting the meeting. He also thanked the Planning Department for their work on the Comprehensive Plan and also thanked Mr. Morris for his comments.

COMMISSIONERS REPORT

Mr. Smeltz mentioned that a Bridge Maintenance Seminar will be conducted by Larsen Design Group at the Red Eye Center on November 20, 2013. The seminar is open to all the municipalities.

Mr. Morris questioned the installation of the HVAC unit at the District Justice III office and the size of the boiler. He felt it was too large for the size of the building. The commissioners responded that boiler was based on both the size of the building and its use.

Mr. Morris also questioned the parenting skills classes at the prison and if they were funded through the Commissary Account and whether or not that was appropriate. Mr. Snyder responded the he feels the Commissary account is an appropriate funding source because the classes are a benefit to the prisoners.

Mr. Smeltz responded that the proper use of the commissary account money has been on the agenda at the Prison Board Meetings for several months. He commended Mr. Snyder for looking into this as Chairman of the Prison Board.

Mr. Long commented that the Commissary Account has been an issue for a while and there has been a lot of debate regarding its use.

Ms. Gallagher from Mike Hanna's office commented that there was no movement on the transportation bill. The House Representatives want to attach the prevailing wage amendment to the bill. The House democrats say they will not approve the bill with the prevailing wage amendment Both Senate democrats and republicans said they will veto the bill if it is passed by the House with the prevailing wage amendment attached.

PUBLIC COMMENTS

Mr. Snyder wished everyone a safe and happy holiday and thanked everyone for coming out to the meeting.

Mr. Long made a motion to adjourn the meeting at 6:37 PM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, November 21, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, and Mary Ann Bower.

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Butch Miller, Mitzi Gallagher, John Lipez, Mike Shoenfelt, Scott Lehman.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the November 14, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Bids for a Heat Pump at the District Magisterial Office in Renovo were read. There were three sealed bids: Bechdel Plumbing & Heating-\$13,800.00, B&W Inc.-\$13,134.00, and Lock Haven Plumbing & Heating-\$16,549.11. Mr. Long made a motion to award the project to the lowest bidder, B&W Inc., if a review by our maintenance staff deemed it acceptable. Mr. Smeltz seconded the motion. Motion carried.

BID OPENINGS
HEAT PUMP
DJ#3

Mr. Snyder asked for a motion to approve an agreement with UGI Energy Services, LLC. for gas at a rate of \$5.48/DTH for the period of January 2014 through March 2014 for the Garden Building. Mr. Long commented that they didn't want to lock into anything long term because it could be possible that the gas prices will go down. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
AGREEMENT
UGI ENERGY SERVICES, LLC.

Mr. Snyder asked for a motion to approve the reappointment of Paul Courter and Ronald Brungart to the Clinton County Conservation District Board for a four year term ending 12/31/2017. Mary Ann Bower, Director at the Conservation District, commented that the two being appointed would be very good candidates for the Board. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
REAPPOINTMENT
PAUL COURTER, RON BRUNGART
CONSERVATION DIST. BOARD

Mr. Snyder asked for a motion to approve the hiring of Daniel Sutter, full time permanent Corrections Officer at the Clinton County Correctional Facility, effective December 9, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

HIRING
DANIEL SUTTER
CCCF

Mr. Snyder asked for a motion to approve the hiring of Chelsea Weaver, part time Corrections Officer at the Clinton County Correctional Facility, effective December 16, 2013, not to exceed 1,000 hours a year. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

HIRING
CHELSEA WEAVER
CCCF

The Commissioner's Meeting was adjourned at 10:11 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:12 AM.

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$671,059.34 and Payroll in the amount of \$246,588.29 for the period ending November 22, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Long announced that the commissioners are presenting the budget on December 5, 2013. He commented that there is no anticipated tax increase. Final approval of the budget will be at 9:00 AM on December 30, 2013 before Work Session begins. The commissioners are pleased with how the budget process went this year.

COMMISSIONERS REPORT

Mr. Smeltz reported that the Tourist Promotion Agency meeting was a very good one. There is a very positive outlook on tourism for 2014. There was discussion regarding the snowmobiling trails on Dry Run Road and the Carrier Road.

