

TUESDAY, JANUARY 3, 2012

Organization Meeting

PRESENT: Pete Smeltz, Jeff Snyder, and Joel Long

PUBLIC ATTENDEES: Michelle Kunes, Larry Coploff, Keith Yearick, Jim Runkle, and John Lipez

The meeting was called to order at 10:00 AM by Vice Chairman Joel Long.

Ms. Amy Dicello, Chief Clerk, asked for a motion to organize the Board of Commissioners for 2012. Mr. Long made a motion to appoint Mr. Smeltz as Chairman and Mr. Snyder as Vice Chairman of the Board of Commissioners and Salary Board; seconded by Mr. Snyder. Motion carried.

ORGANIZATION OF BOARD  
OF COMMISSIONERS FOR  
2012

Mr. Smeltz asked for a motion to approve the following appointments for 2012 effective immediately: Amy Dicello, Chief Clerk; Keith Yearick, Chief Assessor; Michele Kunes, Tax Claim Bureau Director; and Paul Ryan, David Lindsay, and David Strouse, Public Defenders. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

2012 APPOINTED POSITIONS

Mr. Smeltz asked for a motion to appoint Larry Coploff as Clinton County Solicitor, effective January 5, 2012 at 10:00 AM. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. Mr. Long explained the process for choosing the solicitor. Mr. Coploff expressed that he was honored he was selected as solicitor and stated that he could not have taken on the position without the full support of his partners. His firm will be adding an attorney because of the appointment.

The Commissioner's Meeting was adjourned at 10:10 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioner's Meeting was convened at 10:10 AM.

Mr. Yearick thanked the board for the appointment and is looking forward to working with the new board. He stated that he may be recommending a new pay structure for the assessment appeals board. Mr. Snyder asked Mr. Yearick to develop a proposal and they would be happy to review it.

PUBLIC COMMENTS

Mr. Runkle asked if the new solicitor will be making the same salary as the current solicitor, Mr. Lewis Steinberg. Mr. Snyder responded that it is a decrease of \$5,000. Mr. Long added that Mr. Steinberg had forty years of experience.

Mr. Long stated that as the minority board commissioner it is important to point out that this is a team. He stated that he is excited about the change and feels it is going to go very well. He is looking forward to the next four years.

COMMISSIONER  
COMMENTS

Mr. Snyder stated that there is not a minority commissioner and this is going to be a team. He stated that he is very excited about being here and hopes that over the next four years he loses none of that enthusiasm. He reported that they met with the department heads last week and the department heads were very pleased that they met with them.

Mr. Smeltz stated that he echoes what his fellow commissioners said. He enjoyed meeting with the departments and sees a very committed staff. He stated that he feels like he has been training for this position for thirty-five years. The doors are always open – please contact us.

Mr. Snyder stated that it is not a three member team. It is a five member team that includes the solicitor and chief clerk.

Mr. Long made a motion to adjourn the meeting at 10:48 AM; seconded by Mr. Coleman. Motion carried.

ADJOURNMENT

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Chief Clerk

THURSDAY, JANUARY 5, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Cindy Love, Bruce Jones, Bill Reynolds, Mike Hoy, Mitzi Gallagher, Ginny Creveling, Ray Allen, Richard Morris, and Michelle Kunes.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the December 29, 2011 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 3, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 3, 2012 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

Mr. Smeltz explained the meeting protocol under the new board of commissioners. Meetings will continue to be held at 10:00 AM each Thursday; however, the day and time of work session may be moved to Thursdays prior to the commissioner meeting. Salary board will continue to be part of the commissioners meeting. Roll call will not be conducted at the end of each meeting but those who are interested in speaking may raise their hand to be recognized. Special guests in attendance will be recognized. MEETING PROTOCOL

Mr. Smeltz recognized new county solicitor, Larry Coploff, and welcomed him to the meeting.

Mr. Smeltz asked for a motion to consider the appointment of David Glessner to the Planning Commission, effective January 1, 2012, for a four year term ending 12/31/15. Motion by Mr. Long; seconded by Mr. Smeltz. Motion carried. BOARD APPOINTMENT DAVID GLESSNER PLANNING COMMISSION

Mr. Smeltz asked for a motion to confirm the transfer of Kristy Serafini from Assistant Tax Claim Bureau Director to Acting Deputy Treasurer in the Treasurer's Office, effective January 1, 2012. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. NEW HIRE KRISTY SERAFINI ACTING DEPUTY TREASURER

The Commissioner's Meeting was adjourned at 10:10 AM.

The Salary Board Meeting Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioner's Meeting was convened at 10:12 AM.

Mr. Smeltz asked for a motion to approve Payroll for the period ending 1/06/12 in the amount of \$229,059.99. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. County bills were not approved because of a change in the payment schedule for the holiday. COUNTY BILLS

Ms. Mitzi Gallagher, Representative Hanna's office, stated that Representative Hanna can use all the help he can get to help with transportation needs. PUBLIC COMMENTS

Mr. Richard Morris, resident, discussed the well water testing program the conservation district is administering through an eight county grant that was received in Pennsylvania. He said counties are averaging 25 to 100 applications; however, Clinton County has only received five applications. He asked if information regarding the program could be moved to the home page of the county's website. He also shared his concerns with the mission of the Gas Task Force and how environmental folks do not feel welcome at the meetings. Mr. Smeltz explained that he will be chairing the Gas Task Force and feels that it may need reorganized. Mr. Long stated that other impacts on the community from the gas industry were also shut down.

