

TUESDAY, JANUARY 3, 2012

Organization Meeting

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Michelle Kunes, Larry Coploff, Keith Yearick, Jim Runkle, and John Lipez

The meeting was called to order at 10:00 AM by Vice Chairman Joel Long.

Ms. Amy Dicello, Chief Clerk, asked for a motion to organize the Board of Commissioners for 2012. Mr. Long made a motion to appoint Mr. Smeltz as Chairman and Mr. Snyder as Vice Chairman of the Board of Commissioners and Salary Board; seconded by Mr. Snyder. Motion carried.

ORGANIZATION OF BOARD
OF COMMISSIONERS FOR
2012

Mr. Smeltz asked for a motion to approve the following appointments for 2012 effective immediately: Amy Dicello, Chief Clerk; Keith Yearick, Chief Assessor; Michele Kunes, Tax Claim Bureau Director; and Paul Ryan, David Lindsay, and David Strouse, Public Defenders. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

2012 APPOINTED POSITIONS

Mr. Smeltz asked for a motion to appoint Larry Coploff as Clinton County Solicitor, effective January 5, 2012 at 10:00 AM. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Mr. Long explained the process for choosing the solicitor. Mr. Coploff expressed that he was honored he was selected as solicitor and stated that he could not have taken on the position without the full support of his partners. His firm will be adding an attorney because of the appointment.

The Commissioner's Meeting was adjourned at 10:10 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:10 AM.

Mr. Yearick thanked the board for the appointment and is looking forward to working with the new board. He stated that he may be recommending a new pay structure for the assessment appeals board. Mr. Snyder asked Mr. Yearick to develop a proposal and they would be happy to review it.

PUBLIC COMMENTS

Mr. Runkle asked if the new solicitor will be making the same salary as the current solicitor, Mr. Lewis Steinberg. Mr. Snyder responded that it is a decrease of \$5,000. Mr. Long added that Mr. Steinberg had forty years of experience.

Mr. Long stated that as the minority board commissioner it is important to point out that this is a team. He stated that he is excited about the change and feels it is going to go very well. He is looking forward to the next four years.

COMMISSIONER
COMMENTS

Mr. Snyder stated that there is not a minority commissioner and this is going to be a team. He stated that he is very excited about being here and hopes that over the next four years he loses none of that enthusiasm. He reported that they met with the department heads last week and the department heads were very pleased that they met with them.

Mr. Smeltz stated that he echoes what his fellow commissioners said. He enjoyed meeting with the departments and sees a very committed staff. He stated that he feels like he has been training for this position for thirty-five years. The doors are always open – please contact us.

Mr. Snyder stated that it is not a three member team. It is a five member team that includes the solicitor and chief clerk.

Mr. Long made a motion to adjourn the meeting at 10:48 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, JANUARY 5, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Cindy Love, Bruce Jones, Bill Reynolds, Mike Hoy, Mitzi Gallagher, Ginny Creveling, Ray Allen, Richard Morris, and Michelle Kunes.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 29, 2011 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 3, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 3, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz explained the meeting protocol under the new board of commissioners. Meetings will continue to be held at 10:00 AM each Thursday; however, the day and time of work session may be moved to Thursdays prior to the commissioner meeting. Salary board will continue to be part of the commissioners meeting. Roll call will not be conducted at the end of each meeting but those who are interested in speaking may raise their hand to be recognized. Special guests in attendance will be recognized. MEETING PROTOCOL

Mr. Smeltz recognized new county solicitor, Larry Coploff, and welcomed him to the meeting.

Mr. Smeltz asked for a motion to consider the appointment of David Glessner to the Planning Commission, effective January 1, 2012, for a four year term ending 12/31/15. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried. BOARD APPOINTMENT DAVID GLESSNER PLANNING COMMISSION

Mr. Smeltz asked for a motion to confirm the transfer of Kristy Serafini from Assistant Tax Claim Bureau Director to Acting Deputy Treasurer in the Treasurer's Office, effective January 1, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. NEW HIRE KRISTY SERAFINI ACTING DEPUTY TREASURER

The Commissioner's Meeting was adjourned at 10:10 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was convened at 10:12 AM.

Mr. Smeltz asked for a motion to approve Payroll for the period ending 1/06/12 in the amount of \$229,059.99. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. County bills were not approved because of a change in the payment schedule for the holiday. COUNTY BILLS

Ms. Mitzi Gallagher, Representative Hanna's office, stated that Representative Hanna can use all the help he can get to help with transportation needs. PUBLIC COMMENTS

Mr. Richard Morris, resident, discussed the well water testing program the conservation district is administering through an eight county grant that was received in Pennsylvania. He said counties are averaging 25 to 100 applications; however, Clinton County has only received five applications. He asked if information regarding the program could be moved to the home page of the county's website. He also shared his concerns with the mission of the Gas Task Force and how environmental folks do not feel welcome at the meetings. Mr. Smeltz explained that he will be chairing the Gas Task Force and feels that it may need reorganized. Mr. Long stated that other impacts on the community from the gas industry were also shut down.

Mr. Bruce Jones, CareerLink, reported that there were fifty new hires in November of which three were natural gas related. In December, there were thirty-three new hires of which five were gas related. Baker Hughes currently has six job postings in Clinton County. The November unemployment rate was 8.6% in the US, 7.9% in PA, and 7.9 in Clinton County. 17,900 individuals are employed in Clinton County. He explained a change in the federal unemployment compensation law as of January 1, 2012. To receive unemployment benefits, individuals will be required to document their job search.

Mr. Snyder explained that it is not the board's intention to run through meetings quickly. The board will be discussing everything that needs discussed. He stated that he is not interested in re-opening the budget. He explained that he is not happy with some line items but he will live with the budget this year until he becomes more informed. He stated that he toured the courthouse from the basement to the attic. He explained that there are a lot of old documents in the attic that need preserved. He spoke to Chief Assessor, Keith Yearick, and explained that he does not

want the public to go in the attic alone because of liability issues and it is the county's obligation to protect these documents. Mr. Yearick agrees and they are exploring the possibility of having the documents scanned. He also stated that there were some issues during the last election and those issues will be addressed.

Mr. Long made a motion to adjourn the meeting at 10:48 AM; seconded by Mr. Snyder.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, JANUARY 12, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Cindy Love, Bill Garner, Kevin Fanning, Mitzi Gallagher, Ray Allen, Lisa Bangson, Bailey Overton, and Richard Morris.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 5, 2011 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 5, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

SALARY BOARD MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the TransCore contract. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. Mr. Snyder applauded Mr. Fanning for pursuing the narrowband assessment project so aggressively. Mr. Fanning provided an overview of the project and commended new solicitor, Larry Coploff, for reviewing and revising the contract so quickly.

APPROVAL OF TRANCORE
CONTRACT

Mr. Smeltz asked for a motion to appoint Carol Hanna, Wade Keiffer, James Reeser, and Tim Horner to the Clinton County Loan Administration Board, effective January 1, 2012, for a one year term ending 12/31/12. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

BOARD APPOINTMENTS
CAROL HANNA, WADE KEIFFER,
JAMES REESER, TIM HORNER
LOAN ADMINISTRATION BOARD

Mr. Smeltz asked for a motion to appoint Joel Long and Steve Stevenson to the SEDA COG Board, effective January 1, 2012, for a one year term ending 12/31/12. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

BOARD APPOINTMENT
JOEL LONG, STEVE STEVENSON
SEDA COG BOARD

Mr. Smeltz asked for a motion to appoint Dan Chappel and Tim Owens to the Agricultural Preservation Board, effective January 1, 2012, for a three year term ending 12/31/14. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

BOARD APPOINTMENT
DAN CHAPPEL, TIM OWENS
AG PRESERVATION BOARD

Mr. Smeltz asked for a motion to appoint James Russo, David Grimm, Jonathon Bravard, and Dan Harger to the Clinton County Sewer Authority, effective January 1, 2012, for a three year term ending 1/01/15. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

BOARD APPOINTMENTS
JAMES RUSSO, DAVID GRIMM,
JONATHON BRAVARD, DAN HARGER
CC SOLID WASTE AUTHORITY

Mr. Smeltz reported that the commissioners have divided the boards and authorities among themselves and provided a list to Mr. Runkle, Lock Haven Express.

COMMISSIONERS' BOARDS
AND AUTHORITIES

Mr. Smeltz asked for a motion to approve County Bills for two weeks in the amount of \$855,459.12. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Snyder discussed the projects he is working on as grounds and property commissioner. He has visited Renovo and is working on the DJ 3 project. He reported that the courthouse is in need of some painting and repairs. He is working on having the documents in the courthouse attic scanned and stored properly. He has received a lot of support from Keith Yearick and the MIS department regarding this project. New carpeting was installed in the MIS department. The old carpet had been there since the county purchased the building.

COMMISSIONER REPORTS

Mr. Smeltz reported that the commissioners met with representatives from the SEDA COG Joint Rail Authority. They provided an overview of the authority and their accomplishments. He stated that their mission was well met for the good of our county and region. They are doing a good job. An individual offered to purchase the Joint Rail Authority; however, the Board of Commissioners is opposed to selling the Authority. He also reported that the Tourist Promotion Agency will be meeting with the commissioners on Thursday to explain their advertising policy and programs.

Mr. Keith Yearick asked the commissioners if there would be an opportunity for department heads to share information with the commissioners on an ongoing basis. Mr. Snyder responded that they would like to have department head meetings and determine which commissioner department heads should contact. Mr. Yearick introduced his daughter Bailey Overton and acknowledged that Mr. Snyder also has a daughter Bailey.

PUBLIC COMMENTS

Mr. Smeltz reported that there is a process to have well water tested through the Conservation District. There is a link on the county's home page for anyone who is interested.

Mr. Ray Allen asked if Monday was a holiday. It is not a holiday for Clinton County employees.

Mr. Long made a motion to adjourn the meeting at 10:48 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, JANUARY 19, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Ray Allen, Mitzi Gallagher, Richard Morris, Bill Frantz, Trevor Reeder, and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 12, 2011 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve an agreement with Merrill Professional Cleaning. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. A new contract was developed to reflect a change in the cleaning company's name. MERRILL PROFESSIONAL CLEANING CONTRACT

Mr. Smeltz asked for a motion to approve Resolution No. 1 of 2012 which approves the Clinton County 2011 Hazard Mitigation Plan. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. RESOLUTION NO. 1 OF 2012 CC 2011 HAZARD MITIGATION PLAN

Mr. Smeltz asked for a motion to promulgate the Clinton County Emergency Operations Plan. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. PROMULGATION OF CC EMERGENCY OPERATIONS PLAN

Mr. Smeltz asked for a motion to appoint Doug Byerly to the Clinton County Planning Commission, effective January 1, 2012, for a four year term ending 12/31/15. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. BOARD APPOINTMENT DOUG BYERLY CC PLANNING COMMISSION

Mr. Smeltz asked for a motion to appoint Robert Rolley and Craig Muthler to the Clinton County Loan Administration Board, effective January 1, 2012, for a one year term ending 12/31/12. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. BOARD APPOINTMENT ROBERT ROLLEY & CRAIG MUTHLER CC LOAN ADMINISTRATION BOARD

Mr. Smeltz asked for a motion to appoint Marc Bridgens and Gene Cox to the Clinton County Recreation Authority, effective January 1, 2012, for a five year term ending 12/31/16. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. BOARD APPOINTMENT MARC BRIDGENS & GENE COX CC RECREATION AUTHORITY

Mr. Smeltz asked for a motion to transfer IV-D Funds in the amount of \$40,148.00 for September 2011 expenses and \$29,417.00 for October 2011 expenses. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. TRANSFER OF IV-D FUNDS

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$469,406.25 and Payroll for the period ending 1/20/12 in the amount of \$253,018.24. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Long reported that he attended the Clinton County Recreation Authority meeting. They conducted standard business and showed the upgrades to the bathroom. Currently there are layoffs since it is off season. COMMISSIONER REPORTS

Mr. Snyder reported that he received a call from a resident in Wayne Township regarding concerns with the recent prison break and the length of time the alarm went off which notifies residents of a prison break. In addition the calling schedule did not happen. This will be discussed at the next Prison Board meeting. He is working on a resolution to the lighting issues on the bell tower. The lights were just replaced and some have burned out already. The commissioners met with the Tourist Promotion Agency and explained that the county will not be advertising in the map or visitors guide. The TPA is perfectly fine with that. Mr. Long shared that it was a very productive meeting. Mr. Snyder met with Judge Mills and they have started preliminary sketches for the new DJ 3 office.

Mr. Smeltz stated that he does not want to reopen the 2012 budget. He stated that it is not a perfect budget but he is satisfied and can live with it as it stands.

Mr. Snyder reported that there will be a crane here tomorrow to replace a heating unit. Several of the units are eighteen years old and they are developing a replacement plan with the maintenance director. They will be looking at heating for all county buildings.

Ms. Mitzi Gallagher, Representative Hanna's office, reported that the gas impact fee is in appropriations and will probably be passed. PUBLIC COMMENTS

Mr. Richard Morris, resident, questioned how revisiting the heating for county facilities will impact the energy savings for the Johnson Control's project. The commissioners said they will definitely keep that in mind.

Mr. Snyder made a motion to adjourn the meeting at 10:53 AM; seconded by Mr. Long. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, JANUARY 26, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Ray Allen, Mitzi Gallagher, Richard Morris, Mary Ann Bower, and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 19, 2011 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a subcontract with Penn State University to implement the Early Childhood Learn Project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF SUBCONTRACT WITH
PSU FOR EARLY CHILDHOOD LEARN
PROJECT

Mr. Smeltz asked for a motion to approve a donation to Clinton County Police Camp Cadet. Mr. Long made a motion to donate \$1,000; seconded by Mr. Snyder. Motion carried.

APPROVAL OF DONATION TO
CC POLICE CAMP CADET

Mr. Smeltz asked for a motion to appoint Charles Clukey, Jr. to the Clinton County Sewer Authority, effective January 1, 2012, for a three year term ending 12/31/14. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARD APPOINTMENT
CHARLES CLUKEY, JR.
CC SEWER AUTHORITY

Mr. Smeltz asked for a motion to appoint Ralph Harnishfeger to the Conservation District Board, effective January 1, 2012, for a four year term ending 12/31/15. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mr. Harnishfeger has been an associate member for ten years.

BOARD APPOINTMENT
RALPH HARNISHFEGER
CONSERVATION DISTRICT

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$203,658.77. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Snyder reported that the projects that he discussed last week are moving along nicely. There may be an announcement in a week regarding the district justice 3 office. He reported that there are issues with the district justice 2 office that need addressed.

COMMISSIONERS' REPORTS

Mr. Long reported that he attended his first meeting as president at Seda Cog. They discussed appointments and reappointments. Seda Cog received a \$120,000 grant from Immix Wireless. Seda Cog will be holding a board orientation where they will discuss their Programs with new board members. He attended Library Board where they discussed their funding issues. He encouraged folks to donate to the Ross Library.

Mr. Smeltz reported that he is chairing the Clinton County Natural Gas Task Force and is reaching out to past and present members and gas companies to encourage attendance at meetings. He participated in a teleconference with the state Gas Task Force through CCAP. They highlighted some elements of the proposed gas impact fee legislation.

Mr. Long reported that the Western Clinton County Outdoor Night is at 5 PM on Saturday. They hold a gun raffle, outdoor events, and sell great food. He also stated that he is happy to see the appeals court says redistricting was not done according to law. He explained that he is not happy because of the outcome but because the court stepped up and the process worked. He also stated that he was pleased to hear that the Penn Vest action for the City of Lock Haven was approved. He explained the City received an 18 million dollar loan and a 10 million dollar grant and thanked Senator Wozniak and Representative Hanna for their help securing these funds.

Ms. Mary Ann Bower, Conservation District, thanked the commissioners for appointing Mr. Harnishfeger. She reported on the private well water testing project and encouraged residents to apply for well water testing even if they do not meet the income guidelines. Information regarding the project is on the county's website.

PUBLIC COMMENTS

Ms. Mitzi Gallagher, Representative Hanna's office, reported that because the court overturned the redistricting, senators will run in their old districts unless a map can be done in two days.

Mr. Snyder reported that judges of election will be coming in for a training prior to the primary election. He stated that the Election Board has reached an agreement with the Woolrich Fire Company and they agreed to continue to be a polling place with a one year probation period. Mr. Snyder stated that election workers need to be made aware that they are guests and should be respectful. They should address their issues with the Election Board.

Mr. Richard Morris, resident, stated that residents are concerned with chemical contaminants in the ground but are tolerant of bacteria containments on the ground. He asked where CCAP stands on an impact fee. Mr. Smeltz responded that they will make a statement soon. Mr. Long added That CCAP represent a diverse group and is it difficult to come up with a consensus.

Mr. Snyder made a motion to adjourn the meeting at 10:54 AM; seconded by Mr. Long.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, FEBRUARY 2, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Richard Morris, Dana Karichner, Trevor Reeder, Larry Coploff, Keith Yearick, Mitzi Gallagher, Cindy Love, and Amanda Colocino

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 26, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve Resolution. No. 2 of 2012 to approve the purchase of parcels of land in Renovo. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. The land will be used for a new district justice office. The Pentz property which was originally purchased for the new office will be sold.

RESOLUTION NO. 2 OF 2012
APPROVAL TO PURCHASE
PARCELS OF LAND IN RENOVO

Mr. Smeltz asked for a motion to approve the Local Economic Revitalization Tax Assistance (LERTA) application submitted by Carl and Cynthia Walizer. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF A LERTA
APPLICATION/CARL AND
CYNTHIA WALIZER

Mr. Smeltz asked for a motion to transfer Gary Litz, Maintenance Worker at the Clinton County Correctional Facility to Maintenance Worker in the Clinton County Maintenance Department, effective February 6, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mr. Litz is being moved to the county maintenance department to address the needs of the county buildings.

TRANSFER
GARY LITZ
MAINTENANCE WORKER

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$380,896.60 and Payroll in the amount of \$231,126.38 for the period ending 2/3/12. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Snyder reported that the commissioners are moving along with the DJ 3 office in western Clinton County and he continues to work on his current list of goals.

COMMISSIONER REPORTS

Mr. Long reported that the commissioners worked closely with the courts and CTA to see how they felt about the direction they are going with the DJ 3 office.

Mr. Smeltz reported that he appreciated the enthusiasm at the first Gas Task Force meeting. He thanked Mr. Runkle for the nice article and the support from the committee. He also thanked Trevor Reeder, Department of Emergency Services, for his excellent report at the meeting which helped develop goals for the task force.

Mr. Snyder stated that Mr. Smeltz spent a lot of time preparing for the meeting and commended him for what he accomplished.

Mr. Smeltz read an announcement from PennDot regarding a road closing on Route 120 on February 8th.

Mr. Tim Holladay, Planning Department, stated that there would be a CDBG Public Hearing on 3/12/12 at 6:00 PM in the Commissioners' Meeting Room. The department sent out 60 applications forms which are due 3/9/12. The state CDBG allocation was reduced by 12%. The county's allocation will be reduced by more than 12% because of the redistribution of CDBG funds in Pennsylvania due to the 2012 census. More counties now qualify for CDBG funds due to an increase in their population. The department will also be reallocating some funds that had been approved for other projects which will not be completed.

STAFF REPORTS

Mr. Long stated that the CDBG schedule along with other notices is posted on the Clinton County Government Facebook page.

Mr. Trevor Reeder, DES, reported that the Safety Committee purchased AEDs for the Department of Emergency Services and the courthouse. There also AEDs located at the Garden Building and Extension Building. The committee is in the final stages of scheduling first aid/CPR training for staff.

Mrs. Cindy Love, Women's Center, introduced Amanda Colisino. She is the counselor/medical advisor/youth advisor at the Women's Center. Currently the Center is housing six women and five children.