Mr. Smeltz commented that the Bridge Maintenance Seminar conducted by Larsen Design Group was a very interesting and productive. Mr. Snyder commended Mr. Smeltz's efforts in coordinating the meeting.

Mr. Snyder reminded the public that there will be no Work Session or Commissioners Meeting next week. Two of the Commissioners will be attending CCAP and one will be at Bear Camp.

Ms. Mitzi Gallagher from Mike Hanna's office reported that it is very possible that there will be a transportation funding bill today.

PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 10:28 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, December 5, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Michelle Kunes, Jennifer Hoy, Ed Zack, Katie DeSilva, Jerry Rosamilia, Jennifer Sobjak, Cathi Houser and staff from Children & Youth

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Butch Miller, Mitzi Gallagher, John Lipez, Ed Robbins, Kim Powell, Amanda Keiffer, Liz Springer, Andrea Shafer, Donna Gilmore, Mary Warner, Ellis Warner, Gail Gephart, Kay Wagner and Norma Miller.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the November 21, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the November 21, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

SALARY MINUTES
APPROVED

Mr. Snyder welcomed Jennifer Sobjak, Cathi Houser, and The Beta Sigma Phi Sorority to the meeting. Mrs. Sobjak introduced Mrs. Cathi Houser who thanked the ladies from the sorority for the donations they have provided to Cathi's closet to help children involved with Children & Youth Services. Beta Sigma Phi praised Mrs. Houser for all she does for the children and thanked Children & Youth Services and Clinton County for giving them the opportunity to help with the children of the County. They also wished Mrs. Houser best wishes in her retirement. Mrs. Sobjak then congratulated and honored Mrs. Houser for all her efforts with the program. Mrs. Houser created Cathi's Closet in 2007. Mr. Rosamilia, Director of Children & Youth Services, commented that Mrs. Houser and the program have made a great difference in Clinton County. The Commissioners thanked Mrs. Houser for all her hard work and wished her good luck in her retirement.

RECOGNITION
BETA SIGMA PHI
CATHI HOUSER

Mr. Snyder asked Mr. Smeltz to read the Proclamation of Excellence for Robert Diehl. The Loganton Borough asked if he could be recognized for his excellent community services. Mr. Smeltz read the Proclamation and commented that he is a great asset to the community. Motion to approve the proclamation by Mr. Smeltz; seconded by Mr. Long. Motion carried.

PROCLAMATION
ROBERT DIEHL

Mr. Snyder asked Mr. Long to read a Proclamation of Excellence for Eleanor Zimmerman. Mr. Long read the Proclamation and added that Ellie loved the Library and Education and will be sadly missed. Motion to approve the proclamation by Mr. Long; seconded by Mr. Smeltz. Motion carried.

PROCLAMTION
ELEANOR ZIMMERMAN

Mr. Snyder asked for a motion to approve a Collective Bargaining Agreement with Council 86, AFSCME for Corrections Officers, Cooks and Maintenance Workers at the Clinton County Correctional Facility and Deputy Sheriffs. This is a four year contract with no salary scale, 2% COLA, and a 1% step increase. Employees' health insurance contribution will increase by 16% if the county's health insurance increases by 4% in years two, three and four of the contract. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
COLLECTIVE BARGAINING
AGREEMENT

Mr. Snyder asked for a motion to approve a Collective Bargaining Agreement with Council 86, AFSCME for Court-Related employees and Court-Appointed employees. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
COLLECTIVE BARGAINING
AGREEMENT

Mr. Snyder asked for a motion to approve the 2014 Clinton County Preliminary Budget as advertised to be made available for public inspection. Mr. Snyder mentioned that it is available for public viewing on our website. The \$31,671,267.00 budget does not contain a tax increase. Mr. Smeltz made a motion to post the Preliminary budget for the public to review; seconded by Mr. Long. Motion carried.