Mr. Bruce Jones, CareerLink, reported that there were fifty new hires in November of which three were natural gas related. In December, there were thirty-three new hires of which five were gas related. Baker Hughes currently has six job postings in Clinton County. The November unemployment rate was 8.6% in the US, 7.9% in PA, and 7.9 in Clinton County. 17,900 individuals are employed in Clinton County. He explained a change in the federal unemployment compensation law as of January 1, 2012. To receive unemployment benefits, individuals will be required to document their job search.

Mr. Snyder explained that it is not the board's intention to run through meetings quickly. The board will be discussing everything that needs discussed. He stated that he is not interested in re-opening the budget. He explained that he is not happy with some line items but he will live with the budget this year until he becomes more informed. He stated that he toured the courthouse from the basement to the attic. He explained that there are a lot of old documents in the attic that need preserved. He spoke to Chief Assessor, Keith Yearick, and explained that he does not

want the public to go in the attic alone because of liability issues and it is the county's obligation to protect these documents. Mr. Yearick agrees and they are exploring the possibility of having the documents scanned. He also stated that there were some issues during the last election and those issues will be addressed.

Mr. Long made a motion to adjourn the meeting at 10:48 AM; seconded by Mr. Snyder.  
Motion carried.

ADJOURNMENT

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Chief Clerk

THURSDAY, JANUARY 12, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Cindy Love, Bill Garner, Kevin Fanning, Mitzi Gallagher, Ray Allen, Lisa Bangson, Bailey Overton, and Richard Morris.

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 5, 2011 meeting. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried.

MINUTES  
APPROVED

Mr. Smeltz asked for a motion to approve the Salary Board Meeting minutes from the January 5, 2012 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried.

SALARY BOARD MINUTES  
APPROVED

Mr. Smeltz asked for a motion to approve the TransCore contract. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried. Mr. Snyder applauded Mr. Fanning for pursuing the narrowband assessment project so aggressively. Mr. Fanning provided an overview of the project and commended new solicitor, Larry Coploff, for reviewing and revising the contract so quickly.

APPROVAL OF TRANCORE  
CONTRACT

Mr. Smeltz asked for a motion to appoint Carol Hanna, Wade Keiffer, James Reeser, and Tim Horner to the Clinton County Loan Administration Board, effective January 1, 2012, for a one year term ending 12/31/12. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

BOARD APPOINTMENTS  
CAROL HANNA, WADE KEIFFER,  
JAMES REESER, TIM HORNER  
LOAN ADMINISTRATION BOARD

Mr. Smeltz asked for a motion to appoint Joel Long and Steve Stevenson to the SEDA COG Board, effective January 1, 2012, for a one year term ending 12/31/12. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

BOARD APPOINTMENT  
JOEL LONG, STEVE STEVENSON  
SEDA COG BOARD

Mr. Smeltz asked for a motion to appoint Dan Chappel and Tim Owens to the Agricultural Preservation Board, effective January 1, 2012, for a three year term ending 12/31/14. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

BOARD APPOINTMENT  
DAN CHAPPEL, TIM OWENS  
AG PRESERVATION BOARD

Mr. Smeltz asked for a motion to appoint James Russo, David Grimm, Jonathon Bravard, and Dan Harger to the Clinton County Sewer Authority, effective January 1, 2012, for a three year term ending 1/01/15. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

BOARD APPOINTMENTS  
JAMES RUSSO, DAVID GRIMM,  
JONATHON BRAVARD, DAN HARGER  
CC SOLID WASTE AUTHORITY

Mr. Smeltz reported that the commissioners have divided the boards and authorities among themselves and provided a list to Mr. Runkle, Lock Haven, Express.

COMMISSIONERS' BOARDS  
AND AUTHORITIES

Mr. Smeltz asked for a motion to approve County Bills for two weeks in the amount of \$855,459.12. Motion by Mr. Snyder; seconded by Mr. Smeltz. Motion carried.

COUNTY BILLS

Mr. Snyder discussed the projects he is working on as grounds and property commissioner. He has visited Renovo and is working on the DJ 3 project. He reported that the courthouse is in need of some painting and repairs. He is working on having the documents in the courthouse attic scanned and stored properly. He has received a lot of support from Keith Yearick and the MIS department regarding this project. New carpeting was installed in the MIS department. The old carpet had been there since the county purchased the building.

COMMISSIONER REPORTS

Mr. Smeltz reported that the commissioners met with representatives from the SEDA COG Joint Rail Authority. They provided an overview of the authority and their accomplishments. He stated that their mission was well met for the good of our county and region. They are doing a good job. An individual offered to purchase the Joint Rail Authority; however, the Board of Commissioners is opposed to selling the Authority. He also reported that the Tourist Promotion Agency will be meeting with the commissioners on Thursday to explain their advertising policy and programs.