PUBLIC COMMENTS

Mr. Richard Morris, resident, asked Mr. Smeltz if they discussed whether counties were looking at collecting the impact fees during his conference call with CCAP. Mr. Smeltz responded that they were asked if counties wanted to collect the fees or if they wanted the state to collect the fees and return them to the counties and municipalities. The counties were opposed to collecting them because the state is already set up to collect fees.

Mr. Long made a motion to adjourn the meeting at 10:51 AM; seconded by Mr. Snyder.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, FEBRUARY 9, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, Ray Allen and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the February 2, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Long read Resolution 3 of 2012 – Resolution of Excellence for Kelsey Lomison. Mr. Smeltz asked for a motion to approve the resolution. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESOLUTION NO. 3 OF 2012
RESOLUTION OF EXCELLENCE FOR
KELSEY LOMISON

Mr. Smeltz asked for a motion to sell 12578 Renovo Road by a sealed bid process. Mr. Snyder made a motion to sell the property by a sealed bid process with a deadline for submissions of 3/15/12, and the right to reject any and all bids; seconded by Mr. Long. Motion carried. Bids should be sent to the Chief Clerk.

APPROVAL TO SELL
12578 RENOVO ROAD

Mr. Smeltz asked for a motion to confirm the hiring of Brian Probst, Food Service Worker at the Clinton County Correctional Facility, effective February 6, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE
BRIAN PROBST/CCCF

The Commissioner's Meeting was adjourned at 10:11 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:13 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$301,236.84. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Long reported that he is working with Immix Wireless to bring broadband to rural areas. Seda Cog meets in two weeks and they will be having orientation for new board members on 3/7/12.

COMMISSIONER REPORTS

Mr. Snyder reported that he is continuing efforts to have the bell tower documents scanned. He reported that a maintenance worker will be transferred from the prison to the county maintenance department. It will be a huge asset to have two full time employees working on county projects. Mr. Rich Wycoff will be placing a CCC firefighter statue on the third floor of the Garden Building and in the court house. The statues will then be moved to Heritage Park in Renovo permanently. He commended those involved in the project.

Mr. Smeltz reported that he is working on gas task force related activities.

Mr. Snyder stated that the City of Lock Haven passed a resolution in support of the BASLE project. Officer Winkleman thanked the commissioners for supporting the project. He also thanked the commissioners for supporting the narrowband project. It is very important to law enforcement.

Ms. Mitzi Gallagher stated that Representative Hanna has deep regret over HB 1950 being passed.

PUBLIC COMMENTS

Mr. Dan Harger made comments regarding HB 1950. He stated that the commissioners should do with the bill what is best for Clinton County.

Mr. Smeltz stated that he has not had time to review the bill but the commissioners will discuss it and seek out comments from others.

Mr. Smeltz stated that a committee was established to review the LERTA process to see if continuity can be established with municipalities and the school district.

Mr. Richard Morris asked what the meeting with PennDot was regarding. Mr. Smeltz responded that it was an introductory meeting in Lamar that was requested by PennDot. The commissioners shared their priorities which are in line with the priorities the Economic Partnership Transportation Committee presented to them. Representatives from PennDot also met with the commissioners to provide an overview of the liquid fuels program.

Mr. Runkle asked the commissioners how they felt about the impact fee. Mr. Long responded that it is what we have so we will make it work. Mr. Smeltz responded that it is too complicated and is broken up in many pieces; however, it does have some good points. Mr. Snyder responded that he is concerned with environmental impact and asked Mary Ann Bower from the Conservation District to analyze the bill. He is hoping to use impact fee funds to fill a vacant position at the Conservation District to help minimize the impact

of the gas industry. He said they will take advantage of everything they can in the bill.

Mr. Runkle asked if the commissioners plan to opt in or opt out of accepting impact fee funds. The commissioners all felt they would opt in.

Mr. Runkle asked the commissioners how the proposed state budget cuts, which include reducing social service and education funding, would affect Clinton County. Mr. Long responded that the state may be making budget cuts but the tax payers will still have to pay. The State is passing the buck and counties and school districts will have to raise taxes to pay for state mandated programs. Mr. Snyder stated that they are being proactive and will be meeting with Children and Youth staff monthly.

Mr. Snyder made a motion to adjourn the meeting at 11:04 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, FEBRUARY 16, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, Ray Allen, Michelle Kunes, Megan Heite, and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the February 9, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board meeting minutes from the February 9, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Jen Sobjak, assistant director of Children and Youth, and Matt Allegretto, Children and Youth supervisor explained a car seat grant they received through PennDot. They received ninety-six car seats to lend to residents. Mr. Allegretto is certified to do car seat checks. CAR SEAT ANNOUNCEMENT

Mr. Smeltz asked for a motion to approve a professional services agreement with MCM Consulting Group, Inc. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH MCM CONSULTING GROUP, INC.

Mr. Smeltz asked for a motion to approve Mill Hall Borough's request to have Michelle Kunes, county treasurer, collect real estate taxes for their borough. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Currently Ms. Kunes is collecting taxes for fourteen municipalities. APPROVAL OF COUNTY TREASURER TO COLLECT REAL ESTATE TAXES FOR MILL HALL BOROUGH

Mr. Smeltz asked for a motion to approve Liquid Fuels for Lamar Township in the amount of \$1,968.87 for lighting on S.R. 220. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. LIQUID FUELS – LAMAR TOWNSHIP

Mr. Smeltz asked for a motion to confirm the resignation of Rick Letterman, Corrections Officer at the Clinton County Correctional Facility, effective February 29, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. RESIGNATION RICK LETTERMAN/CCCF

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$169,308.69. Mr. Long made a motion to approve County Bills in the amount of \$169,308.69 and Payroll in the amount of \$236,915.31 for the period ending 2/17/12; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Snyder reported that the maintenance workers have begun to fix plaster and paint the courthouse and it looks terrific. COMMISSIONER REPORTS

Mr. Long reported that the City of Lock Haven concert committee is finalizing the list of the bands for the summer concert series. The Clinton County Recreation Authority provided a maintenance report at their meeting of what needs done for the upcoming golf season.

Mr. Snyder stated that they are trying to find a way to fill the Resource Conservationist position at the Conservation District.

Mr. Smeltz discussed the gas impact fee and stated that counties are allowed to use a portion of the funds for soil conservation districts. He provided an estimate of what Clinton County may receive from the impact fee. Ms. Mitzi Gallagher, Representative Hanna's office, will locate a cleaned up bill to provide to the commissioners.

Mr. Richard Morris, resident, made comments about the impact fee. PUBLIC COMMENTS

Mr. Snyder made a motion to adjourn the meeting at 10:59 AM; seconded by Mr. Long. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, FEBRUARY 23, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Ray Allen, Mitzi Gallagher, Cindy Love, Richard Morris, and Michelle Kunes

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the February 16, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to extend the deadline for submitting sealed bids for the purchase of 12578 Renovo Road to March 29, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL TO EXTEND BID DEADLINE
FOR PURCHASE OF 12578 RENOVO
ROAD

Mr. Smeltz asked for a motion to consent to Blair County joining the SEDA COG Joint Rail Authority. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL TO CONSENT TO BLAIR
COUNTY JOINING JRA

Mr. Smeltz asked for a motion to advertise for the position of maintenance custodian for the county maintenance department. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL TO ADVERTISE FOR
MAINTENANCE CUSTODIAN

Mr. Smeltz asked for a motion to advertise for the position of Resource Conservationist for the Conservation district. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL TO ADVERTISE FOR
RESOURCE CONSERVATIONIST

Mr. Smeltz asked for a motion to transfer IV-D Funds in the amount of \$29,492.00 for November 2011 expenses. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL TO TRANSFER
IV-D FUNDS

Mr. Smeltz asked for a motion to confirm the hiring of Jacqueline Moore, Michael Emerick, and Joshua Leadbetter, full time corrections officers at the Clinton County Correctional Facility, effective March 5, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRES – JACQUELINE MOORE,
MICHAEL EMERICK, JOSHUA
LEADBETTER/CCCF

The Commissioner's Meeting was adjourned at 10:33 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:40 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$127,478.34. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Long reported that the SEDA COG board reviewed loan balances at their recent meeting. They are in very good shape as only 5% of loans are in collection.

COMMISSIONER REPORTS

Mr. Snyder thanked Mr. Runkle for the excellent article on the car seat program. Twenty car seats have been handed out to date and Mr. Allegretto has fifteen calls to return today. Car seats were provided to a mother of triplets. He reported that the county received forty-one applications for the Director of Elections position. He thanked Ms. Mitzi Gallagher, Representative Hanna's office, for emailing the commissioners the most recent Act 13 bill. He reported that the commissioners are continuing discussions regarding the district justice office in Renovo.

Mr. Smeltz reported that a committee is continuing to research on the LERTA program. He explained that the commissioners are reviewing potential legislation on the prevailing wage reform and may pass a resolution in support of the changes. The next Gas Task Force meeting is 2/28/12. A meeting is being developed to receive input from municipalities regarding Act 13.

Ms. Gallagher stated the county lost a huge asset with the passing of John Way.

PUBLIC COMMENTS

Mr. Richard Morris, resident, initiated discussion regarding Act 13. He questioned whether the assistant assessor position would be reinstated. Mr. Smeltz responded that the commissioners will explore the idea but does not know the conclusion at this time.

Mr. Ed Long, resident, questioned why past commissioner Adam Coleman was authorized to attend the CCAP conference last November. He explained that it was a large cost to the county and his term was ending in December. He also asked why he and Mr. Long did not carpool. Mr. Long responded that Mr. Coleman had other obligations that began hours before Mr. Long was required to arrive. The commissioners also explained that Mr. Coleman had some obligations as a voting member of CCAP and that as an elected official it was his decision whether he attends the conference. Mr. Smeltz stated that the commissioners will consider carpooling and lodging together to minimize costs. Mr. Snyder added that many commissioners who were not re-elected were at the CCAP conference because they had obligations to fulfill.

Mr. Smeltz announced that the Conservation District is holding a tree sale. Orders are due by March 9.

Mr. Snyder made a motion to adjourn the meeting at 11:13 AM; seconded by Mr. Long.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, March 1, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Ray Allen, Mitzi Gallagher, Cindy Love, Richard Morris, Jerry Swope, and Ed Robbins

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the February 23, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board meeting minutes from the February 23, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Smeltz read Resolution No. 4 of 2012 regarding the commissioners' support of the prevailing wage reform. Mr. Long made a motion to table the approval of the resolution until he had time to find out why Representative Hanna does not support the change in legislation. The motion died due to a lack of a second. Mr. Snyder made a motion to approve the resolution; seconded by Mr. Smeltz. Motion carried unanimously. Mr. Snyder stated he would have seconded Mr. Long's motion if he was able to attend next week's meeting. RESOLUTION NO. 4 OF 2012 PREVAILING WAGE REFORM

Mr. Smeltz asked for a motion to approve a donation in the amount of \$10,000.00 to the Friends of the Community Pool for Mill Hall. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. APPROVAL OF DONATION TO FRIENDS OF THE COMMUNITY POOL FOR MILL HALL

Mr. Smeltz asked for a motion to approve a work order with GAI Consultants, Inc. for professional services in an amount not to exceed \$10,000.00. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. APPROVAL OF WORK ORDER FOR GAI CONSULTANTS, INC.

Mr. Smeltz asked for a motion to appoint Roberta Doyle to the Ross Library Board of Trustees with a term to expire January 1, 2015. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. BOARD APPOINTMENT ROBERTA DOYLE ROSS LIBRARY BOARD OF TRUSTEES

Mr. Smeltz asked for a motion to consider the transfer of Lori Alvarado, part time Caseworker for Children and Youth Services to full time Caseworker for Children and Youth Services, effective March 5, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. TRANSFER LORI ALVARADO/CYS

The Commissioner's Meeting was adjourned at 10:26 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was convened at 10:28 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$337,791.14 and Payroll in the amount of \$231,248.08 for the period ending 3/12/12. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Long reported that he attended a STEP, Inc. board meeting on Monday and was informed that the Medical Assistance Transportation Program is in jeopardy due to funding issues. STEP, Inc. has asked PennDot to look into making rate increases but PennDot has not addressed the issue. The federal and state governments have cut the funding; however, PennDot dictates the parameters of the program and has the ability to increase rates. COMMISSIONERS' REPORTS

Mr. Smeltz reported that the Gas Task Force met on Tuesday and there will be a public meeting regarding the gas impact fee on 3/22/12 at 7:00 PM.

Mr. Snyder reported that the commissioners are seeking bids for courthouse roof repairs. The maintenance department continues to paint and repair the plaster in the courthouse. The final paperwork is completed for the purchase of the Sockman property in Renovo. The commissioners have approached Keystone Central School District regarding purchasing the Flemington School to house the Department of Emergency Services. They are currently in negotiations with the school district.

Ms. Mitzi Gallagher, Representative Hanna's Office, stated that she and Mr. Hanna would attend the public meeting regarding the gas impact fee. PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 11:11 AM; seconded by Mr. Snyder. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, March 8, 2012

PRESENT: Pete Smeltz and Joel Long

PUBLIC ATTENDEES: Dean Reynolds, Richard Morris, Mitzi Gallagher, Ray Allen, Michelle Kunes, Jerry Swope, Maria Boileau, and Ed Robbins

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the March 1, 2012 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board meeting minutes from the March 1, 2012 meeting. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz read Resolution No. 5 of 2012 which exonerates the county real estate taxes on the four parcels of land the county is purchasing. Motion by Mr. Smeltz, seconded by Mr. Long. Motion carried.

RESOLUTION NO. 5 OF 2012
EXONERATION OF COUNTY REAL
ESTATE TAXES ON FOUR PARCELS

Mr. Smeltz asked for a motion to consider the hiring of Maria Boileau, Director of Election/Voter Registration in the Commissioners' Office, effective March 19, 2012. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried. The commissioners welcomed Mrs. Boileau who was in attendance. The current Director of Registration, Connie Bame, is retiring after twenty six years with the county.

NEW HIRE – MARIA BOILEAU
DIRECTOR OF ELECTION/VOTER
REGISTRATION
COMMISSIONERS' OFFICE

The Commissioner's Meeting was adjourned at 10:16 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:16 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$186,821.75. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Long announced he is working with IMMIX, KcNet, LHUP, Lock Haven Hospital, Keystone Central School District and others to develop the Clinton County Technology Council. The council will be discussing the future of technology in Clinton County.

COMMISSIONERS' REPORTS

Mr. Smeltz reported that there is a Gas Impact Fee meeting for municipalities scheduled for Thursday, March 15th at 7:00 PM in the courthouse.

Mr. Long reported on behalf of Mr. Snyder that painting and minor repairs are continuing at the courthouse. In addition, the commissioners are restructuring the maintenance department and applications for the newly created custodial position are due March 14. Flemington School negotiations continue with Keystone Central School District.

Mr. Jerry Swope stated that he attended the KCSD board meeting and suggested they acquire an appraisal on the Flemington School. He said he is making this recommendation to protect Mr. Snyder to avoid any conflicts as he is a past KCSD board member.

PUBLIC COMMENTS

Mr. Morris criticized the commissioners on the length of training the new Director of Elections will be receiving. He welcomed Mrs. Boileau to the position.

Mr. Dean Reynolds, President of the Northern Tier Labor Council, asked the commissioners to not support the increase in the prevailing wage project limit. He stated that prevailing wages set the field and everyone quoting on the project is quoting on the same job.

Mr. Smeltz explained that the commissioners passed a resolution last week supporting the prevailing wage reform. Mr. Long stated that the commissioners are not required to take the lower bid if there are compelling reasons not to.

Mr. Long made a motion to adjourn the meeting at 10:50 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, March 15, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Ray Allen, Mitzi Gallagher, Richard Morris, and Michelle Kunes

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the March 8, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Mr. Snyder abstained due to his absence from the March 8, 2012 meeting.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board meeting minutes from the March 8, 2012 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried. Mr. Snyder abstained due to his absence from the March 8, 2012 meeting.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve Liquid Fuels for the City of Lock Haven in the amount of \$3,500.00 for the lighting on Paul Mack Boulevard. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

LIQUID FUELS
CITY OF LOCK HAVEN

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$29,361.00 for December 2011 expenses. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFER IV-D FUNDS

Mr. Smeltz asked for a motion to approve the transfer of Kenneth Hinton, Maintenance Supervisor for Clinton County to Maintenance Custodian for Clinton County, effective upon the hiring of a Maintenance Supervisor. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TRANSFER
KENNETH HINTON
MAINTENANCE CUSTODIAN

Mr. Smeltz asked for a motion to confirm the termination of Kenton Knepp, Lieutenant at the Clinton County Correctional Facility, effective March 14, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TERMINATION
KENTON KNEPP
CCCF

The Commissioner's Meeting was adjourned at 10:09 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:11 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$399,879.09 and Payroll in the amount of \$241,682.20 for the period ending 3/16/12. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Snyder reported that the commissioners are working on a new job description for the Maintenance Supervisor position.

COMMISSIONERS' REPORTS

Mr. Smeltz read a letter from Barry Donchez who recently visited our courthouse from another community and commended the county employees for how well he was treated. Mr. Smeltz announced the gas impact fee meeting that is scheduled for 7:00 PM in the courthouse. He commended Mr. Richard Morris for his articles in the Lock Haven Express regarding the impact fee.

Mr. Long stated that the letter from Mr. Donchez was fantastic and agrees that the county has fantastic employees. He announced that applications will be available soon for non profits to apply for Tourism/Infrastructure Grants. 10% of hotel tax funds will be allocated to the grant program.

There was a discussion regarding the voter ID legislation that was passed in Pennsylvania.

Mr. Morris agrees with Mr. Donchez and stated that of the five courthouses he visits regularly, Clinton County exceeds any other courthouse. Because of recent staffing changes, he asked if our employees are not working up to this board's expectations. Mr. Long responded that this board is concentrating on evaluating many positions and they providing employees with their expectations and the help to achieve those expectations. Mr. Snyder added that the commissioners are working on updating a lot of job descriptions.

PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 10:50 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, March 22, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Ray Allen, Mitzi Gallagher, Richard Morris, Bill Segel, Kevin Fanning, Trevor Reeder, Cindy Love, and Tim Holladay

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the March 15, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board meeting minutes from the March 15, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz opened the sealed bids for the courthouse repair roof project. RH Maron, Inc. - \$7,155.00; Hutchinson Construction - \$8,390; Bryertech Roofing, LLC - \$8,433.00; Budget Renovations & Roof, Inc. - \$13,262.00; TRS Roofing, Inc. - \$14,617.00. Mr. Long made a motion to refer to the maintenance staff for review and recommendation; seconded by Mr. Snyder. Motion carried.

BID OPENING
COURTHOUSE ROOF PROJECT

Mr. Smeltz asked for a motion to approve the Safety Policy Statement. Mr. Trevor Reeder, Clinton County Safety Coordinator explained that the policy statement is required to be updated every four years when new commissioners are elected. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF SAFETY
POLICY STATEMENT

Mr. Tim Holladay, Director of Planning, introduced Bill Segal, SEDA COG, who explained the CDBG competitive contract and Whiskey Run Project. Mr. Smeltz asked for a motion to approve the contract. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF CDBG
COMPETITIVE GRANT FOR
THE WHISKEY RUN PROJECT

Mr. Segel presented a contract between SEDA COG and Clinton County for grant administration services in conjunction with the CDBG competitive grant and Whiskey Run Project. Mr. Smeltz asked for a motion to approve the contract. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF SEDA COG
CONTRACT TO ADMINISTER THE
CDBG COMPETITIVE GRANT

Mr. Smeltz asked for a motion to approve a contract with Zetron to purchase equipment for the narrowband project. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mr. Kevin Fanning, Director of Department of Emergency Services, explained the purchase and the status of the project.