APPROVAL
2014 CLINTON COUNTY
PRELIMINARY BUDGET

Mr. Snyder asked for a motion to approve a budget revision to the CDBG FY 2011 project allocations. The Renovo Fire Company Generator Project was reduced by \$50.00. The Avis Borough Sewer Laterals Project was increased by \$50.00. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
2011 CDBG BUDGET REVISION
\$50.00

Mr. Snyder asked for a motion to approve a one year Contract Agreement between the Clinton County Womens' Center and the Clinton County Commissioners for \$26,000.00. This is part of the STOP Grant. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL CONTRACT
AGREEMENT BETWEEN
CC WOMENS CENTER/CC

Mr. Snyder asked for a motion to approve an Engagement Letter with Lea Ann S. Plessinger for Consultation Services Relating to Payroll. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

APPROVAL
ENGAGEMENT LETTER
LEA ANN S. PLESSINGER

Mr. Snyder asked for a motion to approve the hiring of Andrew Phoenix, full time permanent Corrections Officer at the Clinton County Correctional Facility, effective December 9, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

HIRING
ANDREW PHOENIX
CCCF

Mr. Snyder asked for a motion to approve the transfer of Concetta Werts, part time Clerk Typist II to full time Clerk Typist II for the District Magisterial Offices, effective January 6, 2014. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

TRANSFER
CONCETTA WERTS
DISTRICT MAGISTERIAL

The Commissioner's Meeting was adjourned at 11:26 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 11:30 AM.

Mr. Snyder asked for a motion to approve County Bills for one week in the amount of \$1,041,727.41 and Payroll in the amount of \$252,511.49 for the period ending December 6, 2013.

COUNTY BILLS

Ms. DeSilva from the Planning Department added that the Comprehensive Plan has been posted on the County website for review. If you have any questions or comments, please refer to Katie DeSilva in the Planning Department.

STAFF REPORTS

Mr. Snyder commented that the Commissioners in office are full time Commissioners and are always searching for ways to save the County money. He said they are looking at past contracts to see if there are any cost saving areas. The maintenance staff saves the County money by not using outside Contractors. Mr. Smeltz said that it's the little cost savings that add up.

COMMISSIONERS COMMENTS

Mr. Morris thanked the Commissioners for their support of the Ross Library. Mr. Long thanked the Ross Library Board for being aggressive.

PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 11:35 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, December 12, 2013

PRESENT: Jeff Snyder and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie and Judge Miller

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Lakeshia Bauman, Mitzi Gallagher and Jordan Sheffer.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the December 5, 2013 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the December 5, 2013 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

SALARY MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the transfer of IV-D Funds in the amount of \$31,957.00 into the General Fund for September 2013 expenses. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFER
IV-D FUNDS

Mr. Snyder asked for a motion to approve the termination of Brian Ebling, Maintenance Worker at the Clinton County Correctional Facility, effective December 6, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TERMINATION
BRIAN EBLING
CCCF

Mr. Snyder asked for a motion to approve the transfer of Ginger Pizzuto, Office Manager in the District Attorney's Office to Judicial Secretary for Court Services, effective December 30, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFER
GINGER PIZZUTO
COURTS

The Commissioner's Meeting was adjourned at 10:08 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:10 AM.

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$369,928.12 and Payroll in the amount of \$31,750.43 for the period ending December 13, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Snyder reported that the new 911 Center moved on Wednesday, December 11, 2013 and everything went well. The first 911 call came in at 10:30 AM.

COMMISSIONER'S REPORT

Mr. Long responded to Judge Williamson's comment that the Prison Board was not given the opportunity to review the correctional facility 2014 budget during the budget process. Mr. Long stated that the Board was given the opportunity to review the budget.

Mr. Runkle asked questions about the Lock Haven Plumbing and Heating bill. Mr. Snyder explained that the water heater at the Correctional Facility needed replaced. Mr. Sheffer asked if there was a bidding process. A few companies were contacted and LPHH was the only company that could replace it immediately.

PUBLIC COMMENTS

Mr. Runkle asked if there are going to be any changes in the 2014 Budget. The Commissioners commented that they do not see any issues or changes at this point.