Mr. Keith Yearick asked the commissioners if there would be an opportunity for department heads to share information with the commissioners on an ongoing basis. Mr. Snyder responded that they would like to have department head meetings and determine which commissioner department heads should contact. Mr. Yearick introduced his daughter Bailey Overton and acknowledged that Mr. Snyder also has a daughter Bailey.

PUBLIC COMMENTS

Mr. Smeltz reported that there is a process to have well water tested through the Conservation District. There is a link on the county's home page for anyone who is interested.

Mr. Ray Allen asked if Monday was a holiday. It is not a holiday for Clinton County employees.

Mr. Long made a motion to adjourn the meeting at 10:48 AM; seconded by Mr. Snyder. Motion carried.

ADJOURNMENT

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Chief Clerk

THURSDAY, JANUARY 19, 2012

PRESENT: Pete Smeltz, Jeff Snyder, Joel Long

PUBLIC ATTENDEES: Ray Allen, Mitzi Gallagher, Richard Morris, Bill Frantz, Trevor Reeder, and Jim Runkle

The meeting was called to order at 10:00 AM by Chairman Pete Smeltz.

Mr. Smeltz asked for a motion to approve the Commissioners' Meeting minutes from the January 12, 2011 meeting. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. MINUTES APPROVED

Mr. Smeltz asked for a motion to approve an agreement with Merrill Professional Cleaning. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. A new contract was developed to reflect a change in the cleaning company's name. MERRILL PROFESSIONAL CLEANING CONTRACT

Mr. Smeltz asked for a motion to approve Resolution No. 1 of 2012 which approves the Clinton County 2011 Hazard Mitigation Plan. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. RESOLUTION NO. 1 OF 2012 CC 2011 HAZARD MITIGATION PLAN

Mr. Smeltz asked for a motion to promulgate the Clinton County Emergency Operations Plan. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. PROMULGATION OF CC EMERGENCY OPERATIONS PLAN

Mr. Smeltz asked for a motion to appoint Doug Byerly to the Clinton County Planning Commission, effective January 1, 2012, for a four year term ending 12/31/15. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. BOARD APPOINTMENT DOUG BYERLY CC PLANNING COMMISSION

Mr. Smeltz asked for a motion to appoint Robert Rolley and Craig Muthler to the Clinton County Loan Administration Board, effective January 1, 2012, for a one year term ending 12/31/12. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. BOARD APPOINTMENT ROBERT ROLLEY & CRAIG MUTHLER CC LOAN ADMINISTRATION BOARD

Mr. Smeltz asked for a motion to appoint Marc Bridgens and Gene Cox to the Clinton County Recreation Authority, effective January 1, 2012, for a five year term ending 12/31/16. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. BOARD APPOINTMENT MARC BRIDGENS & GENE COX CC RECREATION AUTHORITY

Mr. Smeltz asked for a motion to transfer IV-D Funds in the amount of \$40,148.00 for September 2011 expenses and \$29,417.00 for October 2011 expenses. Motion by Mr. Snyder; seconded by Mr. Long. Motion carried. TRANSFER OF IV-D FUNDS

Mr. Smeltz asked for a motion to approve County Bills for one week in the amount of \$469,406.25 and Payroll for the period ending 1/20/12 in the amount of \$253,018.24. Motion by Mr. Long; seconded by Mr. Snyder. Motion carried. COUNTY BILLS

Mr. Long reported that he attended the Clinton County Recreation Authority meeting. They conducted standard business and showed the upgrades to the bathroom. Currently there are layoffs since it is off season. COMMISSIONER REPORTS

Mr. Snyder reported that he received a call from a resident in Wayne Township regarding concerns with the recent prison break and the length of time the alarm went off which notifies residents of a prison break. In addition the calling schedule did not happen. This will be discussed at the next Prison Board meeting. He is working on a resolution to the lighting issues on the bell tower. The lights were just replaced and some have burned out already. The commissioners met with the Tourist Promotion Agency and explained that the county will not be advertising in the map or visitors guide. The TPA is perfectly fine with that. Mr. Long shared that it was a very productive meeting. Mr. Snyder met with Judge Mills and they have started preliminary sketches for the new DJ 3 office.

Mr. Smeltz stated that he does not want to reopen the 2012 budget. He stated that it is not a perfect budget but he is satisfied and can live with it as it stands.

Mr. Snyder reported that there will be a crane here tomorrow to replace a heating unit. Several of the units are eighteen years old and they are developing a replacement plan with the maintenance director. They will be looking at heating for all county buildings.

Ms. Mitzi Gallagher, Representative Hanna's office, reported that the gas impact fee is in appropriations and will probably be passed. PUBLIC COMMENTS

Mr. Richard Morris, resident, questioned how revisiting the heating for county facilities will impact the energy savings for the Johnson Control's project. The commissioners said they will definitely keep that in mind.

Mr. Snyder made a motion to adjourn the meeting at 10:53 AM; seconded by Mr. Long. Motion carried. ADJOURNMENT

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Chief Clerk