APPROVAL OF CONTRACT WITH
ZETRON

Mr. Smeltz asked for a motion to approve a proposal with EADS for professional architectural services for a revised proposal for the handicap ramp at the courthouse. The costs associated with this project has been approximately \$9,500 from 2008 to date. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF CONTRACT WITH
EADS FOR ARCHITECTURAL
SERVICES FOR THE COURTHOUSE
RAMP PROJECT

Mr. Smeltz asked for a motion to confirm the Prison Board's elimination of the Laundry Supervisor Position at the Clinton County Correctional Facility, effective March 30, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF THE ELIMINATION
OF THE POSITION OF
LAUNDRY SUPERVISOR/CCCF

Mr. Smeltz asked for a motion to confirm the termination of Connie Eck as Laundry Supervisor at the Clinton County Correctional Facility, effective March 30, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TERMINATION
CONNIE ECK/LAUNDRY SUPERVISOR/
CCCF

Mr. Smeltz asked for a motion to approve the retirement of Jacki Hoy, Foster Parent Coordinator for Clinton County Children and Youth Services, effective June 29, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

RETIREMENT
JACKI HOY/FOSTER PARENT
COORDINATOR

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$211,003.52. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Long stated that he and Mr. Smeltz would be a CCAP in Harrisburg next week. There will be a lot of topics discussed including the impact fee and the MATP program.

COMMISSIONERS' REPORTS

Mr. Smeltz reported that MH/MR is now MH/ID (Intellectually disabled). Nothing has changed other than the acronym. He stated that Governor Corbett's proposal on block grant funding will also be discussed at CCAP. He attended the Centre County Gas Task Force and got some ideas for Clinton County.

Mr. Snyder reported that the Conservation District received nineteen applications for the open position at the district. The commissioners continue to work on the DJ 3 project and the maintenance supervisor position has been advertised. Negotiations continue with Keystone Central School on the purchase of Flemington School.

Mr. Richard Morris, resident, asked questions related to the elimination of the laundry supervisor position. He questioned why the county is revising the zoning ordinance.

PUBLIC COMMENTS

The commissioners responded that it is required by Act 13 if you want to receive impact fee funds. Mr. Holladay provided an update of the county's ordinance process. Mr. Morris asked if the commissioners would provide a quarterly report on the costs associated with Susquehanna Group Advisors to determine the rate at which the county is disengaging from their services. The commissioners said a quarterly report is possible; however, they are not disengaging from their services they are lessening the county's dependence on them. The county plans to continue to utilize their services in a lesser capacity.

Mr. Long made a motion to adjourn the meeting at 11:33 AM; seconded by Mr. Snyder.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, March 29, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Dean Reynolds, Richard Morris, Steve Stevenson, Vincent Shay, Tim Holladay, Ray Allen, Mary Ann Bower, Steve Bason, Jack Peters, Dan Conway, and Mick Kunes

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the March 22, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz read Ordinance No. 1 of 2012 which approves imposing a fee on unconventional gas wells and confirms the commissioners' commitment to opt into Act 13. Motion by Mr. Snyder, seconded by Mr. Long. Motion carried.

ORDINANCE NO. 1 OF 2012
APPROVAL TO IMPOSE A FEE ON
UNCONVENTIONAL GAS WELLS

Mr. Smeltz announced that the commissioners did not receive any bids for the purchase of the county's property at 12578 Renovo Road which is the former Pentz property. The commissioners will determine an alternative marketing strategy.

BID OPENING – PURCHASE OF
12578 RENOVO ROAD, PA

Mr. Smeltz asked for a motion to award a bid to a contractor for the courthouse roof repairs. Mr. Snyder made a motion to award the bid to R. H. Macron, Inc. who submitted the low bid of \$7,155 with the addition of \$1,600 to install four drains; seconded by Mr. Long. Motion carried. R. H. Marcon recently completed a project locally and received a good recommendation.

BID AWARD - COURTHOUSE
ROOF REPAIRS

Mr. Smeltz asked for a motion to reappoint Frank Hanobic, Richard Sanford, Greg Lucabaugh, and James Knauff to Western Clinton County Recreation Authority, effective January 1, 2012, for a five year term ending 12/31/16. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

BOARD REAPPOINTMENT
FRANK HANOBIC, RICHARD SANFORD,
GREG LUCABAUGH, JAMES KNAUFF/
WCC RECREATION AUTHORITY

Mr. Smeltz asked for a motion to hire Jane Bogert, Corrections Officer at the Clinton County Correctional Facility, effective March 26, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE – JANE BOGART
CORRECTIONS OFFICER/CCCF

Mr. Smeltz asked for a motion to hire Steven Bason, Resource Conservationist at the Conservation District, effective April 2, 2012, pending a pre-employment drug test. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

NEW HIRE – STEVEN BASON
RESOURCE CONSERVATIONIST/CCCD

Mr. Smeltz asked for a motion to approve the position title change of Keith Stein, from Resource Conservationist to Resource Technician at the Conservation District, effective April 2, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TITLE CHANGE – KEITH STEIN
RESOURCE TECHNICIAN/CCCD

The Commissioner's Meeting was adjourned at 10:25 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:31 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$228,247.60 and Payroll in the amount of \$57,707.03 for the period ending March 30, 2012. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Smeltz reported that he and Mr. Long attended CCAP and the county was recognized for being a member of PComp for twenty years.

COMMISSIONER REPORTS

Mr. Snyder reported that he is continuing to work on ongoing projects.

Mr. Long reported that he attended a recent SEDA Cog meeting where it was reported that a Lycoming County township building made their building solely solar powered. He reported that CCAP attendees were provided with the opportunity to talk to their legislators. The main focus of CCAP discussions was the concept of block grant funding and budget cuts. He explained that the state is saying we can use the block grant funding how the counties want to; however, the state mandates the services that need to be provided so counties cannot use the money how they want to. There is flexibility on the funding side but not on the spending side.

Mr. Smeltz agreed that budget cuts and block grant funding was the biggest issue at CCAP. He announced the Clinton County Gas Task Force meeting scheduled for April 3, 2012 at 4:00 PM.

Mr. Dean Reynolds, President of the Northern Tier Labor Council, shared that the City of Williamsport recognizes long time employees through proclamations for years of service. He thought this was a nice idea that the commissioners may be interested in doing for their employees.

PUBLIC COMMENTS

Mr. Richard Morris, resident, asked if the commissioners had made a decision on whether they would be appointing an Assessment Appeals Board. The commissioners responded that they intend to be the Assessment Appeals Board. Mr. Morris asked what the general consensus of the counties was at CCAP related to Act 13. The commissioners responded that the consensus is that most counties will adopt the ordinance.

Mr. Jack Peter, Suburban Water Authority, thanked the commissioners for their support of the Whiskey Run Project and shared the Authorities involvement with making sure the project materialized. Mr. Long responded that it was a team effort and thanked the Authority for their contribution to the project. Mr. Vince Shay, Suburban Water Authority, clarified that the residents will not have to pay a tap on fee as reported in the Lock Haven Express.

Mr. Long made a motion to adjourn the meeting at 11:12 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, April 5, 2012

PRESENT: Pete Smeltz and Jeff Snyder

PUBLIC ATTENDEES: Ed Robbins, Kevin Fanning, Richard Morris, Michelle Kunes, Dorcas Fowler, Tim Holladay, Joanne Furl, and Christopher Rupert.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the March 29, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board meeting minutes from the March 29, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz read Resolution No. 6 of 2012 – resolution to abolish the office of jury commissioners. Mr. Miles Kessinger, Court Administrator, provided an overview of the responsibilities of jury commissioners and explained that due to software created by the county's IT department the positions will no longer be necessary. The commissioners commended the IT department on an outstanding job developing the software. Motion by Mr. Snyder to approve the resolution; seconded by Mr. Smeltz. Motion carried. RESOLUTION NO. 6 OF 2012 ABOLISHMENT OF THE OFFICE OF JURY COMMISSIONER

Mr. Smeltz read Resolution 7 of 2012 – resolution to approve the 911 Plan for the years 2012 through 2014. Mr. Fanning explained that the action is a requirement from the PUC and PEMA and allows us to collect 911 fees which is approximately \$350,000 in revenue annually. Motion to approve the resolution by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. RESOLUTION NO. 7 OF 2012 APPROVAL OF THE 911 PLAN FOR THE YEARS 2012 THROUGH 2014

Mr. Snyder read a Proclamation which declares April 8 through 14, 2012 National Public Safety Telecommunications Week. Motion to approve the proclamation by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. Ms. Joanne Furl and Mr. Christopher Rupert were in attendance to accept the proclamation. The commissioners commended them for the outstanding work they do. Mr. Snyder explained that the commissioners are continuing to work on the purchase of the Flemington School to house the Department of Emergency Services. PROCLAMATION NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK

Mr. Smeltz asked for a motion to approve a revised subcontract with Penn State University for implementation of the early childhood learn project. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. APPROVAL OF REVISED SUBCONTRACT WITH PENN STATE UNIVERSITY EARLY CHILDHOOD LEARN PROJECT

Mr. Smeltz asked for a motion to confirm the transfer of Connie Eck, from Laundry Supervisor at the Clinton County Correctional Facility to Corrections Officer at the Correctional Facility, effective April 2, 2012. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. TRANSFER CONNIE ECK – CORRECTIONS OFFICER CCCF

The Commissioner's Meeting was adjourned at 10:31 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was convened at 10:35 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$346,752.00. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. COUNTY BILLS

Mr. Tim Holladay, Director of Planning, reported that approximately \$30,000 in hotel tax revenue has been allocated to a tourism and recreation grant program. Non-profits may apply for the grants and applications are available in the Planning Department. TOURISM/RECREATION GRANT

Mr. Snyder announced that there are still car seats available for families and Children and Youth Services is placing another order. He reported that the county received twenty-five applications for the maintenance supervisor position. The commissioners will be reviewing the applications on Monday. He explained that The EADs Group and commissioners discussed a new design for the handicap accessible ramp at the courthouse that will not disrupt the front of the building. He apologized for criticizing the past boards' actions regarding the ramp. COMMISSIONERS' REPORTS

Mr. Richard Morris asked why the board cannot afford to hire an assistant assessor but they can afford to tear up the courthouse and paint it and purchase a building and renovate it. Mr. Snyder responded that they did not say they could not afford to hire an assistant assessor. They are working on one project at a time and this position is next on his list to consider. Mr. Smeltz agreed and they both praised chief assessor Keith Yearick for the work he does. Mr. Snyder stated that he will make no excuses for fixing up the courthouse and moving the 911 center. He supports both projects 100%. PUBLIC COMMENTS

Mr. Snyder made a motion to adjourn the meeting at 11:05 AM; seconded by Mr. Smeltz. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, April 12, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Cindy Love, Kyle Cusick, Emily Bellucci, Vanessa Szucs, Robert Best, Richard Morris, Larry Coploff, Mitzi Gallagher, Lewis Steinberg, and Laurie Welch.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the April 5, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board meeting minutes from the April 5, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the agreement to purchase Flemington School. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. As permitted by county code, Keystone Central School District will sell the property to Flemington Borough for \$1.00 who will then sell it to the county for \$1.00.

APPROVAL OF AGREEMENT TO
PURCHASE FLEMINGTON SCHOOL

Mr. Smeltz asked for a motion to approve a revolving loan fund loan to Robert Simcox T/A Corbin's Footwear in the amount of \$125,000.00. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF CCRLF LOAN TO
ROBERT SIMCOX T/A CORBIN'S
FOOTWEAR

Mr. Smeltz asked for a motion to approve Penn State Cooperative Extension submitting a \$50,000.00 childcare grant on behalf of Clinton County. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

APPROVAL OF SUBMISSION OF PS
COOPERATIVE EXTENSION
CHILDCARE GRANT

Mr. Smeltz asked for a motion to approve the addendum to the contract license agreement and the performance bond release agreement with Cody Computer Systems, Inc. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF THE ADDENDUM TO
THE CONTRACT LICENSE AGREEMENT
AND PERFORMANCE BOND RELEASE
AGREEMENT WITH CODY

Mr. Smeltz asked for a motion to accept a \$10,000.00 subgrant with Pennsylvania Commission on Crime and Delinquency for the 2012 juvenile probation community service project. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL TO ACCEPT A PCCD
SUBGRANT FOR THE 2012 JUVENILE
PROBATION COMMUNITY SERVICE
PROJECT

Mr. Smeltz asked for a motion to approve Liquid Fuels for Castanea Township in the amount of \$1,473.00 for antiskid and Greene Township in the amount of \$1,818, Bald Eagle Township in the amount of \$2,486.00, and Loganton Borough in the amount of \$511.00 for road repairs. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

LIQUID FUELS
CASTANEA TWP, GREENE TWP,
BALD EAGLE TWP,
AND LOGANTON BOROUGH

Mr. Smeltz asked for a motion to approve Liquid Fuels for Crawford Township in the amount of \$30,000 for resurfacing roads. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Crawford Township asked for \$30,000.00 of a \$187,585.00 project.

LIQUID FUELS
CRAWFORD TWP

Mr. Smeltz asked for a motion to approve Liquid Fuels for Loganton Borough in the amount of \$20,000.00 for road repairs. Mr. Long made a motion to approve \$7,425.00 which is the balance of the extra Liquid Fuels funds; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
LOGANTON BOROUGH

Mr. Smeltz asked for a motion to approve Liquid Fuels for Gallagher Township in the amount of \$44,200.00 for road repairs. Mr. Snyder made a motion to deny this request because all the extra Liquid Fuels funds have been awarded; seconded by Mr. Long. Motion carried.

LIQUID FUELS
GALLAGHER TWP

Mr. Smeltz asked for a motion to consider the retirement of Patricia Rauch, Judicial Secretary in District Court 25-3-03, effective September 14, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

RETIREMENT
PATRICIA RAUCH
DJ3

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$132,783.69 and Payroll in the amount of \$233,790.33 for the period ending April 13, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Snyder reported that commissioners are conducting interviews that afternoon for the maintenance supervisor position. A total of twenty five applications were received. He stated the commissioners are preparing for the upcoming election by holding meetings with the staff and judges of election. He thanked everyone for their support on the 911 building project. The flat roof on the courthouse is almost completed. The hail damage to the wall on the roof of the garden building will be started on April 30th and the magisterial district office in Renovo is on hold until the new maintenance supervisor is hired.

COMMISSIONER REPORTS

Mr. Long reported that he attended the democratic dinner Wednesday evening.

Mr. Mike Flanagan, Economic Partnership, reported that there are revolving loan funds available for legitimate projects and encourages folks to apply.

PUBLIC COMMENTS

Mrs. Cindy Love, Clinton County Women's Center, thanked Mr. Smeltz for going to the Women's Center to sign a PCCD grant for elder victims' advocacy. She also commended the dispatchers at the Department of Emergency Services for being the Center's "Saviors in the Night". The 911 center is the Women's Center crisis hotline. She reported that April is Sexual Assault Awareness Month. There will be a vigil on April 18th at Lock Haven University and Heels in the Haven will be held on April 21st.

Ms. Mitzi Gallagher, Representative Hanna's office, reported that a court injunction has been issued that provides municipalities with an additional 120 days to be in compliance with Act 13.

Mr. Snyder made a motion to adjourn the meeting at 11:05 AM; seconded by Mr. Smeltz.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, April 19, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Michelle Kunes, Robert Rooney, Aimee Grugan Long, Amanda Colocino, and Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the April 12, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve Executive Order No. 1 of 2012 – Clinton County's Statement of Goals/National Program for Minority/Women Business Enterprises. Motion By Mr. Snyder; seconded by Mr. Long. Motion carried.

EXECUTIVE ORDER NO. 1 OF 2012
STATEMENT OF GOALS/NATIONAL
PROGRAM FOR MINORITY/WOMEN
BUSINESS ENTERPRISES

Mr. Smeltz asked for a motion to approve Resolution No. 8 of 2012 – Policy on the Prohibition of the Use of Excessive Force. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESOLUTION NO. 8 OF 2012
POLICY ON THE PROHIBITION OF THE
USE OF EXCESSIVE FORCE

Mr. Smeltz asked for a motion to approve Resolution No. 9 of 2012 – Fair Housing Resolution. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

RESOLUTION NO. 9 OF 2012
FAIR HOUSING RESOLUTION

Mr. Smeltz asked for a motion to approve a Proclamation for Sexual Assault Awareness Month. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

PROCLAMATION - SEXUAL ASSAULT
AWARENESS MONTH

Mr. Smeltz asked for a motion to approve an addendum to Merrill Professional Cleaning contract for an increase in the amount of space they are cleaning at the Grove Street office. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

ADDENDUM TO MERRILL
PROFESSIONAL CLEANING CONTRACT

Mr. Long made a motion to approve the following CDBG projects: Renovo Borough – Camera for police cars; Clinton County's Women Center – Safe Circle; Avis Borough – Repairs to sewer system; Step, Inc. – Housing rehabilitation; Western Clinton County Municipal Authority – Lift station #3; Western Clinton County Recreation Authority – Monitoring/Security system; Renovo Borough – 3rd St. and St. Clair Ave. paving; South Renovo Borough – reservoir flood damage repairs; ; Renovo Borough – Brewery run road repairs. A total of \$338,767 was allocated which includes \$151,996 in reallocated funds and \$186,771 in 2012 funds. Seconded by Mr. Smeltz. Motion carried.

CDBG PROJECT APPROVAL

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$26,812.00 for January 2012 expenses. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TRANSFER OF IV-D FUNDS

Mr. Smeltz asked for a motion to reappoint Susan Conway, Amy Dicello, Michelle Kunes, and Kathy Merrill to the Recanvassing Board, effective April 19, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

BOARD REAPPOINTMENTS
RECANVASSING BOARD - SUSAN
CONWAY, AMY DICELLO, MICHELLE
KUNES, KATHY MERRILL

Mr. Smeltz asked for a motion to approve Liquid Fuels for East Keating Township in the amount of \$274.00 for resurfacing roads, Beech Creek Township in the amount of \$2,205.00 for the purchase of antiskid, and Beech Creek Borough in the amount of \$842.00 for road repairs. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS – EAST KEATING TWP,
BEECH CREEK TWP, BEECH CREEK

Mr. Smeltz asked for a motion to approve Liquid Fuels for Logan Township in the amount of \$25,000.00 for road repairs. All special project funds were allocated; therefore, a motion was made by Mr. Long to deny the request; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS – LOGAN TWP

Mr. Smeltz asked for a motion to confirm the transfer of Mario Gentyzel, Acting Lieutenant at the Clinton County Correctional Facility to Lieutenant at the Clinton County Correctional Facility, effective April 15, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TRANSFER – MARIO GENTZEL
CCCCF

Mr. Smeltz asked for a motion to confirm the hiring of Heather Phillips, Nathan Goshorn, and Paul Brungard, temporary Corrections Officers at the Clinton County Correctional Facility, effective April 30, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE – HEATHER PHILLIPS,
NATHAN GOSHORN, PAUL BRUNGARD
CCCCF

The Commissioner's Meeting was adjourned at 10:44 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:45 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$169,308.12. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Long reported that the commissioners received an email from the state approving the revised plans for the courthouse ramp. They were very pleased with the changes.

COMMISSIONERS' REPORTS

Mr. Snyder reported that the commissioners hope to hire the new maintenance supervisor next week. The commissioners and others involved with the new 911 center project will be visiting the Elk County 911 Center on May 2nd. He reported that a pre-election training was held for the Judges of Election.

Mrs. Gail Gephart and Mrs. Jennifer Hoy, Register and Recorder's Office, were in attendance to support the commissioners. Mrs. Gephart stated that they could not ask for three better commissioners.

PUBLIC COMMENTS

Mr. Butch Rooney and Mrs. Michelle Crowell, Auditors' Office, were in attendance. Mr. Rooney questioned the comments made at a recent Prison Board meeting regarding the audit of the prison commissary account not being adequate. The commissioners explained that the comments were not made towards the internal auditors. The audit had been completed by the county's external auditors. Mr. Rooney also discussed the restitution money that is outstanding. Mr. Long explained that it is a court related issue. The commissioners have nothing to do with restitution.

Ms. Mitzi Gallagher, Representative Hanna's office, stated that Mr. Hanna shares the commissioners' concerns with obtaining an ID to vote.

Mr. Alan Euhler, Euhler and Associates, thanked the commissioners for their support on the South Renovo and Avis CDBG projects.

Mr. Snyder made a motion to adjourn the meeting at 11:05 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, April 26, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Ed Robbins, Jamie Shrawder, Mitzi Gallagher, Scott Johnson, Tim Holladay

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the April 19, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board meeting minutes from the April 19, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz read Resolution No. 10 of 2012 – Submission of CDBG Application and asked for a motion to approve it. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESOLUTION NO. 10 OF 2012
SUBMISSION OF CDBG APPLICATION

Mr. Smeltz asked for a motion to approve the CDBG Subrecipient Agreements for the Suburban Water Whiskey Run water interconnect. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. The total cost of the project is 1.9 million dollars.

APPROVAL OF CDBG SUBRECIPIENT
AGREEMENTS FOR THE SUBURBAN
WATER WHISKEY RUN WATER
INTERCONNECT

Mr. Smeltz asked for a motion to confirm the termination of Connie Eck, Corrections Officer at the Clinton County Correctional Facility, effective April 20, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TERMINATION
CONNIE ECK
CCCF

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$384,545.15 and Payroll in the amount of \$254,528.20 for the period ending April 27, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Smeltz announced that there will not be a work session on Monday due to preparations for the election.

COMMISSIONERS' REPORTS

Mr. Snyder reported that the commissioners met with staff who were delivering election machines and judges of elections a week prior to the election. He stated that the election went off without a hitch. Some voters were unhappy with the voter ID requirement. He stated that a team will be going to Elk County on May 2nd to visit their 911 Center that was converted from a school building. A 911 planning team has been developed.

Mr. Smeltz provided some national statistics related to what states require an ID to vote. He reported that Gas Task Force committees continue to meet and work.

Mr. Tim Holladay, Planning Department, reported that tourism and recreation grants are due on April 27th.

Mr. Snyder made a motion to adjourn the meeting at 11:05 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, May 3, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Jim Watson, Kevin Fanning, Tim Holladay, and Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the April 26, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Professional Services Agreement with MCM Consulting Group, Inc. for the 911 Flemington School project. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. The commissioners discussed their trip to the 911 Center in Elk County that was renovated from a school into a 911 Center.

APPROVAL OF PROFESSIONAL
SERVICES AGREEMENT WITH
MCM CONSULTING GROUP, INC.

Mr. Smeltz asked for a motion to approve an Affiliation Agreement with Bloomsburg University to host college interns. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF AFFILIATION
AGREEMENT WITH BLOOMSBURG
UNIVERSITY

Mr. Long identified the grantees that the Tourism/Recreation Committee is recommending for approval. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. The committee allocated \$28,000 in projects and received requests in the amount of \$51,380.

APPROVAL OF TOURISM/
RECREATION FUNDING
DISTRIBUTION

Mr. Smeltz asked for a motion to approve Liquid Fuels for Porter Township in the amount of \$1,911.00 for road repairs and Crawford Township in the amount of \$1,371.00 to encumber for a future project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
PORTER TWP
CRAWFORD TWP

Mr. Smeltz asked for a motion to confirm the transfer of Paul Brungard, temporary Corrections Officer at the Clinton County Correctional Facility to full time Corrections Officer at the Clinton County Correctional Facility, effective April 30, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TRANSFER
PAUL BRUNGARD
CORRECTIONS OFFICER/CCCF

Mr. Smeltz asked for a motion to confirm the hiring of Michael Duck, Maintenance Supervisor for Clinton County, effective May 7, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

NEW HIRE
MICHAEL DUCK
MAINTENANCE SUPERVISOR

Mr. Smeltz asked for a motion to confirm the resignation of Thomas Hunter, Security Officer in the Sheriff's Office, effective May 4, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESIGNATION
THOMAS HUNTER
SHERIFF'S OFFICE

Mr. Smeltz asked for a motion to confirm the hiring of James A. Krape, Security Officer in the Sheriff's Office, effective May 14, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

NEW HIRE
JAMES A. KRAPE
SHERIFF'S OFFICE

Mr. Smeltz asked for a motion to approve the following actions in the Children and Youth Department: the hiring of Erin Kunes, Caseworker, effective May 14, 2012; the elimination of the part-time case aid position held by Hannah Snyder for the Big Brother Big Sister Program, effective May 18, 2012; the hiring of Emily Rose Scotto, part-time Caseworker, effective May 14, 2012, the promotion of Maria Franek, from Caseworker to Foster Parent Coordinator, effective June 1, 2012; the promotion of Hope Mitchell, from Caseworker to family Group Decision Making Coordinator, effective June 4, 2012; and the elimination of part-time Educational Liaison position held by Robert Farley, effective July 1, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

CYS PERSONNEL CHANGES
ERIN KUNES, HANNAH SNYDER
EMILY ROSE SCOTTO,
MARIA FRANEK, HOPE MITCHELL,
ROBERT FARLEY

Mr. Snyder asked for a motion to approve the retirement of Constance E. Bame, Director of Voter Registration in the Commissioners' Office, effective July 6, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. The commissioners wished her well and stated that she has done a fantastic job.

RETIREMENT
COSTANCE E. BAME
VOTER REGISTRATION

The Commissioner's Meeting was adjourned at 10:53 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 11:00 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$424,505.84. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Snyder reported that the commissioners presented CTA with a county flag.

COMMISSIONERS' REPORTS

Mr. Morris asked if a meeting had been set up with Susquehanna Group Advisors (SGA) and if they had determined how much the county had paid SGA in the first quarter and what they got for that money. The commissioners responded that they are in the process

PUBLIC COMMENT

of setting up that meeting. Mr. Long stated that the county is not eliminating SGA but they are eliminating their dependency on the day to day tasks. The county will be asking them to look at long term financial planning and evaluating where we are with the budget. He stated that the county could never hire someone to come in and give us the amount of expertise they are giving us.

Mr. Snyder made a motion to adjourn the meeting at 11:15 AM; seconded by Mr. Long.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, May 10, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Jim Watson, Kevin Fanning, Tim Holladay, and Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the May 3, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board meeting minutes from the May 3, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve an agreement with Paris Uniform Services Rental for county rugs and maintenance clothing in the amount of \$135.00 bi-weekly for three years. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. APPROVAL OF PARIS UNIFORM SERVICES RENTAL AGREEMENT

Mr. Smeltz asked for a motion to approve Liquid Fuels for Bald Eagle Township in the amount of \$2,486.00 for road repairs. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. LIQUID FUELS BALD EAGLE TOWNSHIP

Mr. Smeltz asked for a motion to confirm the temporary layoff of Andrew Noll, Deputy Sheriff in the Sheriff's Office, effective May 11, 2012. Motion by Long; seconded by Mr. Snyder. Motion carried. TEMPORARY LAYOFF ANDREW NOLL

Mr. Smeltz asked for a motion to confirm the hiring of Kirstin Matula, full time temporary Corrections Officer as the Clinton County Correctional Facility, effective May 21, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. NEW HIRE KRISTIN MATULA

The Commissioner's Meeting was adjourned at 10:08 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was convened at 10:10 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$473,530.92 and Payroll for the period ending 5/11/12 in the amount of \$239,711.42. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Snyder reported that the commissioners would be attending the ribbon cutting ceremony at the Train Station Thursday evening. COMMISSIONERS' REPORTS

Mr. Long reported that the commissioners went on a train ride on the Nittany and Bald Eagle line in Clinton County on Tuesday.

Mr. Bruce Jones, CareerLink, provided an update of their services. First he extended a thank you to his staff which was decreased due to budget cuts. He stated that they are extremely productive and do a great job with a small staff. Unemployment rates: Clinton County: March 2012 - 7.5%; March 2011 - 8.0%; PA March 2012 - 7.5%; US March 2012 8.2%. In Clinton County 18,800 were employed in March 2012 as opposed to 18,300 in March 2011. There have been 86 hires in April, ten of which were in the natural gas field. First Quality is having a career fair on 5/24. 250 job seekers and 36 employers attended the CareerLink's career fair in April. PUBLIC COMMENTS

Mr. Richard Morris asked if the commissioners would be meeting every other week in the summer. The commissioners are considering that meeting structure.

Mr. Smeltz made a motion to adjourn the meeting at 10:58 AM; seconded by Mr. Snyder. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, May 17, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher and Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' meeting minutes from the May 10, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board meeting minutes from the May 10, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Long read a proclamation proclaiming May 20 through May 26 as Emergency Medical Services Week. Mr. Smeltz asked for a motion to approve the proclamation. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. PROCLAMATION EMERGENCY MEDICAL SERVICES WEEK

Mr. Smeltz asked for a motion to approve a proposal with The Eads Group for professional design and related services for the handicap accessible ramp at the courthouse. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. The proposal cost is \$21,490.00. APPROVAL OF PROPOSAL FROM EADS GROUP FOR SERVICES RELATED TO COURTHOUSE HANDICAP RAMP

Mr. Smeltz asked for a motion to approve Liquid Fuels for Renovo Borough in the amount of \$1,757.00 to encumber for a future project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. LIQUID FUELS RENOVO BOROUGH

Mr. Snyder asked for a motion to confirm the resignations of Scott Furl, effective May 24, 2012 and Ashlee Wagner, effective June 1, 2012, Corrections Officers at the Clinton County Correctional Facility. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. RESIGNATIONS SCOTT FURL AND ASHLEE WAGNER CCCF

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$300,585.24. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. COUNTY BILLS

Mr. Snyder reported that the commissioners will be adopting a new resolution for the LERTA program at next week's commissioners' meeting. COMMISSIONERS' REPORTS

Mr. Smeltz reported that he and Mr. Snyder attended the Centre County Natural Gas Task Force meeting on Monday.

Mr. Long thanked Representative Hanna's office for working with PennDot to save the shared-ride program. It is now a viable program. He reported that construction on the second cell tower in the Renovo area is under way. Horvath Communication is building the tower and Immix Wireless is placing their transmitter there. 4G will be here before the end of year. The Clinton County Technology Council will be discussing what expanded technology will be in Clinton County. Representatives from Lock Haven Hospital, Keystone Central School District, First Quality, Immix Wireless, Clinton County and Lock Haven University will sit on the Council.

Mr. Richard Morris, resident, questioned why visitors must show ID when entering the building. The commissioners explained it is a new regulation related to the domestic relations department. They are meeting with that department on Monday to learn the specifics of the regulations. Mr. Morris asked how the Standard & Poor's bond call went. The commissioners explained that they felt it went well. He suggested updating the Gas Task Force committees on the County's website and questioned the involvement of Susquehanna Group Advisors with the county. PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 10:58 AM; seconded by Mr. Snyder. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, May 24, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher and Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 17, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz read Resolution No. 11 of 2012 which amends the Local Economic Revitalization Tax Assistance Act resolutions previously passed. He explained that this resolution will now match the school districts schedule and asked for a motion to approve the resolution. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Mr. Snyder thanked everyone who participated in updating the resolution.

RESOLUTION NO. 11 OF 2012
LERTA

Mr. Smeltz asked for a motion to adopt the 2012 summer meeting schedule. The meetings will be held the second and fourth Thursday in June, July, and August. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. The commissioners also announced that the commissioners' meeting on September 13 will be at 6:00 PM in Loganton and the October 11 meeting will be at 6:00 PM in Renovo.

APPROVAL OF SUMMER
MEETING SCHEDULE

Mr. Smeltz asked for a motion to approve the reappointment of Fred Beury to the Clinton County Solid Waste Authority, effective January 1, 2011 for a five year term ending December 31, 2016. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARD REAPPOINTMENT
FRED BEURY
CCSWA

Mr. Smeltz asked for a motion to approve Liquid Fuels to Leidy Township in the amount of \$611.00 for road repairs, Noyes Township in the amount of \$810.00 to encumber for a future project, and West Keating Township in the amount of \$696.00 for road repairs. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
LEIDY TWP, NOYES TWP,
WEST KEATING TWP

Mr. Smeltz asked for a motion to confirm the termination of Mark Dunlap, Corrections Officer at the Clinton County Correctional Facility, effective May 7, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TERMINATION
MARK DUNLAP
CCCC

Mr. Smeltz asked for a motion to confirm the hiring of Carrie A. DeMarte, Clerk Typist II at the 25-3-03 District Justice Office, effective May 29, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE
CARRIE A. DEMARTE
DJ II OFFICE

The Commissioner's Meeting was adjourned at 10:21 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:22 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$134,638.34 and Payroll for the period ending 5/25/12 in the amount of \$262,467.35. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mr. Smeltz reported that the Flemington School was appraised at \$4,106,000.00.

COUNTY BILLS

Mr. Long reported that the ribbon was cut on the new Castanea ball field that morning. He thanked Castanea for their help with the project, as well as, the Planning Department and Lowes. He stated the Terry Banfill will be placing a flag at the field. Mr. Smeltz and Mr. Snyder thanked Mr. Long for seeing the project through.

COMMISSIONERS' REPORTS

Mr. Snyder reported that he has received a lot of compliments on the new maintenance staff. The maintenance department has developed specifications for the Renovo Magistrate building and they will oversee the project. He stated that the commissioners and maintenance department will be meeting with Johnson Control today to make sure the savings that were promised are happening. The commissioners are looking at some improvements at the Conservation District.

Mr. Smeltz reported that the next Natural Gas Task Force meeting is next Tuesday at 4:00 PM. He encouraged attendance. He explained that visitors of the Garden Building are now required to show their ID before entering the building. This is due to an IRS guideline related to the Domestic Relations Department.

Mr. Long made a motion to adjourn the meeting at 10:42 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, May 31, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Richard Morris, John Hewlett, David Payne, and Joseph Pierce

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 24, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the May 24, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz read a Proclamation of Excellence for Raymond Rathmell and asked for a motion to approve the Proclamation. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

PROCLAMATION
RAYMOND RATHMELL

Mr. Smeltz asked for a motion to approve Ordinance No. 2 of 2012 which authorizes and approves the issuance of the County's General Obligation Bonds, Series of 2012 for the purpose of refunding all of the outstanding principal amount of the County's General Obligation Bonds, Series of 2006 for the purpose of realizing debt service savings. The 2012 GOB is in the amount of \$6,305,000 and also includes \$200,000 for the construction of the district justice office in Renovo and repairs to the district justice office in Mill Hall and \$1,000,000.00 for renovations to the Flemington School for the 911 Center. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

ORDINANCE NO. 2 OF 2012
2012 GOB

Mr. Smeltz asked for a motion to approve Liquid Fuels for Grugan Township in the amount of \$468.00 to encumber for a future project. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

LIQUID FUELS
GRUGAN TOWNSHIP

Mr. Smeltz asked for a motion to consider the hiring of Brooke Fravel, part-time temporary Computer Operator in the Assessment Office, not to exceed 1,000 hours per year, effective June 4, 2012 and the hiring of John Lodek, part-time Field Assessor in the Assessment Office, not to exceed 1,000 hours per year, effective June 11, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. The commissioners will discuss at the next work session whether seasonal employees are required to be drug tested every time they are rehired.

NEW HIRES
BROOK FRAVEL
JOHN LODEK
ASSESSMENT OFFICE

Mr. Smeltz asked for a motion to confirm the transfer of Heather Phillips, temporary full time Corrections Officer to full time Corrections Officers at the Clinton County Correctional Facility, effective May 24, 2012 and Nathan Goshorn, temporary full time Corrections Officer to full time corrections Officer at the Clinton County Correctional Facility, effective June 1, 2012, both with no change in salary. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TRANSFERS
HEATHER PHILLIPS
NATHAN GOSHORN
CCCF

The Commissioner's Meeting was adjourned at 10:46 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:50 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$449,493.09. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Long thanked Jim Runkle for the article in the Lock Haven Express regarding the new baseball field.

COMMISSIONERS' REPORTS

Mr. Snyder announced he has a new grandson.

Ms. Mitzi Gallagher, Representative Hanna's office, reported that Representative Hanna's surgery went well.

PUBLIC COMMENTS

Mr. Richard Morris, resident, questioned why there was no reference to a rule or law in the newspaper notice regarding the sale of the Pentz Property. The commissioners will check with the solicitor to see if it is required.

Mr. Snyder made a motion to adjourn the meeting at 11:04 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Assistant Chief Clerk

THURSDAY, June 14, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Betty Schantz, Cindy Love, Germaine Weaver, June Strouse, Judy Glossner, Emily Brungard, Rebeccah Brungard, Mitzi Gallagher, Jamie Shrawder, and Tim Holladay

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the May 31, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the May 31, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mrs. Betty Schantz from the Pennsylvania Association of School Retirees (PASR) presented a check to the commissioners that represented the number of hours (44,881) the PASR volunteered in our community. Also in attendance from PASR were Germaine Weaver, Judy Glossner, and June Strouse. The commissioners commended their efforts.

PASR PRESENTATION

Mr. Smeltz asked for a motion to approve the 2013 and 2014 UGI Energy Services, Inc. Agreement. Rates for the Courthouse and Prison in 2013 and 2014 will be \$4.40 dth. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF UGI ENERGY
SERVICES 2013-2014 AGREEMENT

Mr. Smeltz asked for a motion to approve the Tax-Exempt Bonds Compliance Procedures. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF TAX-EXEMPT BONDS
COMPLIANCE PROCEDURES

Mr. Smeltz asked for a motion to approve advertising in the 2013 Clinton County Community Profile and Membership Directory in the amount of \$1,149.00. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL TO ADVERTISE IN THE
2013 COMMUNITY PROFILE AND
MEMBERSHIP DIRECTORY

Mr. Smeltz asked for a motion to approve a sub-recipient agreement amendment with Suburban Water Authority. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. There is no change in the cost of the project just a modification of who the agreement is with.

APPROVAL OF SUB-RECIPIENT
AGREEMENT WITH SUBURBAN
WATER AUTHORITY

Mr. Smeltz asked for a motion to approve awarding the engineering contract for water laterals for the Farrandville CDBG Grant to HRG. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF ENGINEERING CONTRACT
WITH HRG FOR WATER LATERALS FOR
FARRANDSVILLE CDBG GRANT

Mr. Smeltz asked for a motion to reappoint Susan Hanna and James Maguire to the Clinton County Loan Administration Board, effective July 1, 2012, for a one year term ending June 30, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

BOARD REAPPOINTMENT
SUSAN HANNA & JAMES MAGUIRE
LOAN ADMINISTRATION BOARD

Mr. Smeltz asked for a motion to appoint Dan Welch to the Clinton County Loan Administration Board, effective July 1, 2012 for a one year term ending June 30, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARD APPOINTMENT
DAN WELCH
LOAN ADMINISTRATION BOARD

Mr. Smeltz asked for a motion to transfer IV-D Funds in the amount of \$27,005.00 for February 2012 expenses and \$37,741.00 for March 2012 expenses. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFER OF IV-D FUNDS

Mr. Smeltz asked for a motion to approve Liquid Fuels for Avis Borough in the amount of \$1,809.00 for a paving project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
AVIS BOROUGH

Mr. Smeltz asked for a motion to confirm the termination of Keith Stringfellow, Corrections Officer at the Clinton County Correctional Facility, effective June 8, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TERMINATION
KEITH STRINGFELLOW
CCCCF

Mr. Smeltz asked for a motion to consider the resignation of Emily Scotto, part-time Caseworker in the Children and Youth Department, effective June 1, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESIGNATION
EMILY SCOTTO
CYS

Mr. Smeltz asked for a motion to consider the hiring of Ryan Collins, part-time Caseworker in the Children and Youth Department, not to exceed 1,000 hours a year, effective July 2, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

NEW HIRE
RYAN COLLINS
CYS

The Commissioner's Meeting was adjourned at 10:35 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:37 AM.

Mr. Smeltz asked for a motion to approve County Bills for two weeks in the amount of \$793,276.45 and Payroll in the amount of \$239,359.27 for the period ending June 8, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Snyder announced that the commissioners closed on the Pentz property June 12. The property was sold to Howard Lutz for \$70,000.00. The commissioners met with an architect regarding the Renovo district justice office project and property will be surveyed soon.

COMMISSIONERS' REPORTS

Mr. Snyder dispelled the rumor that the Ross Library would have to come to the commissioners to do a formal presentation to receive funding next year. This is not true.

Mr. Smeltz asked Ms. Mitzi Gallagher, Representative Hanna's office, if there has been any word on the Piper J3 Cub being named as the state's official airplane. Ms. Gallagher responded that the House of Representative passed the bill and it is moving to the Senate. She also reported that Mr. Hanna is doing well.

Mrs. Cindy Love, Clinton County Community Connections, was in attendance. She reported that she is now the Director of Operations. It is Community Connection's 45th year in Clinton County. They are partnering with Step, Inc. to run the café at Step Inc.'s new building. They are also partnering with the YMCA and Horses of Hope. They currently work with 70 individuals. Her role is to diversify funding and marketing. Jerry Rosamilia, Director of Children and Youth Services, stated that the county has allocated HSDF funding to Community Connections for many years.

PUBLIC COMMENTS

Mr. Tim Holladay, Director of Planning, reported that the Tourism and Recreation Fund process is moving forward.

Mr. Long reported that Keystone Minor A playoffs begins on Monday.

Mr. Snyder made a motion to adjourn the meeting at 11:00 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, June 28, 2012

PRESENT: Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Kelsey Ammerman, Michelle Kunes, and Todd Snyder

The meeting was called to order at 10:00 AM by Vice Chairman Jeff Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the June 14, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the June 14, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Long read Resolution No. 12 of 2012 – Designation of Clinton County as Grantee of Keystone Community Network RACP Funds and Mr. Snyder asked for a motion to approve the resolution. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Todd Snyder, KCNET, explained that the funding will be used to expand fiber and wireless access in Clinton County and the northern tier counties.

RESOLUTION NO. 12 OF 2012
DESIGNATION OF CLINTON COUNTY
AS GRANTEE OF KCNET RACP FUNDS

Mr. Snyder asked for a motion to approve an agreement with Arrow Enterprise Computing Solutions for the provision of various computer services. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. The contract is for three years and the county will save approximately \$2,000 per year by entering into a three year contract.

APPROVAL OF AGREEMENT WITH
ARROW ENTERPRISE COMPUTING
SOLUTIONS

Mr. Snyder asked for a motion to approve an agreement with The Eads Group for professional services for the 911 building project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF AGREEMENT WITH
THE EADS GROUP – 911 BUILDING
PROJECT

Mr. Snyder asked for a motion to approve an addendum to the Merrill Professional Cleaning contract for the addition of cleaning services at the former Flemington School in the amount of \$170 per month. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF ADDENDUM TO
MERRILL PROFESSIONAL CLEANING
CONTRACT

Mr. Snyder asked for a motion to approve a cooperation agreement, Act 137 agreement and a memorandum of understanding with Step, Inc. for financial support for their county-wide housing rehabilitation program. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF AGREEMENTS WITH
STEP, INC. – COUNTY-WIDE
REHABILITATION PROGRAM

Mr. Snyder asked for a motion to approve the transfer of IV-D Funds in the amount of \$12,628.00 for January through March 2012 Supplemental Expenses and \$31,322.00 for April 2012 expenses. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFER OF IV-D FUNDS

Mr. Snyder asked for a motion to approve Liquid Fuels for South Renovo Borough in the amount of \$670.00 for a street project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
SOUTH RENOVO BOROUGH

Mr. Snyder asked for a motion to confirm the transfer of Kristin Matula, full-time temporary Corrections Officer to full-time permanent Corrections Officer at the Clinton County Correctional Facility, effective June 9, 2012 and the hiring of Ronald Nolte, full-time Corrections Officer at the Clinton County Correctional Facility, effective June 25, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFER/NEW HIRE
KRISTIN MATULA
RONALD NOLTE
CCCC

Mr. Snyder asked for a motion to consider the resignation of Brooke Fravel, part-time temporary Computer Operator in the Assessment Office, effective June 15, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESIGNATION
BROOKE FRAVEL
ASSESSMENT OFFICE

Mr. Snyder asked for a motion to consider the hiring of Jennifer Killinger, part-time temporary Computer Operator in the Assessment Office, not to exceed 1,000 hours a year, effective June 26, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE
JENNIFER KILLINGER
ASSESSMENT OFFICE

Mr. Snyder asked for a motion to confirm the promotion of Tanya Shade, Office Facilitator in District Court 25-3-01 to Judicial Secretary in District Court 25-3-01, effective June 25, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

PROMOTION
TANYA SHADE
DISTRICT COURT 25-3-01

Mr. Snyder asked for a motion to confirm the promotion of Tina Lesser, Clerk Typist II in District Court 25-3-01 to Office Facilitator in District Court 25-3-01, effective June 25, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

PROMOTION
TINA LESSER
DISTRICT COURT 25-3-01

Mr. Snyder asked for a motion to confirm the termination of Andrew Noll, Sheriff Deputy in the Sheriff's Office, effective June 26, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Mr. Snyder explained that Mr. Noll had acquired an ankle injury that made him unable to complete the training that is required for that position.

TERMINATION
ANDREW NOLL
SHERIFF'S OFFICE

The Commissioner's Meeting was adjourned at 10:18 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:21 AM.

Mr. Snyder asked for a motion to approve County Bills for two weeks in the amount of \$545,633.11 and Payroll in the amount of \$249,789.99 for the period ending June 22, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Long reported that he and Mr. Snyder attended CTA on Monday and they visited Camp Cadet on Wednesday. He said Camp Cadet is a wonderful and very impressive program. 90 children attend Camp Cadet each year. 45 girls and 45 boys. Mr. Snyder added that the commitment of the Clinton County staff that helps with Camp Cadet is excellent.

COMMISSIONERS' REPORTS

Mr. Snyder read a letter from Senator Joe Scarnati expressing his strong support of Michelle Kunes being appointed as Clinton County Treasurer.

Mr. Runkle questioned why Mr. Smeltz was absent from the meeting. Mr. Long and Mr. Snyder announced he was on vacation.

Ms. Mitzi Gallagher, Representative Hanna's Office, introduced their summer intern, Kelsey Ammerman.

Mr. Snyder thanked Mr. Hanna's office for their support of locating an ADA compliant fishing area in Clinton County. Ms. Gallagher stated that she contacted the Fish and Boat Commission and they are looking into the situation.

Mr. Long reported that Seda Cog is looking into the feasibility of the conversion of natural gas for vehicle fleets in Centre and Clinton Counties.

Mr. Long made a motion to adjourn the meeting at 10:28 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, July 12, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Angela Harding, Gerald Lacy, Bill Suydam, Michelle Kunes, and Les Robinson

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the June 28, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Mr. Smeltz abstained as he was not in attendance at the June 28 meeting.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the June 28, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mr. Smeltz abstained as he was not in attendance at the June 28 meeting.

MINUTES
APPROVED

Ms. Autumn Miller, CYS Supervisor, reported on a Safety Grant Children and Youth Services received in the amount of \$4,700.00 which enabled them to purchase baby monitors, gates, bedrails, thermometers and other items for their clients.

CYS SAFETY GRANT
PRESENTATION

Mr. Smeltz asked for a motion to approve a memorandum of understanding with Clinton County United Way for the administration of the Homeless Assistance Program. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Angela Harding, United Way Executive Director, provided a summary of the program.

APPROVAL OF
CLINTON COUNTY UNITED WAY
MEMORANDUM OF UNDERSTANDING

Mr. Smeltz asked for a motion to accept a grant from the Pennsylvania Commission on Crime and Delinquency for an Intermediate Punishment Grant in the amount of \$23,000.00 which will be administered by the Probation Department. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

ACCEPTANCE OF PCCD GRANT

Mr. Smeltz asked for a motion to approve a supplier for Clinton County's bottled water services. Mr. Snyder made a motion to contract with Roaring Springs for two years; seconded by Mr. Long. Motion carried. Roaring Springs was the lowest bidder with an approximate savings of \$1,000 per year.

APPROVAL OF BOTTLED
WATER SUPPLIER

Mr. Smeltz asked for a motion to approve Liquid Fuels for Mill Hall Borough in the amount of \$1,987.00 and Woodward Township in the amount of \$3,365.00 to encumber for future projects. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
MILL HALL BOROUGH
WOODWARD TOWNSHIP

Mr. Smeltz asked for a motion to confirm the hiring of Michael Barnes and Brandon Way, full-time permanent Corrections Officers and Amber Winkelman and Colby Haines, full-time temporary Corrections Officers at the Clinton County Correctional Facility, effective July 23, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

HIRING
MICHAEL BARNES, BRANDON WAY,
AMBER WILKELMAN, COLBY HAINES
CCCC

Mr. Smeltz asked for a motion to approve the termination of Keith Stein, Resource Technician at the Clinton County Conservation District, effective July 20, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TERMINATION
KEITH STEIN
CCCC

The Commissioner's Meeting was adjourned at 10:15 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:17 AM.

Mr. Smeltz asked for a motion to approve County Bills for two weeks in the amount of \$393,777.34 and Payroll in the amount of \$248,834.07 for the period ending July 6, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Smeltz reported that he is working on activities related to gas drilling activity and moving sand out of Renovo to drilling sites. The mill and fill project on Jay Street is suspended until July 25th.

COMMISSIONERS' REPORTS

Mr. Long reported that SEDA Cog is developing a strategy to make more use of gas to drive exploration further. Representative Hanna is looking for incentive money to encourage companies to convert their fleets to natural gas. He also reported that he is on the resolution committee for CCAP and they are developing a platform of items that are important to counties.

Mr. Snyder reported that he attended the Clinton County Solid Waste Authority meeting and they are looking at having a compressed gas filling station so they can convert their light truck fleet to natural gas. He also reported that after discussing with landfill officials the possibility of utilizing landfill gas to provide energy at the prison, it was determined that due to EPA requirements is not a possibility. He reported that a large group met at the former Flemington School on Tuesday to continue the process of developing the

911 center. The commissioners met with the architect for the district justice 3 building and they are very pleased with his work.

Mr. Bill Suydam, Planning Department, explained that the Hall Run Project would be completed prior to receiving the CDBG funds and asked the commissioners if they would be willing to pay for the project with other county funds which will be reimbursed when CDBG funds are received. Mr. Long explained that the county has done this in the past. The commissioners agreed to pay for the project prior to receiving the CDBG funds.

STAFF REPORT

Mr. Gerry Lacy, South Renovo Borough, explained that they would be able to demolish a third home with the CDBG funds they received. Mr. Snyder questioned whether it was permissible to change the project description without approval from DCED. It was decided that an addendum would have to be approved by the commissioners and submitted to DCED for approval. Mr. Lacy also reported that the Whiskey Run project had been started and thanked the commissioners for their support of the project.

PUBLIC COMMENTS

Ms. Mitzi Gallagher, Representative Hanna's Office, stated that Clinton County is very lucky to have Jim Ladlee locally who is an expert in the natural gas field.

Mr. Snyder thanked Ms. Gallagher for her support in developing an ADA fishing pier in Clinton County.

Mr. Long made a motion to adjourn the meeting at 10:44 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, July 26, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Jim Plankenhorn, Dean Reynolds, Mitzi Gallagher, Ed Robbins, and Jerry Swope

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the July 12, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a subrecipient agreement between Step, Inc. and Clinton County for the administration of the Medical Assistance Transportation Program. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried. Mr. Jim Plankenhorn, Step, Inc. provided an update on the MATP program and thanked the commissioners for their support.

MATP SUBRECIPIENT
AGREEMENT WITH STEP, INC.

Mr. Smeltz asked for a motion to approve an addendum to the 2012 CDBG grant application to revise the activity description for the Heritage Park Project. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. They will now be repairing the ceiling of their building instead of installing a handicap bathroom.

ADDENDUM TO 2012 CDBG
GRANT APPLICATION
HERITAGE PARK PROJECT

Mr. Smeltz asked for a motion to approve an addendum to the 2012 CDBG grant application to revise the activity description for the South Renovo Borough project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. South Renovo Borough will now demolish three buildings instead of two.

ADDENDUM TO 2012 CDBG
GRANT APPLICATION
SOUTH RENOVO BOROUGH PROJECT

Mr. Smeltz asked for a motion to approve a contract with Anthony H. Visco Jr. for architectural services for the District Justice office in Renovo. Mr. Snyder made the motion based upon the language changes to the contract recommended by the County solicitor; seconded by Mr. Long. Motion carried. The contract amount is \$23,135.00.

APPROVAL OF CONTRACT
ANTHONY H. VISCO, JR.
ARCHITECTURAL SERVICES
DJ3 PROJECT

Mr. Smeltz asked for a motion to approve the transfer of IV-D funds in the amount of \$31,329.00 for May 2012 expenses. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFER IV-D FUNDS

Mr. Smeltz asked for a motion to approve Liquid Fuels for Flemington Borough in the amount of \$1,528.00 for the replacement of a traffic light. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

LIQUID FUELS
FLEMINGTON BOROUGH

Mr. Smeltz asked for a motion to approve the termination of William Suydam, Planner/Grant and Loan Administrator in the Planning Department, effective July 26, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TERMINATION
WILLIAM SUYDAM
PLANNING DEPARTMENT

Mr. Smeltz asked for a motion to approve County bills for two weeks in the amount of \$990,214.67 and payroll in the amount of \$255,207.94 for the period ending July 20, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Long reported that mill and fill on Jay Street will take place on July 31.

COMMISSIONERS' REPORTS

Mr. Snyder reported that the Election Board held a public hearing on July 23rd at the Lamar Township building to discuss changing the location of the polling place in Lamar Township. The board approved moving the polling place from the fire hall to the Cedar Heights Brethren in Christ Church because of the limited space and lack of privacy for voters. There is also growth in that community which may require adding a fifth voting machine.

Mr. Snyder reported that a handicap accessible fishing pier is being constructed at Bald Eagle State park. He thanked Lowes for donating supplies and the Bald Eagle supervisors for donating equipment and labor to the project. He also thanked Representative Hanna for his support of the project by sending a letter to DEP to expedite the permitting process. He stated that the Bald Eagle site had been identified before but the project had been dropped for some reason. Currently, there are no ADA compliant fishing piers in Clinton County.

Mr. Long commended Mr. Greg Smith, Planning Department, for doing a great job with the project. He also thanked Mr. Smith for his work on the Castanea Little League baseball field and the boat launches he has worked on throughout the community. He has found creative ways to fund the projects.

Mr. Smeltz reported that the commissioners will be attending a public hearing on August 2 held by PennDot regarding the intersection at Belles Springs. He and Mr. Snyder attended a farm bureau meeting where the plight of the American farmer was discussed. The drought is causing major problems. He stated that there is not a lot the commissioners can do but would like to see if there are areas where they can help. There will be no Gas Task Force meeting in July. The next meeting will be on August 28.

Ms. Mitzi Gallagher, Representative Hanna's office, reported that the House is on summer break. She stated that Kevin Kline from PennDot has done a lot behind the scenes to secure money for the Belles Springs intersection.

PUBLIC COMMENTS

Mrs. Michelle Crowell, County auditor, stated that she is impressed with how fast the water project is going in Farrandsville.

Mr. Jerry Swope, resident, asked about the status of the Farrandsville road repairs. Mr. Long responded that PennDot has many other projects that are priority. Mr. Swope commended the commissioners on trying to handle the budget and gave the recent bond issue as an example of this. He made a recommendation that they make sure they look long range so they do not invest in projects that they may not be able to fund in the future. He asked who comprised the current Tax Assessment Board. Mr. Smeltz responded that the three commissioners are the board. Mr. Swope stated that the prior board had a conflict of interest and felt they handled a situation unprofessionally. He would like to meet with the commissioners to discuss the issue.

Mr. Dean Reynolds stated that he appreciates Kevin Kline moving forward with the intersection project in Mackeyville and reminded everyone that that it is fair time soon and the traffic is atrocious. He hopes that something can be done during fair season to make the intersection safer. He stated that he missed Mr. Morris being at the commissioners' meeting. He publicly thanked Mr. Adam Coleman for his service as commissioner and said is happy with the outcome of his trial.

Mr. Snyder made a motion to adjourn the meeting at 11:03 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, August 9, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Dean Reynolds, Judd Caruso, Michael Doebler, Michelle Kunes

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the July 26, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Judd Caruso and Mr. Michael Doebler, representatives from the Clinton County Recreation Authority, presented a check to the commissioners in the amount of \$1,262.00 for the Commissioners' Golf Tournament they recently held at Belles Springs golf course. Eighty-three golfers participated in the tournament.

CLINTON COUNTY RECREATION
AUTHORITY CHECK
PRESENTATION

Mr. Smeltz asked for a motion to approve the resignation of Joshua Leadbetter, Corrections Officer, at the Clinton County Correctional Facility, effective August 14, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

RESIGNATION
JOSHUA LEADBETTER
CCCF

Mr. Smeltz asked for a motion to approve the hiring of Kathleen Long, Law Clerk for Court Services, effective August 20, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE
KATHLEEN LONG
COURTS

The Commissioner's Meeting was adjourned at 10:11 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:12 AM.

Mr. Smeltz asked for a motion to approve County bills for two weeks in the amount of \$896,677.66 and payroll in the amount of \$238,065.73 for the period ending August 3, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Smeltz thanked Mr. Snyder for covering for him and Mr. Long while they were at the CCAP conference in Hershey. He said the conference was a good networking opportunity. Mr. Long agreed and stated that the opening session speaker was very good. He spoke about integrity. Mr. Long explained that he is on the CCAP resolution committee which is a platform to speak on behalf of the counties. They discussed some resolutions that are up for approval.

COMMISSIONERS' REPORTS

Mr. Smeltz stated that our veteran's affairs department is doing a fantastic job. Mr. Long read some statistics which reflected that Clinton County ranked number one for monetary awards per capita for our veterans.

Mr. Snyder reported that there had been a water leak in the chief clerk's office which was repaired by the maintenance department. He stated that there are specifications available for the construction of the district justice office in Renovo that contractors can view before purchasing the RFP package. He stated that the construction of the ADA fishing pier in Bald Eagle Township is moving along and will be ready for the next fishing season.

Mr. Smeltz stated that Mr. Kevin Fanning, Director of DES, and his staff are doing an outstanding job with the narrowband project. There has been progress at the tower sites. Some repairs at the tower sites have been completed by the maintenance department which has resulted in a substantial savings.

Mr. Snyder stated that Mr. Fanning indicated that the maintenance department saved the county thousands of dollars by doing the tower site repairs. He stated that the maintenance department cleaned out the Flemington School and filled three dumpsters. He also reported that the maintenance department will be doing the renovations to the district justice building in Mill Hall which will save a lot of money.

Mr. Long reported that he will be assisting with Chief Financial Officer interviews at SEDA-Cog on Friday.

Mr. Smeltz reported that the commissioners attended a meeting at PennDot regarding Fairground Road. He is delighted that there is a public proposal and bid package being prepared. The work will begin next summer.

Mr. Long stated that PennDot and Kevin Kline went to bat for this project. He is thankful Mr. Kline put the work into it as it is the most important transportation issue in Clinton County.

Mr. Keith Yearick, Chief Assessor, stated that Assessment Appeal hearings are being held August 23rd and 24th. Residents have until September 1st to file an appeal for 2013.

STAFF REPORT

Mr. Jim Runkle requested information on the costs and revenues associated with the Infocon Clinton County Web Access.

PUBLIC COMMENTS

Mr. Snyder made a motion to adjourn the meeting at 10:51 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, August 23, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Ed Robbins, Trent Edwards, Eric Miller, Jackie Loxley, Michelle Kunes

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the August 9, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the August 9, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz opened the bids for the courthouse ramp project and read the amounts: General Construction: LMJ Contractors - \$114,650.00; BCS Construction, Inc. - \$126,521.00; Hass Building Solutions, LLC - \$140,800.00. Mechanical Construction: LMJ Contractors - \$18,892.00. Electrical Construction: LMJ Contractors - \$11,664.00. Mr. Long made a motion to refer the bids to staff for a recommendation; seconded by Mr. Snyder. Motion carried.

BID OPENING
COURTHOUSE RAMP
PROJECT

Mr. Smeltz read a letter from Mr. Tim Holladay, Director of Planning, regarding the Planning Commission recommending the commissioners adopt a zoning ordinance amendment to regulate frac water withdraw sites and frac water treatment facilities. Mr. Snyder made a motion to hold a public hearing in Gallagher Township at the Haneyville Fire Company on September 11, 2012 at 7:00 PM; seconded by Mr. Long. Motion carried.

ZONING ORDINANCE
AMMENDMENT

Mr. Smeltz asked for a motion to approve the Savin Maintenance contract with the Pennsylvania Commission on Crime and Delinquency. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF SAVIN
MAINTENANCE CONTRACT
WITH PCCD

Mr. Smeltz asked for a motion to approve an agreement with EADS Architects, Inc. for Professional Services to conduct an environmental assessment of the former Flemington school building. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. The amount of the agreement is \$8,525.00.

APPROVAL OF AGREEMENT
WITH EADS ARCHITECTS, INC.
ENVIRONMENTAL ASSESSMENT
FORMER FLEMINGTON SCHOOL

Mr. Smeltz asked for a motion to recognize Sugar Valley Historical Society as a regional historical society. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL TO RECOGNIZE
SUGAR VALLEY HISTORICAL
SOCIETY AS REGIONAL H.S.

Mr. Snyder read the scheduled holidays for the Clinton County 2013 Holiday Calendar and Mr. Smeltz asked for a motion to approve calendar. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF CLINTON COUNTY
2013 HOLIDAY CALENDAR

Mr. Long asked for a motion to approve the reappointment of Michael Angelelli, Michael Salisbury, Jason Foltz, Jennifer Bottorf, Darlla Conway, Amy Dicello, Lauralee Dingler, and Charles Ankney to the Clinton County Victim/Witness Assistance Policy Board effective January 1, 2012 for a one year term ending December 31, 2012. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

BOARD REAPPOINTMENTS
CLINTON COUNTY VICTIM/
WITNESS ASSISTANCE
POLICY BOARD

Mr. Smeltz asked for a motion to approve the appointment of Mary Jane Eisenberg and Paul Ryan to the Clinton County Victim/Witness Assistance Policy Board, effective July 1, 2012 for a one year period ending June 30, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARD APPOINTMENTS
CLINTON COUNTY VICTIM/
WITNESS ASSISTANCE
POLICY BOARD

Mr. Smeltz asked for a motion to appoint Richard Morris to the Assessment Appeals Board effective August 17, 2012 for the afternoon session of August 17, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

BOARD APPOINTMENT
ASSESSMENT APPEALS BOARD

Mr. Smeltz asked for a motion to approve the transfer of Amber Winkelman, full time temporary Corrections Officer to full time permanent Corrections Officer at the Clinton County Correctional Facility, effective August 14, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFER
AMBER WINKELMAN
CCCF

Mr. Smeltz asked for a motion to approve the resignation of Lynn Killinger, part time temporary Computer Operator in the Assessment Office, effective August 22, 2012. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

RESIGNATION
LYNN KILLINGER
ASSESSMENT OFFICE

Mr. Smeltz asked for a motion to approve the transfer of Ryan Collins from part time Caseworker to full time Caseworker in the Children and Youth Department, effective August 27, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TRANSFER
RYAN COLLINS
CYS

Mr. Smeltz asked for a motion to approve the transfer of Kelly Foltz, Probation Officer in the Probation Office to Caseworker in the Children and Youth Department, effective

TRANSFER
KELLY FOLTZ

September 3, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.	CYS
Mr. Smeltz asked for a motion to approve the hiring of Wendy Lupold, Caseworker in the Children and Youth Department, effective September 24, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.	NEW HIRE WENDY LUPOLD CYS
The Commissioner's Meeting was adjourned at 10:45 AM.	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioner's Meeting was convened at 10:47 AM.	
Mr. Smeltz asked for a motion to approve County bills for two weeks in the amount of \$802,160.50 and payroll in the amount of \$241,234.54 for the period ending August 3, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS
Mr. Long reported that he attended a STEP, Inc. board meeting Monday night. Everything is going well with the transportation program. They continue to have ongoing meetings with PennDot. He thank Mike Hanna's office for their help. They are identifying housing issues so they are prepared to access Act 13 money when it becomes available. They are also exploring converting their fleet to natural gas. This compliments the Bi County Authority's work through Seda Cog to provide infrastructure to support natural gas conversion for fleets.	PUBLIC COMMENTS
Mr. Snyder shared the biography of Lynn Kibbe who has her art exhibited in the commissioners' meeting room. The Clinton County Arts Council will rotate art in the commissioners meeting room on a monthly basis. He shared a picture of the first handicap accessible fishing pier that was recently constructed in Bald Eagle Township. There was ribbon cutting ceremony on Tuesday. Mr. Snyder has asked Mr. Greg Smith, Planning Department, to look for a location in Western Clinton County. It is his goal to have three or four accessible fishing piers in Clinton County.	
Mr. Smeltz reported that the Natural Gas Task Force meeting is scheduled for Tuesday at 4 PM. He reported that the commissioners have met with some housing agencies to discuss how to utilize Act 13 proceeds. He stated that he would like to work with exiting agencies to improve infrastructure and to not create new boards.	
Mr. Tim Holladay, Director of Planning, reported that the construction of the Chatham Run Boat launch will begin soon. He stated that the Halls Run project being completed through CDBG funds will provide fill to the boat launch project.	STAFF REPORT
Ms. Mitzi Gallagher, Representative Hanna's office, reported that the House is still on summer break. She stated that Mr. Hanna is hoping that his proposed infrastructure bill will be discussed in the house after break and the Senator Jake Corman's bill will be discussed in the senate.	PUBLIC COMMENTS
Mr. Snyder made a motion to adjourn the meeting at 10:51 AM; seconded by Mr. Long. Motion carried.	ADJOURNMENT

Chief Clerk

THURSDAY, September 6, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Mike Flanagan, Bill Frantz, Mary Ann Bower, Trevor Reeder, Mitzi Gallagher, Michelle Kunes, Jason Foltz

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the August 23, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the August 23, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Long read Resolution No. 13 of 2012 – Letter of Interest with other SEDA-COG Counties to assess the viability of coordinating transportation services. Mr. Smeltz asked for a motion approve the resolution. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESOLUTION NO. 13 OF 2012
VIABILITY OF ASSESSING THE
COORDINATION OF TRANSPORTATION
SERVICES

Mr. Snyder made a motion to award the courthouse ramp project to LMJ Contractors, Inc; seconded by Mr. Long. Motion carried. Mr. Snyder explained that LMJ Contractors, Inc. was the lowest bidder with a total bid in the amount of \$145,206.00: General Construction – \$114,650.00; Mechanical Construction Base Bid - \$18,892.00; Electrical Construction Base Bid - \$11,664.00.

BID AWARD
COURTHOUSE RAMP PROJECT

Mr. Smeltz asked for a motion to approve a loan from the Clinton County Revolving Loan Fund to Lyken's Market, Inc. in the amount of \$210,600.00 for the construction of a convenience store in Beech Creek. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF LOAN FROM
REVOLVING LOAN FUND TO
LYKEN'S MARKET

Mr. Smeltz asked for a motion to approve an agreement with Kerry A. Uhler & Associates for professional services for the Renovo District Magistrate office. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mr. Snyder explained that the amount of the agreement was not to exceed \$8,500.00.

APPROVAL OF AGREEMENT
KERRY A. UHLER & ASS.
DJ3 PROJECT

Mr. Smeltz asked for a motion to approve a grant agreement with the Pennsylvania Emergency Management Agency for the Hazardous Material Response Fund grant. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mr. Bill Frantz, Department of Emergency Services, explained that it is an annual grant and the county is receiving \$24,394.00 which is an increase of \$11,000 from last year. The increase is due to an increase in chemical fees due to the gas industry.

APPROVAL OF GRANT AGREEMENT
WITH PEMA FOR HAZARDOUS
MATERIAL RESPONSE FUND GRANT

Mr. Smeltz asked for a motion to approve a Data Quality Support Agreement with the County Commissioners Association of Pennsylvania. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF AGREEMENT WITH
CCAP FOR DATA QUALITY SUPPORT

Mr. Smeltz asked for a motion to consider the removal of David Coleman and Justin Kline from the Clinton County Planning Commission, effective September 6, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mr. Snyder explained that Mr. Coleman and Mr. Kline missed three consecutive meetings without excused absences which is a violation of the Planning Commission by laws. He stated that he appreciates those that volunteer on these boards and authorities and the commissioners have a list of folks who are interested in serving on the boards and would like to give those people the opportunity to serve if others are not going to attend. Mr. Long agreed and stated that this is about accountability. They appreciate those that volunteer but if they are not going to attend the meetings, they need replaced. Mr. Smeltz added that lack of quorums at meetings is an issue because the boards and authorities cannot conduct their business.

BOARDS AND AUTHORITIES
REMOVAL OF DAVID COLEMAN
AND JUSTIN KLINE FROM PLANNING
COMMISSION

Mr. Smeltz asked for a motion to approve Liquid Fuels for Logan Township in the amount of \$1,140.00 for road repairs. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
LOGAN TOWNSHIP

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$31,433.00 for June 2012 expenses into the General Account. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TRANSFER OF IV-D FUNDS

Mr. Smeltz asked for a motion to hire Charles Shoemaker, part time County Detective in the District Attorney's Office, effective September 9, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE
CHARLES SHOEMAKER
DISTRICT ATTORNEY'S OFFICE

Mr. Smeltz asked for a motion to hire Matt Gordon, Resource Technician at the Clinton County Conservation District, effective September 17, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

NEW HIRE
MATT GORDON
CONSERVATION DISTRICT

Mr. Smeltz asked for a motion to approve the promotion of Carrie DeMarte, Clerk Typist II in District Court 25-3-03 to Judicial Secretary in District Court 25-3-03, effective September 17, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

PROMOTION
CARRIE DEMARTE
DISTRICT COURT 25-3-03

The Commissioner's Meeting was adjourned at 10:39 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:45 AM.

Mr. Smeltz asked for a motion to approve County bills for two weeks in the amount of \$547,185.17 and payroll in the amount of \$242,258.35 for the period ending August 31, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Snyder reported that there will be a preconstruction meeting for the construction of the DJ3 building on September 5th at 10:00 AM. He added that the maintenance staff will begin working on repairs at the DJ2 office soon. He met with the Conservation District staff and president of the Board to discuss the direction that the commissioners would like to take with the conservation district and the new DEP regulations.

COMMISSIONERS' REPORTS

Mr. Mike Flanagan reported that there is money available for loans through the Clinton County Revolving Loan fund. He reported that everything went well with Jersey Shore Steel (South Avis Realty) to put another building there to house sand. The Economic Partnership Annual Meeting is 7:00 PM on September 19th and the Annual Dinner is on October 10th. Mr. Snyder thanked Mr. Flanagan for setting up the commissioner's tour of Jersey Shore Steele (South Avis Realty).

PUBLIC COMMENTS

Mr. Tim Holladay, Director of Planning, reported that construction started at the Chapman Township boat launch and flood damage repairs are being completed at Halls Run. Mr. Smeltz reported that the commissioners and Mr. Holladay are finishing the interview process this week for the new Planner/Grant Writer/Administrator in the Planning Department. He stated that there is a Public Hearing on September 11th at the Haneyville Fire Company for a possible zoning amendment.

Mr. Snyder reminded everyone that the next commissioners' meeting will be September 13th in Loganton at 6:00 PM.

Mr. Runkle, Lock Haven Express, asked the commissioners if the removal of David Coleman from the Planning Commission had anything to do with past criminal proceedings. Mr. Long responded that it has nothing to do with politics. Mr. Snyder responded that when he began his term they discussed that they were going to look at attendance at board and authority meetings and were going to encourage boards and authorities to enforce attendance guidelines. Mr. Smeltz added that he noticed absence issues with attendance when he was a candidate. He said that you have to take individual names out of it. The Planning Commission board was consulted prior to this decision and although there may be questions regarding the decision, good leaders will not be kept from doing their job in spite of fear.

Mr. Snyder made a motion to adjourn the meeting at 11:05 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, September 13, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Joyce Flynn, Scott Johnson, Michelle Kunes, Keith Yearick, Kenneth Brungard, Robert Diehl, and Richard Morris

The meeting was called to order in Loganton Borough at 6:00 PM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 6, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the September 6, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Long read a Child Passenger Safety Week Proclamation proclaiming September 16 through September 22, 2012 as Child Passenger Safety Week and September 22, 2012 as National Seat Check Saturday. Mr. Smeltz asked for a motion to approve the proclamation. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Mr. Snyder announced that the PA State Police will be at the Farm City Family Festival on September 22nd to do safety seat checks. In addition Matt Allegretto, CYS Supervisor, is a certified child passenger safety technician and will check car seats. To make an appointment call 893-4100. Mr. Allegretto received a grant of 108 car seats to donate to the public and thirteen are left. One hundred additional car seats will be arriving between November and January. PROCLAMATION CHILD PASSENGER SAFETY WEEK

Mr. Smeltz asked for a motion to act on the 2012 Annual Required Contribution (ARC). Mr. Long made a motion to not pay the 2012 ARC and to address it in the 2013 budget; seconded by Mr. Snyder. Motion carried. The County's Actuary calculated the 2012 ARC as \$414,000.00. 2012 ANNUAL REQUIRED CONTRIBUTION

Mr. Smeltz asked for a motion to approve the reappointment of Wade Keiffer to the SEDA Foundation Board, for a three year term, effective July 1, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. BOARD REAPPOINTMENT WADE KEIFFER SEDA FOUNDATION BOARD

Mr. Smeltz asked for a motion to consider the hiring of Tammie Knecht, part time temporary Computer Operator in the Assessment Office, effective September 12, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. NEW HIRE TAMMIE KNECHT ASSESSMENT OFFICE

Mr. Smeltz asked for a motion to consider the hiring of Katie De Silva, Planner/Grant Writer/Administrator in the Planning Department, effective September 17, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. NEW HIRE KATIE DE SILVA PLANNING DEPARTMENT

Mr. Smeltz asked for a motion to confirm the hiring of Michael Cook, Deputy Sheriff in the Sheriff's Office, effective September 17, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. NEW HIRE MICHAEL COOK SHERIFF'S OFFICE

The Commissioner's Meeting was adjourned at 6:21 PM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was convened at 6:27 PM.

Mr. Smeltz asked for a motion to approve County bills for one week in the amount of \$360,010.70 and payroll in the amount of \$234,825.67 for the period ending September 14, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Tim Holladay, Director of Planning, reported that his new employee Katie De Silva was in the office today. She completed her pre-employment drug testing and received her ID badge. She has worked with our contact from DCED in the past which will help with the transition. He explained that DEP is rolling out a new permitting process. They will be prioritizing by the number of jobs created instead of first application in – first application out. The planning department is working in conjunction with the commissioners to meet with local officials to talk about the new process and to adapt processes to streamline the process a developer goes through. Mr. Snyder added that he is working with the Conservation District to mimic the DEP process. STAFF REPORTS

Mr. Keith Yearick, Chief Assessor, thanked the commissioners for hiring a part time employee for the Assessment Office. He explained that Assessment Appeals Hearings are scheduled for September 21 and 28 and October 5. There are 35-37 appeal hearings scheduled. There is one commercial property which is Ruby Tuesdays. All appeal outcome letters from the previous hearings have been mailed.

Mrs. Michelle Kunes, County Treasurer, reported that a tax sale is scheduled for September 24. There are approximately 180 properties available.

Ms. Joyce Flynn, Loganton Borough, thanked the commissioners for giving the borough liquid fuels money for their roads.

PUBLIC COMMENTS

Mr. Long thanked the borough for hosting the commissioners' meeting.

COMMISSIONERS' REPORTS

Mr. Smeltz thanked the staff that attended the meeting. He stated that Clinton County has a great staff. Mr. Long told him and Mr. Snyder that when they started and they have found out that it is true.

Mr. Snyder reported that the 911 project is under way and he is very excited about the preliminary plans. He stated that it will help everyone in the county. The commissioners are taking their time planning it so that they do not waste a dollar.

Mr. Snyder made a motion to adjourn the meeting at 11:05 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, September 20, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: John Dawson, Deborah Sponagle, Janel Latsha, Douglas Keen, G. Echstine, Ed Robbins, William Frantz, Kevin Fanning, Suzy Watson, Mitzi Gallagher, Tony Visco, Larry Glenn, Gabrielle Kemberling, and Dave Kronenwelfe

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 13, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the September 13, 2012 meeting and the Public Hearing Meeting minutes from the September 11, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

SALARY BOARD
PUBLIC HEARING
MINUTES

Bids were opened for the construction of the new magistrate's office in Renovo. Mr. Long made a motion to refer to the architect for his recommendation; seconded by Mr. Snyder. Motion carried.

BID OPENING
RENOVO MAGISTRATE'S
OFFICE

Mr. Smeltz asked for a motion to approve a grant agreement with the Pennsylvania Emergency Management Agency for the Emergency Management Performance Grant in the amount of \$61,617. The grant offsets salaries and benefits for two employees of the Department of Emergency Services. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF
GRANT AGREEMENT
WITH PEMA

Mr. Smeltz asked for a motion to approve an agreement with the Lycoming/Clinton Joinder Board for Information Technology Services in the amount of \$18,402.88. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL OF
AGREEMENT WITH
LYCOMING/CLINTON JOINDER

Mr. Smeltz asked for a motion to approve the release of the Cody Systems Performance Bond related to the BASLE Grant. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mrs. Suzy Watson, Director of MIS, stated that Cody Systems satisfactorily completed the forty-one items necessary to release the bond.

APPROVAL TO RELEASE
CODY SYSTEMS
PERFORMANCE BOND

Mr. Smeltz asked for a motion to approve advertising in the 2012 PA State Flaming Foliage Program book in the amount of \$110.00. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL TO
ADVERTISE IN THE 2012 FLAMING
FOLIAGE PROGRAM BOOK

Mr. Smeltz asked for a motion to approve the amended Medical Assistance Transportation Program participation grant agreement and assurance of compliance that was approved at a prior meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF AMENDED
MATP PARTICIPATION GRANT
AGREEMENT AND ASSURANCE OF
COMPLIANCE

Mr. Smeltz asked for a motion to consider the termination of Ryan Collins, Caseworker in Children and Youth Services, effective September 13, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

TERMINATION
RYAN COLLINS
CYS

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$455,024.90. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Smeltz encouraged everyone to attend the Farm City Festival at the Clinton County Fairgrounds on Saturday from 9:00 AM to 4:00 PM. The next Gas Task Force meeting is September 25th at 4:00 PM. He thanked Ms. Mitzi Gallagher for Representative Mike Hanna's office coordinating the Voter ID presentation at the Clinton County Community Center on Wednesday.

COMMISSIONERS' REPORTS

Mr. Snyder made a motion to adjourn the meeting at 10:43 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, September 27, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Becky Proctor, Aimee Grugan, Amanda Colocino, Mary Jane Isenberg, Mitzi Gallagher, and Michelle Kunes

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 20, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the September 20, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Long read a Proclamation which proclaims October as Domestic Violence Awareness Month. Mr. Smeltz asked for a motion to approve the proclamation. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Ms. Mary Jane Isenberg thanked the commissioners for the proclamation and announced that October 3 at 7 PM there will be a candlelight vigil at Triangle Park.

PROCLAMATION
DOMESTIC VIOLENCE
AWARENESS MONTH

Mr. Smeltz asked for a motion to approve a Clinton County Revolving Loan Fund loan to Keystone Community Network, Inc. in the amount of \$200,000.00. Motion by Mr. Snyder, seconded by Mr. Long. Motion carried. A representative from KCNET explained that the purpose of the loan is to expand broadband capabilities to underserved residents. This will also help stabilize costs locally.

CLINTON COUNTY
REVOLVING LOAN FUND LOAN
KCNET

Mr. Smeltz asked for a motion to approve Liquid Fuels to Wayne Township in the amount of \$1,302.00 to encumber the funds for a future project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
WAYNE TOWNSHIP

Mr. Smeltz asked for a motion to approve the temporary appointment of Lynda Carey to the Clinton County Sewer Authority, effective September 17, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARD APPOINTMENT
LYNDA CAREY
CC SEWER AUTHORITY

Mr. Smeltz asked for a motion to approve the resignation of Justin Kline from the Clinton County Planning Commission, effective September 27, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARD RESIGNATION
JUSTIN KLINE
PLANNING COMMISSION

Mr. Smeltz asked for a motion to approve the removal of David Coleman from the Clinton County Planning Commission, effective September 27, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

BOARD REMOVAL
DAVID COLEMAN
PLANNING COMMISSION

Mr. Smeltz asked for a motion to consider the hiring of Gary Brooks, part time Security Officer in the Sheriff's Office, effective October 8, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE
GARY BROOKS
SHERIFF'S OFFICE

The Commissioner's Meeting was adjourned at 10:16 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:17 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$151,254.18 and Payroll in the amount of \$244,919.84 for the period ending September 28, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Long reported that SEDA COG is going through reorganization due to budget cuts. The plan for multi county natural gas infrastructure is moving forward. The Clinton County Technology Council will be meeting on October 8 at 1:30 PM in the Commissioners' meeting room.

COMMISSIONERS' REPORTS

Mr. Snyder reported that the Department of Emergency Services will be cutting over from wideband to narrowband on October 3. Mr. Long added that Mr. Kevin Fanning, Director of Emergency Services, did an outstanding job during this transition.

Mr. Smeltz thanked the employees involved with coordinating the Farm City Festival at the fairgrounds. In conjunction with the festival, county staff held a County Health Fair which helps with the county's health insurance rates. He added that Ms. Susan Conway, Payroll/Benefits Administrator, emails newsletters to the employees regarding health. He added that he is happy to have her back from an injury.

Ms. Isenberg announced that the Women's Center, in conjunction with law enforcement and prosecution offices is applying for a STOP Grant with the PA Commission on Crime

PUBLIC COMMENTS

and Delinquency in the amount of \$100,000. This grant will enable better coordination of services to victims of crimes against women. She thanked the commissioners, the District Attorney, the Lock Haven Hospital, Lock Haven Police, and State Representative Hanna's office for their support of the application.

Mr. Long reported that a meeting was held on Wednesday with municipalities regarding the zoning process. There is a goal to create a one stop location for businesses wanting to come in to the county. It is the commissioners' goal to make the county planning office the first stop to guide them through the process. All in attendance agreed with the process.

Ms. Mitzi Gallagher, Representative Hanna's office, reported that the House is back in session. She stated that the voter ID law has changed again and that Ms. Maria Boileau, Director of Elections, is up to date with the changes.

Mr. Long made a motion to adjourn the meeting at 10:32 AM; seconded by Mr. Snyder.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, October 4, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Jeffrey Weiss, Mitzi Gallagher, Michelle Mader, and Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the September 27, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the September 27, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a Cody Systems Proposal for C.TAC Licensed Software in the amount of \$8,937.00. This software will be utilized by dispatchers. Motion by Mr. Snyder, seconded by Mr. Long. Motion carried. APPROVAL OF CODY SYSTEMS PROPOSAL FOR C.TAC LICENSED SOFTWARE

Mr. Jeffrey Weiss, Susquehanna Group Advisors, provided a analysis of the county's finances for the year end 2011 and midyear June 30, 2012. He anticipates that the General Fund's Fund Balance will be approximately \$912,000 as of December 31, 2012. He recommends the commissioners' pay their annual required contribution to the Pension Plan annually. He stated that the state cuts of 10% to human service agencies will have a drastic effect on the county's budget. Mr. Smeltz discussed the budget challenges for 2013. Mr. Long stated that Mr. Weiss' report was not a glowing report but it was a good report. SUSQUEHANNA GROUP ADVISORS FINANCIAL ANALYSIS

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$291,229.21. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mrs. Maria Boileau, Director of Elections, provided an update on the Voter ID law. Voters will be asked to provide an ID; however, registered voters will still be able to vote if they do not have an ID. STAFF REPORT

Mr. Snyder reported that the Department of Emergency Services did not cutover from wideband to narrowband on October 3, 2012 as the vendor recommended additional testing. The cutover is now scheduled for October 16, 2012. COMMISSIONERS' REPORT

Mr. Long reported that the first Technology Council Meeting will be held on October 8th at 1:30 PM in the commissioners' meeting room.

Mr. Smeltz reminded everyone that the next commissioners' meeting will be held in Renovo on October 11th at 6:00 PM

Mr. Tim Holladay, Director of Planning, reported that some larger CDBG projects are closing. He stated that new grant administrator, Katie De Silva, is doing a good job. STAFF REPORT

Mr. Richard Morris, resident, stated that there are some bills in Harrisburg that would provide alternative ways of taxing other than property taxes. He asked the commissioners to not influence the lawmakers to go in this direction. PUBLIC COMMENT

Mr. Long made a motion to adjourn the meeting at 10:48 AM; seconded by Mr. Snyder. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, October 11, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Merry Ann Olshefskie, Tim Holladay, Carl Olshefskie, Randy Bibey, Richard Morris, James Kelley, and Rhonda Balchun

The meeting was called to order at 6:00 PM in Renovo Borough by Chairman Pete Smeltz. Mr. Smeltz thanked Renovo Borough for hosting the commissioners' meeting.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the October 4, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve Liquid Fuels for Pine Creek Township in the amount of \$4,395.00 and Dunnstable Township in the amount of \$1,436.00 for road repairs. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
DUNNSTABLE TOWNSHIP
PINE CREEK TOWNSHIP

Mr. Smeltz asked for a motion to consider the appointment of Melvin Coakley and Richard Bowman III to the Clinton County Planning Commission, effective October 11, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mr. Long stated that he has spoken to both gentleman and they are aware of the attendance requirements. He thanked the other candidates who provided letters of interest. Mr. Tim Holladay, Director of Planning, thanked the commissioners for filling vacancies and is looking forward to working with them.

BOARD APPOINTMENTS
MELVIN COAKLEY
RICHARD BOWMAN III
PLANNING COMMISSION

Mr. Smeltz asked for a motion to consider the hiring of Jonathan Plessinger, part time Dispatcher at the Department of Emergency Services, effective October 8, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE
JONATHON PLESSINGER
PART TIME DISPATCHER

Mr. Smeltz asked for a motion to consider the resignation of Steven Bason, Resource Conservationist at the Conservation District, effective October 22, 2012. Motion by Mr. Snyder; seconded by Mr. Smeltz. Mr. Long voted no. Motion carried.

RESIGNATION
STEVEN BASON
CCCD

Mr. Smeltz asked for a motion to confirm the hiring of Tyler Walker, full time temporary Corrections Officer at the Clinton County Correctional Facility, effective October 22, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE
TYLER WALKER
CCCF

Mr. Smeltz asked for a motion to confirm the hiring of Darby Hughes, full time temporary Corrections Officer at the Clinton County Correctional Facility, effective October 22, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

NEW HIRE
DARBY HUGHES
CCCF

Mr. Smeltz asked for a motion to confirm the resignation of Mario Gentzyel, Lieutenant at the Clinton County Correctional Facility, effective October 24, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

RESIGNATION
MARIO GENTZYEL
CCCF

The Commissioner's Meeting was adjourned at 6:10 PM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 6:12 PM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$439,338.49 and Payroll in the amount of \$235,165.91 for the period ending October 12, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Holladay reported that a new grant program, PHARE, has been established this year to provide funding for housing. The funding is available through ACT 13. This year \$5,000,000.00 will be available. STEP is developing a grant application to enhance their housing rehabilitation program. He reported that his new staff member, Mrs. Katie De Silva, is doing a good job. She is putting together a training for potential CDBG applicants to assist them in the CDBG process. The training will be in January. He stated that Mr. Greg Smith, Planning department, was in Renovo earlier this week. Concrete will poured soon at the North Bend boat launch and it is close to completion. There will be a ribbon cutting ceremony in early November. He visited a potential location for a boat launch with Randy Bibey.

STAFF REPORTS

Mr. Keith Yearick, Chief Assessor, reported that Friday was the last day for scheduled assessment appeals. Sixty appeals had been scheduled. There were forty-nine adjustments, twelve denials, and nine no shows or abandoned hearings. There were 1.13 Million in adjustments made with a cost to the county of \$4,700. The commissioners made up the Assessment Appeals Board this year which saved the county \$3,000 in salaries. All outcome letters have been mailed out. The County's total assessed value is up 13 million from a year ago at this time which is equivalent to \$62,000 in tax dollars. Mr. Snyder reported that the commissioners participate in a conference call regarding the direction of the 911 center project. It continues to move forward and the bid process will

begin in February. They are taking their time to do the project so it is done correctly. Mr. Snyder and Mr. Smith will be coming to Renovo on October 17th to look for a site for a handicap accessible fishing pier.

Mr. Smeltz stated that he hopes everyone has fun at the upcoming Flaming Foliage festival and that it is successful.

COMMISSIONER REPORTS

Ms. Rhonda Balchun stated that she is happy the commissioners come to Renovo for their meetings.

PUBLIC COMMENTS

Mr. Randy Bibey thanked the commissioners for their help securing prisoners from the Correctional Facility to assist in Flaming Foliage preparation. He shared some concerns with the housing in Renovo. Mr. Snyder asked Mr. Bibey to write a letter on behalf of the borough stating their concerns so he could share it with the Housing Authority. Mr. Snyder stated that he would like to work with them to resolve the issue and would appreciate their support. Mr. Long stated that he understands their frustrations and these issues are not limited to Renovo. He hopes the Mr. Bibey provides Mr. Snyder with his support and the tools needed to address the issue.

Mr. James Kelley shared concerns he has with running hose on Huron Street during a fire because it causes traffic issues. He asked if there is money available to run lines under the road. Mr. Smeltz responded that the county does not have money available but if Mr. Holladay locates a grant he will let borough council know.

Mr. Jim Runkle, Lock Haven Express, asked if Mrs. Kunes is still the "acting" Treasurer. Mrs. Kunes responded that she received word that the appointment should be made in October.

Mr. Long made a motion to adjourn the meeting at 6:40 PM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, October 18, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Richard Morris, Kevin Fanning, Gail Berguson, Jamie Shrawder, Mitzi Gallagher, and Tim Holladay

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the October 11, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board minutes from the October 11, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to request bids for the Farrandsville Whiskey Run Laterals Project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Ms. Jamie Shrawder, SEDA Cog, and Mr. Tim Holladay, Director of Planning, provided an overview of the project. The total cost of the project is expected to be \$185,372. Bids will be opened November 8, 2012 with an anticipated project completion date in early spring. APPROVAL TO REQUEST BIDS FOR THE FARRANDSVILLE WHISKEY RUN LATERALS PROJECT

Mr. Smeltz asked for a motion to approve sponsoring Leadership Clinton County in the amount of \$1,000.00. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. APPROVAL TO SPONSOR LEADERSHIP CLINTON COUNTY

Mr. Smeltz asked Mr. Kevin Fanning, Director of Emergency Services, to provide an update on the 911 cutover that occurred on November 16th. Mr. Fanning explained that it was a three year transition from wideband to narrowband. The county is seventy days ahead of schedule and everything is functioning properly. STAFF REPORT KEVIN FANNING/DES

Mr. Holladay reported that there would be a CDBG Public Hearing on October 25th at 9:45 AM. STAFF REPORT TIM HOLLADAY/PLANNING

Mr. Smeltz asked for a motion to approve Renovo Borough's request to use their Liquid Fuels in the amount of \$1,757.00 that were encumbered in May 2012 for a 2012 street project. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. LIQUID FUELS RENOVO BOROUGH

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$296,448.16. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. COUNTY BILLS

Mr. Holladay reported that he would be doing a presentation at Leadership Clinton County in the next couple weeks. STAFF REPORT TIM HOLLADAY/PLANNING

Mr. Richard Morris, resident, asked questions related to the 2013 budget. He stated that salaries would increase by 5% in January without regard to the economy and an increase in work. He recommended buying professional advice regarding determining employee worth. Mr. Long responded that salaries are not going up 5% overall as not every person is receiving a 5% increase. It is more like 3.5-4.0%. He added that they have had debates on how county addresses salaries and raises in the past and he does not see the union accepting merit raises. He stated that the commissioners can address non union employees differently but many of them are under row officers where they have no control over a merit increase. Mr. Snyder added that he cannot support merit raises because they could not afford them. He stated that you would be surprised how many employees are here early and late working. The people he has seen are performing well. We need to look at the contract but we need to look at the whole picture. He stated that they are probably looking at a tax increase as Joel originally stated. He will not trim Children and Youth's budget when he sees the abuse going on. Mr. Smeltz added that if you give the employees their due, we could not afford it. He agrees with Mr. Long. You pay one for the classification they hold. Merit raises do not sit well with a union. Mr. Long added that merit raises are based on opinion. PUBLIC COMMENTS

Ms. Mitzi Gallagher, Representative Hanna's Office, reported the House Republicans blocked a review of the Sandusky case.

Mr. Jim Runkle, Lock Haven Express, stated that there is legislation to improve the finances of state correctional facilities. He questioned what impact that would have on the local system and requested a report once the commissioners have it.

Mr. Long made a motion to adjourn the meeting at 10:48 AM; seconded by Mr. Snyder. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, October 25, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, Scott Johnson, Katie De Silva Roseanne Pelleschi, Maria Garlick, and Mike Dawson

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the October 18, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to submit a PHARE Grant Application in the amount of \$425,000 for funding to assist STEP, Inc. with the Housing Rehabilitation Program. The grant funding is available through Act 13 monies. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

APPROVAL TO SUBMIT
PHARE GRANT APPLICATION

Mr. Smeltz asked for a motion to approve 2009, 2010, 2011, and 2012 CDBG modifications and revisions. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF CDBG
MODIFICATIONS/REVISIONS

Mr. Smeltz asked for a motion to approve an Act 137 allocation to the Clinton County Housing Coalition for the Life Center and to the Beech Creek Borough Authority for repairs to their sewer system. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. The Life Center will receive \$30,000.00 and Beech Creek Borough will receive \$35,800.00.

APPROVAL OF ACT 137
ALLOCATION TO CLINTON COUNTY
HOUSING AUTHORITY AND BEECH
BOROUGH AUTHORITY

Mr. Smeltz asked for a motion to approve an agreement with the EADs Group for services related to the 911 Center Project. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. The total amount of the contract is \$175,000.

APPROVAL OF AGREEMENT WITH
EADS GROUP

Mr. Smeltz asked for a motion to approve the resignation of Don Woodring from the Clinton County Conservation District Board, effective October 24, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARD RESIGNATION
DON WOODRING
CCCD

Mr. Smeltz asked for a motion to approve the appointment of Ron Brungart to the Clinton County Conservation District Board, effective October 24, 2012, to fill Mr. Woodring's unexpired term ending December 31, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

BOARD APPOINTMENT
RON BRUNGART
CCCD

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$31,450.00 into the General Account for July 2012 expenses. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF TRANSFER
OF IV-D FUNDS

Mr. Smeltz asked for a motion to approve Flemington Borough's request to change the use of their Liquid Fuels approved on August 28, 2012 in the amount of \$1,528.00 from repairing/replacing traffic lights to replacing/upgrading stop signs. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
FLEMINGTON BOROUGH

Mr. Smeltz asked for a motion to consider the hiring of Clarissa McPherson, Caseworker in the Children and Youth Department, effective November 5, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

NEW HIRE
CLARISSA MCPHERSON
CYS

Mr. Smeltz asked for a motion to confirm the termination of Thomas Duran, Warden at the Clinton County Correctional Facility, effective November 5, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

TERMINATION
THOMAS DURAN
CCCF

The Commissioner's Meeting was adjourned at 10:42 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:44 AM.

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$1,233,636.79 and Payroll in the amount of \$236,880.15 for the period ending October 26, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Jerry Rosamilia, Director of Children and Youth Services, introduced Jessica Dershem, CYS Caseworker, and commended her for the outstanding work she did working with Victim 1 who was associated with the Sandusky case. Mr. Snyder stated that the commissioners often speak how proud they are of their staff and Ms. Dershem fits into that. Thank you for doing your job well.

STAFF REPORTS

Mr. Scott Johnson, Lock Haven Express, stated that it is troubling that Mr. Gillum, Psychologist for Victim 1, is now profiting from the case. Mr. Rosamilia responded that written comments from the county have been forwarded to the Lock Haven Express.

Mr. Tim Holladay reported that the North Bend boat launch is complete. Mr. Greg Smith did a nice job and a ribbon cutting will be soon. Mr. Snyder stated that he and Mr. Smith will be traveling to Renovo on Friday to look for an area to place a handicap accessible fishing pier.

Mr. Long announced that staff will be incorporating pink into their work attire on Friday to support breast cancer awareness.

COMMISSIONER REPORT

Mr. Long made a motion to adjourn the meeting at 10:55 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, November 1, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Richard Morris, Mitzi Gallagher, Ralph Ferrara, and Kevin Fanning

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the October 25, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the October 25, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve a services agreement with Pitney Bowers for software for a certified mail program. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

APPROVAL OF PITNEY BOWES
SERVICE AGREEMENT

Mr. Smeltz asked for a motion to approve the reappointment of Amy Dicello and Kathy Merrill to the Recanvassing Board, effective November 1, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

BOARD REAPPOINTMENT
AMY DICELLO/KATHY MERRILL
RECANVASSING BOARD

Mr. Smeltz asked for a motion to approve the appointment of Debra Mitchell and Kristy Serafini to the Recanvassing Board, effective November 1, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARD APPOINTMENT
DEBRA MITCHELL/KRISTY SERAFINI
RECANVASSING BOARD

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$324,029.44. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Mr. Kevin Fanning, Director of Emergency Services, provided an update on the recent storm. He reported that preparations began on Sunday after a conference call with PEMA. The storm was identified as a significant wind event and the goal of DES was to maintain infrastructure in Clinton County and the 911 Center. The biggest impact was that 4,000 residents lost power. The DES was on emergency power for thirteen hours. The wind caused a microwave dish to shift which halted communication with Renovo. A radio link was utilized until they were back online Tuesday afternoon. Mr. Fanning thanked all the volunteers who helped which included Julie Brennan who helped with public relations. Mr. Long stated that the county is blessed to have a fantastic DES and volunteers. Mr. Snyder added that they do a great job and we are grateful to have them. Mr. Smeltz stated the commissioners consulted with the courts regarding closing county offices. The decision to close was predicated on strong advice from PEMA.

STAFF REPORTS

Mr. Dave Bower, Director of Veterans Affairs, presented the commissioners with two plaques he received at an October training he attended; a five star service award for outstanding recovery of veterans' benefits and County of the Year for 2011-2012. He stated that Clinton County was number one out of sixty-seven states for the second year in a row. The commissioners commended Mr. Bower for doing an outstanding job for our veterans.

Mr. Snyder reported that the Prison Board is reviewing bids for inmate medical services and is developing a process to review them.

COMMISSIONERS' REPORTS

Mr. Ralph Ferrara, a representative from the Avis American Legion provided a report on a memorial park being placed at the American Legion in Avis in recognition of the Avis and Pine Creek township military. Anyone interested in donating to the construction and maintenance of the memorial park may contact Jane Moore at 753-5525 or Skip Ferrara at 753-3374.

PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 10:48 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, November 8, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Jamie Shrawder, Dave Swisher, Andrew Wesner, Mark Mance, Aaron Heffner, Katie DeSilva
Richard Morris, and Dawn Snyder

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the November 1, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Bids were opened for the Whiskey Run Laterals Project. Mr. Long made a motion to refer the bids to staff for review and recommendation; seconded by Mr. Snyder. Motion carried.

BID OPENING
WHISKEY RUN LATERAL PROJECT

Bids were opened for Cleaning Services. Mr. Long made a motion to refer the bids to staff for review and recommendation; seconded by Mr. Snyder. Motion carried.

BID OPENING
CLEANING SERVICES

Bids were opened for Garbage Disposal Services. Mr. Snyder made a motion to refer the bids to staff for review and recommendation; seconded by Mr. Long. Motion carried.

BID OPENING
GARBAGE DISPOSAL SERVICES

Mr. Smeltz asked for a motion to approve an amendment to SEDA COG's environmental review services agreement dated March 3, 2011. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

AMENDMENT TO SEDA COG'S
ENVIRONMENTAL REVIEW
SERVICES AGREEMENT

Mr. Smeltz asked for a motion to approve a letter of support to the US Department of Commerce Economic Development Administration for SEDA COG to conduct a feasibility study for the expansion of natural gas infrastructure. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

LETTER OF SUPPORT – SEDA COG
FEASIBILITY STUDY

Mr. Smeltz asked for a motion to approve the transfer of IV-D Funds in the amount of \$42,048.00 into the General Account for August 2012 expenses. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

IV-D FUNDS TRANSFER

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$352,575.00 and Payroll in the amount of \$235,208.94 for the period ending November 9, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

COUNTY BILLS

Mr. Long reported that the budget as proposed by department heads reflects a 3.2 million deficit. This would be equivalent to a .7 millage increase. He stated that the commissioners will work diligently to decrease the deficit. They are looking at a tax increase but trying to minimize it. Mr. Snyder stated that the budget includes an ARC payment of \$550,000 because it was not taken care of in the past. He also commented that the debt is a concern and they will work hard to get it down to what they can manage. He reported that they are in negotiations for a new medical contract at the prison which will help. Mr. Smeltz stated that he is pleased with the combination of the Chief Clerk and financial consultant's budget preparation. The department heads did a great job so the deficit will be very hard to cut down. It is the commissioners' goal to look beyond 2012 and towards the future so they are not causing pain later.

COMMISSIONERS' REPORT

Mr. Smeltz reported that the county received their ACT 13 monies from the PUC. These funds will be committed to the renovations at the Flemington School for the new 911 Center except for \$20,000.00 for SEDA COG's feasibility study.

Mr. Long stated that the budget information was provided by the financial consultants in the past. Professional staff was able to compile the information this year. It is not the goal of the commissioners to eliminate the consultants but to use them in different areas. He stated that when the state says they did not raise taxes, they did by passing the burden to pay for mandated services to the counties.

Mr. Richard Morris, resident, asked what he would be paying for with his tax increase of \$67.00. He recommended smoothing tax increases over a number of years instead of assessing large increases. He shared his concerns with E Coli being found in wells and recommended using some ACT 13 funding for well testing. Mr. Snyder responded that there is additional ACT 13 funding that will be funneled to conservation districts. Mr. Long added that municipalities received ACT 13 money as well.

PUBLIC COMMENTS

Mr. Long made a motion to adjourn the meeting at 11:16 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, November 15, 2012

PRESENT: Pete Smeltz and Joel Long

PUBLIC ATTENDEES: Ed Robbins, Maria Franek, Jamie Shrawder, Katie de Silva, and Richard Morris, and Michelle Kunes

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the November 8, 2012 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

MINUTES
APPROVED

Mr. Long read a proclamation proclaiming November as National Adoption Month and provided personal testimony to the importance of adoption. Mr. Smeltz asked for a motion to approve the proclamation. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried. Maria Franek, Foster Parent Coordinator, was in attendance to accept the proclamation and thanked the commissioners.

PROCLAMATION
NATIONAL ADOPTION MONTH

Mr. Smeltz asked for a motion to award the Whiskey Run Lateral project to lowest bidder, Harger Utility Contractors, Inc. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

BID AWARD
WHISKEY RUN LATERAL PROJECT

Mr. Smeltz asked for a motion to award the garbage disposal contract to Love's Garbage Disposal for three years in the amount of \$8,677.44. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

BID AWARD
LOVE'S GARBAGE DISPOSAL

Mr. Smeltz asked for a motion to approve an agreement with Crider Cemetery for the purchase of a burial lot in the amount of \$400.00. Motion by Mr. Smeltz, seconded by Mr. Long. Motion carried.

APPROVAL OF AGREEMENT
CRIDER CEMETERY

Mr. Smeltz asked for a motion to approve Liquid Fuels for Lamar Township in the amount of \$3,321.00 to encumber for a future project. Motion by Mr. Smeltz; seconded by Mr. Long. Motion carried.

LIQUID FUELS
LAMAR TOWNSHIP

Mr. Smeltz asked for a motion to confirm the promotion of Kenneth Wiseman, Corrections Officer at the Clinton County Correctional Facility to Acting Lieutenant at the Clinton County Correctional Facility, effective November 12, 2012. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

PROMOTION
KENNETH WISEMAN
CORRECTIONS OFFICER/CCCCF

Mr. Smeltz asked for a motion to confirm the hiring of Maureen Pritchard, part time Court Reporter for Court Services, effective November 13, 2012. Motion by Mr. Smeltz; seconded by Mr. Snyder. Motion carried.

NEW HIRE
MAUREEN PRITCHARD
COURT REPORTER

Mr. Smeltz asked for a motion to confirm the hiring of Dale E. Walker, part time Security Officer in the Sheriff's Office, effective November 26, 2012. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

NEW HIRE
DALE WALKER
SECURITY OFFICER/SHERIFF

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$393,461.56. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

The commissioners recognized the passing of Lewis Shoemaker that worked in the Sheriff's office for six years. Their thoughts are with his family.

COMMISSIONERS' REPORTS

Mr. Long stated that he was looking forward to the upcoming CCAP conference in Hershey.

Mr. Smeltz stated that the CCC sculptures that Craig Brady sculpted were being unveiled at 3 PM. The sculptures are located in the Garden Building, Courthouse, and Economic Partnership.

Mr. Long made a motion to adjourn the meeting at 10:42 AM; seconded by Mr. Smeltz. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, November 29, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Ed Robbins, Mitzi Gallagher, Rocco Rosamilia, Angela Harding, Bob Thompson, Michelle Kunes, Ed Zack, and Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the November 15, 2012 meeting. Motion by Mr. Long; seconded by Mr. Smeltz. Mr. Snyder abstained because he was absent from the meeting. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the November 15, 2012 meeting. Motion by Mr. Smeltz; seconded by Mrs. Kunes. Mr. Snyder abstained because he was absent from the meeting. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to award a one year cleaning services contract to Luxe Property Management, LLC in the amount of \$59,884.00. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

BID AWARD
CLEANING SERVICES

Mr. Smeltz asked for a motion to approve Liquid Fuels for the City of Lock Haven in the amount of \$10,115.00 to pave streets. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

LIQUID FUELS
CITY OF LOCK HAVEN

Mr. Smeltz asked for a motion to confirm the hiring of Aaron Edwards, temporary Corrections Officer at the Clinton County Correctional Facility, effective December 10, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

NEW HIRE
AARON EDWARDS
CCCF

The Commissioner's Meeting was adjourned at 10:06 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:07 AM.

Mr. Smeltz asked for a motion to approve County Bills for two weeks in the amount of \$718,803.87 and Payroll in the amount of \$256,280.96 for the period ending November 23, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

Ms. Angela Harding, United Way Executive Director, reported that the UW has kicked off their campaign with a goal of \$260,000.00. Her goal is to increase participation among non-givers. She explained that Clinton County government is one of the top ten employers and said it is important for Clinton County employers to participate and help the nineteen agencies that provide services in our community. The Clinton County Government campaign will run from December 3rd to December 14th. Mr. Rocco Rosamilia, UW President, stated that it is important for the community to give full support and encourages employees to participate. He said when you look at the nineteen partner agencies they all touch someone in Clinton County. Ms. Harding stressed that 98% of the money raised in Clinton County's stays in Clinton County.

UNITED WAY CAMPAIGN

Mr. Snyder welcomed Mr. Rosamilia as the new Prison Board solicitor.

The commissioners' presented their 2013 proposed budget. The budget reflects a millage increase of .7 mills. This equates to an increase of \$70 a year for a taxpayer who owns a \$100,000.00 home. The commissioners explained that the state cuts have put a burden on the counties to fund mandated programs. There is a twenty day review process and the commissioners intend to approve a final budget on December 20, 2012.

PRESENTATION OF
2013 PROPOSED BUDGET

Mr. Long made a motion to adjourn the meeting at 11:26 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, December 6, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher, Richard Morris, Mary Ann Bower, Michelle Kunes, Kevin Fanning, Michelle Crowell and Peggy Heller

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the November 29, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the November 29, 2012 meeting. Motion by Mr. Snyder; seconded by Mrs. Long. Motion carried.

MINUTES
APPROVED

Mr. Smeltz asked for approval of modifications to the 2012 CDBG program. They need to reallocate money in the amount of \$33,674.00. Of that, \$30,874.00 will go to Avis Borough and \$2,800.00 will go to Renovo Borough. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

2012 CDBG
APPROVAL
MODIFICATIONS

Mr. Smeltz asked for a motion to approve the appointment of James Lovette to the Clinton County Solid Waste Authority, effective January 1, 2013 for a five year term ending December 31, 2017. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

BOARDS AND
AUTHORITIES
JAMES LOVETTE/CCSWA

Mr. Smeltz asked for a motion to approve the reappointment of Charles Dotterer and James Harbach to the Clinton County Conservation District Board effective January 1, 2013, for a four year term ending December 31, 2016. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

CHARLES DOTTERER
JAMES HARBACH
CCCD

Mr. Smeltz asked for a motion to approve the promotion of Jonathon Plessinger from part time Dispatcher Trainee to part time Dispatcher at the Clinton County Department of Emergency Services, effective December 9, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

PROMOTION
JONATHAN PLESSINGER
DES

Mr. Smeltz asked for a motion to approve the promotion of Matthew Rodgers from part time Dispatcher to full time Dispatcher at the Clinton County Department of Emergency Services, effective December 9, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

PROMOTION
MATTHEW RODGERS
DES

Mr. Smeltz asked for a motion to approve the resignation of Stephen Ferrara, 911 Shift Supervisor at the Clinton County Department of Emergency Services, effective December 18, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

RESIGNATION
STEPHEN FERRARA
DES

The Commissioner's Meeting was adjourned at 10:15 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:17 AM.

Mr. Smeltz asked for a motion to consider the approval of County Bills for one week in the amount of \$155,771.16 and Payroll in the amount of \$252,492.28 for the period ending December 7, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

The commissioners were asked if they had received an energy efficiency report from Johnson Controls. The responded that the report is due in January. Mr. Runkle asked if the review is independently verified. The commissioners will review the contract to determine who conducts the review.

PUBLIC COMMENTS

Mr. Snyder made a motion to adjourn the meeting at 10:25 AM; seconded by Mr. Long. Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, December 13, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Ed Robbins, Jay Alexander, Eric Miller, Dean Reynolds, Mitzi Gallagher, and Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 6, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the December 6, 2012 meeting. Motion by Mr. Snyder; seconded by Mrs. Long. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve a preliminary design for the Clinton County Department of Emergency Services Facility Project as presented at the design review meeting of December 6, 2012 and to authorize EADS Architects, Inc. to prepare the final project design, contracts for construction, and bid documents. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Mr. Eric Miller, EADS, stated that the final design will be more detailed. The anticipated completion date is December 13, 2013. The estimated cost of the project is \$1,500,000.00. APPROVAL FOR EADS ARCHITECTS TO PROCEED DES FACILITY PROJECT

Mr. Smeltz asked for a motion to approve Resolution No. 14 of 2012 which approves revisions to the Clinton County Solid Waste Authority's resolution. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. RESOLUTION NO. 14 OF 2012 CLINTON COUNTY SOLID WASTE AUTHORITY RESOLUTION

Mr. Smeltz asked for a motion to approve the reappointment of Linda Leonard and Terry Weaver to the Clinton County Solid Waste Authority, effective January 1, 2013, for a five year term ending December 31, 2017. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. BOARD REAPPOINTMENT LINDA LEONARD/TERRY WEAVER CCSWA

Mr. Smeltz asked for a motion to approve the reappointment of Norma Hayes to the Clinton County Sewer Authority Board effective January 1, 2013, for a three year term ending December 31, 2015. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. BOARD REAPPOINTMENT NORMA HAYES CCSA

Mr. Smeltz asked for a motion to consider the approval of County Bills for one week in the amount of \$388,702. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Snyder reported that the Prison Board Search Committee interviewed candidates for Warden and Mr. Snyder will be contacting an individual to make an offer. The Prison Board will hold a public meeting December 19, 2012 where the board's recommendation will be announced. COMMISSIONERS' REPORTS

Ms. Mitzi Gallagher, Representative Hanna's office, reported that she met with Fleet America and they would like to make a presentation at the next Gas Task Force meeting on January 29, 2012. She stated that Catta has converted their buses to natural gas and are willing to provide a tour. She told Mr. Jay Alexander, Wayne Township Landfill, that she and Representative Hanna are pleased they are moving ahead with converting their fleet to natural gas and building a filling station. PUBLIC COMMENTS

Mr. Morris asked the commissioners if they would take the second place Warden candidate if their top candidate does not like the offer. Mr. Long replied that the decision will go back to the Prison Board. Mr. Snyder stated that four candidates were interviewed.

There was a discussion regarding the determination of salaries for at-will employees and the salary scale.

Mr. Snyder made a motion to adjourn the meeting at 10:55 AM; seconded by Mr. Smeltz. Motion carried. ADJOURNMENT

Chief Clerk

THURSDAY, December 20, 2012

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Ed Robbins, Jay Alexander, Eric Miller, Dean Reynolds, Mitzi Gallagher, and Richard Morris

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 13, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.	MINUTES APPROVED
Mr. Smeltz asked for a motion to approve an agreement with Tri M Group, LLC for professional services to upgrade the Garden Building security system. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. Cost of the security system will not exceed \$17,000.00.	APPROVAL OF AGREEMENT WITH TRI M GROUP
Mr. Smeltz asked for a motion to approve the reappointment of Mae Johnson to the Agricultural Preservation Board, effective January 1, 2013, for a three year term ending December 31, 2015. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.	REAPPOINTMENT MAE JOHNSON AG PRESERVATION
Mr. Smeltz asked for a motion to approve the appointment of Steven Bason to the Agricultural Preservation Board, effective January 1, 2013, for a three year term ending December 31, 2015. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.	APPOINTMENT STEVEN BASON AG PRESERVATION
Mr. Smeltz asked for a motion to approve the reappointment of John Simon to the Clinton County Housing Authority, effective January 1, 2013, for a five year term ending December 31, 2017. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.	REAPPOINTMENT JOHN SIMON HOUSING AUTHORITY
Mr. Smeltz asked for a motion to approve the reappointment of Daniel D. Duck, Jr. to the Clinton County Sewer Authority, effective January 1, 2013, for a three year term ending December 31, 2015. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.	REAPPOINTMENT DANIEL D. DUCK, JR. CCSA
Mr. Smeltz asked for a motion to approve the reappointment of Tim Horner, James Reeser, Carol Hanna, Wade Keiffer, Robert Rolley, and Craig Muthler to the Clinton County Loan Administration Board effective January 1, 2013, for a one year term ending December 31, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.	REAPPOINTMENT/CCLAB TIM HORNER, JAMES REESER, CAROL HANNA, WADE KEIFFER, ROBERT ROLLEY, CRAIG MUTHLER
Mr. Smeltz asked for a motion to confirm the termination of Robert Grieco, Maintenance Worker at the Clinton County Correctional Facility, effective December 13, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.	TERMINATION ROBERT GRIECO CCCF
Mr. Smeltz asked for a motion to confirm the promotion of Jacqueline Motter, from Deputy Warden to Warden at the Clinton County Correctional Facility, effective December 19, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.	PROMOTION JACQUELINE MOTTER CCCF
Mr. Smeltz asked for a motion to confirm the promotion of Wayne Bechdel, from Captain to Deputy Warden at the Clinton County Correctional Facility, effective December 19, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.	PROMOTION WAYNE BECHDEL CCCF
Mr. Smeltz asked for a motion to approve the promotion of Kelly Foltz, from Caseworker to Supervisor in the Children and Youth Department, effective January 1, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.	PROMOTION KELLY FOLTZ CYS
Mr. Smeltz asked for a motion to confirm the resignation of John C. Bee, Law Clerk for Court Services, effective January 4, 2013. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.	RESIGNATION JOHN BEE COURTS
The Commissioner's Meeting was adjourned at 10:23 AM.	
The Salary Board Meeting Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioner's Meeting was convened at 10:25 AM.	
Mr. Smeltz asked for a motion to consider the approval of County Bills for one week in the amount of \$194,416.27 and Payroll in the amount of \$232,112.79 for the period ending December 21, 2012. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS
Mr. Smeltz asked for a motion to approve the 2013 County Budget. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.	2013 COUNTY BUDGET
Mr. Snyder reported that there was a resignation at the Conservation District. An individual Was selected to fill the position and will be on the agenda next week for approval.	COMMISSIONERS' REPORTS
Mrs. Diane Whitaker, Ross Library, thanked the commissioners for approving the Library's	PUBLIC COMMENTS

allocation. The allocation will enable them to receive their state aid.

Mr. Long thanked the commissioners for a good first year and wished everyone a Merry Christmas.

Mr. Snyder made a motion to adjourn the meeting at 11:30 AM; seconded by Mr. Long.
Motion carried.

ADJOURNMENT

Chief Clerk

THURSDAY, December 27, 2012

PRESENT: Jeff Snyder and Joel Long

PUBLIC ATTENDEES: Mitzi Gallagher and Michelle Kunes

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the December 20, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Snyder asked for a motion to approve the Salary Board Meeting minutes from the December 20, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Snyder asked for a motion to approve Resolution No. 15 of 2012 which authorizes the issuance of the 2013 Tax and Revenue Anticipation Note in the amount of \$3,828,000.00 and designates Jersey Shore State Bank as its paying agent. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. The commissioners received bids from M&T Bank – 1.73%; First National Bank – 1.25%; and Jersey Shore Bank – 1.12%. RESOLUTION NO. 15 OF 2012 2013 TAX AND REVENUE ANTICIPATION NOTE

Mr. Snyder asked for a motion to approve Resolution No. 16 of 2012 which sets the millage rate for 2013 at a rate of .0054. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. RESOLUTION NO. 16 OF 2012 2013 MILLAGE RATE

Mr. Snyder asked for a motion to approve a contract with West Law for the Clinton County Correctional Facility. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. APPROVAL OF WESTLAW CONTRACT FOR CCCF

Mr. Snyder asked for a motion to confirm the transfer of Carol E. Miller, from Judicial Secretary to Judicial Secretary to Senior Judges for Court Services, effective January 1, 2013. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. TRANSFER CAROL MILLER COURTS

Mr. Snyder asked for a motion to approve the promotion of Michelle Sonnie, from part time Clerk Typist II/Receptionist to full time Administrative Assistant in the Commissioners' Office, effective January 1, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried. PROMOTION MICHELLE SONNIE COMMISSIONERS' OFFICE

Mr. Snyder asked for a motion to approve the hiring of Rebecca L. Dunlap, Resource Conservationist at the Clinton County Conservation District ,effective January 7, 2013. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried. NEW HIRE REBECCA DUNLAP CCCF

The Commissioner's Meeting was adjourned at 10:10 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was convened at 10:13 AM.

Mr. Snyder made a motion to adjourn the meeting at 10:15 AM; seconded by Mr. Long. Motion carried. ADJOURNMENT

Chief Clerk