Mr. Long made a motion to adjourn the meeting at 10:26 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, December 19, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie, Michelle Kunes, Kevin Fanning, Katie DeSilva, Jen Sobjak, Keith Linn and Children & Youth attendees.

PUBLIC ATTENDEES: Richard Morris, Jim Runkle, Mitzi Gallagher, and Ed Robbins.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the December 12, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the December 12, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

SALARY MINUTES
APPROVED

Mrs. Sobjak recognized Keith Linn for his 29 years of service with Children & Youth and wished him a happy retirement. Mr. Linn started in 1984 and will be sadly missed.

ANNOUNCEMENT
KEITH LINN

Mr. Snyder asked for a motion to approve a Subrecipient Monitoring Contract in the amount of \$260,000.00 with the Clinton County Housing Coalition for the Emergency Solutions Grant Program for the period of September 26, 2013 through July 25, 2015. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

APPROVAL
SUBRECIPIENT MONITORING
CONTRACT/CCHC ESG
\$260,000.00

Mr. Smeltz asked for a motion to approve the hiring of Megan Donahay, part time Corrections Officer at the Clinton County Correctional Facility, not to exceed 1,000 hours per year, effective December 17, 2013. She will be the second part time officer hired. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

HIRING
MEGAN DONAHAY
CCCF

Mr. Snyder asked for a motion to approve the retirement of Keith Linn, Fiscal Accountant for Children and Youth Services, effective December 30, 2013. With regrets a motion was made by Mr. Long; seconded by Mr. Smeltz. Motion carried.

RETIREMENT
KEITH LINN
CYS

Mr. Snyder asked for a motion to approve the resignation of Paul Ryan, Public Defender, effective January 6, 2014 at 8:00 AM. The date was chosen to make sure there was a smooth transition from one Public Defender to another. Letters of interest for the open position should be submitted by 5:00 pm on December 27, 2013 addressed to Chief Clerk Amy Dicello. The paid salary for 2014 will be \$58,053.00. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

RESIGNATION
PAUL RYAN
PUBLIC DEFENDER

Mr. Snyder asked for a motion to approve the transfer of William Harber, part time Dispatcher at the Department of Emergency Services to full time Dispatcher, effective January 6, 2014. Mr. Fanning commented that there were two part time trainees hired and he was next on the list to be moved to full time. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

TRANSFER
WILLIAM HARBER
DES

The Commissioner's Meeting was adjourned at 10:17 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:18 AM.

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$177,141.42 and Payroll in the amount of \$249,047.48 for the period ending December 20, 2013. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Fanning commented that the 911 center has moved to the new facility and they are getting settled. The staff is motivated and happy. He wanted to thank all who was involved with the move and gave a special thanks to the IT department, maintenance department, and DES staff for all their hard work and long hours they put forth to help make the move go smoothly. He also thanked neighboring counties for lending the mobile command vehicle to help with the transition in Renovo and for being on call in case they were needed during the transition.

STAFF REPORTS

Mrs. DeSilva announced that she signed up for grants.gov. This website will enable her to search for grants that the County and municipalities may be eligible for. She also added that she has not received additional comments on the Comprehensive Plan.

Mr. Smeltz commended Mr. Fanning for all of the preplanning and smooth transition the day of the move. He was impressed with the number of consoles for the dispatchers and that now there will never be a lapse in service from one shift to another.

COMMISSIONERS REPORT

Mr. Long said it is a great facility and they cannot wait to share it with the public.

Mr. Snyder added that they will have a ribbon cutting ceremony after the first of the year when they are settled.

Ms. Mitzi Gallagher from State Representative Mike Hanna's office presented the commissioners with House Resolution 588. Mrs. Gallagher read the Resolution from Mr. Hanna which congratulates the County on its 175th Anniversary.

PUBLIC COMMENTS

Mr. Morris provided comments regarding the commissioners' term since they are at midterm. His Comments were mostly favorable.

Mr. Snyder thanked Mr. Morris for his participation in meetings and that he makes him a better Commissioner.

Mr. Long also thanked Mr. Morris for challenging the Commissioners. They do listen to his concerns, but don't always agree with him.

Mr. Smeltz shared some issues that were discussed at the recent transportation meeting he attended. The commissioners agreed that they need to meet with Mill Hall Borough before they speak publicly about some bridge issues in Mill Hall Borough.

Mr. Long made a motion to adjourn the meeting at 10:56 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

MONDAY, December 30, 2013

PRESENT: Jeff Snyder, Pete Smeltz and Joel Long.

STAFF ATTENDEES: Amy Dicello, Michelle Sonnie and Michelle Kunes.

PUBLIC ATTENDEES: Richard Morris, Jim Runkle and Butch Miller.

The meeting was called to order at 10:00 AM by Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the December 19, 2013 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the December 19, 2013 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

SALARY MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the 2014 Clinton County Budget. Mr. Morris questioned if the budget was unchanged from the preliminary budget. Mr. Snyder answered yes. There will be no tax increase in the year 2014. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

2014 CLINTON COUNTY
BUDGET
APPROVED

Mr. Snyder asked for a motion to approve the hiring of Kathleen Merrill, Clerk Typist II at the Clinton County Correctional Facility, effective January 2, 2014. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

HIRING
KATHLEEN MERRILL
CLERK TYPIST II/CCCF

Mr. Snyder asked for a motion to approve the resignation of Angela Watson, Corrections Officer at the Clinton County Correctional Facility, effective January 9, 2014. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

RESIGNATION
ANGELA WATSON
CCCF

The Commissioner's Meeting was adjourned at 9:06 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 9:07 AM.

Mr. Snyder asked for a motion to approve the re-appointments of James Harbach, Charles Bechdel Jr., and John Lucas to the Clinton County Agricultural Preservation Board, effective January 1, 2014, for a three year term ending December 31, 2016. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

BOARDS & AUTHORITIES

Mr. Snyder asked for a motion to approve the re-appointments of David Calhoun and Melvin Coakley to the Clinton County Planning Commission, effective January 1, 2014, for a four year term ending December 31, 2017. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

Mr. Snyder asked for a motion to approve the re-appointment of Charlotte Popovich to the Clinton County Housing Authority, effective January 1, 2014, for a five year term ending December 31, 2018. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

Mr. Snyder asked for a motion to approve the re-appointments of Trent Miller and Thomas Livingston to the Recreation Authority, effective January 1, 2014, for a five year term ending December 31, 2018. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

Mr. Snyder asked for a motion to approve the appointment of Richard Saxton to the Clinton County Recreation Authority to fulfill the term of Ray Walizer, effective December 30, 2013, for a term ending December 31, 2017. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

Mr. Snyder asked for a motion to approve the re-appointments of Robert Rolley, Tim Horner, James Reeser, Craig Muthler, Carol Hanna and Wade Keiffer to the Clinton County Loan Administration Board, effective January 1, 2014, for a one year term ending December 31, 2014. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

Mr. Snyder asked for a motion to approve the re-appointment of Warren Gottshall to the Clinton County Zoning Hearing Board, effective January 1, 2014, for a three year term ending December 31, 2016. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

Mr. Long commented that this board of commissioners is interested in making changes to the boards and authorities; however, after looking at all the reappointments he realizes it does not appear that way. The commissioners explained that they do not want to remove good board members just to add new life to the board and authorities. Everyone being reappointed to these boards is an effective board member. Mr. Snyder also added that these positions are completely voluntary and thanked everyone who is on them.

Mr. Snyder asked for a motion to approve the County Bills for one week in the amount of \$534,669.13. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Long wanted to remind everyone that they should clean out their medicine cabinets and place

COMMISSIONERS REPORT

Outdated an unneeded prescription drugs in the drop box in the lobby at the Garden Building on the first floor. It is completely confidential.

Mr. Snyder said that he spoke with Kathy Houser, Children & Youth caseworker, who said that there was a tremendous amount of support and donations this year from the community for the local children. They were able to provide a lot of donations to CYS families this Christmas. Mr. Snyder also commented that whoever is taking Mrs. Houser's job in 2014, has some big shoes to fill.

Mr. Morris commented that he would like to see more information added to the website regarding boards and authorities and board members terms.

PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 9:44 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk